

**CITY OF CASTROVILLE CITY COUNCIL
SPECIAL CALLED COUNCIL MEETING**

**1209 Fiorella
City Council Chambers**

**Thursday
July 9, 2020**

**5:00 p.m.
MINUTES**

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Mayor Pro Tem Schroeder

II. ROLL CALL

Present:

Mayor Pro Tem Darrin Schroeder
Councilmember Sheena Martinez
Councilmember Paul Carey
Councilmember Phil King
Councilmember Todd Tschirhart

Leroy Vidales, Interim City Administrator/Finance Director
Debra Howe, City Secretary
David Kirkpatrick, Airport Manager

III. PLEDGE OF ALLEIGANCE

IV. INVOCATION

Councilmember King gave the invocation.

V. CITIZEN COMMENTS

The City Council will hear comments from any citizen or visitor. Speakers must address their comments to the presiding officer rather than individual council members or staff; stand at the podium, speak clearly into the microphone and state your name and residential address before speaking. Speakers will be allowed a maximum of 3 minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks will be given one warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations/distractions will not be permitted. No placards, banners, or signs will be permitted in the Chambers or in any other room in which the council is meeting. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.

No one requested to speak.

VI. Presentation of FY2021 Airport Budget. (David Kirkpatrick, Airport Manager)

Airport Manager David Kirkpatrick briefed the city council on his proposed FY2021 budget requests. Mr. Kirkpatrick provided details on increase to salaries of 3% (this would shown across the board in all departments); request for a commercial zero turn mower; shown were increases in grant funding for runway paving, and a new hangar. Mr. Kirkpatrick explained the grant was a 90/10 match and the city receives \$150,000 per year in MPE monies and had \$600,000 banked at that time with an additional \$150,000 from TxDOT for a total of \$750,000. Mr. Kirkpatrick hoped to use these funds to construct a new hangar and would bring back information with plans at a future meeting. Mr. Kirkpatrick had \$20,000 earmarked for a grant match to update the Airport Development Plan. Airport Board Chairman Mike Arnold spoke on the board working on updating the business plan for the last 5 years to address

future growth. Mr. Kirkpatrick said in the budget there was no new debt shown with the Jet Fuel Truck being paid off in 2022. Mr. Kirkpatrick said if funds were available, he hoped to pay off early with no penalty. Council asked if the COVID 19 restrictions had affected the fuel sales. Mr. Kirkpatrick said they were lucky the tank had been filled with the lower priced fuel when the shutdown started. The lower sales was offset with the lower fuel cost. He did see more activity now and felt it would improve. Mayor Pro Tem Schroeder asked what areas he was looking at to save money.

Mr. Kirkpatrick said in the past paving and repairs had been contracted out and they were now doing these in-house. Mr. Kirkpatrick said rentals were at 100% with 29 on the waiting list. Mayor Pro Tem requested having actuals shown in the upcoming budget sessions. He wanted a 5-year history on each department and a 10 year on streets. Councilmember Martinez asked about the CARES Act funds received. Mr. Kirkpatrick said the airport had received a lump sum from TxDOT of \$30,000 to cover revenue losses, salaries etc. due to COVID 19. Also discussed was water rights of the airport and the lease agreement with the city. The council wanted a future work session with someone who could enlighten them on water rights. Councilmember King felt council needed to start looking at what the going rate was and be prepared before the lease came up. Mr. Kirkpatrick summarized with his capital out lay for one to three years and three to five years. One to three year: TxDOT- re-work of runway, Long Range Planning (90/10 split NPE), additional hangar space, Pilot Lounge, upgrade lawn equipment, upgrade hangar lighting (LED), upgrade security cameras and security/game fencing. Three to Five Year: transient hangar, 2 additional T-Hangars, sewer system installment, and begin a business hangar construction.

VII. Adjourn.

Mayor Pro Tem Schroeder adjourned the meeting at 6:51 p.m.

Darrin Schroeder
Mayor Pro Tem

ATTEST:

Debra Howe
City Secretary

*Signatures on file