

City Of Castroville



FY 2016 Adopted Budget

NOTICE ABOUT THIS BUDGET

As required by section 102.007d of the Texas Local Government Code, the City of Castroville is providing the following statement:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$75,616 which is an 11.16% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$6,707.

MUNICIPAL DEBT OBLIGATION AS OF OCTOBER 1, 2015 - \$745,582.

<u>TAX RATE</u>	<u>FY 2015</u>	<u>FY 2016</u>
Property Tax Rate	0.4545	0.4994
Effective Tax Rate	0.4496	0.4521
Effective M&O Rate	0.4078	0.4081
Rollback Rate	0.4968	0.4994
Debt Rate	0.0393	0.0476

<u>GOVERNING BODY</u>	<u>RECORDED VOTE</u>
Mayor Gardner	Present and not voting
Jesus Mendoza	Yes
Kyle McVay	No
Philip King	Yes
Eric Cherry	Not present
Victor Ortiz	Yes

CITY OF CASTROVILLE

ADOPTED ANNUAL OPERATING & CAPITAL BUDGET

FY 2015 - 2016

MAYOR

Jeffrey Gardner

CITY COUNCILMEMBERS

Victor Ortiz	Mayor Pro Tem, District 5
Jesus Mendoza	Councilmember, District 1
Kyle McVay	Councilmember, District 2
Philip King	Councilmember, District 3
Eric Cherry	Councilmember, District 4

Submitted By

**Mark B. Roath
City Administrator**

CITY OF CASTROVILLE

EXECUTIVE STAFF 2016

Mark B. Roath	City Administrator
Debra Howe	City Secretary
Chris Filline	Police Chief
Marie Gelles	Finance Director
Lawrence Heinrich	Public Works Director
Robert Koimn	Community Development Director
Regina Reed	Library Director

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Office of the City Administrator

City of Castroville
1206 Fiorella Street
Castroville, Texas 78305
(830) 931-4070

September 8, 2015

Honorable Mayor and Members of City Council
City of Castroville, Texas

Re: Fiscal 2015/2016 Annual Budget

It is a pleasure to present the City's 2015/2016 Annual Budget, which begins on October 1, 2015. As presented, this budget is balanced, and meets the Council's core values of being fiscally conservative, continuing to provide customer service in an effective and efficient manner, and emphasizing public safety and public improvements.

This budget continues to reposition the City, as an organization, to address both current as well as future needs. Currently, the City needs to continue its plan to make major public improvements in water and wastewater—namely, to address current and future residents of the City. And, as we grow as a community, the City needs to position the organization to address growth—that is, by tweaking the organizational structure when needed, by modest increases in personnel, when necessary and by replacing old, unusable equipment.

Apart from what this budget attempts to accomplish, it is worth noting that the City continues to see a very flat revenue stream, especially in the General Fund. As such, the General Fund has not changed considerably from past years. By contrast, the Utility Fund, which is based on utility charges, has more funds to address its needs. And, the Airport Fund, which has seen new revenue from FAA/TxDOT Grants, has also seen more funds to make needed improvements.

I. Budget Document

This Budget continues the effort to create fiscal transparency by showing the cost of public services. For example, the Human Resources Manager position was reclassified, and incorporated into the Office of the City Administrator in FY 2014/2015. This year, the Human Resources Manager, and associated costs of the Office, is shown as a separate function; thus, a resident looking at this budget can see what the cost of human resources is. Additionally, this budget creates a Non-Department Section, within both the General Fund and Utilities Fund, and places the costs that are not specific to a single department or division

within it. The benefit of the Non-Department Section is that a resident can see what the total cost of an individual expense without having to search various pages of the budget and calculate the total cost of the item.

II. Proposed Organizational Changes

Last year, we began the process of reorganizing the City to improve accountability, efficiency and effectiveness. This year, we are again suggesting several changes to further enhance the City organization. They are:

- Renaming the Administrative Services Department to Finance Department, which will make it easier for residents to know what the department is, and to make it easier to compare salaries within that department with other like cities;
- Eliminating the Community Services Department, which consisted of an Airport Division and Library Division, and creating a new Library Department. With this change, the City will continue to have five (5) departments: Finance, Library, Community Development, Police and Public Works;
- Creating a new Office of Economic Development, and have its Director oversee the Airport as part of his/her duties. The City needs to aggressively pursue new businesses as well as retain its current businesses, and this new position will be charged with that task. Additionally, this new position will be charged with managing the Airport (and replacing the need to hire a full-time Airport Manager); and
- Assigning to the City Secretary the responsibility to oversee the Municipal Court, and its single employee, and assigning to Public Works the responsibility to oversee the Customer Service and Utility Billing functions, and its two employees, because both functions involve utility billing and collection duties.

III. General Fund

The General Fund revenues and expenditures for FY 2015/2016 are projected for moderate growth, 6.0% and 8.37% respectively. General Fund revenues projected for the next fiscal year are \$2,991,941 with expenditures of \$3,510,002. The projected fund balance at the end of Fiscal Year 2015/2016 is \$640,336 for the General Fund.

General Fund Highlights:

A. Personnel

- A new Economic Development Director is funded, with half of the cost to be paid from the General Fund, and other half from the Airport Fund;
- Two (2) new Building and Ground Maintenance Workers are funded; both are to be in the Street Division with one to start work in October 2015 and the other to start work in April 2016;

- A new Part-time Library Assistant created from the reallocation of hours of an existing part-time employee and the elimination of the Summer Reading Coordinator; and
- Reclassification of the Head Librarian to Library Director as well as Budget and Accounts Manager to Senior Accountant, which will improve their respective areas; and
- Funds to provide for merit increases of three (3%) percent; elimination of longevity pay after October 1, 2015 and rolling current employee longevity pay into their base salaries with a one-time longevity check in December to credit longevity earned from January 2015 through September 2015, and resetting the employee's increase for successful completion of the orientation period at 3% for new employees hired on or after October 1, 2015.

As noted earlier, these organizational changes are intended to improve customer service, achieve cost savings and efficiencies, better coordinate and streamline operations, and enhances fiscal oversight. While these changes are necessary, the City Administration has a continued obligation to review, improve and streamline City operations by promoting teamwork within and among all departments and divisions.

B. Equipment and Vehicles

- In lieu of an Equipment Replacement Fund, the General Fund includes equipment and vehicle replacements as follows: (1) Police—one (1) patrol vehicle; (2) Community Development—one (1) building official/code enforcement officer vehicle; (3) Streets— roller, compressor, mower, one (1) replacement dump truck, and the transfer of a utility pickup for its use; and (4) Parks—the transfer of a utility pickup for its use.

C. Infrastructure Improvements

- Allocation of \$200,000 for much needed street and drainage improvements;
- Allocation of \$93,536 for the rehabilitation of the upstairs windows at City Hall;
- Allocation of \$10,000 for two (2) storage buildings—one in Parks and the other in Swimming Pool, respectively; and
- Allocation of \$8,500 for replacement of the Park Office Roof.

D. Miscellaneous

- Continued funds to support Bluebonnet Children's Center, Tour de Castroville, Citywide Garage Sale, and the 4th of July Event;
- An increased allocation for the Library to purchase new books;
- An increased allocation in overtime for the Police Department that will allow them to participate more in public/private events; and

- An increase to the prior year's allocation for the Community Development Department to update two (2) elements of the City's Comprehensive Plan, i.e. land use plan and major thoroughfare plan.

IV. Utility Fund

This budget continues the rate increase of 4.5%, which is being used to help support the needed improvements to our water and wastewater systems. This annual rate increase is necessary to maintain the financial health of our utility operations as well as to meet our current and future debt service requirements.

Proposed Utility Fund revenues and expenditures for FY 2015/2016 are projected at \$6,342,306 and \$7,030,670, respectively.

Two major capital improvement projects are planned to commence during this period—namely, the Water Line Replacement Project at \$3,500,000; and, the Eastside Lift Station at 3,050,000. The Wastewater Plant Expansion Project, at \$9,050,000, will be designed during this period, and ready for construction in the next fiscal year.

Other Utility Highlights

- Allocation of \$30,000 for a Utility Rate Study;
- Allocation of \$50,000 for Phase IV of SCADA;
- Allocation of \$200,000 for the River Bluff Water Tank;
- Allocation of \$100,000 for Lift Station Improvements;
- Allocation of \$30,000 for I & I Smoke Testing;
- Allocation of \$25,000 for Tree Trimming; and
- Purchase of one (1) new vehicle for meter reading, and two (2) Replacement Pickups for trucks being transferred to Street/Drainage as well as Parks and Recreation.

V. Airport Fund

For FY 2015/2016 revenues are projected at \$615,818 and expenditures at \$596,523.

Airport Highlights

- Allocation of \$50,000 in matching funds required for the State's Ramp Grant; and
- New Economic Development Director position partially funded from the Airport Fund, and the position of Airport Manager to remain unfilled thereafter.

It should be noted; the Airport Advisory Board is currently developing a proposal to acquire equipment needed to offer Jet Fuel at the Airport. Once their proposal is completed, and approved by the City Council, the Airport Fund budget will need to be amended to reflect that cost.

VI. Debt Service

This budget allocates sufficient funds to address current and anticipated debt service payments, interest and principal, in Fiscal Year 2015-2016.

VII. Important Policy Decisions

During the budget process, the City Council were asked to answer several key questions: (1) whether the proposed revenue and expenditures met the goals for the City in the coming fiscal year; and (2) whether the City should increase the property tax levy by the allowed percent. The City Council answered both questions in the affirmative.

In closing, I want to thank the Members of the City Council for their budget guidance as well as the Department Directors, and all of the City employees that contributed towards the development of this Fiscal Year 2015/2016 Annual Budget. I also want to especially thank Marie Gelles and Sara Garza for their contributions to this budget.

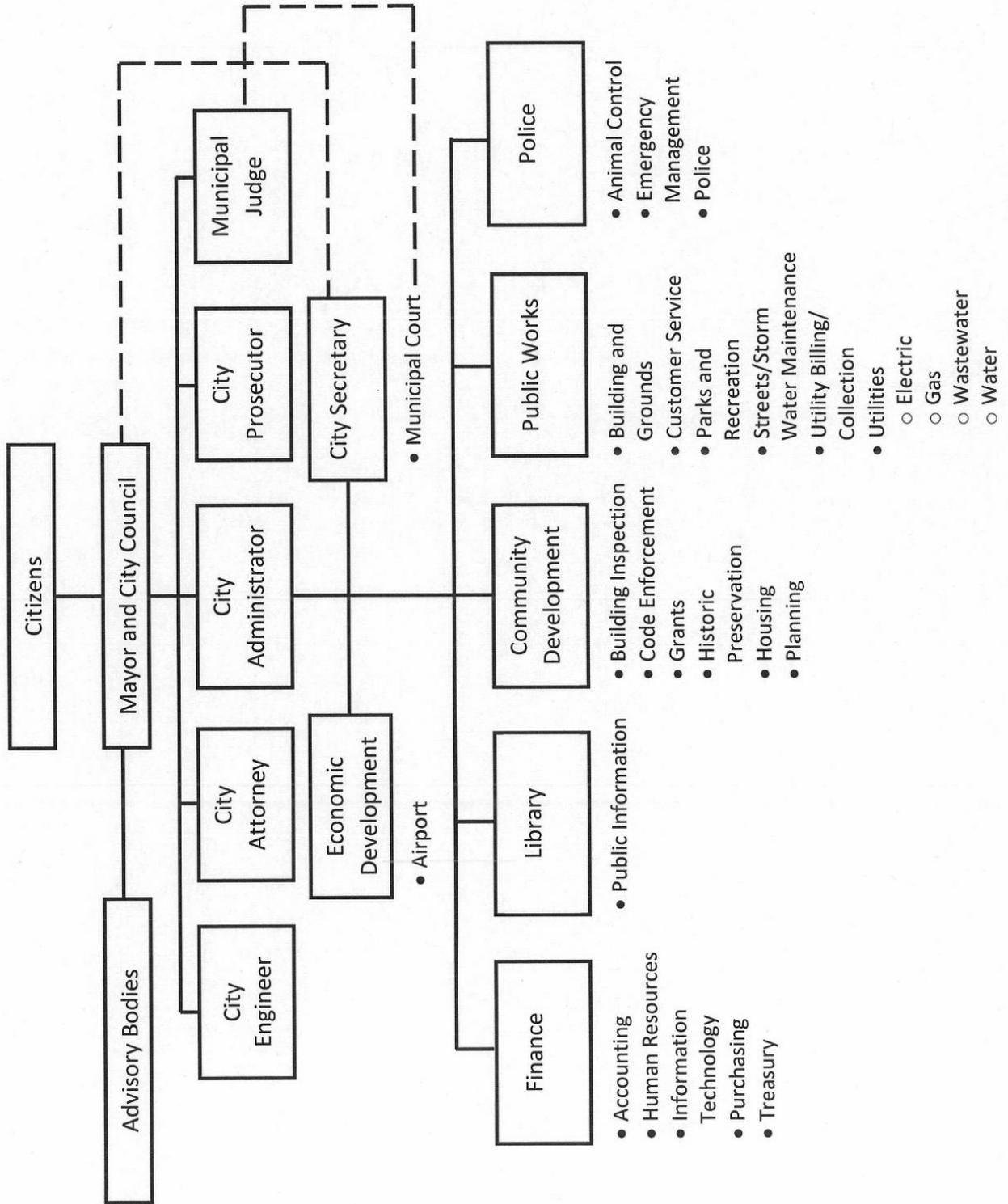


Mark B. Roath
City Administrator

MBR

CITY OF CASTROVILLE – 2016 ORGANIZATIONAL CHART

Organization of the City of Castroville



CITY OF CASTROVILLE – PERSONNEL ALLOCATION OVERVIEW

FY2016 Adopted Annual Operating & Capital Budget

GENERAL FUND	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016
STAFFING				
CITY ADMINISTRATOR	2	2	2	1
CITY SECRETARY	-	1	1	1
ECONOMIC DEVELOPMENT	-	-	-	.5
FINANCE	4.5	4	4	3
HUMAN RESOURCES	-	-	-	1
LIBRARY	3.75	2.65	2.65	3
POLICE	10	10	10	10
MUNICIPAL COURT	1	1	1	1
COMMUNITY DEVELOPMENT	1	3	3	3
PUBLIC WORKS	2.5	2.5	2.5	4
PARKS AND RECREATION	1	1	1	1
ANIMAL CONTROL	1	1	1	1
INFORMATION TECHNOLOGY	-	0.85	0.85	-
TOTAL GENERAL FUND	26.75	29.00	29.00	29.50
<hr/>				
UTILITY FUND	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016
STAFFING				
PUBLIC WORKS ADMINISTRATION	5.25	5.5	5.5	7
WASTEWATER	2	2	2	2
ELECTRIC	3	3	3	3
WATER	2	2	2	2
TOTAL UTILITY FUND	12.25	12.50	12.50	14
<hr/>				
AIRPORT FUND	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016
STAFFING				
AIRPORT	0.75	2	2	1.5
TOTAL AIRPORT FUND	0.75	2	2	1.5
<hr/>				
TOTAL CITY STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016
TOTAL CITY	39.50	43.50	43.50	45

**CITY OF CASTROVILLE – PROPERTY TAX RATE
 FY2016 Adopted Annual Operating & Capital Budget**

TAX YEAR	FISCAL YEAR	TOTAL RATE	M&O RATE	I & S RATE
2001	2002	0.303500	0.224600	0.078900
2002	2003	0.311000	0.230500	0.080500
2003	2004	0.327900	0.266100	0.061800
2004	2005	0.365900	0.284400	0.081500
2005	2006	0.365000	0.291000	0.074000
2006	2007	0.380000	0.271400	0.108600
2007	2008	0.399900	0.312500	0.087400
2008	2009	0.377500	0.316000	0.061500
2009	2010	0.427000	0.351000	0.076000
2010	2011	0.454500	0.383000	0.071500
2011	2012	0.454500	0.385774	0.068726
2012	2013	0.454500	0.394731	0.059769
2013	2014	0.454500	0.412379	0.042121
2014	2015	0.454500	0.415150	0.039350
2015	2016	0.49940	0.45175	0.04765



CITY OF CASTROVILLE – ALL FUND BUDGET SUMMARY

FY2016 Adopted Annual Operating & Capital Budget

	GENERAL FUND*	UTILITY FUND*	WATER ACQUISITION	WATER IMPACT	SEWER IMPACT	AIRPORT FUND*	DRAINAGE UTILITY
BEGINNING BALANCE	1,158,397	5,551,761	231,689	167,499	110,056	7,691,662	201,437
REVENUE	2,072,200	6,342,306	70,750	63,000	60,415	615,818	109,300
TRANSFERS IN	919,741	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE	4,150,338	11,894,067	302,439	230,499	170,471	8,307,480	310,737
EXPENDITURES	3,488,779	6,153,608	105,200	200,500	155,200	528,048	100
TRANSFERS OUT	21,223	877,062	-	-	-	12,000	96,858
ENDING FUND BALANCE	640,336	4,863,397	197,239	29,999	15,271	7,767,432	213,779
	POLICE TRAINING	DRUG FORFEITURE	COURT SECURITY	COURT TECHNOLOGY	LIBRARY MEMORIAL	CAPITAL PROJECTS	STREET REHAB
BEGINNING BALANCE	2,537	-	22,351	1,182	6,118	87,814	138,476
REVENUE	1,000	1,360	4,450	6,012	-	8,656,051	428
TRANSFERS IN	-	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE	3,537	1,360	26,801	7,194	6,118	8,743,865	138,904
EXPENDITURES	3,000	1,360	25,911	7,020	6,000	8,579,939	-
TRANSFERS OUT	-	-	-	-	-	-	60,000
ENDING FUND BALANCE	537	-	890	174	118	163,926	78,904

*Indicates Major Fund

CITY OF CASTROVILLE – ALL FUND BUDGET SUMMARY

FY2016 Adopted Annual Operating & Capital Budget

	ALSATIAN HOUSE	BIRY HOUSE	HOTEL/ MOTEL	2003 CO I & S	2004 CO I & S
BEGINNING BALANCE	13,382	9,818	17,205	12,603	5,225
REVENUE	2,840	-	61,773	17,392	55,615
TRANSFERS IN	-	-	-	96,858	25,985
TOTAL FUNDS AVAILABLE	16,222	9,818	78,978	126,853	86,825
EXPENDITURES	15,000	9,000	75,118	113,750	80,950
TRANSFERS OUT	-	-	-	-	-
ENDING FUND BALANCE	1,222	818	3,860	13,103	5,875
TOTAL					
BEGINNING BALANCE	15,429,212				
REVENUE	18,140,710				
TRANSFERS IN	1,042,584				
TOTAL FUNDS AVAILABLE	34,612,506				
EXPENDITURES	19,608,483				
TRANSFERS OUT	1,007,143				
ENDING FUND BALANCE	13,996,880				



CITY OF CASTROVILLE – GENERAL FUND SUMMARY

FY2016 Adopted Annual Operating & Capital Budget

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
BEGINNING FUND BALANCE	1,085,651	1,164,033	1,151,592	1,158,397	(5,636)
REVENUE:					
SALES TAXES	664,642	720,552	699,222	721,000	448
PROPERTY TAXES	711,058	739,208	736,238	742,337	3,129
MUNICIPAL COURT FEES	204,534	222,675	240,246	240,510	17,835
PARKS & RECREATION FEES	176,462	176,300	179,131	184,100	7,800
OTHER REVENUE	81,546	103,394	131,311	184,253	80,859
TOTAL OPERATING REVENUES	1,838,242	1,962,129	1,986,148	2,072,200	110,071
TRANSFERS IN	907,764	858,834	858,834	919,741	60,907
TOTAL REVENUE	2,746,006	2,820,963	2,844,982	2,991,941	170,978
TOTAL AVAILABLE REVENUES	3,831,657	3,984,996	3,996,574	4,150,338	165,342
APPROPRIATIONS:					
CITY COUNCIL	11,347	34,942	31,440	50,321	15,379
CITY ADMINISTRATOR	430,442	388,072	339,379	169,589	(218,483)
CITY SECRETARY	-	139,842	141,348	117,771	(22,071)
ECONOMIC DEVELOPMENT	-	-	-	57,413	57,413
FINANCE	325,726	391,835	336,632	270,168	(121,667)
HUMAN RESOURCES	-	-	-	64,625	64,625
LIBRARY	198,648	169,295	166,376	182,286	12,991
POLICE	740,573	748,113	723,124	781,958	33,845
MUNICIPAL COURT	81,131	97,257	89,507	102,559	5,302
COMMUNITY DEVELOPMENT	94,640	326,331	226,133	309,963	(16,368)
PUBLIC WORKS	314,352	369,237	268,230	573,025	203,788
PARKS & RECREATION	231,788	263,030	262,657	228,624	(34,406)
SWIMMING POOL	97,260	125,703	120,147	113,058	(12,645)
ANIMAL CONTROL	61,304	61,416	59,720	63,215	1,799
INFORMATION TECHNOLOGY	-	52,611	52,261	86,383	33,772
NON-DEPARTMENTAL	-	-	-	317,821	317,821
TRANSFERS OUT	92,841	71,223	21,223	21,223	(50,000)
TOTAL APPROPRIATIONS	2,680,052	3,238,907	2,838,177	3,510,002	271,095
ENDING BALANCE:	1,151,605	746,089	1,158,397	640,336	(105,753)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Revenues

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
BEGINNING BALANCE		1,085,651	1,164,033	1,151,592	1,158,397	(5,636)
<u>SALES TAXES</u>						
4001-401	CITY SALES TAX	663,796	719,822	698,301	720,000	178
4001-402	LIQUOR TAX	846	730	921	1,000	270
	TOTAL SALES TAXES	664,642	720,552	699,222	721,000	448
<u>PROPERTY TAXES</u>						
4002-101	CURRENT AD VALOREM TAX	698,426	725,108	714,428	728,837	3,729
4002-102	DELINQUENT AD VALOREM TAX	6,922	7,500	17,762	7,500	-
4002-103	PENALTY & INTEREST – TAXES	5,710	6,600	4,048	6,000	(600)
	TOTAL PROPERTY TAXES	711,058	739,208	736,238	742,337	3,129
<u>MUNICIPAL COURT FEES</u>						
4003-601	FINES	189,206	205,000	221,800	222,000	17,000
4003-602	COURT COST/ARREST FEES	13,314	15,500	16,000	16,000	500
4003-606	DEF. DRIVING LIST REQUEST	68	75	46	50	(25)
4003-607	FTA CITY FUND	1,946	2,100	2,400	2,460	360
	TOTAL MUNICIPAL COURT FEES	204,534	222,675	240,246	240,510	17,835
<u>PARKS & RECREATION FEES</u>						
4004-809	SWIMMING POOL FEES	29,257	25,000	26,343	28,000	3,000
4004-810	SWIMMING LESSONS FEES	18,594	19,000	22,745	23,000	4,000
4004-812	VENDING MACHINE/POOL	3,446	3,300	3,400	3,500	200
4004-815	R V PARK FEES	66,682	65,000	65,900	67,000	2,000
4004-816	TENT CAMPING FEES	1,290	1,500	570	1,300	(200)
4004-817	PICNIC AREA RESERVATIONS	4,162	4,000	5,524	5,500	1,500
4004-818	TABLE DAILY USE FEES	2,230	2,500	1,807	2,300	(200)
4004-819	PAVILION FEES	12,068	11,500	11,831	12,000	500
4004-820	HOLIDAY WEEKEND FEES	10,841	15,000	11,500	12,000	(3,000)
4004-822	SPORTS FIELD USAGE	3,230	3,000	3,000	3,000	-
4004-825	LAUNDROMAT REVENUE	2,754	3,000	1,996	2,000	(1,000)
4004-826	POOL PARTIES	13,773	15,500	14,000	15,000	(500)
4004-827	POOL - SEASON PASSES	8,135	8,000	10,515	9,500	1,500
50103-401.00	TOTAL PARKS & RECREATION FEES	176,462	176,300	179,131	184,100	7,800
<u>OTHER REVENUES</u>						
4009-201	TELEPHONE FRANCHISE FEES	1,002	1,000	1,389	1,390	390
4009-202	CABLE TV FRANCHISE FEES	12,704	10,200	-	-	(10,200)
4009-203	CABLE TV POLE RENT/LAND LEASE	-	-	10,709	10,500	10,500
4009-204	ELECTRIC FRANCHISE FEES	6,378	7,500	10,000	10,000	2,500
4009-301	PERMITS & FEES	33,083	45,000	72,500	75,000	30,000
4009-303	OCCUPATIONAL TAX	1,212	1,424	1,270	1,270	(154)
4009-304	PET LICENSE	966	850	825	850	-
4009-308	PLATTING/MAPPING FEES	-	3,000	4,763	5,000	2,000
4009-315	LOT MOWING ENFORCEMENT	712	800	800	800	-

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Revenues

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>OTHER REVENUES (CONTINUED)</u>						
4009-510	HOLDING & DISPOSAL	1,804	1,680	1,150	1,500	(180)
4009-603	LIBRARY FINES & USER FEES	1,283	1,150	2,212	2,200	1,050
4009-608	E-RATE REIMBURSEMENT	-	6,000	3,456	3,800	(2,200)
4009-803	COPY/FAX SERVICES	6,183	6,165	6,378	6,400	235
4009-805	DONATIONS	22	-	-	-	-
4009-806	POLICE REPORTS	868	900	1,100	1,100	200
4009-811	NSF CHECK CHARGES	25	25	100	100	75
4009-812	SALE OF ASSETS	2,247	2,000	2,000	2,000	-
4009-813	MISCELLANEOUS REVENUE	275	1,000	2,285	1,500	500
4009-815	MISC. REFUNDS & REIMB.	(1,580)	1,000	(204)	-	(1,000)
4009-830	INTEREST INCOME	3,681	3,700	3,700	3,700	-
4009-901	SPECIAL EVENTS REVENUE	9,618	10,000	6,878	8,000	(2,000)
4009-903	DONATION 4TH OF JULY PARADE	1,063	-	-	-	-
4009-701	THC PRESERVATION GRANT	-	-	-	49,143	49,143
	TOTAL OTHER REVENUE	81,546	103,394	131,311	184,253	80,859
<u>TRANSFERS IN</u>						
4999-920	TRANSFER IN: AIRPORT	60,004	11,093	11,093	12,000	907
4999-922	TRANSFER IN: UTILITY ROW	108,528	108,511	108,511	108,511	-
4999-923	TRANSFER IN: UTILITY FUND	739,232	739,230	739,230	739,230	-
4999-920	TRANSFER IN: STREET REHAB	-	-	-	60,000	60,000
	TOTAL TRANSFERS IN	907,764	858,834	858,834	919,741	60,907
	TOTAL REVENUES	2,746,006	2,820,963	2,844,982	2,991,941	170,978
	TOTAL AVAILABLE FUNDS	3,831,657	3,984,996	3,996,574	4,150,338	165,342

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – City Council

The City Council is responsible for the scope, direction, and financing of City services; establishing policy based on information provided by staff, advisory boards and commissions, and the general public; and implementing policy through staff under the Mayor-Council form of government.

City Council	Term of Office
Jeffrey Gardner, Mayor	May, 2017
Victor Ortiz, Mayor Pro Tem	May, 2016
Jesus Mendoza, District 1	May, 2017
Kyle McVay, District 2	May, 2017
Philip King, District 3	May, 2016
Eric Cherry, District 4	May, 2016

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	5,947	11,442	8,987	12,415	973
OPERATION AND MAINTENANCE	5,400	23,500	22,453	37,906	14,406
TOTAL	11,347	34,942	31,440	50,321	15,379

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – City Council

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
52101-101.07	CITY COUNCIL PAY	5,420	10,600	8,000	10,600	-
52101-105.00	SOCIAL SECURITY	319	658	496	713	55
52101-106.00	MEDICARE	75	154	116	167	13
52101-112	WORKERS' COMPENSATION	133	30	25	35	5
52101-140	CELL PHONE ALLOWANCE	-	-	350	900	900
	TOTAL PERSONNEL SERVICES	5,947	11,442	8,987	12,415	973
<u>SUPPLIES</u>						
52102-200	MILEAGE REIMBURSEMENT	-	250	100	250	-
52102-201	OFFICE SUPPLIES	-	250	271	250	-
52102-205	GENERAL SUPPLIES	-	-	-	1,000	1,000
52102-208.01	CITY COUNCIL CONTINGENCY	2,341	9,000	9,082	-	(9,000)
52102-208.02	BLUEBONNET CHILDRENS CNTR	2,000	2,000	2,000	-	(2,000)
	TOTAL SUPPLIES	4,341	11,500	11,453	1,500	(10,000)
<u>CONTRACTED SERVICES</u>						
52104-431.00	SPECIAL PROJECTS	960	10,000	10,000	-	(10,000)
	TOTAL CONTRACTED SERVICES	960	10,000	10,000	-	(10,000)
<u>EDUCATION & TRAINING</u>						
52105-503	PROFESSIONAL ASSOCIATION DUES	-	-	-	1,406	1,406
52105-505	TRAINING/TRAVEL/PERDIEM	-	1,000	1,000	1,500	500
52105-505.01	BOARD TRAINING	99	1,000	-	1,000	-
	TOTAL EDUCATION & TRAINING	99	2,000	1,000	3,906	1,906
<u>MISCELLANEOUS</u>						
52108-790	SPECIAL ACTIVITIES	-	-	-	-	-
52108-790	SPECIAL PROJECTS	-	-	-	10,000	10,000
52108-790	CITY COUNCIL CONTINGENCY	-	-	-	9,000	9,000
52108-790	TOUR DE CASTROVILLE	-	-	-	5,000	5,000
52108-790	4 TH OF JULY	-	-	-	5,000	5,000
52108-790	CITY WIDE YARD SALE	-	-	-	500	500
52108-790	BLUEBONNET CHILDRENS CNTR	-	-	-	3,000	3,000
	TOTAL MISCELLANEOUS	-	-	-	32,500	32,500
	TOTAL CITY COUNCIL	11,347	34,942	31,440	50,321	15,379

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – City Administrator

The City Administrator Office is the primary point of contact between the City’s departments and the City Council. The City Administrator’s function is to lead, guide and provide coordination to the departments as they implement City policies and to advise the City Council on policy decisions. The City Administrator communicates the City’s vision and mission to all employees and provides leadership in the administration of the City’s programs and services.

Accomplishments for FY 2015:

- Acted as the Director for the Community Services Department and its two Divisions: Airport and Library.
- Acted as the Airport Manager until a replacement is hired.
- Continued a Reorganization of the City’s Departments and Divisions, in an effect to make them more effective and efficient.
- Successfully Relocated the Community Development Department, Animal Control Division, and the Municipal Court Division in an effort to better utilize office space.
- Successfully recruited several key senior management positions within the City organization including the Community Development Director and the Public Works Director.
- Coordinated the leasing of Airport terminal and hangar spaces.
- Participated in efforts to foster relationships at the local, regional and state level.

Objectives for FY 2016:

- Assist the City Council in short and long range planning, especially as it relates to City facility needs.
- Continue work on various infrastructure projects including the Airport Runway Extension, Water Line Replacement, Eastside Lift Station and Wastewater Treatment Plant Expansion.
- Continue the Reorganization of the City’s Departments and Divisions with the creation of a Library Department, and an Economic Development Director position.
- Implement an Employee Awards and Recognition Program.
- Implement an Employee Wellness Program.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
CITY ADMINISTRATOR	1	1	1	1	-
CITY SECRETARY	1	-	-	-	-
HUMAN RESOURCES MANAGER	-	1	1	-	(1)
TOTAL	2	2	2	1	1

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2015	BUDGET CHANGE
PERSONNEL SERVICES	187,745	241,112	191,238	147,239	(93,873)
OPERATION AND MAINTENANCE	201,653	231,542	148,141	22,350	(124,610)
CAPITAL OUTLAY	41,044	-	-	-	-
TOTAL	430,442	388,072	339,379	169,589	(218,483)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – City Administrator

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50101-101.01	REGULAR SALARIES	141,977	172,551	138,645	104,943	(67,608)
50101-103	PART-TIME	1,455	-	-	-	-
50101-105.00	SOCIAL SECURITY	8,333	11,057	8,954	6,860	(4,197)
50101-106.00	MEDICARE	1,949	2,587	2,095	1,605	(982)
50101-107.00	RETIREMENT	11,590	15,567	12,607	10,257	(5,310)
50101-108.00	HEALTH INSURANCE	9,714	10,910	10,768	5,728	(5,182)
50101-109.00	LIFE INSURANCE	382	540	362	404	(136)
50101-109.01	VISION INSURANCE	182	204	199	102	(102)
50101-109.02	DENTAL INSURANCE	553	614	610	322	(292)
50101-109.03	LONG TERM DISABILITY	621	850	766	932	82
50101-111	UNEMPLOYMENT INSURANCE	10,273	10,000	10,000	-	(10,000)
50101-112	WORKERS' COMPENSATION	344	478	478	386	(92)
50101-136	LONGEVITY	372	54	54	-	(54)
50101-139	CAR ALLOWANCE	-	4,800	4,800	4,800	-
50101-140	PHONE ALLOWANCE	-	900	900	900	-
50101-141	MOVING ALLOWANCE	-	10,000	-	10,000	-
	TOTAL PERSONNEL SERVICES	187,745	241,112	191,238	147,239	(93,873)
<u>SUPPLIES</u>						
50102-200	MILEAGE REIMBURSEMENT	805	-	-	-	-
50102-201	OFFICE SUPPLIES	4,830	1,275	1,200	1,400	125
50102-202	DUES & SUBSCRIPTIONS	2,561	1,800	1,717	1,200	(600)
50102-204	JANITORIAL SUPPLIES	847	10	10	-	(10)
50102-205	GENERAL SUPPLIES	2,173	50	89	300	250
50102-206	CLASSIFIED ADVERTISEMENTS	4,629	-	-	-	-
50102-207	POSTAGE/METER RENTAL	1,990	465	450	300	(165)
50102-214	PROFESSIONAL PUBLICATIONS	-	50	-	500	450
50102-250	UTILITIES EXPENSE	12,325	-	-	-	-
50102-602	SMALL OFFICE EQUIPMENT	-	-	-	550	550
50102-922	OFFICE FURNITURE & EQUIPMENT	664	4,150	4,150	2,500	(1,650)
	TOTAL SUPPLIES	30,824	7,800	7,616	6,750	(1,050)
<u>PURCHASED SERVICES</u>						
50103-307	TML INSURANCE	24,644	26,500	26,500	-	(26,500)
50103-308	INSURANCE BONDS	-	400	400	400	-
50103-401	TELEPHONE	10,914	-	81	-	-
50103-415	COPIER LEASE	6,727	-	-	-	-
50103-417	UNIFORM EXPENSE	-	-	24	-	-
50103-420	MUNICIPAL CODE CORPORATION	5,146	-	-	-	-
50103-421	RECORDS MANAGEMENT	6,040	-	-	-	-
	TOTAL PURCHASED SERVICES	53,471	26,900	27,005	400	(26,500)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – City Administrator

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
50104-407.00	CITY ATTORNEY	42,450	31,000	31,000	-	(31,000)
50104-410	CITY ENGINEER	40,228	20,000	20,000	-	(20,000)
50104-413.00	OUTSIDE SERV/CONTR LABOR	11,023	-	-	5,000	5,000
50104-701	EMPLOYEE EXAM/DRUG SCREEN	83	3,000	2,000	-	(3,000)
	TOTAL CONTRACTED SERVICES	93,784	54,000	53,000	5,000	(49,000)
<u>EDUCATION & TRAINING</u>						
50105-503	PROFESSIONAL ASSOC DUES/FEES	659	460	460	-	(460)
50105-505	TRAINING/TRAVEL/PERDIEM	4,375	3,000	2,500	3,500	500
	TOTAL EDUCATION & TRAINING	5,034	3,460	2,960	3,500	40
<u>TECHNOLOGY</u>						
50106-802	COMPUTER SOFTWARE	-	-	-	1,000	1,000
50106-803	COMPUTER HARDWARE	10,944	-	2,910	-	-
	TOTAL TECHNOLOGY	10,944	-	2,910	1,000	1,000
<u>REPAIRS & MAINTENANCE</u>						
50107-412	EQUIPMENT REPAIRS & MAINT	50	200	150	200	-
50107-602	EQUIPMENT PURCHASES	225	-	-	-	-
50107-903	BUILDINGS REPAIR & MAINTENANCE	4,468	51,200	51,200	-	(51,200)
	TOTAL REPAIRS & MAINTENANCE	4,743	51,400	51,350	200	(51,200)
<u>MISCELLANEOUS</u>						
50108-790	AWARDS & RECOGNITIONS	2,667	3,000	3,000	5,000	2,000
50108-625	MISCELLANEOUS EXPENSE	186	400	300	500	100
	TOTAL MISCELLANEOUS	2,853	3,400	3,300	5,500	2,100
<u>CAPITAL OUTLAY</u>						
50109-901.00	CAPITAL OUTLAY	41,044	-	-	-	-
	TOTAL CAPITAL OUTLAY	41,044	-	-	-	-
	TOTAL CITY ADMINISTRATOR	430,442	388,072	339,379	169,589	(218,483)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – City Secretary

The City Secretary is the chief election official for the City of Castroville, and the official Records Management Officer. Open Records requests are generated through the City Secretary and are accounted for as to their timeliness. The office compiles applications for all the City Boards and Commissions, publishes board agendas and maintains their minutes. The office generates Council information, including the by-weekly agenda packets (paper and electronic) for regular called meetings, workshops, and special called meetings. The office is responsible for ensuring compliance with state and federal laws related to open records, open meetings, elections and public notices. The City Secretary also oversees the Municipal Court.

Accomplishments for FY 2015:

- Completed transition to paperless agenda and packets for council members.
- Completed ordinance recodification.
- Completed reappointment process for all boards and commissions members whose terms were completed on June 30th.

Objectives for FY 2016:

- Recertification for City Secretary.
- Continue process improvement on paperless agenda.
- Continue recodification of City ordinances.
- Review City ordinances for regulatory changes that affect City’s function.
- Maintain and monitor Master Calendar.
- Complete records retention.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
CITY SECRETARY	-	1	1	1	-
TOTAL	-	1	1	1	-

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	-	72,998	74,562	77,721	4,723
OPERATION AND MAINTENANCE	-	66,844	66,786	40,050	26,794
TOTAL	-	139,842	141,348	117,771	(22,071)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – City Secretary

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2015	BUDGET CHANGE
PERSONNEL SERVICES						
52201-101.01	REGULAR SALARIES	-	53,813	55,280	57,406	3,593
52201-105.00	SOCIAL SECURITY	-	3,540	3,522	3,746	206
52201-106.00	MEDICARE	-	828	824	876	48
52201-107.00	RETIREMENT	-	4,984	5,127	5,600	616
52201-108.00	HEALTH INSURANCE	-	5,455	5,384	5,728	273
52201-109.00	LIFE INSURANCE	-	174	199	221	47
52201-109.01	VISION INSURANCE	-	102	99	102	-
52201-109.02	DENTAL INSURANCE	-	307	306	322	15
52201-109.03	LONG TERM DISABILITY	-	336	362	509	173
52201-112	WORKERS' COMPENSATION	-	189	189	211	22
52201-136	LONGEVITY	-	270	270	-	(270)
52201-139	CAR ALLOWANCE	-	2,400	2,400	2,400	-
52201-140	PHONE ALLOWANCE	-	600	600	600	-
	TOTAL PERSONNEL SERVICES	-	72,998	74,562	77,721	4,723
SUPPLIES						
52202-201	OFFICE SUPPLIES	-	8,500	6,200	7,000	(1,500)
52202-202	DUES & SUBSCRIPTIONS	-	200	200	200	-
52202-203.00	ELECTION SUPPLIES	-	8,000	6,541	8,000	-
52202-204	JANITORIAL SUPPLIES	-	1,000	1,677	1,800	800
52202-205	GENERAL SUPPLIES	-	1,800	1,800	1,800	-
52202-206	CLASSIFIED ADVERTISEMENTS	-	4,000	5,500	5,500	1,500
52202-207	POSTAGE/METER RENTAL	-	3,000	3,000	3,000	-
52202-214	PROFESSIONAL BOOKS	-	500	500	500	-
52202-250	UTILITIES EXPENSE	-	14,329	14,440	-	(14,329)
52202-602	SMALL OFFICE EQUIPMENT	-	500	500	500	-
	TOTAL SUPPLIES	-	41,829	40,358	28,300	(13,529)
PURCHASED SERVICES						
52203-401	TELECOMMUNICATIONS	-	9,815	12,690	-	(9,815)
52203-415	COPIER LEASE	-	6,200	7,359	-	(6,200)
52203-420	MUNICIPAL CODE CORPORATION	-	5,000	5,000	5,000	-
52203-421	RECORDS MANAGEMENT	-	-	-	4,000	4,000
	TOTAL PURCHASED SERVICES	-	21,015	25,049	9,000	(12,015)
EDUCATION & TRAINING						
52205-505	TRAINING/TRAVEL/PERDIEM	-	2,000	1,169	2,250	250
	TOTAL EDUCATION & TRAINING	-	2,000	1,169	2,250	250
REPAIRS & MAINTENANCE						
52207-412	EQUIPMENT REPAIRS & MAINT	-	250	175	250	-
52207-602	EQUIPMENT PURCHASES	-	1,500	-	-	(1,500)
	TOTAL REPAIRS & MAINTENANCE	-	1,750	175	250	(1,500)
MISCELLANEOUS						
52208-625	MISCELLANEOUS EXPENSE	-	250	35	250	-
	TOTAL MISCELLANEOUS	-	250	35	250	-
	TOTAL CITY SECRETARY	-	139,842	141,348	117,771	(22,071)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Economic Development

The Economic Development Office primary objective is to facilitate economic development activities that assist in developing and sustaining businesses to create a strong local economy. Oversees the Castroville Airport, including direct responsibility for the building and grounds employee.

Objectives for FY 2016:

- Promote the development and expansion of new and existing business enterprises within Castroville.
- Serve as a liaison with the business community and develop and coordinate partnerships with various governmental agencies and business groups to develop and retain local businesses.
- Strengthen local business outreach to strategic industry sectors.
- Develop economic development program incentive guidelines and policy based upon amount of capital investment and the creation of jobs.
- Create marketing materials.
- Develop a list of vacant/undeveloped properties available for development/redevelopment within Castroville.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
ECONOMIC DEVELOPMENT DIRECTOR	-	-	-	.5	.5
TOTAL	-	-	-	.5	.5

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	-	-	-	46,409	46,409
OPERATION AND MAINTENANCE	-	-	-	11,004	11,004
TOTAL	-	-	-	57,413	57,413

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Economic Development

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES						
52501-101.01	REGULAR SALARIES	-	-	-	35,000	35,000
52501-105.00	SOCIAL SECURITY	-	-	-	2,263	2,263
52501-106.00	MEDICARE	-	-	-	530	530
52501-107.00	RETIREMENT	-	-	-	3,384	3,384
52501-108.00	HEALTH INSURANCE	-	-	-	2,948	2,948
52501-109.00	LIFE INSURANCE	-	-	-	133	133
52501-109.01	VISION INSURANCE	-	-	-	52	52
52501-109.02	DENTAL INSURANCE	-	-	-	164	164
52501-109.03	LONG TERM DISABILITY	-	-	-	308	308
52501-112	WORKERS' COMPENSATION	-	-	-	127	127
52501-139	CAR ALLOWANCE	-	-	-	1,200	1,200
52501-140	PHONE ALLOWANCE	-	-	-	300	300
	TOTAL PERSONNEL SERVICES	-	-	-	46,409	46,409
SUPPLIES						
52502-201	OFFICE SUPPLIES	-	-	-	1,000	1,000
52502-202	DUES & SUBSCRIPTIONS	-	-	-	125	125
52502-205	GENERAL SUPPLIES	-	-	-	100	100
52502-207	POSTAGE/METER RENTAL	-	-	-	500	500
52502-222	BINDING PRINTING & REPROD	-	-	-	1,000	1,000
52502-602	SMALL OFFICE EQUIPMENT	-	-	-	300	300
	TOTAL SUPPLIES	-	-	-	3,025	3,025
PURCHASED SERVICES						
52503-401	TELECOMMUNICATIONS	-	-	-	1,200	1,200
52503-415	COPIER LEASE	-	-	-	-	-
	TOTAL PURCHASED SERVICES	-	-	-	1,200	1,200
CONTRACTED SERVICES						
52504-413.00	PROFESSIONAL SERVICES	-	-	-	3,000	3,000
	TOTAL CONTRACTED SERVICES	-	-	-	3,000	3,000
EDUCATION & TRAINING						
52505-503	PROFESSIONAL ASSOC. DUES/FEES	-	-	-	500	500
52505-505	TRAINING/TRAVEL/PERDIEM	-	-	-	2,079	2,079
	TOTAL EDUCATION & TRAINING	-	-	-	2,579	2,579
TECHNOLOGY						
52506-803	COMPUTER HARDWARE	-	-	-	500	500
	TOTAL TECHNOLOGY	-	-	-	500	500
REPAIRS & MAINTENANCE						
52507-602	EQUIPMENT PURCHASES	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	-	-	-	-	-
MISCELLANEOUS						
52508-625	MISCELLANEOUS EXPENSE	-	-	-	200	200
52508-790	SPECIAL ACTIVITIES	-	-	-	500	500
	TOTAL MISCELLANEOUS	-	-	-	700	700
	TOTAL ECONOMIC DEVELOPMENT	-	-	-	57,413	57,413

CITY OF CASTROVILLE – GENERAL FUND

FY2016 Adopted Annual Operating & Capital Budget

Budget Summary – Finance

The Finance Department is responsible for management of the financial affairs of the City, and includes accounting, budgeting, auditing, revenue collections, cash management and investments, debt management, payroll, grant administration, internal audit, purchasing, and fixed assets in accordance with Generally Accepted Accounting Principles, Governmental Accounting Standards Board Pronouncements and other standards as required by Federal, State and City laws. The Department also prepares an annual financial report and assists the City Administrator with development of the City’s annual budget and capital improvement program. The Finance Department is responsible for Information Technology as well as Human Resources.

Accomplishments for FY 2014:

- Awarded \$15,600,000 from the TWDB for funding of the Water Line Replacement, Eastside Sanitary Lift Station, and WWTP Projects.
- Developed FY 2016 Budget Manual and conducted training session for department heads and staff.
- Completed transition of on-line credit card payment system to Incode.
- Prepared for Single Audit (A-133) for TWDB and TxDOT funds.

Objectives for FY 2015:

- Maintain Platinum Certification award by the Texas State Comptroller’s Leadership Circle for financial transparency of local governments on-line.
- Prepare and submit FY 2017 Operating Budget to GFOA for judging in GFOA’s Budget Award Certificate.
- Continue to review and update internal controls.
- Maintain City’s “AA Stable” bond rating.
- Conduct an on-line auction of surplus City equipment.
- Prepare funding reports to TWDB.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
FINANCE DIRECTOR	1	1	1	1	-
SENIOR ACCOUNTANT	1	1	1	1	-
FINANCE CLERK	1.5	2	2	1	(1)
CUSTOMER SERVICE REPRESENTATIVE	1	-	-	-	-
TOTAL	4.5	4	4	3	(1)

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	273,038	246,971	250,487	210,023	(36,948)
OPERATION AND MAINTENANCE	52,688	144,864	86,145	60,145	(84,719)
TOTAL	325,726	391,835	336,632	270,168	(121,667)
TOTAL FINANCE	325,726	391,835	336,632	270,168	(121,667)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Finance

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES						
51601-101.01	REGULAR SALARIES	181,363	186,861	188,878	156,706	(30,155)
51601-102	OVERTIME	1,494	2,000	1,500	2,000	-
51601-103	PART-TIME	33,540	-	-	-	-
51601-105.00	SOCIAL SECURITY	13,128	11,786	11,751	10,028	(1,758)
51601-106.00	MEDICARE	3,070	2,758	2,748	2,347	(411)
51601-107.00	RETIREMENT	14,919	16,595	16,971	14,992	(1,603)
51601-108.00	HEALTH INSURANCE	21,182	21,820	21,535	17,184	(4,636)
51601-109.00	LIFE INSURANCE	681	575	659	583	8
51601-109.01	VISION INSURANCE	398	408	398	306	(102)
51601-109.02	DENTAL INSURANCE	1,149	1,228	1,226	966	(262)
51601-109.03	LONG TERM DISABILITY	993	1,108	1,187	1,346	238
51601-112	WORKERS' COMPENSATION	638	629	631	565	(64)
51601-136	LONGEVITY	483	603	603	-	(603)
51601-139	CAR ALLOWANCE	-	-	1,800	2,400	2,400
51601-140	PHONE ALLOWANCE	-	600	600	600	-
	TOTAL PERSONNEL SERVICES	273,038	246,971	250,487	210,023	(36,948)
SUPPLIES						
51602-200	MILEAGE REIMBURSEMENT	99	200	200	200	-
51602-201	OFFICE SUPPLIES	1,947	2,000	2,000	2,000	-
51602-202	DUES & SUBSCRIPTIONS	310	345	310	310	(35)
51602-205	GENERAL SUPPLIES	14	2,500	2,500	2,500	-
51602-206	CLASSIFIED ADVERTISEMENTS	552	1,000	700	1,000	-
51602-922	OFFICE FURNITURE & EQUIPMENT	468	2,000	2,000	2,000	-
	TOTAL SUPPLIES	3,390	8,045	7,710	8,010	(35)
PURCHASED SERVICES						
51603-308	INSURANCE BONDS	-	-	-	-	-
	TOTAL PURCHASED SERVICES	-	-	-	-	-
CONTRACTED SERVICES						
51604-408	AUDIT SERVICE	11,500	22,000	17,500	22,000	-
51604-409	TAX COLLECTION	2,209	3,000	2,212	3,000	-
51604-411	CENTRAL APPRAISAL DISTRICT	16,602	17,945	17,674	17,945	-
51604-413.00	CONTRACT SERVICES	-	10,284	11,670	-	(10,284)
51604-701	EMPLOYEE EXAM/DRUG SCREENING	54	-	-	-	-
	TOTAL CONTRACTED SERVICES	30,365	53,229	49,056	42,945	(10,284)
EDUCATION & TRAINING						
51605-503	PROFESSIONAL ASSOC DUES/FEES	45	490	475	490	-
51605-505	TRAINING/TRAVEL/PERDIEM	2,701	4,000	3,000	3,500	(500)
	TOTAL EDUCATION & TRAINING	2,746	4,490	3,475	3,990	(500)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Finance

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>TECHNOLOGY</u>						
51606-801	SOFTWARE MAINTENANCE	14,278	15,000	15,896	-	(15,000)
51606-803	COMPUTER HARDWARE	-	-	-	-	-
51606-805	COMPUTER MAINTENANCE	591	3,000	3,000	3,000	-
	TOTAL TECHNOLOGY	14,869	18,000	18,896	3,000	(15,000)
<u>REPAIRS & MAINTENANCE</u>						
51607-412	EQUIPMENT REPAIRS & MAINT	196	200	200	200	-
51607-903	BUILDING REPAIRS & MAINTENANCE	-	59,400	4,964	-	(59,400)
	TOTAL REPAIRS & MAINTENANCE	196	59,600	5,164	200	(59,400)
<u>MISCELLANEOUS</u>						
51608-218	CASH OVER/SHORT	-	-	-	-	-
51608-795	TAX DEPOSIT PENALIES	-	-	44	-	-
51608-800	BANK FEES	1,122	1,500	1,800	2,000	500
	TOTAL MISCELLANEOUS	1,122	1,500	1,844	2,000	500
	TOTAL FINANCE	325,726	391,835	336,632	270,168	(121,667)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Finance: Human Resources

Human Resources is a division of the Finance Department and is responsible for ensuring fair and equitable processes for recruitment and selection, classification, performance evaluation, salary and benefits administration and for the accurate distribution of payroll and compliance with Federal, state, and local laws governing employment.

Accomplishments for FY 2015:

- Implemented recordkeeping for Compensatory Time, Worker’s Compensation, and Bereavement Leave.
- Created electronic Personnel Action Forms, Personnel Requisition Form, and Leave Request Form.
- Processed open enrollment for employee benefit coverage online with new health cards provided to employees prior to June 1, 2015.
- Revised Employee Performance Evaluation document.
- Met compliance requirements for Affordable Health Care.

Objectives for FY 2016:

- Convert employment application process on-line through City’s website.
- Update Personnel Policies and Procedures.
- Review, validate, and update 25% of employee job descriptions.
- Conduct employee evaluations October 1, 2015.
- Develop new employee orientation forms/package.
- Ensure compliance with Fair Labor Standards Act (FLSA) and Affordable Health Care Act.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
HUMAN RESOURCES MANAGER	-	-	-	1	1
TOTAL	-	-	-	1	1

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	-	-	-	57,135	57,135
OPERATION AND MAINTENANCE	-	-	-	7,490	7,490
TOTAL	-	-	-	64,625	64,625

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriation – Finance: Human Resources

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2015	BUDGET CHANGE	
<u>PERSONNEL SERVICES</u>						
52401-101.01	REGULAR SALARIES	-	-	-	43,031	43,031
52401-105.00	SOCIAL SECURITY	-	-	-	2,668	2,668
52401-106.00	MEDICARE	-	-	-	624	624
52401-107.00	RETIREMENT	-	-	-	3,990	3,990
52401-108.00	HEALTH INSURANCE	-	-	-	5,728	5,728
52401-109.00	LIFE INSURANCE	-	-	-	157	157
52401-109.01	VISION INSURANCE	-	-	-	102	102
52401-109.02	DENTAL INSURANCE	-	-	-	322	322
52401-109.03	LONG TERM DISABILITY	-	-	-	363	363
52401-112	WORKERS' COMPENSATION	-	-	-	150	150
	TOTAL PERSONNEL SERVICES	-	-	-	57,135	57,135
<u>SUPPLIES</u>						
52402-201	OFFICE SUPPLIES	-	-	-	-	-
52402-202	DUES & SUBSCRIPTIONS	-	-	-	-	-
52402-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	-
52402-214	PROFESSIONAL BOOKS	-	-	-	-	-
52402-922	OFFICE FURNITURE & EQUIP.	-	-	-	3,725	3,725
	TOTAL SUPPLIES	-	-	-	3,725	3,725
<u>CONTRACTED SERVICES</u>						
52404-701	EMPLOYEE EXAM/DRUG SCREEN	-	-	-	3,000	3,000
	TOTAL CONTRACTED SERVICES	-	-	-	3,000	3,000
<u>EDUCATION & TRAINING</u>						
52405-503	PROFESSIONAL ASSOC. DUES	-	-	-	265	265
52205-505	TRAINING/TRAVEL/PERDIEM	-	-	-	500	500
	TOTAL EDUCATION & TRAINING	-	-	-	765	765
<u>REPAIRS & MAINTENANCE</u>						
52407-412	EQUIPMENT REPAIRS & MAINT	-	-	-	-	-
52407-602	EQUIPMENT PURCHASES	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	-	-	-	-	-
<u>MISCELLANEOUS</u>						
52408-790	SPECIAL ACTIVITIES	-	-	-	-	-
	TOTAL MISCELLANEOUS	-	-	-	-	-
	TOTAL HUMAN RESOURCES	-	-	-	64,625	64,625

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Library

The Library provides educational, informational, and recreational resources to the City of Castroville and its surrounding communities. The Library promotes equitable free and open access to information, materials, and services to the members that it serves. Emphasis is placed on services which advance knowledge, foster creativity, encourage the exchange of ideas, build community, and enhance the quality of life.

Accomplishments for FY 2015:

- The Library expanded educational and job resources offered to the community including Mango Language Services, Resume classes, and Internet Safety classes.
- The Library updated the public computers and simplified patron login and printing process through a new Print Management System.
- The Library increased access to genealogical resources both in-house and through the TexShare databases.
- The Library continued to be a part of the Lone Star Digital Library OverDrive Consortium.
- The Library offered a Weekly Summer Reading Program through CSLP, Cooperative Summer Library Programming.
- The Library sought more community involvement through local businesses and organizations, which provided items for National Library Week and Summer Reading
- The Library increased its participation in community events including National Night Out, Pet Faire on the Square, Concert in the Park, and back to school events.

Objectives for FY 2016:

- The Library plans to continue expanding educational resources offered to the community.
- The Library plans to seek more involvement in activities from local businesses and organizations..
- The Library plans to expand programming for all ages.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
LIBRARY DIRECTOR	1	1	1	1	-
LIBRARY ASSISTANT	-	1	1	1	-
P/T LIBRARY ASSISTANT	1.75	0.5	0.5	1	.5
IT SPECIALIST	1	0.15	0.15	-	.15
TOTAL	3.75	2.65	2.65	3	0.35

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	141,624	105,095	101,590	118,196	13,101
OPERATION AND MAINTENANCE	57,024	64,200	64,786	64,090	(110)
TOTAL	198,648	169,295	166,376	182,286	12,991

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Library

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50201-101.01	REGULAR SALARIES	78,652	64,062	61,885	67,960	3,898
50201-102	OVERTIME	69	-	-	-	-
50201-103	PART-TIME	36,340	15,694	15,694	22,360	6,666
50201-105.00	SOCIAL SECURITY	7,078	4,950	4,813	5,602	652
50201-106.00	MEDICARE	1,656	1,159	1,126	1,312	153
50201-107.00	RETIREMENT	5,964	5,598	5,598	7,507	1,909
50201-108.00	HEALTH INSURANCE	9,708	11,864	10,768	11,456	(408)
50201-109.00	LIFE INSURANCE	228	197	219	248	51
50201-109.01	VISION INSURANCE	211	221	199	204	(17)
50201-109.02	DENTAL INSURANCE	615	665	613	644	(21)
50201-109.03	LONG TERM DISABILITY	357	379	405	574	195
50201-112	WORKERS' COMPENSATION	321	270	270	329	59
50201-136	LONGEVITY	425	36	-	-	(36)
	TOTAL PERSONNEL SERVICES	141,624	105,095	101,590	118,196	13,101
<u>SUPPLIES</u>						
50202-200	MILEAGE REIMBURSEMENT	-	350	350	100	(250)
50202-201	OFFICE SUPPLIES	1,395	1,200	1,200	1,200	-
50202-202	DUES & SUBSCRIPTIONS	715	820	820	800	(20)
50202-204	JANITORIAL SUPPLIES	730	600	656	800	200
50202-205	GENERAL SUPPLIES	6	-	-	-	-
50202-206	CLASSIFIED ADVERTISEMENTS	233	400	400	400	-
50202-207	POSTAGE/METER RENTAL	199	150	220	350	200
50202-209	LIBRARY BOOKS	7,828	10,500	10,500	11,000	500
50202-211	AUDIO-VISUAL MATERIALS	985	1,500	1,500	2,520	1,020
50202-226	LIBRARY BOOK SUPPLIES	703	500	595	800	300
50202-250	UTILITIES EXPENSE	6,833	7,375	7,375	8,000	625
	TOTAL SUPPLIES	19,627	23,395	23,616	25,970	2,575
<u>PURCHASED SERVICES</u>						
50203-224	TEXSHARE VAN SERVICE	2,175	3,000	3,000	2,500	(500)
50203-401	TELECOMMUNICATIONS	10,465	10,900	10,900	6,100	(4,800)
50203-415	COPIER LEASE	2,980	3,500	3,500	2,700	(800)
	TOTAL PURCHASED SERVICES	15,620	17,400	17,400	11,300	(6,100)
<u>CONTRACTED SERVICES</u>						
50204-413.00	OUTSIDE SERV/CONTR LABOR	13,949	11,185	11,185	13,110	1,925
	TOTAL CONTRACTED SERVICES	13,949	11,185	11,185	13,110	1,925
<u>EDUCATION & TRAINING</u>						
50205-503	PROFESSIONAL ASSOC DUES/FEES	274	320	320	550	230
50205-505	TRAINING/TRAVEL/PERDIEM	25	1,000	500	800	(200)
	TOTAL EDUCATION & TRAINING	299	1,320	820	1,350	30

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Library

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>TECHNOLOGY</u>						
50206-802	COMPUTER SOFTWARE	-	-	-	2,360	2,360
50206-803	COMPUTER HARDWARE	36	2,500	2,500	1,600	(900)
50206-805	COMPUTER MAINTENANCE	1,976	3,000	3,811	2,700	(300)
50206-806	WEB PAGE	332	200	200	-	(200)
	TOTAL TECHNOLOGY	2,344	5,700	6,511	6,660	960
<u>REPAIRS & MAINTENANCE</u>						
50207-412	EQUIPMENT REPAIRS & MAINT	18	500	500	500	-
50207-903	BUILDINGS REPAIR & MAINTENANCE	3,500	3,500	3,500	3,500	-
50207-918	GROUNDS MAINTENANCE	550	-	54	300	300
	TOTAL REPAIRS & MAINTENANCE	4,068	4,000	4,054	4,300	300
<u>MISCELLANEOUS</u>						
50208-790	SPECIAL ACTIVITIES	1,117	1,200	1,200	1,400	200
	TOTAL MISCELLANEOUS	1,117	1,200	1,200	1,400	200
	TOTAL LIBRARY	198,648	169,295	166,376	182,286	12,991

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Police

The Police Department’s function is to enforce Federal, State and City laws and ordinances, and establish partnerships with the community through programs that involve citizens and businesses with problem solving and crime prevention. The Department’s additional responsibilities include safe and expedient movement of vehicle and pedestrian traffic through enforcement and education, investigation and solving crimes, child safety and awareness. The Department also oversees the animal control function.

Accomplishments for FY 2015:

- Completed career ladders for each employee for training and advancement.
- Introduced fleet strategy for police vehicles.
- Conducted a warrant round-up resulting in the collection of additional revenues.
- Instituted a Reserve Officer Program, which resulted in 2,000 hours of service to the Department.
- Increased the Department’s community exposure by using social media to allow the Community direct access to the officer’s email for follow-up’s and citizen comments.

Objectives for FY 2016:

- Secure a certified Mental Health Officer for the Department.
- Become a recognized police agency with the Texas Police Chief’s Association.
- Send all officers to (ALLERT) Active Shooter Course.
- Send all officers to become certified TCOLE Instructors.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
POLICE CHIEF	1	1	1	1	-
POLICE LIEUTENANT	1	1	1	1	-
POLICE SERGEANT	1	1	1	1	-
POLICE SECRETARY	1	1	1	1	-
COMMUNITY POLICING OFFICER/CORPORAL	1	1	1	1	-
POLICE OFFICER	5	5	5	5	-
TOTAL	10	10	10	10	-

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	519,060	553,035	548,162	590,017	36,982
OPERATION AND MAINTENANCE	171,516	166,159	146,043	158,025	(8,134)
CAPITAL OUTLAY	49,977	28,919	28,919	33,916	4,997
TOTAL	740,573	748,113	723,124	781,958	33,845

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Police

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50301-101.01	REGULAR SALARIES	379,266	396,147	396,147	420,641	24,494
50301-102	OVERTIME	9,801	10,000	10,000	11,000	1,000
50301-105.00	SOCIAL SECURITY	23,793	25,573	25,573	27,064	1,491
50301-106.00	MEDICARE	5,564	5,984	5,984	6,335	351
50301-107.00	RETIREMENT	32,440	36,006	36,006	40,463	4,457
50301-108.00	HEALTH INSURANCE	47,659	54,550	50,308	57,280	2,730
50301-109.00	LIFE INSURANCE	1,226	1,230	1,442	1,555	325
50301-109.01	VISION INSURANCE	978	1,020	995	1,020	-
50301-109.02	DENTAL INSURANCE	2,835	3,070	3,064	3,220	150
50301-109.03	LONG TERM DISABILITY	1,902	2,371	2,495	3,587	1,216
50301-112	WORKERS' COMPENSATION	9,621	10,835	10,835	13,052	2,217
50301-136	LONGEVITY	450	849	813	-	(849)
50301-138	CERTIFICATE PAY	3,525	4,800	3,900	4,200	(600)
50301-140	PHONE ALLOWANCE	-	600	600	600	-
	TOTAL PERSONNEL SERVICES	519,060	553,035	548,162	590,017	36,982
<u>SUPPLIES</u>						
50302-201	OFFICE SUPPLIES	3,772	3,635	3,500	3,500	(135)
50302-202	DUES & SUBSCRIPTIONS	595	1,000	1,000	1,000	-
50302-203	SPECIAL EQUIPMENT	3,524	3,839	3,839	3,900	61
50302-204	JANITORIAL SUPPLIES	856	700	778	700	-
50302-205	GENERAL SUPPLIES	714	1,205	1,205	800	(405)
50302-206	CLASSIFIED ADVERTISEMENTS	89	250	20	100	(150)
50302-207	POSTAGE/METER RENTAL	1,092	1,200	500	1,100	(100)
50302-212	FUEL & OIL	38,839	35,732	30,000	40,000	4,268
50302-214	PROFESSIONAL BOOKS	393	350	100	350	-
50302-217	LAW ENFORCEMENT SUPPLIES	3,919	3,030	3,030	3,000	(30)
50302-219	TRAINING SUPPLIES	3,302	3,000	3,000	3,000	-
50302-220	SCHOOL HANDOUTS	293	250	250	250	-
50302-221	FILM & FILM DEVELOPMENT	477	600	500	600	-
50302-222	PRINTING	1,650	1,500	1,280	1,400	(100)
50302-250	UTILITIES EXPENSE	8,252	9,125	9,125	9,125	-
	TOTAL SUPPLIES	67,767	65,416	58,127	68,825	3,409
<u>PURCHASED SERVICES</u>						
50303-308	INSURANCE BONDS	-	100	-	100	-
50303-401	TELECOMMUNICATIONS	13,876	13,000	12,400	13,000	-
50303-415	COPIER LEASE	2,086	4,597	4,500	2,500	(2,097)
50303-417	UNIFORM EXPENSE	8,882	8,750	8,750	8,750	-
50303-440	INTERNET SERVICES	-	35	35	-	(35)
50303-780	COMMUNICATION EQUIPMENT	6,329	6,257	6,257	6,000	(257)
	TOTAL PURCHASED SERVICES	31,173	32,739	31,942	30,350	(2,389)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Police

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
50304-413.00	OUTSIDE SERV/CONTR LABOR	3,254	2,574	2,745	-	(2,574)
50304-701	EMPLOYEE EXAM/DRUG SCREEN	676	-	-	-	-
	TOTAL CONTRACTED SERVICES	3,930	2,574	2,745	-	(2,574)
<u>EDUCATION & TRAINING</u>						
50305-503	PROFESSIONAL ASSOC DUES/FEES	-	220	220	150	(70)
50305-505	TRAINING/TRAVEL/PERDIEM	8,894	8,000	8,473	9,000	1,000
	TOTAL EDUCATION & TRAINING	8,894	8,220	8,693	9,150	930
<u>TECHNOLOGY</u>						
50306-801	SOFTWARE MAINTENANCE	-	10,800	9,600	10,800	-
50306-803	COMPUTER HARDWARE	22	-	-	-	-
50306-805	COMPUTER MAINTENANCE	11,211	-	-	-	-
	TOTAL TECHNOLOGY	11,233	10,800	9,600	10,800	-
<u>REPAIRS & MAINTENANCE</u>						
50307-412	EQUIPMENT REPAIRS & MAINT	2,712	2,500	2,500	2,500	-
50307-602	EQUIPMENT PURCHASES	7,319	10,000	10,000	12,100	2,100
50307-604	VEHICLE REPAIRS & MAINT	28,231	24,365	12,500	15,000	(9,365)
50307-609	SAFETY EQUIPMENT	607	600	600	600	-
50307-740	VEHICLE GRAPHICS	705	700	540	700	-
50307-903	BUILDINGS REPAIR & MAINTENANCE	4,588	3,245	3,245	3,000	(245)
	TOTAL REPAIRS & MAINTENANCE	44,162	41,410	29,385	33,900	(7,510)
<u>MISCELLANEOUS</u>						
50308-703	SPECIAL INVESTIGATIONS	2,549	2,500	2,500	2,500	-
50308-790	SPECIAL ACTIVITIES	1,828	2,500	3,048	2,500	-
	TOTAL MISCELLANEOUS	4,377	5,000	5,548	5,000	-
<u>CAPITAL OUTLAY</u>						
50309-607	SPECIAL EQUIPMENT	-	-	-	-	-
50309-905	VEHICLE PURCHASE/LEASE	49,977	28,919	28,919	33,916	4,997
	TOTAL CAPITAL OUTLAY	49,977	28,919	28,919	33,916	4,997
	TOTAL POLICE	740,573	748,113	723,124	781,958	33,845

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – City Secretary: Municipal Court

The Municipal Court, a division of the City Secretary Office, processes violations of City Ordinances resulting from citizen complaints, traffic citations and misdemeanor arrests. To properly administer this function, the division must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

Accomplishments for FY 2015:

- Continued improving the processes using imaging and court software for more efficiency and accuracy.
- Continued timely reporting of the monthly and quarterly reports.
- Continued timely clearing of DPS warrants.

Objectives for FY 2016:

- Continue increasing efficiency in the collections of fines/warrants.
- Qualify for testing in order to obtain Level I Certification.
- Implement Court Internet Payments through the Incode System
- Participate in State Wide Warrant Roundup.
- Continue working towards becoming a paperless office.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
COURT CLERK	1	1	1	1	-
TOTAL	1	1	1	1	-

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	65,055	69,207	67,367	74,592	5,385
OPERATION AND MAINTENANCE	16,076	28,050	22,140	27,967	(83)
TOTAL	81,131	97,257	89,507	102,559	5,302

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Municipal Court

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50401-101.13	MUNICIPAL COURT CLERK	39,857	38,834	39,292	40,860	2,026
50401-102	OVERTIME	329	500	500	500	-
50401-103	PART TIME	-	-	-	3,000	3,000
50401-103	MUNICIPAL COURT JUDGE	11,220	15,000	13,200	15,000	-
50401-105.00	SOCIAL SECURITY	3,112	3,416	3,308	3,681	265
50401-106.00	MEDICARE	728	801	774	863	62
50401-107.00	RETIREMENT	3,301	3,501	3,517	3,835	334
50401-108.00	HEALTH INSURANCE	5,297	5,455	5,384	5,728	273
50401-109.00	LIFE INSURANCE	124	121	144	149	28
50401-109.01	VISION INSURANCE	99	102	99	102	-
50401-109.02	DENTAL INSURANCE	301	307	306	322	15
50401-109.03	LONG TERM DISABILITY	196	233	256	345	112
50401-112	WORKERS' COMPENSATION	122	182	182	207	25
50401-136	LONGEVITY	369	405	405	-	(405)
50401-138	CERTIFICATE PAY	-	350	-	-	(350)
	TOTAL PERSONNEL SERVICES	65,055	69,207	67,367	74,592	5,385
<u>SUPPLIES</u>						
50402-200	MILEAGE REIMBURSEMENT	185	250	250	250	-
50402-201	OFFICE SUPPLIES	1,412	1,200	1,400	1,400	200
50402-202	DUES & SUBSCRIPTIONS	-	-	-	35	35
50402-207	POSTAGE/METER RENTAL	157	300	300	300	-
50402-214	PROFESSIONAL BOOKS	-	50	-	75	25
	TOTAL SUPPLIES	1,754	1,800	1,950	2,060	260
<u>PURCHASED SERVICES</u>						
50403-401	TELECOMMUNICATIONS	1,280	1,550	1,920	1,707	157
	TOTAL PURCHASED SERVICES	1,280	1,550	1,920	1,707	157
<u>CONTRACTED SERVICES</u>						
50404-407	CITY PROSECUTOR	11,254	20,000	14,000	20,000	-
50404-413.00	OUTSIDE SERV/CONT LABOR	-	3,000	1,500	1,500	(1,500)
	TOTAL CONTRACTED SERVICES	11,254	23,000	15,500	21,500	(1,500)
<u>EDUCATION & TRAINING</u>						
50405-505	TRAINING/TRAVEL/PERDIEM	684	1,000	700	1,000	-
	TOTAL EDUCATION & TRAINING	684	1,000	700	1,000	-
<u>REPAIRS & MAINTENANCE</u>						
50407-412	EQUIPMENT REPAIRS & MAINT	130	200	595	200	-
	TOTAL REPAIRS & MAINTENANCE	130	200	595	200	-
<u>MISCELLANEOUS</u>						
50408-625	MISCELLANEOUS EXPENSE REFUND	974	-	975	1,000	1,000
50408-770	JURY & COURT COST	-	500	500	500	-
	TOTAL MISCELLANEOUS	974	500	1,475	1,500	1,000
	TOTAL MUNICIPAL COURT	81,131	97,257	89,507	102,559	5,302

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Community Development

The Community Development Department is liaison for the Historic Landmark Commission, Planning and Zoning Commission and the Zoning Board of Adjustment, for the processing and reviewing of requests for changes in zoning, land platting, commercial and residential construction plans, and Certificates of Occupancy, for updating the Comprehensive Plan, Zoning Ordinance and Subdivision Regulations and other development-related research and codes.

Accomplishments for FY 2015:

- Completed a new Sign Ordinance.
- Assisted in the Old-Fashioned 4th of July Weekend planning and festivities.

Objectives for FY 2016:

- Propose updates to the Comprehensive Zoning Ordinance and Subdivision Ordinance that allow for changes in the review and submittal process, changes in utility construction regulation, and increase the level of clarification.
- Finalize Parks Master Plan and Facilities Master Plan.
- Write Standard Operating Procedure (SOP) for the Department.
- Continue to streamline development process in order to better serve our citizens and developers.
- Initiate acceptance of credit card payments for permitting and development fees.
- Review and update the Comprehensive Plan, specifically the Thoroughfare and Future Land Use sections.
- Improve building code enforcement practices in the City.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
COMMUNITY DEVELOPMENT DIRECTOR	-	1	1	1	-
COMMUNITY DEVELOPMENT COORDINATOR	1	1	1	1	-
BUILDING OFFICIAL/CODE ENFORCEMENT OFFICER	-	1	1	1	-
TOTAL	1	3	3	3	-

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	51,050	181,731	136,290	190,263	8,532
OPERATIONS AND MAINTENANCE	43,590	144,600	89,843	99,700	(44,900)
CAPITAL OUTLAY	-	-	-	20,000	20,000
TOTAL	94,640	326,331	226,133	309,963	(16,368)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Community Development

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50601-101.01	REGULAR SALARIES	39,092	136,374	102,274	142,446	6,072
50601-105.00	SOCIAL SECURITY	2,133	8,645	6,483	8,982	337
50601-106.00	MEDICARE	499	2,023	1,517	2,102	79
50601-107.00	RETIREMENT	3,180	12,173	9,129	13,429	1,256
50601-108.00	HEALTH INSURANCE	5,295	16,365	12,273	17,184	819
50601-109.00	LIFE INSURANCE	132	425	319	529	104
50601-109.01	VISION INSURANCE	99	306	229	306	-
50601-109.02	DENTAL INSURANCE	301	921	691	966	45
50601-109.03	LONG TERM DISABILITY	209	821	616	1,222	401
50601-112	WORKERS' COMPENSATION	110	621	466	697	76
50601-136	LONGEVITY	-	57	43	-	(57)
50601-139	CAR ALLOWANCE	-	2,400	1,800	2,400	-
50601-140	PHONE ALLOWANCE	-	600	450	-	(600)
	TOTAL PERSONNEL SERVICES	51,050	181,731	136,290	190,263	8,532
<u>SUPPLIES</u>						
50602-201	OFFICE SUPPLIES	250	2,000	2,000	2,500	500
50602-205	GENERAL SUPPLIES	23	200	200	200	-
50602-206	CLASSIFIED ADVERTISEMENTS	615	500	500	500	-
50602-207	POSTAGE	808	2,000	2,000	1,500	(500)
50602-212	FUEL & OIL	-	1,600	500	2,500	900
50602-214	PROFESSIONAL BOOKS	29	800	800	800	-
	TOTAL SUPPLIES	1,725	7,100	6,000	8,000	900
<u>PURCHASED SERVICES</u>						
50603-401	TELECOMMUNICATIONS	715	1,600	1,600	1,800	200
50603-419	MAPPING	-	-	-	1,500	1,500
	TOTAL PURCHASED SERVICES	715	1,600	1,600	3,300	1,700
<u>CONTRACTED SERVICES</u>						
50604-407	CITY ATTORNEY	1,000	20,000	9,900	-	(20,000)
50604-410	CITY ENGINEER	16,050	50,000	19,314	-	(50,000)
50604-413.00	OUTSIDE SERV/CONTR LABOR	17,868	15,000	33,786	30,000	15,000
50604-413.01	HISTORIC PRESERVATION OFFICER	2,610	20,000	12,000	-	(20,000)
50604-413.02	COMPREHENSIVE PLAN	-	20,000	-	40,000	20,000
	TOTAL CONTRACTED SERVICES	37,528	125,000	75,000	70,000	(55,000)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Community Development

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>EDUCATION & TRAINING</u>						
50605-503	PROFESSIONAL ASSOC DUES/FEES	360	1,200	1,600	3,000	1,800
50605-505	TRAINING/TRAVEL/PERDIEM	1,312	4,000	665	5,000	1,000
	TOTAL EDUCATION & TRAINING	1,672	5,200	2,265	8,000	2,800
<u>TECHNOLOGY</u>						
50606-802	COMPUTER SOFTWARE	1,100	1,100	1,100	2,300	1,200
50606-803	COMPUTER HARDWARE	-	-	-	5,500	5,500
	TOTAL TECHNOLOGY	1,100	1,100	1,100	7,800	6,700
<u>REPAIRS & MAINTENANCE</u>						
50607-602	EQUIPMENT PURCHASES	450	3,500	3,665	2,000	(1,500)
50607-604	VEHICLE REPAIRS & MAINT	-	500	-	-	(500)
	TOTAL REPAIRS & MAINTENANCE	450	4,000	3,665	2,000	(2,000)
<u>MISCELLANEOUS</u>						
50608-625	MISCELLANEOUS EXPENSES	400	600	213	600	-
	TOTAL MISCELLANEOUS	400	600	213	600	-
<u>CAPITAL OUTLAY</u>						
50609-921	CAPITAL OUTLAY-VEHICLE	-	-	-	20,000	20,000
	TOTAL CAPITAL OUTLAY	-	-	-	20,000	20,000
	TOTAL COM. DEVELOPMENT	94,640	326,311	226,133	309,963	(16,368)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Public Works: Streets

The Public Works Department has various functions including street maintenance, which consists of removal and replacement of road surface failures, crack sealing, concrete replacement, and other preventive measures as well as maintenance of the storm drainage systems, street signs, and downtown street lights.

Accomplishments for FY 2015:

- Completed pothole repairs as needed throughout the City and along special event routes.
- Filled vacant Building & Ground position.
- Assisted in the reorganization of the Public Works Office and completed needed building improvements.
- Installed “No Truck Brake” signage and Informational signage along Lower La Coste Road.

Objectives for FY 2016:

- Implement in-house mowing of City ROW’s, Parks and other City facilities.
- Continue pothole repairs as needed throughout the City.
- Apply preventative maintenance strategies in order to extend the life of City streets, and reduce unscheduled maintenance.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
BUILDINGS & GROUNDS MAINTENANCE	2	2	2	4	2
TECHNICAL SERVICES COORDINATOR	0.5	0.5	0.5	0	(0.5)
TOTAL	2.5	2.5	2.5	4.0	1.5

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	75,392	106,299	79,399	137,775	31,476
OPERATION AND MAINTENANCE	238,960	262,938	188,831	345,750	82,812
CAPITAL OUTLAY	-	-	-	89,500	89,500
TOTAL	314,352	369,237	268,230	573,025	203,788

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Streets

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50801-101.01	REGULAR SALARIES	54,618	75,359	54,352	98,484	23,125
50801-102	OVERTIME	-	300	300	1,000	700
50801-105.00	SOCIAL SECURITY	3,307	4,723	3,391	5,336	613
50801-106.00	MEDICARE	774	1,106	793	1,249	143
50801-107.00	RETIREMENT	4,401	6,649	4,890	7,976	1,327
50801-108.00	HEALTH INSURANCE	9,267	13,717	12,136	17,184	3,467
50801-109.00	LIFE INSURANCE	154	233	201	311	78
50801-109.01	VISION INSURANCE	116	256	207	306	50
50801-109.02	DENTAL INSURANCE	226	770	640	966	196
50801-109.03	LONG TERM DISABILITY	246	447	328	717	270
50801-112	WORKERS' COMPENSATION	2,283	2,257	2,117	3,646	1,389
50801-136	LONGEVITY	-	482	44	-	(482)
50801-138	CERTIFICATE PAY	-	-	-	600	600
	TOTAL PERSONNEL SERVICES	75,392	106,299	79,399	137,775	31,476
<u>SUPPLIES</u>						
50802-205	GENERAL SUPPLIES	279	500	750	750	250
50802-206	CLASSIFIED ADVERTISEMENTS	315	-	40	-	-
50802-212	FUEL & OIL	795	1,500	750	1,000	(500)
50802-216	CHEMICALS (VECTOR CONTROL)	-	-	-	-	-
50802-250	UTILITIES EXPENSE	116,030	123,738	121,000	126,000	2,262
	TOTAL SUPPLIES	117,419	125,738	122,540	127,750	2,012
<u>PURCHASED SERVICES</u>						
50803-401	TELECOMMUNICATIONS	-	500	500	500	-
50803-417	UNIFORM EXPENSE	382	1,000	1,700	2,000	1,000
	TOTAL PURCHASED SERVICES	382	1,500	2,200	2,500	1,000
<u>CONTRACTED SERVICES</u>						
50804-410	CITY ENGINEER	2,781	1,000	500	-	(1,000)
50804-413.00	OUTSIDE SERV/CONTR LABOR	1,588	1,800	1,600	1,800	-
50804-701	EMPLOYEE EXAM/DRUG SCREEN	135	-	39	-	-
	TOTAL CONTRACTED SERVICES	4,504	2,800	2,139	1,800	(1,000)

CITY OF CASTROVILLE – GENERAL FUND

FY2016 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Streets

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>EDUCATION & TRAINING</u>						
50805-505	TRAINING/TRAVEL/PERDIEM	337	200	661	750	550
	TOTAL EDUCATION & TRAINING	337	200	661	750	550
<u>REPAIRS & MAINTENANCE</u>						
50807-412	EQUIPMENT REPAIRS & MAINT	1,687	2,000	2,532	2,000	-
50807-601	SMALL TOOLS	-	500	500	750	250
50807-604	VEHICLE REPAIRS & MAINT	35	-	8	-	-
50807-605	STREET REPAIRS & MAINTENANCE	(35)	-	-	-	-
50807-609	SAFETY EQUIPMENT	-	200	250	200	-
50807-906	STREET & DRAINAGE	105,650	120,000	50,000	200,000	80,000
50807-918	GROUNDS MAINTENANCE	20	2,000	1,500	2,500	500
	TOTAL REPAIRS & MAINTENANCE	107,357	124,700	54,790	205,450	80,750
<u>MISCELLANEOUS</u>						
50808-708.00	TRAFFIC CONTROL	5,437	5,000	5,000	5,000	-
50808-708.01	STREET NAME SIGNS	3,524	3,000	1,500	2,500	(500)
50808-972	MISC. DRAINAGE	-	-	-	-	-
	TOTAL MISCELLANEOUS	8,961	8,000	6,500	7,500	(500)
<u>CAPITAL OUTLAY</u>						
50809-906	EQUIPMENT PURCHASES	-	-	-	89,500	89,500
	TOTAL CAPITAL OUTLAY	-	-	-	89,500	89,500
	TOTAL PUBLIC WORKS	314,352	369,237	268,230	573,025	203,788

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Public Works: Parks and Recreation

The Parks and Recreation Division of the Public Works Department is responsible for the development and maintenance of the parks including the RV Campground at the Regional Park, and the Steinbach Haus.

Accomplishments for FY 2015:

- Assisted with the Tour de Castroville, Easter weekend, and 4th of July Celebration.
- Installed new Wi-Fi system for the RV park area.
- Completed painting the restrooms at Regional and Lions Parks.
- Developed new strategy for watering Regional Park in the evening instead of during daytime hours.
- Completed several minor maintenance projects throughout the system to improve operations.

Objectives for FY 2016:

- Continue assistance in the Tour de Castroville, 4th of July, and other special events.
- Continue repair and maintenance of walking trails.
- Continue to make improvements to Lyons Park.
- Conduct in-house mowing of City parks.
- Maintain existing facilities and parks as efficiently and effectively as possible.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PARKS SUPERINTENDENT	1	1	1	1	-
TOTAL	1	1	1	1	-

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	52,336	57,745	58,095	62,508	4,763
OPERATION AND MAINTENANCE	179,452	193,985	195,762	156,116	(37,869)
CAPITAL OUTLAY	-	11,300	8,800	10,000	(1,300)
TOTAL	231,788	263,030	262,657	228,624	(34,406)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations –Public Works: Parks and Recreation

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50901-101.01	REGULAR SALARIES	39,235	39,344	40,635	41,854	2,510
50901-102	OVER-TIME	-	-	-	-	-
50901-103	PART-TIME	1,048	4,000	2,500	5,000	1,000
50901-105.00	SOCIAL SECURITY	2,102	2,692	2,829	2,905	213
50901-106.00	MEDICARE	492	630	662	680	50
50901-107.00	RETIREMENT	3,192	3,442	3,742	3,880	438
50901-108.00	HEALTH INSURANCE	5,295	5,455	5,384	5,728	273
50901-109.00	LIFE INSURANCE	132	121	147	153	32
50901-109.01	VISION INSURANCE	99	102	99	102	-
50901-109.02	DENTAL INSURANCE	301	307	306	322	15
50901-109.03	LONG TERM DISABILITY	209	232	263	353	121
50901-112	WORKERS' COMPENSATION	192	1,345	1,452	1,531	186
50901-136	LONGEVITY	39	75	75	-	(75)
	TOTAL PERSONNEL SERVICES	52,336	57,745	58,095	62,508	4,763
<u>SUPPLIES</u>						
50902-200	MILEAGE REIMBURSEMENT	-	-	-	-	-
50902-201	OFFICE SUPPLIES	282	255	255	300	45
50902-204	JANITORIAL SUPPLIES	4,508	3,000	4,800	4,500	1,500
50902-205	GENERAL SUPPLIES	1,329	1,800	1,800	2,000	200
50902-206	CLASSIFIED ADVERTISEMENTS	732	500	503	500	-
50902-212	FUEL & OIL	2,673	1,850	1,763	2,000	150
50902-236	INFORMATION HANDOUTS	151	200	200	200	-
50902-250	UTILITIES EXPENSE	62,165	74,943	70,943	75,000	57
	TOTAL SUPPLIES	71,840	82,548	80,264	84,500	1,952
<u>PURCHASED SERVICES</u>						
50903-401	TELECOMMUNICATIONS	4,562	3,372	5,100	6,310	2,938
50903-417	UNIFORM EXPENSE	-	180	180	200	20
50903-418	EQUIPMENT/LAND RENTAL	18,000	8,156	8,156	8,156	-
	TOTAL PURCHASED SERVICES	22,562	11,708	13,436	14,666	2,958
<u>CONTRACTED SERVICES</u>						
50904-410	CITY ENGINEER	3,125	-	1,875	-	-
50904-413.00	OUTSIDE SERV/CONTR LABOR	44,842	3,000	3,000	3,000	-
	JANITORIAL CONTRACT	-	12,286	12,286	12,300	14
	MOWING CONTRACT	-	32,759	32,759	-	(32,759)
	TREE CARE PROGRAM	-	20,000	17,000	10,000	(10,000)
50904-423	LAUNDRY EQUIPMENT LEASE	1,584	1,584	1,584	1,600	16
50904-701	EMPLOYEE EXAM/DRUG SCREEN	-	-	-	-	-
	TOTAL CONTRACTED SERVICES	49,551	69,629	68,504	26,900	(42,729)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Parks and Recreation

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>EDUCATION & TRAINING</u>						
50905-505	TRAINING/TRAVEL/PERDIEM	-	500	250	500	-
	TOTAL EDUCATION & TRAINING	-	500	250	500	-
<u>TECHNOLOGY</u>						
50906-802	COMPUTER SOFTWARE	-	-	-	-	-
50906-803	COMPUTER HARDWARE	-	-	169	200	200
	TOTAL TECHNOLOGY	-	-	169	200	200
<u>REPAIRS & MAINTENANCE</u>						
50907-412	EQUIPMENT REPAIRS & MAINT	1,305	1,500	1,422	1,500	-
50907-433	REPAIRS & MAINTENANCE	3,054	4,000	4,000	4,000	-
50907-601	SMALL TOOLS	-	-	-	1,000	1,000
50907-602	EQUIPMENT PURCHASES	3,028	2,000	2,000	2,000	-
50907-603.00	GROUNDS MAINTENANCE	719	-	-	-	-
50907-604	VEHICLE REPAIRS & MAINT	319	1,500	500	500	(1,000)
50907-609	SAFETY EQUIPMENT	15	100	100	350	250
50907-616	MISC. PARK IMPROVEMENTS	3,120	5,500	4,026	5,500	-
50907-903	BUILDINGS REPAIR & MAINTENANCE	2,157	5,000	4,157	5,000	-
50907-918	GROUNDS MAINTENANCE	9,116	-	1,180	5,000	5,000
	TOTAL REPAIRS & MAINTENANCE	22,833	19,600	17,385	24,850	5,250
<u>MISCELLANEOUS</u>						
50907-790	SPECIAL ACTIVITIES	8,248	10,000	10,000	-	(10,000)
50908-625	MISC. REFUND & REIMBURSEMENT	4,418	-	5,755	4,500	4,500
	TOTAL MISCELLANEOUS	12,666	10,000	15,755	4,500	(5,500)
<u>CAPITAL OUTLAY</u>						
50909-905	CAPITAL OUTLAY-STORAGE BLDG	-	-	-	5,000	5,000
50909-904	CAPITAL OUTLAY-LANDSCAPING	-	5,000	2,500	5,000	-
50909-906	CAPITAL OUTLAY - EQUIPMENT	-	6,300	6,300	-	(6,300)
	CAPITAL OUTLAY - VEHICLE	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	11,300	8,800	10,000	(1,300)
	TOTAL PARKS AND RECREATION	231,788	263,030	262,657	238,624	(34,406)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Public Works: Swimming Pool

The Swimming Pool is a function within the Parks and Recreation Division and provides for open swimming, swimming lessons, private pool parties, and coordination of the swim team.

Accomplishments for FY 2015:

- Completed repairs to the pool skimmers.
- Increased participation in Swim Team.

Objectives for FY 2016:

- Develop an improvement plan for scheduled maintenance of the pool facilities.
- Make improvements to the office and pool storage area.

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	53,089	49,837	49,895	55,458	5,621
OPERATION AND MAINTENANCE	44,171	45,866	40,252	52,600	6,734
CAPITAL OUTLAY	-	30,000	30,000	5,000	(25,000)
TOTAL	97,260	125,703	120,147	113,058	(12,645)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Swimming Pool

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
51901-103	POOL HOURLY	48,413	45,000	45,000	50,000	5,000
51901-105.00	SOCIAL SECURITY	2,998	2,790	2,790	3,100	310
51901-106.00	MEDICARE	701	653	653	725	72
51901-112	WORKERS' COMPENSATION	977	1,394	1,452	1,633	239
	TOTAL PERSONNEL SERVICES	53,089	49,837	49,895	55,458	5,621
<u>SUPPLIES</u>						
51902-201	OFFICE SUPPLIES	100	400	400	600	200
51902-204	JANITORIAL SUPPLIES	997	1,000	1,000	1,250	250
51902-205	GENERAL SUPPLIES	594	550	550	550	-
51902-206	CLASSIFIED ADVERTISEMENTS	595	900	900	900	-
51902-213	POOL SUPPLIES	9,724	8,750	8,750	8,750	-
51902-215	SUPPLIES-VENDING MACHINES	4,321	4,000	4,000	4,200	200
51902-250	UTILITIES EXPENSE	12,388	11,254	11,254	13,000	1,746
	TOTAL SUPPLIES	28,719	26,854	26,854	29,250	2,396
<u>PURCHASED SERVICES</u>						
51903-401	TELECOMMUNICATIONS	1,836	2,012	1,900	1,900	(112)
51903-417	UNIFORM EXPENSE	382	1,700	700	1,700	-
	TOTAL PURCHASED SERVICES	2,218	3,712	2,600	3,600	(112)
<u>CONTRACTED SERVICES</u>						
51904-413	OUTSIDE SERV/CONT LABOR	3,735	5,000	1,208	1,500	(3,500)
	TOTAL CONTRACTED SERVICES	3,735	5,000	1,208	1,500	(3,500)
<u>EDUCATION & TRAINING</u>						
51905-505	TRAVEL/TRAINING/PERDIEM	1,540	1,800	900	1,000	(800)
	TOTAL EDUCATION & TRAINING	1,540	1,800	900	1,000	(800)
<u>REPAIRS & MAINTENANCE</u>						
51907-608	POOL EQUIPMENT	4,727	4,500	4,697	4,750	250
51907-609	SAFETY EQUIPMENT	873	1,000	803	3,500	2,500
51907-903	BUILDING REPAIRS & MAINTENANCE	1,835	2,500	2,500	8,500	6,000
51907-918	GROUNDS MAINTENANCE	114	500	500	500	-
	TOTAL REPAIRS & MAINTENANCE	7,549	8,500	8,500	17,250	8,750
<u>MISCELLANEOUS</u>						
51908-625	MISC. REFUNDS & REIMBURSEMENTS	410	-	190	-	-
	TOTAL MISCELLANEOUS	410	-	190	-	-
<u>CAPITAL OUTLAY</u>						
51909-238	POOL RENOVATIONS	-	30,000	30,000	-	(30,000)
51909-905	CAPITAL OUTLAY – STORAGE BLDG	-	-	-	5,000	5,000
	TOTAL CAPITAL OUTLAY	-	30,000	30,000	5,000	(25,000)
	TOTAL SWIMMING POOL	97,260	125,703	120,147	113,058	(12,645)

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Police: Animal Control

The Animal Control Division of the Police Department is responsible for the enforcement of the City’s animal control ordinances and the Texas Health and Safety Code, which pertains to the control, care, and regulation of animals. Primary functions of the Animal Control Division are to safeguard the public’s health and safety and to ensure responsible supervision and humane treatment for all animals within its jurisdiction.

Accomplishments for FY 2015:

- Installed a slide in the animal control compartment in compliance with State Regulations.
- Successfully completed Animal Control Certification.

Objectives for FY 2016:

- Work towards getting the feral cat population under control.
- Continue to educate the public on proper pet care and responsible pet ownership.
- Continue to educate the public about the Animal Control Chapter of the City Ordinance.
- Work towards 100% compliance of pet and livestock registration.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
ANIMAL CONTROL OFFICER	1	1	1	1	-
TOTAL	1	1	1	1	-

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	41,957	44,416	43,172	46,715	2,299
OPERATION AND MAINTENANCE	19,347	17,000	16,548	16,500	-500
TOTAL	61,304	61,416	59,720	63,215	1,799

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Police: Animal Control

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
51001-101.01	REGULAR SALARIES	30,225	29,702	29,702	31,620	1,918
51001-102	OVERTIME	151	1,000	1,000	1,000	-
51001-105.00	SOCIAL SECURITY	1,809	1,983	1,983	2,060	77
51001-106.00	MEDICARE	423	465	465	483	18
51001-107.00	RETIREMENT	2,472	2,792	2,792	3,080	288
51001-108.00	HEALTH INSURANCE	5,295	5,455	5,384	5,728	273
51001-109.00	LIFE INSURANCE	100	95	110	118	23
51001-109.01	VISION INSURANCE	99	102	99	102	-
51001-109.02	DENTAL INSURANCE	301	307	307	322	15
51001-109.03	LONG TERM DISABILITY	158	183	198	272	89
51001-112	WORKERS' COMPENSATION	924	1,066	1,066	1,330	264
51001-136	LONGEVITY	-	66	66	-	(66)
51001-138	CERTIFICATE PAY	-	1,200	-	600	(600)
	TOTAL PERSONNEL SERVICES	41,957	44,416	43,172	46,715	2,299
<u>SUPPLIES</u>						
51002-201	OFFICE SUPPLIES	-	200	200	300	100
51002-205	GENERAL SUPPLIES	1,057	1,000	1,000	400	(600)
51002-206	CLASSIFIED ADVERTISEMENTS	-	200	245	200	-
51002-212	FUEL & OIL	3,062	3,000	3,000	3,200	200
51002-250	UTILITIES EXPENSE	4,595	500	500	500	-
	TOTAL SUPPLIES	8,714	4,900	4,945	4,600	(300)
<u>PURCHASED SERVICES</u>						
51003-401	TELECOMMUNICATIONS	877	1,200	1,200	1,200	-
51003-417	UNIFORM EXPENSE	424	600	600	600	-
51003-711	HOLDING/DISPOSAL	364	2,000	1,500	2,000	-
	TOTAL PURCHASED SERVICES	1,665	3,800	3,300	3,800	-
<u>EDUCATION & TRAINING</u>						
51005-503	PROFESSIONAL ASSOC DUES/FEES	-	50	-	50	-
51005-505	TRAINING/TRAVEL/PERDIEM	685	700	753	1,000	300
	TOTAL EDUCATION & TRAINING	685	750	753	1,050	300

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Police: Animal Control

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>TECHNOLOGY</u>						
51006-803	COMPUTER HARDWARE	-	-	-	-	-
	TOTAL TECHNOLOGY	-	-	-	-	-
<u>REPAIRS & MAINTENANCE</u>						
51007-412	EQUIPMENT REPAIRS & MAINT	-	300	300	300	-
51007-601	SMALL TOOLS	-	150	150	150	-
51007-602	EQUIPMENT PURCHASES	7,351	3,500	3,500	3,500	-
51007-604	VEHICLE REPAIRS & MAINT	932	1,500	1,500	1,500	-
51007-609	SAFETY EQUIPMENT	-	100	100	100	-
51007-903	BUILDINGS REPAIR & MAINTENANCE	-	1,000	1,000	1,500	500
	TOTAL REPAIRS & MAINTENANCE	8,283	6,550	6,550	7,050	500
<u>MISCELLANEOUS</u>						
51008-625	SPECIAL ACTIVITIES	-	1,000	1,000	-	(1,000)
	TOTAL MISCELLANEOUS	-	1,000	1,000	-	(1,000)
	TOTAL ANIMAL CONTROL	61,304	61,416	59,720	63,215	1,799

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Finance: Information Technology

The Information Technology Division of the Finance Department is a contracted service and is responsible for providing communications and information system services and support to City departments.

Accomplishments for FY 2015:

- Completed Phase 3 of SCADA Upgrades Plan.
- Implemented Data Management (Agenda Automation) Plan.
- Completed FY15 Computer Replacement Plan.
- Implemented Iworqs for Community Development and Animal Control.

Objectives for FY 2016:

- Initiate Phase 4 of SCADA Upgrades Plan.
- Initiate FY16 Computer Replacement Plan.
- Continue City Hall hardware upgrades.
- Create web server to utilize Tyler’s In Site 3.0 software.
- Continue utility meter reader upgrades.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
IT SPECIALIST	-	0.85	0.85	-	(0.85)
TOTAL	-	0.85	0.85	-	(0.85)

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	-	-	-	-	-
OPERATION AND MAINTENANCE	-	52,611	52,261	86,383	33,772
TOTAL	-	52,611	52,261	86,383	33,772

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriation – Finance: Information Technology

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>					
52301-101.01	REGULAR SALARIES	-	-	-	-
52301-105.00	SOCIAL SECURITY	-	-	-	-
52301-106.00	MEDICARE	-	-	-	-
52301-107.00	RETIREMENT	-	-	-	-
52301-108.00	HEALTH INSURANCE	-	-	-	-
52301-109.00	LIFE INSURANCE	-	-	-	-
52301-109.01	VISION INSURANCE	-	-	-	-
52301-109.02	DENTAL INSURANCE	-	-	-	-
52301-109.03	LONG TERM DISABILITY	-	-	-	-
52301-112	WORKERS' COMPENSATION	-	-	-	-
52301-136	LONGEVITY	-	-	-	-
	TOTAL PERSONNEL SERVICES	-	-	-	-
<u>PURCHASED SERVICES</u>					
52303-401	TELECOMMUNICATIONS	-	-	19,219	19,219
52304-413.00	OUTSIDE SERVICES/CONTRACT LABOR	-	32,136	32,136	-
	TOTAL PURCHASED SERVICES	-	32,136	51,355	19,219
<u>EDUCATION & TRAINING</u>					
52305-503	PROFESSIONAL ASSOC DUES/FEES	-	50	-	(50)
52305-505	TRAINING/TRAVEL/PERDIEM	-	300	-	(300)
	TOTAL EDUCATION & TRAINING	-	350	-	(350)
<u>TECHNOLOGY</u>					
52306-802	COMPUTER SOFTWARE	-	5,125	14,673	9,548
52306-803	COMPUTER HARDWARE	-	15,000	15,000	3,000
52306-806	WEBSITE	-	-	5,355	5,355
	TOTAL TECHNOLOGY	-	20,125	35,028	14,903
	TOTAL INFORMATION TECHNOLOGY	-	52,611	86,383	33,772

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Non-Departmental

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
STAFFING					
	-	-	-	-	-
TOTAL	-	-	-	-	-
	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
APPROPRIATION					
PERSONNEL SERVICES	-	-	-	10,000	10,000
OPERATION AND MAINTENANCE	-	-	-	307,821	307,821
TOTAL	-	-	-	317,821	317,821

CITY OF CASTROVILLE – GENERAL FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Non- Departmental

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
52901-111	UNEMPLOYMENT INSURANCE	-	-	-	10,000	10,000
52901-133	MERIT/SALARY ADJUSTMENTS	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	-	-	-	10,000	10,000
<u>SUPPLIES</u>						
52902-204	JANITORIAL SUPPLIES CH	-	-	-	-	-
52902-206	CLASSIFIED ADVERTISEMENTS	-	-	-	-	-
52902-250	UTILITIES EXPENSE CH	-	-	-	15,150	15,150
	TOTAL SUPPLIES	-	-	-	15,150	15,150
<u>PURCHASED SERVICES</u>						
52903-307	TML INSURANCE	-	-	-	27,825	27,825
52903-415	COPIER LEASE	-	-	-	7,380	7,380
	TOTAL PURCHASED SERVICES	-	-	-	35,205	35,205
<u>CONTRACTED SERVICES</u>						
52904-407.00	CITY ATTORNEY	-	-	-	45,000	45,000
52904-410	CITY ENGINEER	-	-	-	56,000	56,000
52904-413.00	OUTSIDE SERV/CONTRACT LABOR	-	-	-	12,930	12,930
	TOTAL CONTRACTED SERVICES	-	-	-	113,930	113,930
<u>EDUCATION & TRAINING</u>						
52905-503	PROFESSIONAL ASSOC. DUS & FEES	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	-	-	-	-	-
<u>REPAIRS & MAINTENANCE</u>						
52907-903	BUILDING REPAIRS & MAINT.	-	-	-	50,000	50,000
	BUILDING REPAIRS-TX HIST. COM.	-	-	-	93,536	93,536
	TOTAL REPAIRS & MAINTENANCE	-	-	-	143,536	143,536
	TOTAL NON-DEPARTMENTAL	-	-	-	317,821	317,821
<u>TRANSFERS OUT</u>						
59909-910	TRANSFER OUT STREET REHAB FUND	92,841	50,000	-	-	(50,000)
59909-910.01	TRANSFER OUT HOTEL FUND	-	21,223	21,223	21,223	-
	TOTAL TRANSFERS OUT	92,841	71,223	21,223	21,223	(50,000)
	TOTAL EXPENDITURES	2,680,052	3,238,907	2,838,177	3,510,002	271,095
	ENDING BALANCE	1,151,592	746,089	1,158,397	640,336	(105,753)

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CITY OF CASTROVILLE – UTILITY FUND SUMMARY
FY2016 Adopted Annual Operating & Capital Budget

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
BEGINNING FUND BALANCE	5,305,425	5,489,539	5,966,579	5,551,761	62,222
LESS: RESTRICTED ASSETS	2,740,542	2,696,085	2,740,542	2,740,542	44,457
AVAILABLE FOR OPERATIONS	2,564,883	2,793,454	3,226,037	2,811,219	17,765
REVENUE:					
UTILITY SALES	5,978,036	6,373,575	5,967,986	6,282,484	(91,091)
UTILITY SERVICES	38,978	50,000	29,647	41,600	(8,400)
OTHER REVENUE	45,512	21,262	20,440	18,222	(3,040)
TRANSFER IN	279,797	-	-	-	-
TOTAL REVENUES	6,342,323	6,444,837	6,018,073	6,342,306	(102,531)
TOTAL AVAILABLE REVENUES	8,907,206	9,238,291	9,244,110	9,153,525	(84,766)
EXPENDITURES					
UTILITY ADMINISTRATION					
PERSONAL SERVICES	236,762	362,048	304,351	408,822	46,774
OPERATIONS & MAINTENANCE	206,134	317,007	275,248	219,662	(97,345)
CAPITAL OUTLAY	230,829	80,000	74,483	60,000	(20,000)
UTILITY ADMINISTRATION TOTAL	673,725	759,055	654,082	688,484	(70,571)
GAS					
OPERATIONS & MAINTENANCE	378,863	472,542	468,011	534,340	61,798
TRANSFERS OUT	147,624	147,623	147,623	147,623	-
GAS TOTAL	526,487	620,165	615,634	681,963	61,798
WASTEWATER					
PERSONAL SERVICES	83,805	109,425	98,981	103,813	(5,612)
OPERATIONS & MAINTENANCE	182,462	417,000	266,369	442,000	25,000
CAPITAL OUTLAY	330,154	200,000	800,000	-	(200,000)
DEBT SERVICE PAYMENTS	2,651	247,651	39,351	607,996	360,345
TRANSFERS OUT	73,704	73,700	73,700	73,700	-
WASTEWATER TOTAL	672,776	1,047,776	1,278,401	1,227,509	179,733

CITY OF CASTROVILLE – UTILITY FUND SUMMARY
FY2016 Adopted Annual Operating & Capital Budget

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
ELECTRIC					
PERSONAL SERVICES	149,202	159,388	161,994	168,596	9,208
OPERATIONS & MAINTENANCE	1,913,197	2,117,902	2,066,700	2,131,300	13,398
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS OUT	334,654	334,650	334,650	334,650	-
ELECTRIC TOTAL	2,397,053	2,611,940	2,563,344	2,643,546	22,606
WATER					
PERSONAL SERVICES	108,100	100,779	78,249	104,283	3,504
OPERATIONS & MAINTENANCE	234,597	524,175	469,660	505,374	(18,801)
CAPITAL OUTLAY	-	250,000	50,000	250,000	-
DEBT SERVICE	903	99,918	36,918	102,674	2,756
TRANSFERS OUT	318,501	316,507	316,507	321,089	4,582
WATER TOTAL	662,101	1,291,379	951,334	1,283,420	(7,959)
REFUSE					
OPERATIONS & MAINTENANCE	358,067	373,892	370,096	376,750	2,858
REFUSE TOTAL	358,067	373,892	370,096	376,750	2,858
NON-DEPARTMENTAL					
PERSONAL SERVICES	-	-	-	9,500	9,500
OPERATIONS & MAINTENANCE	-	-	-	128,498	128,498
NON-DEPARTMENTAL TOTAL	-	-	-	137,998	137,998
TRANSFER OUT	390,960	-	-	-	-
TOTAL EXPENDITURES	5,681,169	6,704,207	6,432,891	7,030,670	326,463
AVAILABLE FOR OPERATIONS	3,226,037	2,534,084	2,811,219	2,122,855	(411,229)
PLUS RESTRICTED ASSETS	2,740,542	2,696,085	2,740,542	2,740,542	44,457
ENDING BALANCE	5,966,579	5,230,169	5,551,761	4,863,397	(366,772)

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Revenues

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
BEGINNING BALANCE	5,305,425	5,489,539	5,966,579	5,551,761	62,222
UTILITY SALES					
4005-501 GARBAGE COLLECTION	398,765	416,321	406,925	417,360	1,039
4005-503 WATER SALES	746,814	851,907	701,712	756,425	(95,482)
4005-504 ELECTRIC SALES	3,025,924	3,481,555	3,207,789	3,352,140	(129,415)
4005-505 WASTE-WATER SALES	678,553	589,037	532,935	556,917	(32,120)
4005-506 GAS SALES	693,705	615,210	653,455	705,990	90,780
4005-555 CITY UTILITIES – ELECTRIC	249,041	260,615	262,913	270,000	9,385
4005-556 CITY UTILITIES - WATER	104,301	79,870	118,861	142,500	62,630
4005-557 CITY UTILITIES - GAS	2,907	3,007	1,426	3,000	(7)
4005-600 PENALTIES - UTILITIES	(2,473)	(2,400)	(2,010)	(2,500)	(100)
4005-601 PENALTIES - WATER	11,977	11,243	11,661	11,340	97
4005-602 PENALTIES - GAS	9,319	9,000	10,443	9,600	600
4005-603 PENALTIES - SEWER	8,330	7,554	8,329	8,400	846
4005-604 PENALTIES - GARBAGE	5,592	4,900	5,838	5,712	812
4005-605 PEANLTIES - ELECTRIC	45,281	45,756	47,709	45,600	(156)
TOTAL UTILITY SALES	5,978,036	6,373,575	5,967,986	6,282,484	(91,091)
UTILITY SERVICES					
4006-512 ELECTRIC SERVICE	17,023	15,000	11,000	15,000	-
4006-513 GAS SERVICE	6,004	15,000	10,049	9,000	(6,000)
4006-514 WATER SERVICE	10,251	15,000	3,500	12,500	(2,500)
4006-515 WASTE-WATER SERVICE	5,700	5,000	5,098	5,100	100
TOTAL UTILITY SERVICES	38,978	50,000	29,647	41,600	(8,400)
OTHER REVENUE					
4009-307 UTILITY DISCONNECT/RECONNECT	5,000	4,200	5,360	5,000	800
4009-502 RECYCLING	-	-	-	-	-
4009-507 WATER SURCHARGE FEE	-	-	(1,641)	-	-
4009-509 STREET LIGHTS	2,698	3,000	2,502	2,772	(228)
4009-811 NSF CHECK CHARGE	1,900	2,100	1,500	1,500	(600)
4009-812 SALE OF ASSETS	4,348	-	-	-	-
4009-813 MISCELLANEOUS REVENUE	3,923	4,253	1,722	2,000	(2,253)
4009-815 MISC. REFUNDS & REIMB	20,362	1,500	4,067	-	(1,500)
4009-817 JOBBING	825	600	500	500	(100)
4009-830 INTEREST INCOME	6,456	5,609	6,430	6,450	841
TOTAL OTHER REVENUE	45,512	21,262	20,440	18,222	(3,040)
TRANSFER IN					
4999-920 TRANSFER IN	279,797	-	-	-	-
TOTAL TRANSFER IN	279,797	-	-	-	-
TOTAL REVENUES	6,342,323	6,444,837	6,018,073	6,342,306	(102,531)
TOTAL AVAILABLE FUNDS	11,647,748	11,934,376	11,984,652	11,894,067	(40,309)

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Public Works: Utility Administration

The Utility Administration Division of the Public Works Department is responsible for administrative support, technical, billing, and direct support for Electric, Gas, Refuse, Water, and Wastewater functions. Utility Administration provides a variety of services including inspection of new infrastructure, reviewing plat and subdivision plans as well as water and wastewater construction plans, and other duties as required.

Accomplishments for FY 2015:

- Funding approved through TWDB infrastructure improvements for the City’s water lines, East Side Lift Station and Waste Water Treatment Plant (WWTP) Improvements.
- Reviewed and approved WWTP design plans at 25%.
- Completed improvements to the Public Works Facility to accommodate staff and the public.
- Reviewed and approved East Side Lift Station design plans.
- Reviewed and approved Water Line Replacement design plans.

Objectives for FY 2016:

- Continue to move forward with infrastructure improvements for future development.
- Conduct evaluation of metering infrastructure for possible future improvement.
- Continue to explore department operations for possible cost saving and efficiency.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PUBLIC WORKS DIRECTOR	0.5	1	1	1	
UTILITY BILLING CLERK	1	1	1	1	-
CUSTOMER SERVICES REPRESENTATIVE	-	-	-	1	1
TECHNICAL SERVICES COORDINATOR	0.5	0.5	0.5	1	0.5
PUBLIC WORKS SECRETARY	1	1	1	1	-
PUBLIC WORKS OPERATIONS MANAGER	1	1	1	1	-
AIRPORT MANAGER	0.25	-	-	-	-
METER READER	1	1	1	1	-
TOTAL	5.25	5.5	5.5	7	1.5

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	236,762	362,048	304,351	408,822	46,774
OPERATION AND MAINTENANCE	206,134	317,007	275,248	219,662	(97,345)
CAPITAL OUTLAY	230,829	80,000	74,483	60,000	(20,000)
TOTAL	673,725	759,055	654,082	688,963	(70,571)

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Utility Administration

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE	
<u>PERSONNEL SERVICES</u>						
50101-101.01	REGULAR SALARIES	174,634	257,688	216,384	294,731	37,043
50101-102	OVERTIME	47	1,500	1,500	1,500	-
50101-103	PART-TIME	1,432	7,500	7,500	7,500	-
50101-105.00	SOCIAL SECURITY	10,990	16,846	14,036	18,834	1,988
50101-106.00	MEDICARE	2,570	3,942	3,283	4,409	467
50101-107.00	RETIREMENT	14,510	23,062	19,569	27,466	4,404
50101-108.00	HEALTH INSURANCE	17,431	30,082	26,743	40,096	10,014
50101-109.00	LIFE INSURANCE	576	759	718	1,077	318
50101-109.01	VISION INSURANCE	460	562	493	714	152
50101-109.02	DENTAL INSURANCE	1,545	1,691	1,522	2,254	563
50101-109.03	LONG TERM DISABILITY	915	1,462	1,495	2,486	1,024
50101-111	UNEMPLOYMENT	3,412	5,500	-	-	(5,500)
50101-112	WORKER'S COMPENSATION	6,915	6,503	6,667	7,755	1,252
50101-136	LONGEVITY	1,325	1,351	1,352	-	(1,351)
50101-138	CERTIFICATE PAY	-	600	-	-	(600)
50101-139	CAR ALLOWANCE	-	2,400	-	-	(2,400)
50101-140	PHONE ALLOWANCE	-	600	-	-	(600)
50101-141	MOVING EXPENSES	-	-	3,089	-	-
	TOTAL PERSONNEL SERVICES	236,762	362,048	304,351	408,822	46,774
<u>SUPPLIES</u>						
50102-201	OFFICE SUPPLIES	2,687	6,867	9,500	7,500	633
50102-202	DUES & SUBSCRIPTIONS	685	1,366	1,300	1,400	34
50102-204	JANITORIAL SUPPLIES	31	1,000	1,000	1,000	-
50102-205	GENERAL SUPPLIES	9,196	7,686	9,468	5,500	(2,186)
50102-206	CLASSIFIED ADVERTISEMENTS	194	800	800	800	-
50102-207	POSTAGE/METER RENTAL	12,208	13,905	13,905	12,200	(1,705)
50102-212	FUEL & OIL	23,468	30,000	26,828	30,000	-
50102-214	PROFESSIONAL BOOKS	-	109	109	100	(9)
50102-250	UTILITIES EXPENSE	5,236	9,290	6,300	8,000	(1,290)
	TOTAL SUPPLIES	53,705	71,023	69,210	66,500	(4,523)
<u>PURCHASED SERVICES</u>						
50103-307	TML INSURANCE	20,136	16,393	16,393	-	(16,393)
50103-401	TELECOMMUNICATIONS	11,256	12,360	14,754	16,920	4,560
50103-415	COPIER LEASE	2,315	1,964	1,800	-	(1,964)
50103-417	UNIFORM EXPENSE	5,604	5,700	5,700	5,700	-
50103-432	BUILDING RENTAL/LEASE	4,003	-	-	-	-
50103-781	UTILITY MAPPING	83	10,000	10,000	5,000	(5,000)
	TOTAL PURCHASED SERVICES	43,397	46,417	48,647	27,620	(18,797)

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Expenditures – Public Works: Utility Administration

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
50104-229	COLLECTION AGENCY FEES	49	500	100	500	-
50104-407	CITY ATTORNEY	5,632	26,245	4,600	-	(26,245)
50104-408	AUDIT SERVICE	11,500	20,000	10,000	-	(20,000)
50104-410	CITY ENGINEER	9,644	20,000	20,000	-	(20,000)
50104-413.00	OUTSIDE SERV/CONTR LABOR	16,226	13,464	21,898	-	(13,464)
50104-413.01	UTILITY RATE STUDY	-	-	-	30,000	30,000
50104-413.02	COMPREHENSIVE PLAN	-	15,000	-	-	(15,000)
50104-701	EMPLOYEE EXAM/DRUG SCREEN	1,769	2,400	2,400	2,600	200
	TOTAL CONTRACTED SERVICES	44,820	97,609	58,998	33,100	(64,509)
<u>EDUCATION & TRAINING</u>						
50105-503	PROFESSIONAL ASSOC DUES/FEES	3,753	4,000	4,000	4,000	-
50105-505	TRAINING/TRAVEL/PERDIEM	12,147	12,000	10,000	12,000	-
	TOTAL EDUCATION & TRAINING	15,900	16,000	14,000	16,000	-
<u>TECHNOLOGY</u>						
50106-802	COMPUTER SOFTWARE	-	-	592	-	-
50106-803	COMPUTER HARDWARE	2,926	15,616	15,616	3,329	(12,287)
50106-805	COMPUTER MAINTENANCE	12,927	13,417	14,970	19,088	5,671
	TOTAL TECHNOLOGY	15,853	29,033	31,178	22,417	(6,616)
<u>REPAIRS & MAINTENANCE</u>						
50107-412	EQUIPMENT REPAIRS & MAINT	30	2,500	2,500	3,000	500
50107-601	SMALL TOOLS	2,106	4,200	2,736	-	(4,200)
50107-602	EQUIPMENT PURCHASES	2,600	5,200	5,000	6,000	800
50107-604	VEHICLE REPAIRS & MAINT	1,986	15,000	13,529	15,000	-
50107-609	SAFETY EQUIPMENT	865	5,000	5,000	5,000	-
50107-903	BUILDINGS REPAIR & MAINTENANCE	20	22,500	22,000	22,500	-
	TOTAL REPAIRS & MAINTENANCE	7,607	54,400	50,765	51,500	(2,900)
<u>MISCELLANEOUS</u>						
50108-218	OVER/SHORT CASH	(4)	25	100	25	-
50108-225	BAD DEBT EXPENSE	22,310	-	-	-	-
50108-790	SPECIAL ACTIVITIES	875	1,000	850	1,000	-
50108-799	INTEREST EXPENSE	-	-	-	-	-
50108-800	BANK FEES	1,671	1,500	1,500	1,500	-
	TOTAL MISCELLANEOUS	24,852	2,525	2,450	2,525	-
<u>CAPITAL OUTLAY</u>						
50109-905	VEHICLE PURCHASE/LEASE	-	-	39,483	60,000	60,000
50109-915	PUBLIC WORKS YARD	-	50,000	35,000	-	(50,000)
50109-995	CAPITAL PROJECTS	-	-	-	-	-
	BACKUP GENERATOR	-	30,000	-	-	(30,000)
50109-998	AMORTIZATION EXPENSE	-	-	-	-	-
50109-999	DEPRECIATION	230,829	-	-	-	-
	TOTAL CAPITAL OUTLAY	230,829	80,000	74,483	60,000	(20,000)
	TOTAL UTILITY ADMINISTRATION	673,725	759,055	654,082	688,484	(70,571)

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Public Works: Gas

The Gas Division of the Public Works Department is responsible for the purchase of natural gas. Additionally, the Gas Division is also responsible for coordinating the operations and maintenance (OM) contract between the City and CPS.

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
OPERATION AND MAINTENANCE	378,863	472,542	468,011	534,340	61,798
TRANSFERS OUT	147,624	147,623	147,623	147,623	-
TOTAL	526,487	620,165	615,634	681,963	61,786

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Gas

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>SUPPLIES</u>						
51102-205	GENERAL SUPPLIES	14	-	-	-	-
51102-206	CLASSIFIED ADS	254	-	-	-	-
51102-250	UTILITIES EXPENSE	2,256	900	2,921	3,000	2,100
51102-403	GAS - WEST TEXAS GAS	258,917	281,060	309,750	300,000	18,940
	TOTAL SUPPLIES	261,441	281,960	312,671	303,000	21,040
<u>CONTRACTED SERVICES</u>						
51104-407	CITY ATTORNEY	-	1,000	1,000	-	(1,000)
51104-413.00	OUTSIDE SERV/CONTR LABOR	-	5,000	5,000	5,000	-
51104-413.01	CITY PUBLIC SERVICE CONTRACT	99,840	104,840	104,840	104,800	-
51104-413.02	REPAIRS TO EXISTING SERVICE	12,333	20,242	14,500	15,000	(5,242)
51104-413.03	NEW SERVICE INSTALL	3,267	2,500	2,500	3,000	500
	TOTAL CONTRACTED SERVICES	115,440	133,582	127,840	127,840	(5,742)
<u>REPAIRS & MAINTENANCE</u>						
51107-412	EQUIPMENT REPAIRS & MAINT	-	5,000	2,500	5,000	-
51107-602	EQUIPMENT PURCHASES	-	-	-	-	-
51107-604	VEHICLE REPAIRS & MAINT	-	-	-	-	-
51107-730	UTILITIES SYSTEM MAINTENANCE	1,982	52,000	25,000	50,000	(2,000)
	GAS PIPELINE INTEGRITY TESTING	-	-	-	48,500	48,500
	TOTAL REPAIRS & MAINTENANCE	1,982	57,000	27,500	103,500	46,500
<u>TRANSFER OUT</u>						
51110-915	TRANSFER TO GF FOR ROW MAINT	27,132	27,128	27,128	27,128	-
51110-925	TRANSFER TO GF FOR ADMIN	120,492	120,495	120,495	120,495	-
	TOTAL TRANSFER OUT	147,624	147,623	147,623	147,623	-
	TOTAL GAS	526,487	620,165	615,634	681,963	61,798

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Public Works: Wastewater

The Wastewater Division of the Public Works Department is responsible for the operation and maintenance of the wastewater treatment plant and collection system of the City.

Accomplishments for FY 2015:

- Continue to assist in the design for the expansion of the WWTP and the new East Side Sanitary Lift Station.
- Started renewal application process for the WWTP operating permit.
- Performed maintenance needed at Koenig Park Lift Station.

Objectives for FY 2016:

- Make improvements to the Regional Park Lift Station within TCEQ parameters.
- Assist with the bidding of the East Side Sanitary Lift Station Project.
- Assist with the design of the WWTP Renovation Project.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
UTILITY WORKER II	1	1	1	1	-
UTILITY WORKER III	1	1	1	1	-
TOTAL	2	2	2	2	-

APPROPRIATION	ACTUAL FY 2013	AMENDED FY 2014	ESTIMATED FY 2014	ADOPTED FY 2015	BUDGET CHANGE
PERSONNEL SERVICES	83,805	109,425	98,981	103,813	(5,612)
OPERATION AND MAINTENANCE	182,462	417,000	266,369	442,000	25,000
CAPITAL OUTLAY	330,154	200,000	800,000	-	(200,000)
DEBT SERVICES	2,651	247,651	39,351	607,996	360,345
TRANSFERS OUT	73,704	73,700	73,700	73,700	-
TOTAL	672,776	1,047,776	1,278,401	1,227,509	179,733

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Wastewater

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
51201-101.01	REGULAR SALARIES	56,052	68,881	65,521	67,517	(1,364)
51201-102	OVERTIME	3,871	8,000	6,000	8,000	-
51201-105.00	SOCIAL SECURITY	3,594	4,852	7,852	4,703	(149)
51201-106.00	MEDICARE	841	1,136	1,068	1,101	(35)
51201-107.00	RETIREMENT	4,883	6,832	6,588	7,030	198
51201-108.00	HEALTH INSURANCE	10,591	10,910	8,561	11,456	546
51201-109.00	LIFE INSURANCE	186	201	190	231	30
51201-109.01	VISION INSURANCE	199	204	174	204	-
51201-109.02	DENTAL INSURANCE	603	614	537	644	30
51201-109.03	LONG TERM DISABILITY	293	386	347	533	147
51201-111	UNEMPLOYMENT REIMBURSEMENT	-	4,000	-	-	(4,000)
51201-112	WORKERS COMP	2,635	2,050	2,050	2,094	44
51201-136	LONGEVITY	57	159	93	-	(159)
51201-138	CERTIFICATE PAY	-	1,200	-	300	(900)
	TOTAL PERSONNEL SERVICES	83,805	109,425	98,981	103,813	(5,612)
<u>SUPPLIES</u>						
51202-205	GENERAL SUPPLIES	40	-	-	1,000	1,000
51202-230	BENCH STOCK	280	3,000	2,800	3,000	-
51202-250	UTILITIES EXPENSE	106,542	108,000	126,569	130,000	22,000
51202-714	TCEQ FEES	-	3,000	-	-	(3,000)
	TOTAL SUPPLIES	106,862	114,000	129,369	134,000	20,000
<u>CONTRACTED SERVICES</u>						
51204-407.00	CITY ATTORNEY	2,694	10,000	5,000	-	(10,000)
51204-407.01	TCEQ	-	-	-	-	-
51204-410	CITY ENGINEER	10,159	20,000	20,000	-	(20,000)
51204-410.01	210 PERMIT	-	-	-	-	-
51204-717	SLUDGE DISP/TESTING/SAMPLING	30,717	39,000	35,000	44,000	5,000
	TOTAL CONTRACTED SERVICES	43,570	69,000	60,000	44,000	(25,000)
<u>REPAIRS & MAINTENANCE</u>						
51207-412	EQUIPMENT REPAIRS & MAINT	1,670	20,000	17,000	20,000	-
51207-602	EQUIPMENT PURCHASES	-	14,000	10,000	14,000	-
51207-604	VEHICLE REPAIRS & MAINTENANCE	14	-	-	-	-
51207-730	UTILITIES SYSTEM MAINTENANCE	30,346	200,000	50,000	230,000	30,000
	TOTAL REPAIRS & MAINTENANCE	32,030	234,000	77,000	264,000	30,000

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Wastewater

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>CAPITAL OUTLAY</u>						
51209-931	SYSTEM UPGRADES	330,154	200,000	800,000	-	(200,000)
	TOTAL CAPITAL OUTLAY	330,154	200,000	800,000	-	(200,000)
<u>DEBT SERVICE</u>						
51210-799	INTEREST EXPENSE PAD	2,351	2,351	2,351	2,351	-
51210-799.01	INTEREST EXPENSE CWSRF CONSTR	-	56,800	-	47,136	(9,664)
51210-799.03	DEBT SERVICE INTEREST- WWTP	-	151,100	-	100,209	(50,891)
51210-801	DEBT SERVICE – CWSRF (PAD)	-	35,000	35,000	35,000	-
51210-801.01	DEBT SERVICE – CWSRF (CONSTR)	-	-	-	130,000	130,000
51210-801.02	DEBT SERVICE – CWSRF WWTP	-	-	-	290,000	290,000
51210-810	PAYING AGENT FEE	300	2,400	2,000	3,300	900
	TOTAL DEBT SERVICE	2,651	247,651	39,351	607,996	360,345
<u>TRANSFER OUT</u>						
51210-915	TRANSFER TO GF FOR ROW	27,132	27,128	27,128	27,128	-
51210-925	TRANSFER TO GF FOR ADMIN	46,572	46,572	46,572	46,572	-
	TOTAL TRANSFER OUT	73,704	73,700	73,700	73,700	-
	TOTAL WASTEWATER	672,776	1,047,776	1,278,401	1,227,509	179,733

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary –Public Works: Electric

The Electric Division of the Public Works Department is responsible for maintaining overhead and underground electric distribution lines along with electric meters. The Division is also responsible for coordinating with CPS on electrical issues.

Accomplishments for FY 2015:

- Continued installation of load break (fused) elbows on underground infrastructure in River Bluff Subdivision.
- Continued installing wild life protection for electric poles that experienced repeat incidents.
- Continued changing out utility poles as needed.
- Continued improving grounding on transformers by removing split bolt connectors and installing crimp style connectors.

Objectives for FY 2016:

- Continue improvements in accordance with the electrical assessment performed by Schneider Engineering.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
UTILITY CREW LEADER	1	1	1	1	-
UTILITY WORKER I	2	2	2	2	-
TOTAL	3	3	3	3	-

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	149,202	159,388	161,994	168,596	9,208
OPERATION AND MAINTENANCE	1,913,197	2,117,902	2,066,700	2,131,300	13,398
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS OUT	334,654	334,650	334,650	334,650	-
TOTAL	2,397,053	2,611,940	2,563,344	2,634,546	22,606

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Electric

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
51301-101.01	REGULAR SALARIES	107,682	110,136	108,733	116,949	6,813
51301-102	OVERTIME	2,839	8,000	13,000	8,000	-
51301-105.00	SOCIAL SECURITY	6,823	7,406	7,284	7,767	361
51301-106.00	MEDICARE	1,596	1,734	1,704	1,818	84
51301-107.00	RETIREMENT	9,099	10,428	10,504	11,612	1,184
51301-108.00	HEALTH INSURANCE	15,886	16,365	16,151	17,184	819
51301-109.00	LIFE INSURANCE	327	320	364	403	83
51301-109.01	VISION INSURANCE	232	306	298	306	-
51301-109.02	DENTAL INSURANCE	703	921	718	966	45
51301-109.03	LONG TERM DISABILITY	522	616	660	929	313
51301-112	WORKERS COMP	2,215	1,872	1,894	2,362	490
51301-136	LONGEVITY	978	684	684	-	(684)
51301-138	CERTIFICATE PAY	300	600	-	300	(300)
	TOTAL PERSONNEL SERVICES	149,202	159,388	161,994	168,596	9,208
<u>SUPPLIES</u>						
51302-205	GENERAL SUPPLIES	118	-	-	1,000	1,000
51302-230	BENCH STOCK	28,998	40,000	35,000	40,000	-
51302-402	ELECTRICITY – CPS	1,823,151	1,933,402	1,920,000	1,948,800	15,398
	TOTAL SUPPLIES	1,852,267	1,973,402	1,955,000	1,989,800	16,398
<u>PURCHASED SERVICES</u>						
51303-417	UNIFORM EXPENSE	-	-	-	-	-
	TOTAL PURCHASED SERVICES	-	-	-	-	-
<u>CONTRACTED SERVICES</u>						
51304-410	CITY ENGINEER	144	3,000	3,000	-	(3,000)
51304-413.00	OUTSIDE SERV/CONTR LABOR	27,017	80,000	52,000	71,000	(9,000)
51304-611	HAZARDOUS MATERIALS DISPOSAL	-	1,500	1,500	1,500	-
	TOTAL CONTRACTED SERVICES	27,161	84,500	56,500	72,500	(12,000)
<u>REPAIRS & MAINTENANCE</u>						
51307-412	EQUIPMENT REPAIRS & MAINT	7,534	20,000	15,200	20,000	-
51307-604	VEHICLE REPAIRS & MAINT	132	-	-	-	-
51307-730	UTILITIES SYSTEM MAINTENANCE	26,103	40,000	40,000	49,000	9,000
	TOTAL REPAIRS & MAINTENANCE	33,769	60,000	55,200	69,000	9,000
<u>CAPITAL OUTLAY</u>						
51309-933	BUCKET TRUCK	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
<u>TRANSFERS OUT</u>						
51310-915	TRANSFER TO GF FOR ROW	27,132	27,128	27,128	27,128	-
51310-925	TRANSFER TO GF FOR ADMIN	307,522	307,522	307,522	307,522	-
	TOTAL TRANSFERS OUT	334,654	334,650	334,650	334,650	-
	TOTAL ELECTRIC	2,397,053	2,611,940	2,563,344	2,634,546	22,606

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Public Works: Water

The Water Division of the Public Works Department is responsible for operation and maintenance of the water distribution.

Accomplishments for FY 2015:

- Assisted with the Water Line Replacement Design Project.
- Initiate the River Bluff Pressure Tank project.

Objectives for FY 2016:

- Complete installation of the River Bluff Pressure Tank.
- Continue assisting with the Water Line Replacement Project.
- Continue to promote water conservation and provide accurate and timely responses to customer requests.

STAFFING	ACTUAL FY 2013	AMENDED FY 2014	ESTIMATED FY 2014	ADOPTED FY 2015	BUDGET CHANGE
UTILITY WORKER II	1	1	1	1	-
UTILITY WORKER III	1	1	1	1	-
TOTAL	2	2	2	2	-

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	108,100	100,779	78,249	104,283	3,504
OPERATION AND MAINTENANCE	234,597	524,175	469,660	505,374	(18,801)
CAPITAL OUTLAY	-	250,000	50,000	250,000	-
DEBT SERVICES	903	99,918	36,918	102,674	2,756
TRANSFERS OUT	318,501	316,507	316,507	321,089	4,582
TOTAL	662,101	1,291,379	951,334	1,283,420	(7,959)

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Water

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
51401-101.01	REGULAR SALARIES	66,567	64,866	48,221	67,002	2,136
51401-102	OVERTIME	13,472	8,000	8,000	8,000	-
51401-105.00	SOCIAL SECURITY	4,898	4,571	3,495	4,671	100
51401-106.00	MEDICARE	1,145	1,070	817	1,093	23
51401-107.00	RETIREMENT	6,504	6,436	5,040	6,982	546
51401-108.00	HEALTH INSURANCE	10,591	10,910	8,561	11,456	546
51401-109.00	LIFE INSURANCE	181	188	196	231	43
51401-109.01	VISION INSURANCE	199	204	141	204	-
51401-109.02	DENTAL INSURANCE	603	614	437	644	30
51401-109.03	LONG TERM DISABILITY	288	363	379	533	170
51401-112	WORKER'S COMPENSATION	3,190	2,723	2,823	3,167	444
51401-136	LONGEVITY	162	234	114	-	(234)
51401-138	CERTIFICATE PAY	300	600	25	300	(300)
	TOTAL PERSONNEL SERVICES	108,100	100,779	78,249	104,283	3,504
<u>SUPPLIES</u>						
51402-205	GENERAL SUPPLIES	(227)	-	-	500	500
51402-207	POSTAGE/METER RENTAL	95	-	-	-	-
51402-230	BENCH STOCK	36,431	15,000	15,000	15,000	-
51402-250	UTILITIES EXPENSE	54,153	59,940	55,000	61,139	1,199
51402-714	TCEQ FEES	4,260	4,260	4,260	4,260	-
	TOTAL SUPPLIES	94,712	79,200	74,260	80,899	1,699
<u>PURCHASED SERVICES</u>						
51403-800	WATER LEASE	-	31,000	31,000	31,000	-
	TOTAL PURCHASED SERVICES	-	31,000	31,000	31,000	-
<u>CONTRACTED SERVICES</u>						
51404-407	CITY ATTORNEY	293	500	900	-	(500)
51404-410	CITY ENGINEER	6,633	20,000	20,000	-	(20,000)
51404-413.00	OUTSIDE SERV/CONTR LABOR	-	15,000	12,000	15,000	-
51404-717	SLUDGE DISP/TESTING/SAMPLING	9,036	10,000	9,000	10,000	-
	TOTAL CONTRACTED SERVICES	15,962	45,500	41,900	25,000	(20,500)
<u>EDUCATION & TRAINING</u>						
51405-506	PUBLIC EDUCATION	-	500	500	500	-
	TOTAL EDUCATION & TRAINING	-	500	500	500	-

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Water

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>REPAIRS & MAINTENANCE</u>						
51407-412	EQUIPMENT REPAIRS & MAINT	12,985	40,000	35,000	40,000	-
51407-602	EQUIPMENT PURCHASES	2,532	15,000	12,000	15,000	-
51407-604	VEHICLE REPAIRS & MAINT	65	-	-	-	-
51407-730	UTILITIES SYSTEM MAINTENANCE	108,341	312,975	275,000	312,975	-
	TOTAL REPAIRS & MAINTENANCE	123,923	367,975	322,000	367,975	-
<u>CAPITAL OUTLAY</u>						
51409-942	SCADA SYSTEM FOR WATER WELLS	-	50,000	50,000	50,000	-
51409-945	RIVER BLUFF WATER TANK	-	200,000	-	200,000	-
	TOTAL CAPITAL OUTLAY	-	250,000	50,000	250,000	-
<u>DEBT SERVICE</u>						
51409-799	INTEREST EXPENSE	603	1,418	1,418	1,418	-
51409-799.01	INTEREST EXPENSE CONSTR	-	61,300	-	64,056	2,756
51409-801	DEBT SERVICE - DWSRF PAD	-	35,000	35,000	35,000	-
51409-810	PAYING AGENT FEE DWSRF	300	2,200	500	2,200	-
	TOTAL DEBT SERVICE	903	99,918	36,918	102,674	2,756
<u>TRANSFERS OUT</u>						
51410-915	TRANSFER TO GF FOR ROW	27,132	27,128	27,128	27,128	-
51410-925	TRANSFER TO GF FOR ADMIN	264,646	264,646	264,646	264,646	-
51410-926	TRANSFER DEBT SVC CO 2004	26,723	24,733	24,733	29,315	4,582
	TOTAL TRANSFERS OUT	318,501	316,507	316,507	321,089	4,582
	TOTAL WATER	662,101	1,291,379	951,334	1,283,420	(7,959)

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Public Works: Refuse

The Refuse Division of the Public Works Department is responsible for refuse collection, and monitoring the City contract with a local refuse collector.

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
OPERATION AND MAINTENANCE	358,067	373,892	370,096	376,750	2,858
TOTAL	358,067	373,892	370,096	376,750	2,858

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Refuse

		ACTUAL	AMENDED	ESTIMATED	ADOPTED	BUDGET
		FY 2014	FY 2015	FY 2015	FY 2016	CHANGE
<u>CONTRACTED SERVICES</u>						
51504-718	GARBAGE (REFUSE)	358,067	373,892	370,096	376,750	2,858
	TOTAL CONTRACTED SERVICES	358,067	373,892	370,096	376,750	2,858
	TOTAL REFUSE	358,067	373,892	370,096	376,750	2,858

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Public Works: Non-Departmental

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
STAFFING	-	-	-	-	-
	-	-	-	-	-
TOTAL	-	-	-	-	-
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	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
APPROPRIATION					
PERSONNEL SERVICES	-	-	-	9,500	9,500
OPERATION AND MAINTENANCE	-	-	-	128,498	128,498
TOTAL	-	-	-	137,998	137,998

CITY OF CASTROVILLE – UTILITY FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations – Public Works: Non-Departmental

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
51601-111	UNEMPLOYMENT INSURANCE	-	-	-	9,500	9,500
	TOTAL PERSONAL SERVICES	-	-	-	9,500	9,500
<u>PURCHASED SERVICES</u>						
51603-307	TML INSURANCE	-	-	-	17,213	17,213
51603-415	COPIER LEASE	-	-	-	2,000	2,000
	TOTAL PURCHASED SERVICES	-	-	-	19,213	19,213
<u>CONTRACTED SERVICES</u>						
51604-407	CITY ATTORNEY	-	-	-	21,500	21,500
51604-410	CITY ENGINEER	-	-	-	64,500	64,500
51604-413.00	OUTSIDE SERV/CONTR LABOR	-	-	-	23,285	23,285
	TOTAL CONTRACTED SERVICES	-	-	-	109,285	109,285
<u>MISCELLANEOUS</u>						
51608-790	SPECIAL ACTIVITIES	-	-	-	-	-
	TOTAL MISCELLANEOUS	-	-	-	-	-
	TOTAL NON-DEPARTMENTAL	-	-	-	137,998	137,998
<u>TRANSFER OUT</u>						
59909-910	TRANSFER OUT	390,960	-	-	-	-
	TOTAL TRANSFER OUT	390,960	-	-	-	-
	TOTAL EXPENDITURES	5,681,169	6,704,207	6,432,891	7,030,670	326,463
	REVENUES OVER EXPENDITURES	661,154	(259,370)	(414,818)	(688,364)	(428,994)
	ENDING BALANCE	5,966,579	5,230,169	5,551,761	4,863,397	(366,772)

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CITY OF CASTROVILLE – OTHER UTILITY FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Water Acquisition – Fund 24

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	125,141	41,261	162,910	231,689	190,428
<u>REVENUES</u>					
24-4005-601 PENALTIES WATER	464	500	455	500	-
24-4009-507 WATER SURCHARGE FEE	37,244	40,000	36,829	39,000	(1,000)
24-4009-508 FEE IN LIEU OF WATER RIGHTS	-	-	18,000	-	-
24-4009-815 MISC. REFUNDS & REIMB.	-	-	395	-	-
24-4009-830 INTEREST INCOME	152	250	200	250	-
24-4009-849 WATER LEASE PAYMENT*	-	31,000	31,000	31,000	-
TOTAL REVENUE	37,860	71,750	86,879	70,750	(1,000)
TOTAL AVAILABLE REVENUES	163,001	113,011	249,789	302,439	189,428
<u>APPROPRIATIONS</u>					
24-51404-202 DUES & SUBSCRIPTIONS	-	200	-	-	(200)
24-51404-424 PROFESSIONAL SERVICES	-	-	3,000	5,000	5,000
24-51404-605 LEASE OF WATER RIGHTS	-	-	-	-	-
24-51404-700 WATER RIGHT PURCHASE	-	100,000	15,000	100,000	-
24-51408-800 BANK FEES	91	100	100	200	100
TOTAL APPROPRIATIONS	91	100,300	18,100	105,200	4,900
ENDING BALANCE	162,910	12,711	231,689	197,239	184,528

* Repayment of loan from the UF of \$31,000/year for four years. Starting in FY 2015.

CITY OF CASTROVILLE – OTHER UTILITY FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Water Impact Fees – Fund 25

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	110,747	119,884	124,124	167,499	47,615
<u>REVENUES</u>					
25-4009-520 WATER IMPACT FEES	12,905	122,707	43,400	62,500	(60,207)
25-4009-830 INTEREST INCOME	472	500	475	500	-
TOTAL REVENUE	13,377	123,207	43,875	63,000	(60,207)
TOTAL AVAILABLE REVENUES	124,124	243,091	167,999	230,499	(12,592)
<u>APPROPRIATIONS</u>					
25-51404-407 CITY ATTORNEY	-	5,000	-	-	(5,000)
25-51404-410 CITY ENGINEER	-	105,000	-	-	(105,000)
25-51404-416 MASTER PLAN	-	-	-	-	-
25-50608-625 MISCELLANEOUS EXPENSE	-	-	-	-	-
25-51408-800 BANK FEES	-	500	500	500	-
25-51409-975 WATER SYS. IMPROVEMNTS	-	90,000	-	200,000	110,000
25-50099-910 TRANSFERS OUT	-	-	-	-	--
TOTAL APPROPRIATIONS	-	200,500	500	200,500	-
ENDING BALANCE	124,124	42,591	167,499	29,999	(12,592)

CITY OF CASTROVILLE – OTHER UTILITY FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Sewer Impact Fees – Fund 26

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	70,470	79,072	82,842	110,056	30,984
<u>REVENUES</u>					
26-4009-521 SEWER IMPACT FEES	11,982	115,641	27,000	60,000	(55,641)
26-4009-830 INTEREST INCOME	390	-	414	415	415
TOTAL REVENUE	12,372	115,641	27,414	60,415	(55,226)
TOTAL AVAILABLE REVENUES	82,842	194,713	110,256	170,471	(24,242)
<u>APPROPRIATIONS</u>					
26-51204-407 CITY ATTORNEY	-	5,000	-	-	(5,000)
26-51204-410 CITY ENGINEER	-	100,000	-	-	(100,000)
26-51208-800 BANK FEES	-	200	200	200	--
26-51209-976 SEWER SYS. IMPROVEMNTS	-	68,000	-	155,000	87,000
TOTAL APPROPRIATIONS	-	173,200	200	155,200	(18,000)
ENDING BALANCE	82,842	21,513	110,056	15,271	(6,242)



CITY OF CASTROVILLE – AIRPORT FUND SUMMARY
FY2016 Adopted Annual Operating & Capital Budget

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
BEGINNING FUND BALANCE	3,726,787	3,707,040	7,718,118	7,691,662	3,984,622
PRIOR PERIOD ADJUSTMENT	621,234	-	-	-	-
LESS: RESTRICTED ASSETS	-	-	-	-	-
AVAILABLE FOR OPERATIONS	4,348,021	3,707,040	7,718,118	7,691,662	3,984,622
REVENUE:					
FACILITY RENTALS	239,067	275,635	249,096	283,026	7,391
FUEL SALES	320,881	342,326	244,288	281,592	(60,734)
OTHER REVENUE	3,642,140	50,945	51,505	51,200	255
TOTAL OPERATING REVENUES	4,202,088	668,906	544,889	615,818	(53,088)
TOTAL AVAILABLE REVENUES	8,550,109	4,375,946	8,263,007	8,307,480	3,931,534
APPROPRIATIONS					
PERSONAL SERVICES	52,610	98,473	51,762	90,856	(7,617)
OPERATIONS & MAINTENANCE	390,513	478,926	386,068	437,192	(41,734)
DEBT SERVICE	7,931	100,446	62,405	56,475	(43,971)
CAPITAL OUTLAY	125,537	60,017	60,017	-	(60,017)
TRANSFERS OUT	255,400	11,093	11,093	12,000	907
TOTAL APPROPRIATIONS	831,991	748,955	571,345	596,523	(152,432)
AVAILABLE FOR OPERATIONS	7,718,118	3,626,991	7,691,662	7,710,957	4,083,966
PLUS: RESTRICTED ASSETS	-	-	-	-	-
ENDING BALANCE	7,718,118	3,626,991	7,691,662	7,710,957	4,083,966

CITY OF CASTROVILLE – AIRPORT FUND
FY2016 Adopted Annual Operating & Capital Budget
Revenues

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
BEGINNING FUND BALANCE	3,726,787	3,707,040	7,718,118	7,691,662	3,984,622
PRIOR PERIOD ADJUSTMENT	621,234	-	-	-	-
<u>FACILITY RENTALS</u>					
4007-508 TERMINAL BLDG LEASES	10,471	7,107	6,580	10,190	3,083
4007-511 UNIT 'A' HANGARS	23,374	22,090	22,177	22,753	663
4007-516 UNIT 'B' HANGARS	22,670	22,090	21,832	22,753	663
4007-517 UNIT 'C' HANGARS	39,309	34,747	34,235	35,790	1,043
4007-518 UNIT 'D' HANGARS	21,757	34,747	34,747	35,790	1,043
4007-519 OPEN 'T' HANGARS	13,756	13,902	10,088	14,319	417
4007-522 UNIT 'E' HANGARS	-	31,344	21,726	32,284	940
4007-526 COMMERCIAL HANGAR 2	12,592	10,263	5,911	8,885	(1,378)
4007-527 LASHER HANGAR	6,140	5,792	5,792	5,966	174
4007-528 ALMOND HANGAR	2,821	2,659	2,658	2,738	79
4007-529 COMMERCIAL HANGAR 1	9,914	19,938	21,176	20,536	598
4007-530 RAMP TIE DOWN FEES	271	500	268	300	(200)
4007-531 COMMERCIAL HANGAR 4	4,154	4,154	4,154	4,154	-
4007-544 DRYLAND FARMLAND	-	3,649	3,649	3,649	-
4007-545 IRRIGATED FARMLAND	36,925	33,276	33,276	33,276	-
4007-552 MV YOUTH BASEBALL	18,000	8,516	8,156	8,156	(360)
4007-553 COMMERCIAL HANGAR 3	16,913	20,861	12,671	21,487	626
TOTAL FACILITY RENTALS	239,067	275,635	249,096	283,026	7,391
<u>FUEL SALES</u>					
4008-615 FUEL SALES - AVGAS	320,881	342,326	244,288	281,592	(60,734)
TOTAL FUEL SALES	320,881	342,326	244,288	281,592	(60,734)
<u>OTHER REVENUE</u>					
4009-600 PENALTIES - LATE PAY	300	200	1,240	750	550
4009-812 SALE OF ASSETS	1,711	-	-	-	-
4009-815 MISC. REFUNDS & REIMB.	1,759	-	-	-	-
4009-830 INTEREST INCOME	633	745	265	450	(295)
4009-900 CAPITAL CNTRIBUTION	3,304,269	-	-	-	-
4009-950 RAMP GRANT - TXDOT	12,508	50,000	50,000	50,000	-
4999-920 TRANSFER IN	320,960	-	-	-	-
TOTAL OTHER REVENUE	3,642,140	50,945	51,505	51,200	255
TOTAL REVENUE	4,202,088	668,906	544,889	615,818	(53,088)
TOTAL AVAILABLE FUNDS	8,550,109	4,375,946	8,263,007	8,307,480	3,931,534

CITY OF CASTROVILLE – AIRPORT FUND
FY2016 Adopted Annual Operating & Capital Budget
Budget Summary – Airport

The Airport Division of the Economic Development Office is responsible for providing general aviation services for regional air transportation at the Airport. The Airport accommodates general aviation activity including all types of small to medium propeller and jet powered aircraft.

Accomplishments for FY 2015:

- Successfully completed the purchase of land for the extension of the Airport Runway.
- Completed construction of a new 8 Unit Hanger Building.
- Successfully leased out the new 8 unit Hangar Building and Commercial Hangars one, two, and three.

Objectives for FY 2016:

- Complete construct of the Runway Extension Project.
- Enhance customer service at the Airport for guests and tenants.

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2014	ADOPTED FY 2016	BUDGET CHANGE
AIRPORT MANAGER	0.75	1	1	0.5	(0.5)
BUILDING & GROUND MAINTENANCE WORKER	-	1	1	1	-
TOTAL	0.75	2	2	1.5	(0.5)

APPROPRIATION	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
PERSONNEL SERVICES	52,610	98,473	51,762	90,856	(7,617)
OPERATION AND MAINTENANCE	390,513	478,926	386,068	437,192	(41,734)
CAPITAL OUTLAY	125,537	60,017	60,017	-	(60,017)
DEBT SERVICE	7,931	100,446	62,405	56,475	(43,971)
TRANSFERS OUT	255,400	11,093	11,093	12,000	907
TOTAL	831,991	748,955	571,345	596,523	(152,432)

CITY OF CASTROVILLE – AIRPORT FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>					
50101-101.01 REGULAR SALARIES	331	72,450	37,953	65,416	(7,034)
50101-101.12 AIRPORT MANAGER	33,571	-	-	-	-
50101-102 OVERTIME	-	100	61	200	100
50101-103 PART-TIME	-	-	-	-	-
50101-105.00 SOCIAL SECURITY	2,081	4,493	2,353	4,162	(331)
50101-106.00 MEDICARE	487	1,051	275	975	(76)
50101-107.00 RETIREMENT	2,759	6,326	3,393	6,223	(103)
50101-108.00 HEALTH INSURANCE	3,310	10,410	5,384	8,676	(1,734)
50101-109.00 LIFE INSURANCE	112	222	112	244	22
50101-109.01 VISION INSURANCE	75	204	99	154	(50)
50101-109.02 DENTAL INSURANCE	226	614	306	486	(128)
50101-109.03 LONG TERM DISABILITY	180	427	187	565	138
50101-111 UNEMPLOYMENT INSURANCE	8,580	400	257	-	(400)
50101-112 WORKER'S COMPENSATION	898	1,776	1,382	2,255	479
50101-139 CAR ALLOWANCE	-	-	-	1,200	1,200
50101-140 PHONE ALLOWANCE	-	-	-	300	300
TOTAL PERSONNEL SERVICES	52,610	98,473	51,762	90,856	(7,617)
<u>SUPPLIES</u>					
50102-200 MILEAGE REIMBURSEMENT	298	200	-	300	100
50102-201 OFFICE SUPPLIES	501	400	400	400	-
50102-202 DUES & SUBSCRIPTIONS	-	-	12	275	275
50102-204 JANITORIAL SUPPLIES	302	350	350	350	-
50102-205 GENERAL SUPPLIES	1,219	720	1,224	720	-
50102-206 CLASSIFIED ADVERTISEMENTS	653	50	50	50	-
50102-206.01 ADVERTISING-PROMOTIONAL	1,419	550	529	750	200
50102-207 POSTAGE	84	100	50	120	20
50102-212.00 FUEL & OIL	727	1,200	1,772	2,000	800
50102-214 PROFESSIONAL BOOKS	300	-	-	300	300
50102-250 UTILITIES EXPENSE	15,255	12,862	13,617	15,362	2,500
50102-309 AVIATION FUEL	295,142	314,762	222,016	240,032	(74,730)
TOTAL SUPPLIES	315,900	331,194	240,020	260,659	(70,535)
<u>PURCHASED SERVICES</u>					
50103-307 TML INSURANCE	5,274	6,668	5,584	11,974	5,306
50103-401.00 TELEPHONE	4,973	6,468	6,829	7,230	762
50103-401.01 INTERNET	730	1,411	1,673	-	(1,411)
50103-401.02 AWOS LINE	560	-	-	-	-
50103-418 EQUIPMENT/LAND RENTAL	-	-	-	-	-
TOTAL PURCHASED SERVICES	11,537	14,547	14,086	19,204	4,657

CITY OF CASTROVILLE – AIRPORT FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
50104-407.00	CITY ATTORNEY	6,465	7,878	9,536	10,000	2,122
50104-408	AUDIT SERVICE	5,146	5,200	1,500	6,800	1,600
50104-410	CITY ENGINEER	-	500	500	5,000	4,500
50104-413.00	OUTSIDE SERV/CONTR LABOR	354	1,335	1,335	1,400	65
50104-413.01	CUSTODIAL SERVICES	3,156	3,744	3,170	3,744	-
50104-701	EMPLOYEE EXAM/DRUG SCREEN	128	200	200	200	-
50104-964	AWOS MAINTENANCE CONTRACT	2,640	5,500	5,517	5,500	-
	TOTAL CONTRACTED SERVICES	17,889	24,357	21,758	32,644	8,287
<u>EDUCATION & TRAINING</u>						
50105-505	TRAINING/TRAVEL/PERDIEM	1,268	300	502	1,500	1,200
	TOTAL EDUCATION & TRAINING	1,268	300	502	1,500	1,200
<u>TECHNOLOGY</u>						
50106-802	COMPUTER SOFTWARE	-	300	630	1,209	909
50106-803	COMPUTER HARDWARE	-	100	100	2,400	2,300
	TOTAL TECHNOLOGY	-	400	730	3,609	3,209
<u>REPAIRS & MAINTENANCE</u>						
50107-412	EQUIPMENT REPAIRS & MAINT	1,169	2,750	2,791	6,500	3,750
50107-412.01	RAMP GRANT ELIGIBLE	4,613	3,750	3,750	-	(3,750)
50107-601	SMALL TOOLS	75	522	522	-	(522)
50107-602	EQUIPMENT PURCHASES	-	5,300	5,300	5,676	376
50107-604	VEHICLE REPAIRS & MAINT	320	500	500	500	-
50107-609	SAFETY EQUIPMENT	-	400	400	400	-
50107-903	BUILDINGS REPAIR & MAINTENANCE	2,352	48,994	48,994	52,000	3,006
50107-903.01	RAMP GRANT ELIGIBLE	10,283	1,459	2,126	-	(1,459)
50107-911	RUNWAY MAINTENANCE	1,372	-	-	11,000	11,000
50107-911.01	RAMP GRANT ELIGIBLE	1,118	10,000	10,000	-	(10,000)
50107-912	AWOS MAINTENANCE	266	-	136	-	-
50107-918	GROUNDS MAINTENANCE	14,213	953	953	43,500	42,547
50107-918.01	RAMP GRANT ELIGIBLE	8,138	33,500	33,500	-	(33,500)
	TOTAL REPAIRS & MAINTENANCE	43,919	108,128	108,972	119,576	11,448
<u>DEBT SERVICE</u>						
50108-625	MISCELLANEOUS EXPENSE	-	123	73	-	(123)
50108-799	INTEREST EXPENSE	3,098	3,500	3,500	2,800	(700)
50108-800	BANK FEES	122	150	82	125	(25)
50108-810	PAYING AGENT FEES	100	400	400	200	(200)
50108-820.02	DEBT SERVICE -PRINCIPAL	-	35,000	35,000	30,000	(5,000)
50108-821	LOAN PAYMENT TXDOT PRIN	-	19,555	19,555	20,746	1,191
50108-821.01	LOAN PAYMENT - TXDOT (INT)	4,364	3,795	3,795	2,604	(1,191)
50108-821.02	NOTE PAYMENT - ENT. - INTEREST	247	-	-	-	-
50108-822.01	DEBT SERVICE –PRIN. HANGAR	-	30,364	-	-	(30,364)
50108-822.02	DEBT SERVICE-INTEREST HANGAR	-	7,559	-	-	(7,559)
	TOTAL DEBT SERVICE	7,931	100,446	62,405	56,475	(43,971)

CITY OF CASTROVILLE – AIRPORT FUND
FY2016 Adopted Annual Operating & Capital Budget
Appropriations

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE	
<u>CAPITAL OUTLAY</u>						
50109-905	VECHICLE PURCHASE	-	9,125	9,125	-	(9,125)
50109-968	RUNWAY LAND ACQUISITION	-	50,892	50,892	-	(50,892)
	RUNWAY PROJECT GRANT MATCH	-	-	-	-	-
50109-972	JET FUEL DESIGN	-	-	-	-	-
	JET FUEL INFRASTRUCTURE	-	-	-	-	-
50109-998	AMORTIZATION EXPENSE	873	-	-	-	-
50109-999	DEPRECIATION	124,664	-	-	-	-
	TOTAL CAPTIAL OUTLAY	125,537	60,017	60,017	-	(60,017)
<u>TRANSFERS OUT</u>						
59909-910	TRANSFERS OUT - GENERAL FUND	255,400	11,093	11,093	12,000	907
	TOTAL TRANSFERS OUT	255,400	11,093	11,093	12,000	907
	TOTAL APPROPRIATIONS	831,991	748,955	571,345	596,523	(152,432)
	REVENUES OVER (UNDER) APPROPRIATIONS	3,370,097	(80,049)	(26,456)	19,295	99,344
	ENDING BALANCE	7,718,118	3,626,991	7,691,662	7,710,957	4,083,966



CITY OF CASTROVILLE – CAPITAL PROJECTS
FY2016 Adopted Annual Operating & Capital Budget
Drainage Utility – Fund 16

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	167,702	185,969	185,873	201,437	15,468
<u>REVENUES</u>					
16-4005-601 PENALTIES WATER	311	310	310	300	(10)
16-4009-830 INTEREST INCOME	902	912	912	1,000	88
16-4009-925 DRAINAGE FEES	108,342	108,900	108,575	108,000	(900)
TOTAL REVENUE	109,555	110,122	109,797	109,300	(822)
TOTAL AVAILABLE REVENUES	277,257	296,091	295,670	310,737	14,646
<u>APPROPRIATIONS</u>					
16-52008-800 BANK FEES	61	100	100	100	-
TOTAL	61	100	100	100	-
<u>TRANSFERS OUT</u>					
16-59909-991 TRNSFR GF DEBT SERV 2003 CO	91,323	94,133	94,133	96,858	2,725
TOTAL TRANSFERS OUT	91,323	94,133	94,133	96,858	2,725
TOTAL APPORPRIATIONS	91,384	94,233	94,233	96,958	2,725
ENDING BALANCE	185,873	201,858	201,437	213,779	11,921

CITY OF CASTROVILLE – CAPITAL PROJECTS
FY2016 Adopted Annual Operating & Capital Budget
Capital Improvement – Fund 70

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	4	203,608	4	87,814	(115,794)
<u>REVENUES</u>					
70-4009-911 TWDB DWSRF PAD	14,900	247,905	247,905	-	(247,905)
70-4009-915 TWDB DWSRF CONSTRUCTION	-	215,000	-	3,500,000	3,285,000
70-4009-912 TWDB CWSRF PAD	7,485	275,108	241,057	34,051	(241,057)
70-4009-916 TWDB CWSRF CONSTRUCTION	-	246,875	-	3,050,000	2,803,125
70-4009-917 TWDB CWSRF WWTP	-	414,000	-	2,072,000	1,658,000
70-4009-913 TWDB DWSRF RESERVE FUND	-	-	-	-	-
70-4009-914 TWDB CWSRF RESERVE FUND	-	-	-	-	-
70-4009-830 INTEREST INCOME	-	-	-	-	-
TOTAL REVENUE	22,385	1,398,888	488,962	8,656,051	7,257,163
TOTAL AVAILABLE REVENUES	22,389	1,602,496	488,966	8,743,865	7,141,369
<u>APPROPRIATIONS</u>					
<u>DWSRF-PAD</u>					
70-52209-900 DESIGN DWSRF	900	127,600	127,600	-	(127,600)
70-52209-901 PLANNING DWSRF	-	-	-	-	-
70-52209-902 ENVIRONMENTAL DWSRF	14,000	24,600	24,600	-	(24,600)
70-52209-903 SURVEY DWSRF	-	46,600	46,600	-	(46,600)
70-52209-904 CONTINGENCY DWSRF	-	45,105	-	45,105	-
70-52209-905 ADMINISTRATION DWSRF	-	4,000	-	4,000	-
TOTAL DWSRF-PAD	14,900	247,905	198,800	49,105	(198,800)
<u>CWSRF-PAD</u>					
70-53209-900 DESIGN CWSRF	485	136,715	102,152	34,051	(102,664)
70-53209-901 PLANNING CWSRF	-	27,985	33,200	-	(27,985)
70-53209-902 ENVIRONMENTAL CWSRF	7,000	23,250	23,500	-	(23,250)
70-53209-903 SURVEY CWSRF	-	43,500	43,500	-	(43,500)
70-53209-904 CONTINGENCY CWSRF	-	43,658	-	43,658	-
TOTAL CWSRF-PAD	7,485	275,108	202,352	77,709	(197,399)

CITY OF CASTROVILLE – CAPITAL PROJECTS
FY2016 Adopted Annual Operating & Capital Budget
Capital Improvement – Fund 70

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>DWSRF - WATER LINE REPLACEMENT</u>					
70-54209-901 ENGINEERING	-	-	-	164,000	164,000
70-54209-902 CONSTRUCTION	-	-	-	3,000,000	3,000,000
70-54209-904 FINANCIAL ADVISOR	-	50,000	-	50,000	-
70-54209-905 BOND COUNSEL	-	20,000	-	20,000	-
70-54209-906 ISSUANCE COST	-	2,500	-	68,500	66,000
70-54209-907 BOND RESERVE FUND	-	50,000	-	50,000	-
70-54209-908 LOAN ORIGINATION FEE	-	67,500	-	78,525	11,025
70-54209-910 CONTINGENCY	-	25,000	-	25,000	-
TOTAL DWSRF - WATER LINE	-	215,000	-	3,456,025	3,241,025
<u>CWSRF - EAST SIDE LIFT STATION</u>					
70-54309-901 ENGINEERING	-	-	-	163,200	163,200
70-54309-902 CONSTRUCTION	-	-	-	2,500,000	2,500,000
70-54309-904 FINANCIAL ADVISOR	-	44,000	-	44,000	-
70-54309-905 BOND COUNSEL	-	18,000	-	18,000	-
70-54309-906 ISSUANCE COST	-	50,000	-	66,100	16,100
70-54309-907 BOND RESERVE FUND	-	50,000	-	50,000	-
70-54309-908 LOAN ORIGINATION FEE	-	57,375	-	56,500	(875)
70-54309-909 FISCAL/LEGAL/ADMINISTRATION	-	2,500	-	2,500	-
70-54309-910 CONTINGENCY	-	25,000	-	25,000	-
TOTAL CWSRF - ES LIFT STATION	-	246,875	-	2,925,300	2,678,425
<u>CWSRF - WASTEWATER TREATMENT PLANT</u>					
70-54409-901 ENGINEERING	-	-	-	144,568	144,568
70-54409-902 CONSTRUCTION	-	-	-	1,519,200	1,519,200
70-54409-903 TESTING & INSPECTION	-	-	-	37,900	37,900
70-54409-904 FINANCIAL ADVISOR	-	75,000	-	34,582	(40,418)
70-54409-905 BOND COUNSEL	-	50,000	-	46,550	(3,450)
70-54409-906 ISSUANCE COST	-	7,000	-	102,000	95,000
70-54409-908 LOAN ORIGINATION FEE	-	182,000	-	168,000	(14,000)
70-54409-910 CONTINGENCY	-	100,000	-	19,000	(81,000)
TOTAL CWSRF - WWTP	-	414,000	-	2,071,800	1,657,800
TOTAL APPROPRIATIONS	22,385	1,398,888	401,152	8,579,939	7,181,051
ENDING BALANCE	4	203,608	87,814	163,926	(39,682)

CITY OF CASTROVILLE – CAPITAL PROJECTS
FY2016 Adopted Annual Operating & Capital Budget
Street Rehabilitation – Fund 72

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	45,493	138,162	138,162	138,476	314
<u>REVENUES</u>					
72-4009-830 INTEREST INCOME	289	314	314	428	114
72-4999-910 TRANSFERS FROM GENERAL FUND	92,380	50,000	-	-	(50,000)
TOTAL REVENUE	92,669	50,314	314	428	(49,886)
TOTAL AVAILABLE REVENUES	138,162	188,476	138,476	138,904	(49,572)
ENDING BALANCE	138,162	188,476	138,476	138,904	(49,572)
<u>APPROPRIATIONS</u>					
<u>TRANSFER OUT</u>					
75-59909-910 TRANSFER TO GENERAL FUND	-	-	-	60,000	60,000
TOTAL TRANSFER OUT	-	-	-	60,000	60,000
TOTAL APPROPRIATION	-	-	-	60,000	60,000
ENDING BALANCE	138,162	188,478	138,476	78,904	(109,572)



CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Police Department Training – Fund 40

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	1,064	2,086	1,373	2,537	451
<u>REVENUES</u>					
40-4009-830 INTEREST INCOME	-	-	-	-	-
40-4009-995 LEOSE ALLOTMENT	1,101	1,064	1,164	1,000	(64)
TOTAL REVENUE	1,101	1,064	1,164	1,000	(64)
TOTAL AVAILABLE REVENUES	2,165	3,150	2,537	3,537	387
<u>APPROPRIATIONS</u>					
40-50305-505 TRAVEL & TRAINING	792	3,000	-	3,000	-
40-50308-800 BANK FEES	-	-	-	-	-
TOTAL APPROPRIATIONS	792	3,000	-	3,000	-
ENDING BALANCE	1,373	150	2,537	537	387

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
DEA Drug Forfeiture – Fund 42

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	17,122	19,437	8,288	-	(19,437)
<u>REVENUES</u>					
42-4009-812 SALE OF ASSETS	6,753	22,200	18,644	1,360	(20,840)
42-4009-815 MISC REFUNDS & REVENUE	6,013	400	1,360	-	(400)
42-4009-830 INTEREST INCOME	59	53	63	-	(53)
TOTAL REVENUE	12,825	22,653	20,067	1,360	(21,293)
TOTAL AVAILABLE REVENUES	29,947	42,090	28,355	1,360	(40,730)
<u>APPROPRIATIONS</u>					
42-50302-217 LAW ENF. SUPPLIES	800	5,000	6,039	-	(5,000)
42-50302-602 EQUIPMENT PURCHASES	-	9,000	10,678	-	(9,000)
42-50306-807 SPECIAL ACTIVITIES	-	500	-	-	(500)
42-50308-800 BANK FEES	-	120	-	-	(120)
42-50309-607 SPECIAL EQUIPMENT	-	3,000	956	-	(3,000)
42-50311-902.00 CAPITAL OUTLAY	10,919	-	-	-	-
42-50908-625 MISC. REFUNDS & REIMB.	9,940	-	10,682	1,360	1,360
TOTAL APPROPRIATIONS	21,659	17,620	28,355	1,360	(16,260)
ENDING BALANCE	8,288	24,470	-	-	(24,470)

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Municipal Court Building Security – Fund 48

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	15,966	13,555	18,780	22,351	8,796
<u>REVENUES</u>					
48-4003-609 SECURITY FEE	3,546	3,600	4,391	4,400	800
48-4009-830 INTEREST INCOME	50	51	50	50	(1)
TOTAL REVENUE	3,596	3,651	4,441	4,450	799
TOTAL AVAILABLE REVENUES	19,562	17,206	23,221	26,801	9,595
<u>APPROPRIATIONS</u>					
48-50401-101.08 BAILIFF/COURT SECURITY	-	600	-	-	(600)
48-50401-105.00 SOCIAL SECURITY	-	37	-	-	(37)
48-50401-106.00 MEDICARE	-	9	-	-	(9)
48-50401-107.00 RETIREMENT	-	57	-	-	(57)
48-50401-112 WORKERS COMP	-	23	-	-	(23)
48-50408-765 ADT SECURITY SYSTEM	782	948	820	861	(87)
48 50408-800 BANK FEES	-	20	50	50	30
48-50408-903 BLDG REPAIR & MAINT.	-	5,000	-	15,000	10,000
48-50408-960 COURT SECURITY	-	5,000	-	10,000	5,000
TOTAL APPROPRIATIONS	782	11,694	870	25,911	14,217
ENDING BALANCE	18,780	5,512	22,351	890	(4,622)

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Municipal Court Technology – Fund 49

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>						
BEGINNING FUND BALANCE		3,556	729	741	1,182	453
<u>REVENUES</u>						
49-4003-610	TECHNOLOGY FEE	4,712	5,000	5,860	6,000	1,000
49-4009-830	INTEREST INCOME	11	15	12	12	(3)
	TOTAL REVENUE	4,723	5,015	5,872	6,012	997
	TOTAL AVAILABLE REVENUES	8,279	5,744	6,613	7,194	1,450
<u>APPROPRIATIONS</u>						
49-50406-802	COMPUTER SOFTWARE	-	1,591	1,592	1,592	1
49-50406-803	COMPUTER HARDWARE	-	-	-	-	--
49-50406-805	COMPUTER MAINTENANCE	5,054	3,699	3,699	5,303	1,604
49-50407-602	EQUIPMENT PURCHASES	2,484	-	115	100	100
49-50408-800	BANK FEES	-	100	25	25	(75)
	TOTAL APPROPRIATIONS	7,538	5,390	5,431	7,020	1,630
	ENDING BALANCE	741	354	1,182	174	(180)

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Library Memorial – Fund 60

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>						
	BEGINNING FUND BALANCE	5,831	6,000	6,000	6,118	118
<u>REVENUES</u>						
60-4009-823	LIBRARY MEMORIAL	152	100	100	-	(100)
60-4009-830	INTEREST INCOME	17	18	18	-	(18)
	TOTAL REVENUE	169	118	118	-	(118)
	TOTAL AVAILABLE REVENUES	6,000	6,118	6,118	6,118	-
<u>APPROPRIATIONS</u>						
60-50208-790	SPECIAL ACTIVITIES	-	-	-	-	
60-50207-903	BLDG REPAIRS & MAINT	-	5,000	-	6,000	1,000
	TOTAL APPROPRIATIONS	-	5,000	-	6,000	1,000
	ENDING BALANCE	6,000	1,118	6,118	118	(1,000)

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
BTOP Grant – Fund 61

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	(1,346)	-	-	-	-
<u>REVENUES</u>					
61-4009-828 BTOP GRANT	845	-	-	-	-
61-4009-830 INTEREST INCOME	13	-	-	-	-
61-4999-920 TRANSFER IN	488	-	-	-	-
TOTAL REVENUE	1,346	-	-	-	-
TOTAL AVAILABLE REVENUES	-	-	-	-	-
<u>APPROPRIATIONS</u>					
61-50204-413.00 OUTSIDE SERV CONTRACT	-	-	-	-	-
61-50206-803 COMPUTER HARDWARE	-	-	-	-	-
61-50208-790.01 COURSE MATERIAL	-	-	-	-	-
61-59909-910 TRANSFER OUT	-	-	-	-	-
TOTAL APPROPRIATIONS	-	-	-	-	-
ENDING BALANCE	-	-	-	-	-

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Lone Star Library Grant – Fund 66

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>						
	BEGINNING FUND BALANCE	27	-	-	-	-
<u>REVENUES</u>						
66-4009-830	INTEREST INCOME	4	-	-	-	-
	TOTAL REVENUE	4	-	-	-	-
	TOTAL AVAILABLE REVENUES	31	-	-	-	-
<u>APPROPRIATIONS</u>						
66-59909-910	TRANSFER OUT	31	-	-	-	-
	TOTAL APPROPRIATIONS	31	-	-	-	-
	ENDING BALANCE	-	-	-	-	-

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Alsatian House Project – Fund 80

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	6,829	15,249	14,543	13,382	(1,867)
<u>REVENUES</u>					
80-4009-800 DONATIONS	9,975	-	-	-	-
80-4009-807 TOUR INCOME	4	-	-	-	-
80-4009-813 MISCELLANEOUS	2,716	2,000	6,779	2,800	800
80-4009-830 INTEREST INCOME	29	36	40	40	4
TOTAL REVENUES	12,724	2,036	6,819	2,840	804
TOTAL AVAILABLE REVENUES	19,553	17,285	21,362	16,222	(1,063)
<u>APPROPRIATIONS</u>					
80-50108-709 ALSATIAN HOUSE	5,010	10,000	7,980	15,000	5,000
TOTAL APPROPRIATIONS	5,010	10,000	7,980	15,000	5,000
ENDING BALANCE	14,543	7,285	13,382	1,222	(6,063)

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Biry House – Fund 81

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	9,818	9,818	9,818	9,818	-
TOTAL REVENUE	-	-	--	-	-
TOTAL AVAILABLE REVENUE	9,818	9,818	9,818	9,818	-
<u>APPROPRIATIONS</u>					
81-50108-424 PROFESSIONAL SERVICES	-	9,000	-	4,000	(5,000)
81-50107-903 BUILDING REPAIRS & MAINT.	-	-	-	5,000	5,000
TOTAL APPROPRIATIONS	-	9,000	-	9,000	-
ENDING BALANCE	9,818	818	9,818	818	-

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Hotel Occupancy Tax – Fund 90

		ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>						
BEGINNING FUND BALANCE		31,280	18,376	17,010	17,205	(1,171)
<u>REVENUES</u>						
90-4009-801	HOTEL/MOTEL TAX	38,925	38,000	39,000	40,500	2,500
90-4009-830	INTEREST INCOME	49	60	46	50	(10)
90-4999-920	TRANSFER FR GEN FUND	-	21,223	21,223	21,223	-
	TOTAL REVENUE	38,974	59,283	60,269	61,773	2,490
	TOTAL AVAILABLE REVENUES	70,254	77,659	77,279	78,978	1,319
<u>APPROPRIATIONS</u>						
90-50101-103	PART TIME	20,210	36,509	36,312	32,659	(3,850)
90-50101-105.00	SOCIAL SECURITY	1,236	2,265	2,269	2,026	(239)
90-50101-106.00	MEDICARE	289	531	531	475	(56)
90-50101-107.00	RETIREMENT	-	-	767	375	375
90-50101-112	WORKERS' COMP	-	-	-	114	114
90-50102-201	OFFICE SUPPLIES	-	-	-	250	250
90-50102-202	DUES & SUBSCRIPTIONS	395	2,000	460	1,750	(250)
90-50102-206	CLASSIFIED ADS	178	-	-	-	-
90-50102-206.01	ADVERTISING	4,158	4,500	4,050	3,500	(1,000)
90-50102-206.02	WEB	439	1,500	1,150	1,800	300
90-50102-206.03	KIOSKS/SIGNS	1,551	2,750	35	2,500	(250)
90-50102-206.04	CITY PRIDE SIGN	-	10,000	-	-	(10,000)
90-50102-207	POSTAGE	1,462	2,000	1,259	1,800	(200)
90-50102-222	PRINTING	4,356	4,750	4,000	4,500	(250)
90-50102-401	TELECOMMUNICATIONS	-	1,440	1,191	1,250	(190)
90-50102-413	PROFESSIONAL SERVICES	3,495	-	504	-	-
90-50102-413.01	OUTSIDE SERVICES	-	2,311	2,271	1,519	(792)
90-50102-505	TRAVEL & TRAINING	245	1,500	250	1,000	(500)
90-50106-802	COMPUTER SOFTWARE	-	-	-	1,059	1,059
90-50106-803	COMPUTER HARDWARE	-	-	-	3,000	3,000
90-50107-902	STEINBACH HOUSE PHASE I	8,114	-	-	-	-
90-50107-903	BLDG. REPAIRS & MAINT.	-	-	-	10,000	10,000
90-50108-706	TOURISM	1,500	-	-	-	-
90-50108-790	SPECIAL EVENTS	580	516	-	516	-
90-50108-790.01	4TH OF JULY WEEKEND	5,000	5,000	5,000	5,000	-
90-50108-800	BANK FEES	36	25	25	25	-
	TOTAL APPROPRIATIONS	53,244	77,597	60,074	75,118	(2,479)
	ENDING BALANCE	17,010	62	17,205	3,860	3,798



CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
2012 Refunding (2003 Certificate Of Obligation) I & S – Fund 51

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	12,394	12,718	12,710	12,603	(115)
<u>REVENUES</u>					
51-4002-101 CURRENT AD VALOREM TAX	15,673	16,417	15,824	16,892	475
51-4002-102 DELINQUEST AD VALOREM TAX	257	300	86	300	-
51-4002-103 PENALTY & INTEREST TAXES	160	150	77	150	-
51-4009-830 INTEREST INCOME	53	50	323	50	-
51-4999-916 TRANSFER FR DRAINAGE UTILITY	91,323	94,133	94,133	96,858	2,725
TOTAL REVENUE	107,466	111,050	110,443	114,250	3,200
TOTAL AVAILABLE REVENUES	119,860	123,768	123,153	126,853	3,085
<u>APPROPRIATIONS</u>					
51-50108-800 BANK FEES	-	50	-	-	(50)
51-50108-810 PAYING AGENT FEE	50	200	200	200	-
51-50108-820 BOND PRINCIPAL	1,940	90,000	90,000	95,000	5,000
51-50108-821 BOND INTEREST	20,763	20,350	20,350	18,550	(1,800)
51-59909-910 TRANSFER OUT	84,397	-	-	-	-
TOTAL APPROPRIATIONS	107,150	110,600	110,550	113,750	3,150
ENDING BALANCE	12,710	13,168	12,603	13,103	(65)

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
2012 Refunding (2004 Certificate Of Obligation Bonds) I & S – Fund 53

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	5,561	6,374	6,465	5,225	(1,149)
<u>REVENUES</u>					
53-4002-101 AD VALOREM	55,569	52,317	50,429	54,965	2,648
53-4002-102 DELINQUENT AD VALOREM	914	900	275	275	(625)
53-4002-103 PENALTY & INTEREST	568	600	245	250	(350)
53-4009-830 INTEREST INCOME	102	100	128	125	25
53-4999-911 TRANSFER FR ENTERPRISE FUND	26,723	24,733	24,733	25,985	1,252
53-4999-915 TRANSFER	178	-	-	-	-
TOTAL REVENUE	84,054	78,650	75,810	81,600	2,950
TOTAL AVAILABLE REVENUES	89,615	85,024	82,275	86,825	1,801
<u>APPROPRIATIONS</u>					
53-50108-800 BANK FEES	-	-	-	-	-
53-50108-810 PAYING AGENT FEE	100	200	200	200	-
53-50108-820 BOND PRINCIPAL	60,000	55,000	55,000	60,000	5,000
53-50108-821 BOND INTEREST	23,050	21,850	21,850	20,750	(1,100)
TOTAL APPROPRIATIONS	83,150	77,050	77,050	80,950	3,900
ENDING BALANCE	6,465	7,974	5,225	5,875	(2,099)

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
2006 Tax Notes I & S – Fund 54

	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
<u>AVAILABLE FUNDS</u>					
BEGINNING FUND BALANCE	179	-	-	-	-
<u>REVENUES</u>					
54-4002-101 CURRENT AD VALOREM	-	-	-	-	-
54-4002-102 DELINQUENT AD VALOREM	-	-	-	-	-
54-4002-103 PENALTY & INTEREST	-	-	-	-	-
54-4009-830 INTEREST INCOME	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
TOTAL AVAILABLE REVENUES	179	-	-	-	-
<u>APPROPRIATIONS</u>					
54-50108-820 BOND PRINCIPAL	-	-	-	-	-
54-50108-821 BOND INTEREST	-	-	-	-	-
TRANSFER OUT	179	-	-	-	-
TOTAL APPROPRIATIONS	179	-	-	-	-
ENDING BALANCE	-	-	-	-	-

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Fiscal Year 2016 Debt Service Requirements

	TXDOT Loan - Airport	2012 GO BOND REFUNDING			PAD CWSRF DWSRF	CONST CWSRF DWSRF	CONST WWTP CWSRF	Total
		Cert of Oblig Series 2003	Gen Oblig Series 2004	Cert of Oblig Series 2004				
02/01/16	-	9,275	1,400	10,375	71,884	153,338	310,931	557,203
05/15/16	23,350	-	-	-	-	-	-	23,350
08/01/16	-	104,275	31,400	70,375	1,884	89,854	79,278	377,066
09/01/16	-	-	-	-	-	-	-	-
Paying Agent	-	200	200	200	1,100	1,100	1,100	3,900
TOTAL	23,350	113,750	33,000	80,950	74,868	244,292	391,309	961,519
Source of Funds:	Fund 30	Fund 51	Fund 30	Fund 53	Fund 20	Fund 20	Fund 20	Total
Fund Balance								
Drainage Fees	-	96,858	-	-	-	-	-	96,858
Airport	23,350	-	33,000	-	-	-	-	56,350
Enterprise Fund	-	-	-	25,985	74,868	244,292	391,309	698,048
Prop Tax	-	16,892	-	54,965	-	-	-	71,857
TOTAL	23,350	113,750	33,000	80,950	74,868	242,292	391,309	961,519
Drainage Fees		85.15%						
Airport	100%		100%					
Enterprise Fund				32.10%	100%	100%	100%	
Prop Tax		14.85%		67.90%				

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
Combined Debt Service

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2016	275,141.72	49,076.05	324,217.77
9/30/2017	275,745.97	44,757.80	320,503.77
9/30/2018	281,368.34	40,351.43	321,719.77
9/30/2019	292,009.39	35,652.88	327,662.27
9/30/2020	257,669.68	30,620.09	288,289.77
9/30/2021	235,000.00	24,487.50	259,487.50
9/30/2022	240,000.00	18,877.50	258,877.50
9/30/2023	245,000.00	12,967.50	257,967.50
9/30/2024	80,000.00	7,350.00	87,350.00
9/30/2025	85,000.00	4,950.00	89,950.00
9/30/2026	80,000.00	2,400.00	82,400.00
TOTAL	2,346,935.10	271,490.75	2,618,425.85

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
General Obligation Refunding Bonds, Series 2012
Refunding Series 2003 Certificates of Obligation

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2016	95,000.00	18,550.00	113,550.00
9/30/2017	90,000.00	16,650.00	106,650.00
9/30/2018	90,000.00	14,850.00	104,850.00
9/30/2019	90,000.00	13,050.00	103,050.00
9/30/2020	95,000.00	11,250.00	106,250.00
9/30/2021	90,000.00	8,400.00	98,400.00
9/30/2022	95,000.00	5,700.00	100,700.00
9/30/2023	95,000.00	2,850.00	97,850.00
TOTAL	740,000.00	91,300.00	831,300.00

Original issue amount \$1,515,000; \$225,000 for Street Projects and \$1,290,000 for drainage projects.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget

General Obligation Refunding Bonds, Series 2012
Refunding Series 2004 General Obligation Bonds

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2016	30,000.00	2,800.00	32,800.00
9/30/2017	35,000.00	2,200.00	37,200.00
9/30/2018	35,000.00	1,500.00	36,500.00
9/30/2019	40,000.00	800.00	40,800.00
TOTAL	140,000.00	7,300.00	147,300.00

Original issue amount \$410,000 for the construction of Hangars B & C at the Castroville Airport

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
General Obligation Refunding Bonds, Series 2012
Refunding Series 2004 Certificates of Obligation

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2016	60,000.00	20,750.00	80,750.00
9/30/2017	60,000.00	19,550.00	79,550.00
9/30/2018	65,000.00	18,350.00	83,350.00
9/30/2019	65,000.00	17,050.00	82,050.00
9/30/2020	65,000.00	15,750.00	80,750.00
9/30/2021	70,000.00	13,800.00	83,800.00
9/30/2022	70,000.00	11,700.00	81,700.00
9/30/2023	75,000.00	9,600.00	84,600.00
9/30/2024	80,000.00	7,350.00	87,350.00
9/30/2025	85,000.00	4,950.00	89,950.00
9/30/2026	80,000.00	2,400.00	82,400.00
TOTAL	775,000.00	141,250.00	916,250.00

Original issue amount \$1,135,000; \$770,665 for street projects sand \$364,335 for water projects.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
TxDOT Loan – Airport
Original Loan Amount \$278,748

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2016	20,141.72	3,208.05	23,349.77
9/30/2017	20,745.97	2,603.80	23,349.77
9/30/2018	21,368.34	1,981.43	23,349.77
9/30/2019	22,009.39	1,340.38	23,349.77
9/30/2020	22,669.68	680.09	23,349.77
TOTAL	106,935.10	9,813.75	116,748.85

Original issue amount \$278,748; TxDOT loan for maintenance hangar.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
DWSRF PAD Loan – Enterprise
Original Loan Amount \$350,000

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2016	35,000.00	1,417.50	36,417.50
9/30/2017	35,000.00	1,417.50	36,417.50
9/30/2018	35,000.00	1,408.75	36,408.75
9/30/2019	35,000.00	1,340.50	36,340.50
9/30/2020	35,000.00	1,176.00	36,176.00
9/30/2021	35,000.00	927.50	35,927.50
9/30/2022	35,000.00	605.50	35,605.50
9/30/2023	35,000.00	213.50	35,213.50
TOTAL	280,000.00	8,506.75	288,506.75

Original issue amount \$350,000; TWDB DWSRF for planning and design of the Waterline Replacement Project.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY2016 Adopted Annual Operating & Capital Budget
CWSRF PAD Loan – Enterprise
Original Loan Amount \$375,000

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2016	35,000.00	2,350.50	37,350.50
9/30/2017	35,000.00	2,336.50	37,336.50
9/30/2018	35,000.00	2,261.25	37,261.25
9/30/2019	40,000.00	2,072.00	42,072.00
9/30/2020	40,000.00	1,764.00	41,764.00
9/30/2021	40,000.00	1,360.00	41,360.00
9/30/2022	40,000.00	872.00	40,872.00
9/30/2023	40,000.00	304.00	40,304.00
TOTAL	305,000.00	13,320.25	318,320.25

Original loan amount \$375,000; TWDB CWSRF planning and design funds for the East Side Sanitary Sewer Regional Lift Station.



CITY OF CASTROVILLE – FIVE YEAR CAPITAL IMPROVEMENT PLAN

Project Name	Description	FY 2017	Funding 17	FY 2018	Funding 18	FY 2019	Funding 19	FY 2020	Funding 20	FY 2021	Funding 21	Total
Public Building Projects												
Public Building Projects	Back-up Generator	30,000	UF									30,000
Public Building Projects Total		\$30,000										
Water Projects												
Water Projects	SCADA System (Water Wells)	50,000	UF									50,000
Water Projects	Cross Hill Distribution	1,000,000	CO/GO									1,000,000
Water Projects	East Side Elevated Storage Tank	2,800,000	CO/GO									2,800,000
Water Projects	Plant/Distribution	3,300,000	CO/GO									3,300,000
Water Projects	West Side Elevated Storage Tank			500,000	CO							500,000
Water Projects Total		\$7,150,000		\$500,000								
Electric Projects												
Electric Projects	River Bluff District	1,500,000	CO/GO									1,500,000
Electric Projects	Country Village District	1,100,000	CO/GO									1,100,000
Electric Projects Total		\$2,600,000										
Wastewater Projects												
Wastewater Projects	I & I Smoke Testing	30,000	UF	30,000	UF							60,000
Wastewater Projects	WWTP - Construction	6,978,200	SRF									6,978,200
Wastewater Projects	East Side WWTP Trunk line	240,000	UF									240,000
Wastewater Projects Total		\$7,248,200		\$30,000								
Grand Total		\$17,028,200		\$530,000								\$217,558,200

Funding key: General Fund (GF); G.O. Bonds (GO); Impact Fees (IF); Certificates of Obligation (CO); Grants (G); State Revolving Fund (SRF); Utility Fund (UF).

**CITY OF CASTROVILLE – VEHICLE REPLACEMENT
FY2016 Adopted Annual Operating & Capital Budget**

Year	Make	Model	Mileage/Hrs	Type	Funding	Condition	2016	2017	2018	2019	2020	2016 \$'s to Replace
2005	Dodge	Dakota 4200	66K	Light Duty	Airport	Good						\$20,000
2005	Ford	Crown Vic	130K	Crew Car	Airport	Fair						\$20,000
1999	New Holland	Tractor	2K	Heavy Equip.	Airport	Fair						\$0.00
2003	Ford	1/2 Ton 4 Dr.	53K	Light Duty	General	Good				X		\$25,000
2003	Ford	Crown Vic	139K	Light Duty	General	Poor						\$0.00
2000	Ford	Ranger	74K	Light Duty	General	Fair	X					\$22,000
2001	John Deere	Gator ATV	2K	Light Duty	General	Fair		X				\$6,300
2014	Tractor Supply	Garden Groundwork Box	n/a	Light Duty	General	New						\$2000
2013	Dodge	Ram 2 Dr.	7K	Light Duty	Utility	Good						\$25,000
1999	Ford	F-450 2 yd. Dump Truck	167K	Heavy Duty	General	Poor		X				\$28,000
1982	Ford	12 yd. Dump	13K	Heavy Equip.	Utility	Poor	X					\$38,000
2012	Dodge	2500 3/4 Ton Pickup	18K	Heavy Duty	Utility	Good						\$31,500
2012	Kawasaki	Mule	486h	Light Duty	General	New						\$8,300
2010	Bush Hog	60" Zero Turn Lawnmower	116h	Light Duty	Utility	Good						\$3,500
2006	Cub Cadet	60" Zero Turn Mower	415h	Light Duty	Utility	Fair			X			\$3,500
2003	Ford	F-350 Flatbed	130K	Light Duty	General	Good			X			\$28,500
1991	Caterpillar	910E Front Loader	6K	Heavy Equip.	General	Fair			X			\$112,000
1998	John Deere	310E Backhoe	2K	Heavy Equip.	General	Fair			X			\$80,000
N/A	Dynapa	Jump Jack Tamper	n/a	Heavy Equip.	General	Poor					X	\$10,000
1998	John Deere	5210 Tractor	4K	Heavy Equip.	General	Fair			X			\$40,000
1993	Red Utility	16 foot Trailer	n/a	Light Duty	General	Poor		X				\$5,000
2012	Dodge	2500 3/4 Ton Pickup	1k	Heavy Duty	Utility	New						\$31,500
1992	Kodiak	Digger Truck	13K	Heavy Duty	Utility	Poor		X				\$170,000
2002	Ford	F-550 Bucket Truck	55K	Heavy Duty	Utility	Good		X				\$90,000
1993	Ditch Witch	Trencher	1K	Heavy Equip.	Utility	Fair		X				\$16,000

**CITY OF CASTROVILLE – VEHICLE REPLACEMENT
FY2016 Adopted Annual Operating & Capital Budget**

Year	Make	Model	Mileage/Hrs	Type	Funding	Condition	2016	2017	2018	2019	2020	2016 \$'s to Replace
2007	Case	Backhoe	1K	Heavy Equip.	Utility	Good					X	\$80,000
2002	Holt	D150P4 Generator	n/a	Heavy Equip.	Utility	Good						\$95,000
2012	Dodge	1500 1/2 Ton Pickup	13k	Light Duty	General	Good						\$17,500
1992	Harben	Sewer Jet	2302h	Light Duty	Utility	Fair			X			\$20,000
2014	Dodge	2500 1/2 Ton Mega Cab	3K	Light Duty	Utility	New						\$30,000
2000	Ford	Crown Vic	199K	Light Duty	Utility	Poor						\$0.00
1999	Ford	Explorer	112K	Light Duty	Utility	Poor	X					\$25,000
2008	International	DuraStar	3K	Heavy Equip.	Utility	Good						\$170,000
2007	Ford	Crown Vic	121k	Light Duty	General	Good	X					\$30,000
2007	Ford	F150 Ext Cab	63k	Light Duty	General	Good						\$30,000
2011	Ford	F150 Crew Cab	53k	Light Duty	General	Good						\$30,000
2009	Ford	Expedition	110k	Light Duty	General	Good						\$25,000
2006	River Forest	Travel Trailer	n/a	Light Duty	General	Good						\$0.00
2012	Ford	Crown Vic	48k	Light Duty	General	Good						\$30,000
2011	Ford	Crown Vic	55k	Light Duty	General	Good						\$30,000
2013	Dodge	1500	25k	Light Duty	General	New						\$30,000
2013	Chevrolet	Tahoe	21k	Light Duty	General	New				X	X	\$30,000
2014	Chevrolet	Tahoe	12k	Light Duty	General	New						\$30,000
2015	Chevrolet	Tahoe	New	Light Duty	General	New						\$30,000

CITY OF CASTROVILLE – FY2015 PROPOSED PAY PLAN

FY2016 Adopted Annual Operating & Capital Budget

Full Time Employees

RANGE	JOB TITLE	MINIMUM	MIDPOINT	MAXIMUM
101	LIBRARY ASSISTANT METER READER UTILITY WORKER APPRENTICE	\$12.50 \$26,000.00	\$14.07 \$29,265.60	\$15.63 \$32,510.40
102	BUILDING & GROUNDS MAINTENANCE WORKER CUSTOMER SERVICE REPRESENTATIVE UTILITY WORKER I	\$13.13 \$27,310.40	\$14.77 \$30,721.60	\$16.41 \$34,132.80
103	ANIMAL CONTROL OFFICER POLICE DEPARTMENT SECRETARY PUBLIC WORKS DEPARTMENT SECRETARY TECHNICAL SERVICES COORDINATOR UTILITY BILLING CLERK UTILITY WORKER II	\$13.78 \$28,662.40	\$15.51 \$32,260.80	\$17.23 \$35,838.40
104	FINANCE CLERK MUNICIPAL COURT CLERK	\$14.63 \$30,430.40	\$17.08 \$35,526.40	\$19.53 \$40,622.40
105	PATROL OFFICER UTILITY WORKER III COMMUNITY POLICING OFFICER/CORPORAL	\$15.37 \$31,969.60	\$18.05 \$37,544.00	\$20.74 \$43,139.20
106	BLDG OFFICIAL/CODE ENFORCEMENT OFFICER COMMUNITY DEVELOPMENT COORDINATOR PARK SUPERINTENDENT POLICE SERGEANT UTILITY CREW LEADER	\$17.69 \$36,795.20	\$20.79 \$43,243.20	\$23.88 \$49,670.40
107	AIRPORT MANAGER HUMAN RESOURCE MANAGER LIBRARY DIRECTOR SENIOR ACCOUNTANT	\$18.57 \$38,625.60	\$21.83 \$45,406.40	\$25.08 \$52,166.40
108	POLICE LIEUTENANT PUBLIC WORKS OPERATIONS MANAGER	\$20.34 \$42,307.20	\$23.90 \$49,712.00	\$27.46 \$57,116.80
109	CITY SECRETARY COMMUNITY DEVELOPMENT DIRECTOR ECONOMIC DEVELOPMENT DIRECTOR	\$24.41 \$50,772.80	\$28.68 \$59,654.40	\$32.95 \$68,536.00
110	FINANCE DIRECTOR PUBLIC WORKS DIRECTOR POLICE CHIEF	\$30.51 \$63,460.80	\$35.85 \$74,568.00	\$41.19 \$85,675.20

CITY OF CASTROVILLE – FY2015 PROPOSED PAY PLAN

FY2016 Adopted Annual Operating & Capital Budget

Part Time Employees

JOB TITLE	A	B	C	D
GROUNDS MAINTENANCE WORKER	\$8.00	\$8.25	\$8.50	
LIFEGUARD	\$9.00	\$9.50	\$10.00	\$10.50
SWIM INSTRUCTOR	\$9.00	\$9.50	\$10.00	\$10.50
LIBRARY ASSISTANT	\$10.00			
SR. LIFEGUARD	\$11.00	\$11.25		
TOURISM REPRESENTATIVE	\$13.00			
SWIM PROGRAM DIRECTOR	\$13.50	\$13.75		



CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Administration		
Administrative Fees:		
Copies (8 1/2 x 11)	\$0.10 per page	\$0.10 per page
Copies (8 1/2 x 14)	\$0.10 per page	\$0.10 per page
Copies (11 x 17)	\$0.25 per page	\$0.25 per page
Color Copies	\$1.00 per page	\$1.00 per page
Certified Copies	\$1.00 per page	\$1.00 per page
Fax Outgoing Same Area Code	\$0.50 per page	\$0.50 per page
Fax Outgoing Long Distance	\$1.00 per page	\$1.00 per page
Fax Incoming	\$0.20 per page	\$0.20 per page
Return Check Fee	\$25.00	\$25.00
Occupational Tax		
Retail Beer on Premise (BE) Annual	\$75.00	\$75.00
Beer Retailer Off Premise (BF) Annual	\$30.00	\$30.00
Retail Beer & Wine on premise (BG) Annual	\$87.50	\$87.50
Retail Beer & Wine off premise (BQ) Annual	\$30.00	\$30.00
Package Store (P) Annual	\$250.00	\$250.00
Wine Only Package Store (Q) Annual	\$30.00	\$30.00
Wholesale Distributor (W) Annual	\$37.50	\$37.50
Mixed Beverage (MB) Annual	\$312.50	\$312.50
Other Liquor Permits (TX Alcohol Beverage Code)	½ State Fee/yr.	1/2 State Fee/yr.
Other Beer Licenses	½ State Fee/yr.	1/2 State Fee/yr.
Coin Operated game machines	\$7.50	\$7.50
Community Development Services		
Special Events:		
Application Fee:	\$50-\$150/event	\$50-\$150/event +
On City Property & ROW excluding Regional Park	+ cost	cost
Litter Pick Up Deposit	\$12/90 gal container	\$12/90 gal container
Banner Placement	\$75/hr.; 1 hr. minimum	\$75/hr.; 1 hr. minimum
Sanctioned Event Permit (Ord. 2014-10)	\$20.00	\$20.00

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
PERMITS		
Horse Drawn Carriage	\$100.00	\$100.00
Mobile Home Park Annual License Fee	\$100.00	\$100.00
Burn Permit	\$25.00	25.00
Park Alcohol Permit Fee (for each day of the event)	\$20.00	\$20.00
Moving of any building or structure*	\$100.00	\$100.00
*Only for moving structure where no plan review or inspection is required. All others will be charged regular permit and plan review fees		

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Demolition Fee:	\$80.00	\$80.00
Demolition Fee		
Minor Plat/Minor Replat/Amending Plat*		
*Plat administratively reviewed & approved only.		
Single & Two Family Residential:	\$500 + \$20/lot	\$500 + \$20/lot
Non-residential/Mixed Use/Other Residential	\$750 + \$25/acre	\$750 + \$25/acre
Preliminary/Final Plat/Replat*		
*All plats require Consultant Fee		
Single & Two Family Residential:		
0 to 5 acres	\$500 + \$25/lot	\$500 + \$25/lot
5+ to 10 acres	\$750 + \$25/lot	\$750 + \$25/lot
10+ to 20 acres	\$1,000 + \$25/lot	\$1,000 + \$25/lot
20+ to 50 acres	\$1,500 + \$25/lot	\$1,500 + \$25/lot
50+ acres	\$2,000 + \$25/lot	\$2,000 + \$25/lot
Other Residential/Non-Residential/Mixed Use/PUD	\$1,000 + \$50/acre and/or \$25/lot whichever is greater	\$1,000 + \$50/acre and/or \$25/lot whichever is greater
*Consultant Fees- Review of construction plans, reports, drainage studies, TIA's & any other documents associated with plats, site plans, mixed use concept plans or special legal instruments or submittals as necessary per application submitted. Fees include professional fees billed by engineering and planning consultants or any consultant utilized by the City to review development applications. Fees may be waived by City Administrator if project is minor in nature.	Reimbursement due to City based on actual consultant fees incurred by City.	Reimbursement due to City based on actual consultant fees incurred by City.
*Legal Fees- All legal fees incurred by the City in the review, preparation and/or amendment of any legal document associated with a development application, such as, but not limited to Development Agreement or Public Infrastructure Agreement.	Reimbursement due to City based on actual legal fees incurred by City.	Reimbursement due to City based on actual legal fees incurred by City.

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016

FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Extension of Time- Fee may be waived by the City Council If the extension is requested prior to any approval expiring & subject to applicant proving cause for the extension. In granting an extension of time, the applicant will be subject to any new regulations adopted by the City.	\$250/extension	\$250/extension
Plat Recordation	As required by Medina County.	As required by Medina County.
Postponement* *On an agenda for which a public hearing was scheduled. Fee may be waived by City Administrator at his/her direction.	\$100.00	\$100.00
Zoning: Request for Variance	\$100.00	\$100.00
Request for Amendments, Zoning & Specific Use Permit*	\$75.00	\$75.00
*CZO Article VIII, Section 2. May require Consultant fees and/or legal fees.		
Application for Historic Landmark Commission Presentation	\$50.00	\$50.00
Vested Rights Petition or Development Rights Determination	\$500 + City Atty. fees	\$500 + City Atty. fees
BUILDING PERMIT FEE Based upon construction valuation for projects.		
Valuation		
≤ \$500	\$23.50	\$23.50
\$501 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100. Or fraction thereof, up to and including \$2,000.	\$23.50 for the first \$500 plus \$3.05 for each additional \$100. Or fraction thereof, up to and including \$2,000.
\$2,001 -\$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof, up to and including \$25,000.	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof, up to and including \$25,000.

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, up to and including \$50,000.	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, up to and including \$50,000.
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000.	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000.
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, up to and including \$500,000.	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, up to and including \$500,000.
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000.	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000.
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.
PLAN REVIEW FEE	65% of Building Permit Fee	65% of Building Permit Fee
Work Performed Without a Permit	Double Building Permit Fee	Double Building Permit Fee
CERTIFICATE OF OCCUPANCY	\$80.00	\$80.00

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Fire Alarm and/or Sprinkler System Plan Review*		
*Based upon construction valuation		
\$1.00 to \$250,000	\$500	\$500
\$250,001 to \$500,000	\$850	\$850
\$500,001 to \$1,000,000	\$1,100	\$1,100
\$1,000,001 to \$3,000,000	\$1,600	\$1,600
\$3,000,001 to \$6,000,000	\$2,400	\$2,400
\$6,000,001 and up	\$2,400 for the first \$6,000,000 plus \$0.25 for ea. additional \$1,000.	\$2,400 for the first \$6,000,000 plus \$0.25 for ea. additional \$1,000.
Fire Alarm and/or Sprinkler System Inspection*		
*Based upon construction valuation of project		
\$1.00 to \$250,000	\$750	\$750
\$250,001 to \$500,000	\$1,050	\$1,050
\$500,001 to \$1,000,000	\$1,350	\$1,350
\$1,000,001 to \$3,000,000	\$1,900	\$1,900
\$3,000,001 to \$6,000,000	\$2,850	\$2,850
\$6,000,001 and up	\$2,850 for the first \$6,000,000 plus \$0.25 for ea. additional \$1,000.	\$2,850 for the first \$6,000,000 plus \$0.25 for ea. additional \$1,000.

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Police Department Fees		
Past Department Reports	\$15/hr., 1 hr. minimum	\$15/hr., 1 hr. minimum
Accident Report Copy	\$6.00	\$6.00
Accident Report Certified Copy	\$8.00	\$8.00
Police Report Copy	\$0.10 per page	\$0.10 per page
Fingerprinting (up to 2 cards)	\$10.00	\$10.00
Animal Control Fees		
Pet License:		
Annual Fee Per Animal	\$10.00	\$10.00
Annual Fowl Registration Fee	\$1.00/Fowl	\$1.00/Fowl
Neutered Animal Lifetime	\$10.00	\$10.00
Dangerous Animal License Annual	\$50.00 Annual	\$50.00 Annual
Livestock Registration Fee	\$1.00/Species	\$1.00/Species
Replacement Tag	\$2.00	\$2.00
Impoundment (Running-At-Large) Altered:		
First Impoundment - (1 st Offense)	\$20/animal + daily board fee	\$20/animal + daily board fee
Second Offense – (2 nd Offense)	\$40/animal + daily board fee	\$40/animal + daily board fee
Third Offense or more – (3 rd Offense or more)	\$60/animal + daily board fee	\$60/animal + daily board fee
Impoundment (Running-At-Large) Unaltered:		
First Impoundment (1 st Offense)	\$25/animal + daily board fee	\$25/animal + daily board fee
Second Offense – (2 nd Offense)	\$45/animal + daily board fee	\$45/animal + daily board fee
Third Offense or more – (3 rd Offense or more)	\$65/animal + daily board fee	\$65/animal + daily board fee
Boarding after Impoundment	Board Fee \$10/day \$50	Board Fee \$10/day \$50
Owner Surrender Fee	(Adoption/Euthanasia)	(Adoption/Euthanasia)

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Airport		
Ramp Tie Down Fees:		
Monthly	\$32.50	\$32.50
Daily	\$4.00	\$4.00
Terminal Building Lease/Rental:		
Office # 110	\$114.25/mo.	\$117.70/mo.
Space # 111	\$114.25/mo.	\$117.70/mo.
Space #119 & 120	\$376.20/mo.	\$387.50/mo.
Space #108	\$114.25/mo.	\$117.70/mo.
Space # 107	\$105.50/mo.	\$108.70/mo.
Hangar Lease/Rental:		
A1 & A8	\$255.75/mo.	\$263.40/mo.
A2 - A7	\$221.55/mo.	\$228.20/mo.
B1 & B8	\$255.75/mo.	\$263.40/mo.
B2-B7	\$221.55/mo.	\$228.20/mo.
C1-C4	\$261.35/mo.	\$269.20/mo.
C5	\$308.10/mo.	\$317.35/mo.
C6	\$496.70/mo.	\$511.60/mo.
C7-C10	\$261.35/mo.	\$269.20/mo.
D1	\$308.10/mo.	\$317.35/mo.
D2-D5	\$261.35/mo.	\$269.20/mo.
D6	\$496.70/mo.	\$511.60/mo.
D7-D10	\$261.35/mo.	\$269.20/mo.
E Hangars	\$326.50/mo.	\$336.30/mo.
T1-T10 Hail Shed	\$115.85/mo.	\$122.40/mo.
Almond	\$221.55/mo.	\$228.20/mo.
Lasher 1-3	\$160.90/mo.	\$165.75/mo.
Commercial 1	1,661.50/mo.	\$1,711.35/mo.
Commercial 2	\$855.25/mo.	\$880.90/mo.
Commercial 3	\$1,738.40/mo.	\$1,790.55/mo.
Commercial 4 (Brask)	\$4,153.50/yr.	\$4,153.50/mo.

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
LIBRARY		
Library Card Replacement Fee	\$1.00	\$1.00
Out-of-Area Library Card Fee	\$12.00	\$12.00
Overdue Book Fine (No Grace Period)	\$0.25 per day OR replacement cost.	\$0.25 per day OR replacement cost.
Overdue Audio/DVD Fines (No Grace Period)	\$1.00/day OR replacement cost.	\$1.00/day OR replacement cost.
Overdue Course Kits (No Grace Period)	\$1.00/day OR replacement cost.	\$1.00/day OR replacement cost.
Overdue Texana Books (No Grace Period)	\$1.00/day OR replacement value.	\$1.00/day OR replacement value.
Black & White Copies/Printouts	\$0.10/page	\$0.10/page
Color Copies	\$1.00/page	\$1.00/page
Scans	\$0.10/page	\$0.10/page
Outgoing Fax Service Local	\$0.50/page	\$0.50/page
Outgoing Fax Service Long Distance	\$1.00/page	\$1.00/page
Outgoing Toll- Free Fax	\$0.50/page	\$0.50/page
In-Coming Fax	\$0.20/page	\$0.20/page
Lost Items	Replacement cost or replacement of book in good-excellent condition of title lost approved by library staff.	Replacement cost or replacement of book in good-excellent condition of title lost approved by library staff.
Meeting Room Fee - Non-profit	Free of charge	Free of charge
Postage	Current postage cost	Current postage cost

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
PARK FEES		
Lion Park Fees:		
Per Season Athletic Field Fee	\$500 per season	\$500 per season
Softball Daily Fee	\$100.00	\$100.00
Regional Park Fees		
Per Season Soccer Field Fee	\$3,000 per season.	\$3,000 per season.
Individual Picnic Table	\$5.00/day/picnic table	\$5.00/day/picnic table
Tent Camping	\$10.00 per tent per day	\$10.00 per tent per day
RV Park		
Daily	\$35.00; +10% discount Seniors & RV Members	\$35.00; +10% discount Seniors & RV Members
Weekly	\$165 + \$2/day/person over 5 yrs. old more than 2 people	\$165 + \$2/day/person over 5 yrs. old more than 2 people
Monthly- 30 Amp RV	\$300	\$300
Monthly- 50 Amp RV	\$325	\$325
Dump Station -Non Registered Guest	\$15	\$15
Pavilion & Picnic Areas		
Large Group Facility & Fees		
Area #1 (4 Tables)	\$40/day plus \$60 refundable cleaning deposit	\$40/day plus \$60 refundable cleaning deposit
Area # 2 (6 Tables)	\$50/day plus \$60 refundable cleaning deposit	\$50/day plus \$60 refundable cleaning deposit
Area # 3 (8 Tables)	\$60/day plus \$60 refundable cleaning deposit	\$60/day plus \$60 refundable cleaning deposit
Area # 4 (4 Tables)	\$40/day plus \$60 refundable cleaning deposit	\$40/day plus \$60 refundable cleaning deposit
Area #5 (4 Tables)	\$40/day plus \$60 refundable cleaning deposit	\$40/day plus \$60 refundable cleaning deposit

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Large Pavilion (4 Tables)	\$100/day plus \$60 refundable cleaning deposit	\$100/day plus \$60 refundable cleaning deposit
Small Pavilion (2 Tables)	\$80/day plus \$60 refundable cleaning deposit	\$80/day plus \$60 refundable cleaning deposit

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
SPECIAL HOLIDAY FEES:		
Special Holiday Entrance Fee:		
Easter	\$10.00/car/day	\$10.00/car/day
4th of July	\$10.00/car/day	\$10.00/car/day
Memorial Day	\$10.00/car/day	\$10.00/car/day
Labor Day	\$10.00/car/day	\$10.00/car/day
EASTER WEEKEND ONLY		
Individual Picnic Tables:		
Reserved Picnic Table	\$20/table, 3 day minimum plus \$25 refundable cleaning deposit.	\$20/table, 3 day minimum plus \$25 refundable cleaning deposit.
Unreserved Table/ Good Friday	\$15/table, 3 day minimum, if available plus \$25 refundable cleaning deposit.	\$15/table, 3 day minimum, if available Plus \$25 refundable cleaning deposit.
Unreserved Table/ Easter Saturday	\$10/table, 2 day minimum, if available plus \$25 refundable cleaning deposit.	\$10/table, 2 day minimum, if available plus \$25 refundable cleaning deposit.
Unreserved Table Easter Sunday	\$5/table if available plus \$25 refundable cleaning deposit.	\$5/table if available plus \$25 refundable cleaning deposit.
Pavilion & Picnic Areas (3 day minimum):		
Large Pavilion #1	\$270 plus \$60 refundable cleaning deposit.	\$270 plus \$60 refundable cleaning deposit.
Small Pavilion #2	\$180 plus \$60 refundable cleaning deposit.	\$180 plus \$60 refundable cleaning deposit.

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
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	FY 2015 Adopted	FY 2016 Adopted
Area #1	\$120 plus \$60 refundable cleaning deposit.	\$120 plus \$60 refundable cleaning deposit.
Area #2	\$150 plus \$60 refundable cleaning deposit.	\$150 plus \$60 refundable cleaning deposit.
Area #3	\$180 plus \$60 refundable cleaning deposit.	\$180 plus \$60 refundable cleaning deposit.
Area #4	\$120 plus \$60 refundable cleaning deposit.	\$120 plus \$60 refundable cleaning deposit.
Area #5	\$120 plus \$60 refundable cleaning deposit	\$120 plus \$60 refundable cleaning deposit
SWIMMING POOL FEES		
Admission	\$5.00/person (2yr & under free)	\$5.00/person (2yr & under free)
Admission Group > 25 in Group	\$0.25 discount per person =\$4.75/person	\$0.25 discount per person =\$4.75/person
Fitness & Aerobic per FIT session	\$5.00/person	\$5.00/person
Season Pass:		
Single person season pass	\$75.00	\$75.00
Family Pass (max 4 people)	\$100.00	\$100.00
Fitness Pass (May-Oct.)	\$90.00	\$90.00
Single Combo	\$115.00	\$115.00
Swim Camp	\$60.00/person	\$60.00/person
Swim Lessons	\$60.00/child	\$60.00/child
Swim Lessons Late Registration	\$70.00/child	\$70.00/child
Private Pool Parties (2 hr. minimum)	\$105.00/hr., plus \$60 refundable cleaning deposit.	\$105.00/hr., plus \$60 refundable cleaning deposit.
Pool Pavilion Reservations	\$35.00/hr. plus daily fees plus \$60 refundable cleaning deposit.	\$35.00/hr. plus daily fees plus \$60 refundable cleaning deposit.

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
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	FY 2015 Adopted	FY 2016 Adopted
Swim Team	\$125/person	\$125/person
Private Swim Lessons:		
1 Person, 5 hours of instruction	\$150.00	\$150.00
2 Persons, 5 hours of instruction	\$80 each person	\$80 each person
3 Persons, 5 hours of instruction	\$80 each person	\$80 each person
AMPHITHEATER FEES:		
Class 1: City/FCRP Events	No fee	No fee
Class 2: Commercial Events w/Admission Charge	\$750/day + 10% on gross sales & concessions + security deposit	\$750/day + 10% on gross sales & concessions + security deposit
Class 3: Events/No Admission Fee	\$500/day + 10% on gross sales & concessions + security deposit	\$500/day + 10% on gross sales & concessions + security deposit
Class 4: Non-Profit Events	\$250/day + 10% on gross sales & concessions + security deposit	\$250/day + 10% on gross sales & concessions + security deposit
Security Deposit	\$300.00	\$300.00
Utility Fees		
Deposit - Residential	\$150.00	\$150.00
Deposit - Commercial	\$500.00	\$500.00
Re-Connect Fee	\$50.00	\$50.00
Re-Read Fee	\$5.00	\$5.00
Temporary Utility Service Connection Fee	\$50.00	\$50.00
Water Tap Fee		
3/4" Meter	\$700.00	\$700.00
1" Meter	\$800.00	\$800.00
1 1/2" Meter	\$1,550.00	\$1,550.00
2" Meter	\$2,000.00	\$2,000.00
3" or Larger	\$2,000 plus actual cost*	\$2,000 plus actual cost*
Sewer Tap Fee		
5' and above	\$900.00	\$900.00
Below 5'	\$1,200.00	\$1,200.00

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Electric Service		
Electric Overhead (Single & Multi)	\$400 w/100 ft. included plus actual cost*	\$400 w/100 ft. included plus actual cost*
Electric Underground (Single & Multi)	\$700 w/100 ft. included plus actual cost*	\$700 w/100 ft. included plus actual cost*
Gas Service		
	\$700 plus actual cost*	\$700 plus actual cost*
Edwards Aquifer Authority (EAA)		
	\$5.17/mo./account; pass thru**	\$5.17/mo./account; pass thru**
	*allows for the adjustment of fees in accordance with cost of providing the utility service. * Commercial accounts- Service fees will be based on actual cost of installation & metering equipment. The minimum shall not be less than the standard residential fee. ** As set by EAA	*allows for the adjustment of fees in accordance with cost of providing the utility service. * Commercial accounts- Service fees will be based on actual cost of installation & metering equipment. The minimum shall not be less than the standard residential fee. ** As set by EAA
Street Light Installation	\$300.00	\$300.00
Water Sales - Coin Op	\$25 - 50 gallons	\$25 - 50 gallons

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted**	FY 2016 Adopted**
Solid Waste		
Service Fee - Residential	\$2.00/mo.	\$ 2.00/mo.
Service Fee - Commercial	\$2.50/mo.	\$ 2.50/mo.
Household Hazardous Waste - Residential	\$1.00/mo.	\$ 0.79/mo.
90 Gallon Recycling Cart-Residential		\$3.00/mo.
Residential Garbage Collection		
1/week Garbage & 1/week Recycle Collection	\$19.59	\$ 20.36
Commercial & Industrial Containerized Service		
Shops & Professional(Light) 1-90 Gal Can	\$19.04	\$ 23.00
Shops & Professional (Medium) 2-90 Gal Can	\$22.03	\$ 24.00
2 Cubic Yard Container - 1/week	\$58.44	\$ 66.01
2 Cubic Yard Container - 2/week	\$91.79	\$ 104.09
3 Cubic Yard Container - 1/week	\$64.37	\$ 72.36
3 Cubic Yard Container - 2/week	\$100.39	\$ 115.53
4 Cubic Yard Container - 1/week	\$79.97	\$ 90.54
4 Cubic Yard Container - 2/week	\$158.44	\$ 172.01
6 Cubic Yard Container - 1/week	\$118.69	\$ 129.91
6 Cubic Yard Container - 2/week	\$233.80	\$ 258.62
8 Cubic Yard Container - 1/week	\$156.34	\$ 172.01
8 Cubic Yard Container - 2/week	\$310.18	\$ 344.01
10 Cubic Yard Container – 1/week		\$ 204.59
10 Cubic Yard Container – 2/week		\$ 428.67
Extra Pickups*		
* Available on regular service days only- all containers	\$69.89	No Charge
Rates for Roll Off Containers:		
Delivery Fee	\$211.94	\$ 150.00
Rental Fee (per day)		\$ 6.00/day
20 Cubic Yard Container	\$384.07	\$ 391.00
30 Cubic Yard Container	\$413.12	\$ 419.75
40 Cubic Yard Container	\$502.41	\$ 460.00
** Effective October 1		

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Impact Fees		
Water Only		
Type & Meter Size		
Simple 5/8" x 3/4"	\$2,044.68	\$2,044.68
Simple 3/4"	\$3,067.02	\$3,067.02
Simple 1"	\$5,111.69	\$5,111.69
Simple 1 1/2"	\$10,223.39	\$10,223.39
Simple 2"	\$16,357.42	\$16,357.42
Compound 2"	\$16,357.42	\$16,357.42
Turbine 2"	\$20,446.77	\$20,446.77
Compound 3"	\$32,714.84	\$32,714.84
Turbine 3"	\$49,072.26	\$49,072.26
Compound 4"	\$51,116.93	\$51,116.93
Turbine 4"	\$85,876.45	\$85,876.45
Compound 6"	\$102,233.87	\$102,233.87
Turbine 6"	\$188,110.31	\$188,110.31
Compound 8"	\$163,574.19	\$163,574.19
Turbine 8"	\$327,148.37	\$327,148.37
Compound 10"	\$235,137.89	\$235,137.89
Turbine 10"	\$511,169.33	\$511,169.33
Turbine 12"	\$674,743.52	\$674,743.52
Sewer Only		
Type & Meter Size		
Simple 5/8" x 3/4"	\$1,880.34	\$1,880.34
Simple 3/4"	\$2,820.51	\$2,820.51
Simple 1"	\$4,700.84	\$4,700.84
Simple 1 1/2"	\$9,401.69	\$9,401.69
Simple 2"	\$15,042.70	\$15,042.70
Compound 2"	\$15,042.70	\$15,042.70
Turbine 2"	\$18,803.37	\$18,803.37
Compound 3"	\$30,085.40	\$30,085.40
Turbine 3"	\$45,128.09	\$45,128.09
Compound 4"	\$47,008.43	\$47,008.43
Turbine 4"	\$78,974.16	\$78,974.16
Compound 6"	\$94,016.86	\$94,016.86
Turbine 6"	\$172,991.02	\$172,991.02

CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE FY2016
FY2016 Adopted Annual Operating & Capital Budget

	FY 2015 Adopted	FY 2016 Adopted
Compound 8"	\$150,426.98	\$150,426.98
Turbine 8"	\$300,853.95	\$300,853.95
Compound 10"	\$216,238.78	\$216,238.78
Turbine 10"	\$470,084.30	\$470,084.30
Turbine 12"	\$620,511.27	\$620,511.27
Both		
Type & Meter Size		
Simple 5/8" x 3/4"	\$3,925.01	\$3,925.01
Simple 3/4"	\$5,887.52	\$5,887.52
Simple 1"	\$9,812.54	\$9,812.54
Simple 1 1/2"	\$19,625.07	\$19,625.07
Simple 2"	\$31,400.12	\$31,400.12
Compound 2"	\$31,400.12	\$31,400.12
Turbine 2"	\$39,250.15	\$39,250.15
Compound 3"	\$62,800.23	\$62,800.23
Turbine 3"	\$94,200.35	\$94,200.35
Compound 4"	\$98,125.36	\$98,125.36
Turbine 4"	\$164,850.61	\$164,850.61
Compound 6"	\$196,250.73	\$196,250.73
Turbine 6"	\$361,101.34	\$361,101.34
Compound 8"	\$314,001.16	\$314,001.16
Turbine 8"	\$628,002.32	\$628,002.32
Compound 10"	\$451,376.67	\$451,376.67
Turbine 10"	\$981,253.63	\$981,253.63
Turbine 12"	\$1,295,254.79	\$1,295,254.79



CITY OF CASTROVILLE: MISCELLANEOUS STATISTICS

Date of Incorporation: Settled in 1844 and last incorporation 1948

Form of Government: Mayor/Council with an appointed administrator/General Law A

Council Composed of: Elected Mayor and Five (5) Councilmembers

STATISTICS

Population	2785
Area/Square Miles	Approx. 4 Sq. Mi.
Miles of Streets	24
Number of Street Lights	466

FACILITIES

	Water Service	Sewer Service	Gas Service	Electric Service
Residential Accounts	1068	999	745	1170
Commercial Accounts	181	150	97	246

PARKS, RECREATION & CULTURE

Municipal Airport	4600' x 75' Runway
Regional Park	128 Acres
Swimming Pool	1
Parks	5
Playgrounds	3
Campgrounds	1 with 40 Pull-through RV Spots and Tent Camping
Baseball/Softball Fields	8
Soccer Field	4
Public Library	16,022

FY 2015-2016 Budget Calendar

April 7, 2015	Budget Kickoff Meeting
April 30, 2015	Department Proposed Budget, Revenue & Expenditure projections, and all recommended fee changes due to Finance
May 22, 2015	Proposed Budget, Revenue & Expenditure projections, and fee changes to City Administrator
June 4-12, 2015	Departments meet with City Administrator
July 15, 2015	Preliminary Budget to City Council, available to the public and filed with the City Secretary
July 21, 2015	City Council Budget Work Session #1
August 4, 2015	City Council Budget Work Session #2
August 11, 2015	City Council Budget Work Session #3. Meeting of the City Council to discuss Tax Rate; if proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearing.
August 25, 2015	City Council First Public Hearing on Ad Valorem Tax Rate (if needed).
September 2, 2015	Public Hearing on the Budget and Second Public Hearing on Ad Valorem Tax Rate (if needed).
September 8, 2015	Adopt Budget and Ad Valorem Tax Rate

Glossary

The budget contains specialized and technical terminology that is unique to public finance and budgeting.

Accounting Basis: The basis of accounting under which transactions are recognized and reported. The City employs the modified accrual basis of accounting. This means that revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred.

Ad Valorem Tax: The tax is based “according to value” of property and is used as the source of revenue to pay general obligation debt and to support the General Fund.

Assessed Valuation: A value that is established for real and personal property for use as a basis for levying property taxes. The assessed valuation represents the appraised valuation less any exemptions. Property values are established by the Medina Appraisal District.

Balanced Budget: A budget in which planned expenditures can be met by current income from taxation and other government receipts.

Bond: A debt instrument embodying a written promise to pay a specified sum of money, the face value or principal, at a specific date or dates in the future (maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures, such as buildings, streets, or utility expansion/repair.

Budget: A budget is a plan of financial operation embodying an estimate of proposed expenditures and the means of financing them for a single fiscal year.

Budget Adjustments: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. City staff has the prerogative to adjust expenditures within a department budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. The adopted budget document presents the authorization made by the City Council for City Officials to obligate and expend resources.

Budget Ordinance: The official enactment by the City Council that establishes legal authority for the City Officials to obligate and expend resources.

Budgetary Control: The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Outlay: The portion of the annual operating budget that appropriates funds for the purpose of capital equipment needs. The Capital Outlay Budget includes funds for capital equipment purchases such as vehicles, furniture, machinery, building improvements,

computers, and special tools, which are usually distinguished from operating items according to their value and projected useful life. The City's current capitalization policy requires expenditures to be at least \$5,000 with the asset having a useful life in excess of two (2) years.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a period of five future years setting forth each capital project, scope of work, the amount to be expended in each year and the method of financing those expenditures, to provide long-lasting physical improvements.

Chart of Accounts: A chart detailing the system of general ledger accounts.

City Administrator: The individual appointed by the City Council who is responsible for the administration of the affairs of the City.

Commodities: Items of expenditures which, after use, are consumed or show a material change in their physical condition, and which, are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Goods and services acquired under contract the City receives from an internal service fund or an outside company. Professional services, utilities, rentals, and insurance are examples of contractual services,

Current Taxes: Taxes that are levied and due within one year.

Debt Service Fund: Accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt, certificates of obligation and short term contractual obligation certificates.

Debt Service: The City's obligation to pay the principal and interest of all outstanding debt instruments according to a predetermined payment schedule.

Deficit: A deficit is the excess of expenditures over revenues during a single accounting period.

Delinquent Taxes: Taxes remaining unpaid on and after the date on which a penalty for non-payment is imposed.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Disbursement: Payment for goods and services in cash or by check.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue next year from the properties on this year's tax rolls.

Encumbrance: Obligation in the form of a purchase order, contract, or salary commitment which is chargeable to appropriations and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

Enterprise Fund: A government accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimate: The estimated actual expenditures and revenues for the fiscal year prior to the budget fiscal year.

Estimated Revenues: The amount of projected revenue to be collected during the fiscal year. It may be also defined to finance the proposed projected expenditures.

Expenditure: Decrease in the use of net financial resources for the purpose of acquiring and providing goods and services.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance, and workers compensation.

Expenses: Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

Fiscal Year: The 12 month time period designated by the City signifying the beginning and ending period for recording financial transactions. The City's fiscal year is October 1st to September 30th.

Fixed Asset: Assets of a long-term nature that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Time-Equivalent (FTE): Full time, authorized positions, filled or vacant, that equal to 2,080 hours of work annually.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial sources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

Fund Balance: The difference between a fund's assets and liabilities.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting.

General Fund: The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, service charges, and other types of revenue. The fund includes the basic operating services such as police, finance, community development, parks & recreation, pool, library, public works and general administration.

General Ledger: A listing of the various accounts necessary to reflect the financial position and results of operation of government.

Interfund Transfers: Amounts transferred from one fund to another.

Modified Accrual Accounting: A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable and expenditures are recorded in the period that they are incurred.

Non-Recurring Revenue: Revenue recognized by the City that are unique and occur one time or without pattern.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic services for the fiscal year. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the proposed means of financing them.

Personal Services: All cost related to compensating employees of the City including employee benefit costs such as City contribution for retirement, social security, and health and life insurance.

Program Improvement: A program improvement is the addition of new equipment, personnel or other expenditures aimed at improving the level of service or expanding services.

Property Tax Rate: The property tax rate consists of two elements. The first is the maintenance and operation rate. Revenues received from this element are deposited in the General Fund and can be used for any public purpose. The maintenance and operation rate is subject to the provisions of state statute and an increase in the effective rate excess of 8% is subject to a voter initiated rollback election. The second element is the debt service rate. The rate is set based on the City's debt service requirements. Funds received from this rate are deposited in the Debt Service Fund and are used solely to pay the principal and interest on present and projected debt.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue Estimate: An estimate of how much revenue will be earned from a specific revenue source for some future specific period; typically, a future fiscal year.

Shortfall: The excess of expenditures over revenues during a single accounting period.

Special revenue Fund: A fund used to account for revenues and expenditures that have been earmarked for special activities.

Surplus: A surplus is the amount by which revenues exceed outlays.

Tax Levy: The total amount of funds to be raised by general property taxes for operating and debt service purposes specified in the Annual Tax Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax