

City of Castroville Old-Fashioned 4th of July Concert and Picnic in Regional Park Vendor Rules and Regulations



- The July 4th Concert in the Park is open to food vendors, non-profit vendors, and game vendors only. A limited number of spots are available.
- Non-profit booth rental fee for the 4th of July is \$25. Other vendors for the 4th of July will be responsible for a fee of \$25 paid at the time of application plus 10% of total revenues to be paid before leaving the event. There will be no refunds of application fee if you cannot attend. Applications will be processed in the order they are received.
- All applications will be screened for appropriateness of the products to be offered and the 4th of July Committee has the right to decline participation to any vendor for any reason. We will limit the number of vendors offering the same products.
- Only completed applications will be considered.
- Vendors must furnish their own tables, chairs, booths, electricity, and decorations. Booths must not crowd another vendors' spaces.
- We encourage you to proudly display your name and patriotic decorations.
- Vendors may begin setting up at 2:00pm at Regional Park and will remain open until 10:00pm. Event staff will be on-site during setup to assign booth placement.
- Vendor parking on Saturday will be inside the park. Maximum of 2 vehicles per vendor allowed in the park. If you will need additional parking, please contact Lora Robbins at 830-931-4090.
- All vendors must be prepared to provide their own electricity via generator.
- All food booths must have a Temporary Food Establishment Permit on display and must comply with Texas Department of Health rules and regulations. The permits are available at the Medina County Environmental Health Office 830-741-6195.
- Immediately after 10:00pm on Saturday you may start disassembling your booth. Please be respectful of others. **You will be responsible for cleaning your area of all trash! Large trash bins will be available throughout the Park.**
- Each vendor is responsible for collecting and reporting sales tax. A Texas Sales Tax permit may be obtained by calling or writing: State Comptroller of Public Accounts, 9514 Console, Suite 102, San Antonio, TX 78229, 210-616-0067, or go on-line to www.window.state.tx.us/taxpermit.
- We recommend that all vendors attend the pre-event meeting which will be held in the weeks leading up to the event. Staff will notify you of the time and date of the pre-event meeting.
- The Old Fashioned 4th of July Committee shall be the final authority on interpretation of the rules and regulations.

Vendor Signature

Date