City of Castroville

Adopted FY 2017 Budget

Where History Shapes the Future

NOTICE ABOUT THIS BUDGET

As required by Section 102.007d of the Texas Local Government Code, the City of Castroville is providing the following statements:

This budget will raise more revenue from property taxes than last year's budget by an amount of $71,295 which is a 9.5% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $13,691.

Of the $13,691 in added property tax revenue, $13,691 will be used in the City's General Fund for essential City services such as Police, Streets, Parks & Recreation and Code Enforcement.

Total debt obligation for the City secured by property taxes: $581,268. In FY 2017, the City will spend the sum of $70,017 on principal and interest payments on this indebtedness.

TAX RATE	FY 2016	FY 2017
Property Tax Rate	$0.4994	$0.523233
Effective Tax Rate	0.4521	0.485275
Effective M&O Rate	0.4081	0.440703
Rollback Rate	0.4994	0.523233
Debt Rate	0.0476	0.044572

GOVERNING BODY	RECORDED VOTE
Mayor Gardner	Present and not voting
Jesus Mendoza	Yes
Kyle McVay	Yes
Philip King	Yes
Eric Cherry	No
Victor Ortiz	Yes

CITY OF CASTROVILLE

ADOPTED ANNUAL OPERATING & CAPITAL BUDGET

FY 2016 - 2017

MAYOR

Jeffrey Gardner

CITY COUNCILMEMBERS

Victor Ortiz	Mayor Pro Tem, District 5
Jesus Mendoza	Councilmember, District 1
Kyle McVay	Councilmember, District 2
Philip King	Councilmember, District 3
Eric Cherry	Councilmember, District 4

Submitted By

Marie Gelles

City Administrator

CITY OF CASTROVILLE

EXECUTIVE STAFF 2017

Marie Gelles	City Administrator
Debra Howe	City Secretary
Chris Filline	Police Chief
Ernesto Briones	Finance Director
Lawrence Heinrich	Public Works Director
Robert Koimn	Community Development Director
Regina Reed	Library Director
Claudia Mora	Economic Development Director

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Office of the City Administrator

City of Castroville
1206 Fiorella Street
Castroville, Texas 78305
(830) 931-4070

September 28, 2016

Honorable Mayor and Members of City Council
City of Castroville, Texas

Re: Fiscal 2016/2017 Adopted Annual Budget

It is my pleasure to present the City's 2016/2017 Adopted Annual Budget, commencing October 1, 2016 and concluding September 30, 2017. As required by law, this budget is balanced and meets the Council's core values of being fiscally conservative, while providing customer service in an effective and efficient manner, all the while emphasizing public safety and public improvements. As the City's financial and spending plan for the fiscal year, the adoption of the budget is one of the most important actions taken by City Council each year. With each budget cycle the City addresses the challenge of providing services with limited resources.

Every effort has been made within the Adopted Budget to allocate resources in a manner that enables the effective and sound delivery of municipal services. I am proud of the excellent services provided by our City and the employees who are responsive in meeting the needs of our community.

I. Budget Document

This Budget continues the effort to create fiscal transparency by displaying the cost of public services and offering an overview of the revenues, expenditures/expenses, and changes in fund balances of all City funds. The budget process involved an extensive review of every department's budget, line-item-by-line-item, in an effort to submit a balanced budget for consideration. Each significant fund/department includes a summary, presenting its purpose, goals, and objectives for fiscal year 2016-2017, along with changes in budget and authorized personnel. Each department worked to find savings in its operating budgets, and made recommendations for program improvements.

II. Personnel

The Fair Labor Standards Act (FLSA) establishes minimum wage, overtime pay eligibility and recordkeeping standards for full-time and part-time workers. Effective December 1, 2016 the minimum salary threshold for exempt employees will increase from $455 per week, to $913 per week (a change from $23,660 annually to $46,474 annually). This means that employees who earn less than $913 per week are automatically entitled to overtime pay, regardless of their position.

The Adopted FY 2016/2017 Pay Plan reflects this mandate. Additionally, salary survey analysis of comparable municipalities in our region, as well as internal alignment and organizational changes have also been considered and calculated. The following is a summary of the Adopted changes.

- Five (5) classifications do not meet the new minimum requirement. To comply with this mandate, three classifications will be designated as non-exempt, eligible for overtime and two classifications will remain exempt effective December 1, 2016.

- Pay Plan ranges have been increased from 10 to 12, to accommodate the FLSA mandate and to reflect market competitiveness.

- Two (2) new classifications - Electrical Line Worker I and II - were created to separate the electrical duties and responsibility currently included in the Utility Worker Series. Job Analysis Questionnaires were completed and job descriptions developed.

City employees are our greatest asset and for the last four years the City has granted 3% merit increases based on performance. Included in the FY 2016/2017 Adopted Budget is a 3% merit pay increase based on performance for eligible staff, effective the first full pay period in January 2017.

This budget also includes funding for biometric time clocks and software that utilizes an employee's fingerprint to record time and attendance. Biometric clocks will improve the accuracy of time keeping, providing real-time employee labor tracking, reduce the number of payrolls processed and reduce the time required to process payroll. This enhancement would be integrated with the City's Incode Payroll System. A biometric clock would be fixed at every City location (City Hall, Police Station, Public Works Facility, Library, Airport and Parks), thus allowing employees to clock in at different locations as needed.

III. General Fund

The FY 2016/2017 Adopted Budget includes $867,184 in maintenance and operations support for the General Fund from property taxes. The FY 2016/2017 Adopted Budget includes an increase in the City's property tax rate, from 49.94 cents to 52.3233 cents per $100 valuation - an increase of 2.8333 cents.

The General Fund revenues and expenditures for FY 2016/2017 are projected for modest growth, 8.1% and 7.1% respectively. General Fund revenues projected for the next fiscal year are $3,233,588

with expenditures of $3,758,633. The projected General Fund balance at the end of Fiscal Year 2016/2017 is $779,660.

Capital Outlays:

- Allocation of $217,282 for street reconstruction;
- Allocation of $139,524 for streets and drainage;
- Allocation of $211,506 for City Hall electrical system improvements partially funded with a $50,000 Texas Historical Commission grant;
- Allocation of $34,316 for one Police patrol vehicle;
- Allocation of $30,000 for re-plastering of the Swimming Pool; and
- Allocation of $27,500 to Parks and Recreation for a storage building and rebuilding the BBQ pits at Regional Park.

IV. Utility Fund

Adopted Utility Fund revenues and expenses for FY 2016/2017 are projected at $8,186,252 and $8,939,641 respectively.

Utility rate increases for water, sewer, gas, and electric are incorporated in the budget. A major factor impacting future rate adjustments is the increase in cost of power supply. Effective October 1, 2016, based on CPS Energy's power supply forecast, costs are expected to increase by 13%. The future price of natural gas is highly volatile and futures traded at the Houston Shipping Channel are expected to vary up to 25% over the next two years. A decision on the utility rates increases will be made when the new rate study is completed and presented to City Council in October 2016.

Three major capital improvement projects are planned to commence during this period—namely, the Water Line Replacement Project at $3,500,000; the Eastside Lift Station at $3,050,000; and the Wastewater Plant Expansion Project at $9,050,000.

Capital Outlays:

- Allocation of $170,000 for the replacement of one digger truck;
- Allocation of $300,000 for the relocation of Public Works building and yard and utility improvements at the new site;
- Allocation of $170,000 for sewer system improvements;
- Allocation of $60,000 for smoke testing; and
- Allocation of $51,000 for a new 400 amps, 120/206-volt electrical system upgrade at City Hall.

V. Airport Fund

With the completion of the airport runway expansion project, the Airport is experiencing an increase in small business and pleasure jet arrivals and departures. To serve this new customer base the City will be providing Jet "A" fuel in FY 2016/2017. This new development is expected to increase airport traffic and attract new business and economic development opportunities not only at the Airport but also in the surrounding community through increased visitor spending at local restaurants, hotel/B&Bs, and other amenities. This in turn, will lead to airport growth, by way of new hangar

space (leases), fuel sales, and the expansion of business at the airport. The Jet "A" Fuel project will be funded through the Non-Primary Entitlement (NPE) funds from the Texas Department of Transportation (TxDOT).

For FY 2016/2017 revenues are projected at $712,968 and expenditures at $659,516.

Airport Highlights

- Allocation of $50,000 in matching funds required for the State's Ramp Grant; and
- Allocation of $100,000 for the 25% share of funding for the Jet Fuel Farm.

VI. Debt Service

This budget allocates sufficient funds to address current and anticipated interest and principal debt service payments in Fiscal Year 2016-2017.

VII. Interfund Transfers

As in previous years, budgeted transfers between funds are included to reimburse one fund for administrative services provided by the other, as well as right-of-way uses and allocable debt payments. This year's Adopted interfund transfers total $1,071,291.

VIII. Miscellaneous

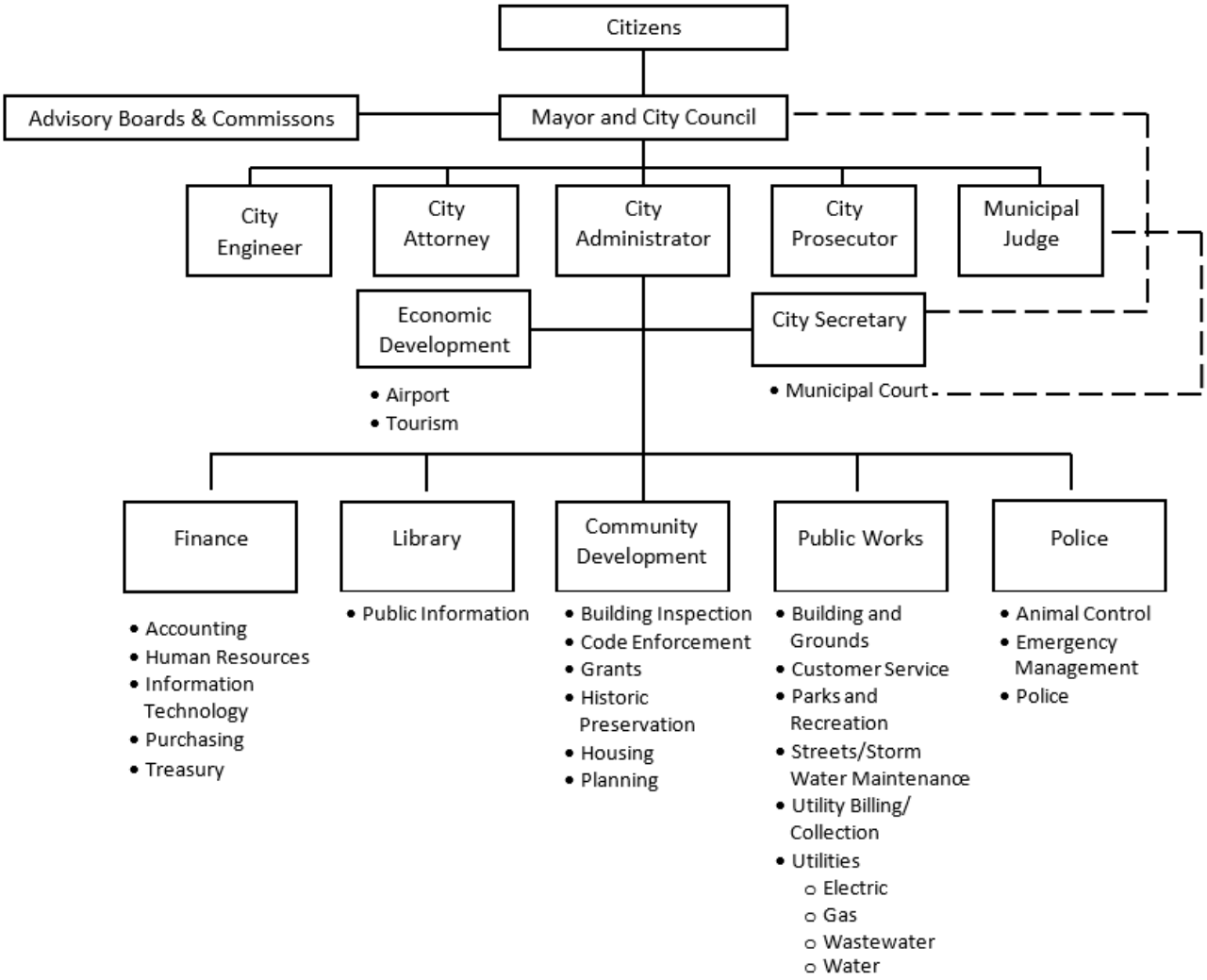
This budget includes continued funds to support Bluebonnet Children's Center, Tour de Castroville, Citywide Garage Sale, and the 4th of July Event.

In closing, I wish to thank the Department Directors, and all of the City employees that contributed towards the development of this Fiscal Year 2016/2017 Adopted Annual Budget. I also want to especially thank Finance Director Ernesto Briones for his hard work in preparing the budget. We believe that this budget is realistic, attainable and cost-effectively meets the existing level of services which you have directed the City staff to provide and which our citizens have come to expect and deserve. It will be closely monitored as to the performance of revenues and compliance with appropriation limits, with monthly and quarterly reports provided to management and monitored by all departmental directors.

Respectfully submitted,

Marie Gelles
City Administrator

CITY OF CASTROVILLE – 2017 ORGANIZATIONAL CHART



CITY OF CASTROVILLE – PERSONNEL ALLOCATION OVERVIEW

FY2017 Adopted Annual Operating & Capital Budget

STAFFING	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017
GENERAL FUND				
CITY ADMINISTRATOR	2	1	1	1
CITY SECRETARY	1	1	1	1
ECONOMIC DEVELOPMENT	-	.5	.5	.5
FINANCE	4	3	3	3
HUMAN RESOURCES	-	1	1	1
LIBRARY*	2.65	3	3	3
POLICE	10	10	10	10
MUNICIPAL COURT	1	1	1	1
COMMUNITY DEVELOPMENT	3	3	3	3
PUBLIC WORKS	2.5	4	4	4
PARKS AND RECREATION	1	1	1	1
ANIMAL CONTROL	1	1	1	1
INFORMATION TECHNOLOGY	.85	-	-	-
TOTAL GENERAL FUND	**29**	**29.5**	**29.5**	**29.5**
UTILITY FUND				
PUBLIC WORKS ADMINISTRATION	5.5	7	7	7
WASTEWATER	2	2	2	2
ELECTRIC	3	3	3	3
WATER	2	2	2	2
TOTAL UTILITY FUND	**12.5**	**14**	**14**	**14**
AIRPORT FUND				
AIRPORT	2	1.5	1.5	1.5
TOTAL AIRPORT FUND	**2**	**1.5**	**1.5**	**1.5**
HOTEL FUND				
HOTEL*	1.2	1.2	1.2	1.2
TOTAL HOTEL FUND	**1.2**	**1.2**	**1.2**	**1.2**
TOTAL CITY	**44.7**	**46.2**	**46.2**	**46.2**

* Includes part-time staffing positions that equate to 1.2 FTE. Not reflected on FY 2015/2016 Adopted Budget.

CITY OF CASTROVILLE – PROPERTY TAX RATE

FY2017 Adopted Annual Operating & Capital Budget

TAX YEAR	FISCAL YEAR	TOTAL RATE	M&O RATE	I & S RATE
2001	2002	0.303500	0.224600	0.078900
2002	2003	0.311000	0.230500	0.080500
2003	2004	0.327900	0.266100	0.061800
2004	2005	0.365900	0.284400	0.081500
2005	2006	0.365000	0.291000	0.074000
2006	2007	0.380000	0.271400	0.108600
2007	2008	0.399900	0.312500	0.087400
2008	2009	0.377500	0.316000	0.061500
2009	2010	0.427000	0.351000	0.076000
2010	2011	0.454500	0.383000	0.071500
2011	2012	0.454500	0.385774	0.068726
2012	2013	0.454500	0.394731	0.059769
2013	2014	0.454500	0.412379	0.042121
2014	2015	0.454500	0.415150	0.039350
2015	2016	0.499400	0.458080	0.041320
2016	2017	0.523233	0.478661	0.044572

ALL FUNDS SUMMARY

CITY OF CASTROVILLE – ALL FUNDS SUMMARY

FY2017 Adopted Annual Operating & Capital Budget

	GENERAL FUND*	UTILITY FUND*	WATER ACQUISITION	WATER IMPACT	SEWER IMPACT	AIRPORT FUND*	DRAINAGE UTILITY
BEGINNING BALANCE	$1,304,705	$ 6,745,244	$ 296,907	$ 244,091	$ 174,979	$ 8,274,756	$ 210,813
REVENUE	2,301,035	8,186,252	69,500	25,970	60,800	712,968	109,300
TRANSFERS IN	932,553	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE	4,538,293	14,931,497	366,407	270,061	235,779	8,987,723	320,113
EXPENDITURES	3,736,478	8,066,294	211,986	240,500	170,200	653,516	100
TRANSFERS OUT	22,155	873,347	-	-	-	6,000	90,983
ENDING FUND BALANCE	$ 779,660	$ 5,991,856	$ 154,421	$ 29,561	$ 65,579	$ 8,328,208	$ 229,030

	POLICE TRAINING	DRUG FORFEITURE	COURT SECURITY	COURT TECHNOLOGY	LIBRARY MEMORIAL	CAPITAL PROJECTS	STREET REHAB
BEGINNING BALANCE	$ 2,312	$ 7,509	$ 25,161	$ 158	$ 6,036	$ 14,338,542	$ 78,806
REVENUE	-	-	4,027	5,707	18	-	-
TRANSFERS IN	-	-	-	932	-	-	-
TOTAL FUNDS AVAILABLE	2,312	7,509	29,188	6,797	6,054	14,338,542	78,806
EXPENDITURES	2,000	7,000	25,946	6,639	6,000	14,338,542	-
TRANSFERS OUT	-	-	-	-	-	-	78,806
ENDING FUND BALANCE	$ 312	$ 509	$ 3,242	$ 158	$ 54	$ -	$ -

* Indicates Major Fund

CITY OF CASTROVILLE – ALL FUNDS SUMMARY

FY2017 Adopted Annual Operating & Capital Budget

	ALSATIAN HOUSE	BIRY HOUSE	HOTEL/ MOTEL	2012 REF (2003 CO)	2012 REF (2004 CO)	TOTAL
BEGINNING BALANCE	$ 14,617	$ 9,818	$ 9,931	$ 15,871	$ 14,206	$ 31,774,463
REVENUE	2,840	-	44,025	16,167	54,766	11,593,375
TRANSFERS IN	-	-	21,223	90,983	25,600	1,071,291
TOTAL FUNDS AVAILABLE	17,457	9,818	75,179	123,021	94,572	44,439,129
EXPENDITURES	15,000	9,000	70,744	106,850	79,650	27,746,445
TRANSFERS OUT	-	-	-	-	-	1,071,291
ENDING FUND BALANCE	$ 2,457	$ 818	$ 4,435	$ 16,171	$ 14,922	$ 15,621,393

GENERAL FUND

CITY OF CASTROVILLE – GENERAL FUND SUMMARY

FY2017 Adopted Annual Operating & Capital Budget

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
BEGINNING FUND BALANCE	$ 1,151,592	$ 1,158,397	$ 1,309,210	$ 1,304,705	$ 146,308
REVENUE:					
SALES TAXES	704,402	721,000	758,515	815,608	94,608
PROPERTY TAXES	725,021	742,337	795,113	878,184	135,847
MUNICIPAL COURT FEES	248,030	240,510	218,539	222,559	(17,951)
PARKS & RECREATION FEES	183,715	184,100	160,022	177,300	(6,800)
OTHER REVENUE	163,498	184,253	275,559	207,384	23,131
TOTAL OPERATING REVENUES	2,024,666	2,072,200	2,207,748	2,301,035	228,835
TRANSFERS IN	858,840	919,741	919,747	932,553	12,812
TOTAL REVENUE	2,883,506	2,991,941	3,127,495	3,233,588	241,647
TOTAL AVAILABLE REVENUES	**4,035,098**	**4,150,338**	**4,436,704**	**4,538,293**	**387,955**
APPROPRIATIONS:					
CITY COUNCIL	20,800	50,321	43,758	51,205	884
CITY ADMINISTRATOR	287,294	169,589	144,011	332,424	162,835
CITY SECRETARY	129,044	117,771	96,435	115,960	(1,811)
ECONOMIC DEVELOPMENT	-	57,413	28,231	58,948	1,535
FINANCE	338,086	270,168	241,076	278,841	8,673
HUMAN RESOURCES	-	64,625	63,508	81,032	16,407
LIBRARY	156,050	182,286	181,503	197,156	14,870
POLICE	747,352	781,958	782,786	796,726	14,768
MUNICIPAL COURT	86,819	102,559	93,181	103,974	1,415
COMMUNITY DEVELOPMENT	193,943	309,963	263,455	260,692	(49,271)
PUBLIC WORKS	237,058	573,025	399,523	670,194	97,169
PARKS & RECREATION	264,681	228,624	207,279	249,100	20,476
SWIMMING POOL	138,492	113,058	111,893	131,093	18,035
ANIMAL CONTROL	57,485	63,215	56,399	62,263	(952)
INFORMATION TECHNOLOGY	47,562	86,383	86,383	86,564	181
NON-DEPARTMENTAL	-	317,821	311,357	260,306	(57,515)
TRANSFERS OUT	21,223	21,223	21,223	22,155	932
TOTAL APPROPRIATIONS	2,725,887	3,510,002	3,131,999	3,758,633	248,631
ENDING BALANCE:	**$ 1,309,211**	**$ 640,336**	**$ 1,304,705**	**$ 779,660**	**$ 139,324**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

REVENUES

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
REVENUES						
SALES TAXES						
4001-401	CITY SALES TAX	$ 703,365	$ 720,000	$ 757,449	$ 814,408	$ 94,408
4001-402	LIQUOR TAX	1,036	1,000	1,066	1,200	200
	TOTAL SALES TAXES	704,402	721,000	758,515	815,608	94,608
PROPERTY TAXES						
4002-101	CURRENT AD VALOREM TAX	704,679	728,837	783,903	867,184	138,347
4002-102	DELINQUENT AD VALOREM TAX	15,411	7,500	5,286	5,000	(2,500)
4002-103	PENALTY & INTEREST - TAXES	4,932	6,000	5,924	6,000	-
	TOTAL PROPERTY TAXES	725,021	742,337	795,113	878,184	135,847
MUNICIPAL COURT FEES						
4003-601	FINES	229,117	222,000	201,922	205,960	(16,040)
4003-602	COURT COST/ARREST FEES	16,240	16,000	14,067	14,067	(1,933)
4003-606	DEF. DRIVING LIST REQUEST	43	50	32	32	(18)
4003-607	FTA CITY FUND	2,630	2,460	2,518	2,500	40
	TOTAL MUNICIPAL COURT FEES	248,030	240,510	218,539	222,559	(17,951)
PARKS & RECREATION FEES						
4004-809	SWIMMING POOL FEES	30,301	28,000	27,817	28,000	-
4004-810	SWIMMING LESSON FEES	22,744	23,000	16,105	21,000	(2,000)
4004-812	VENDING MACHINE/POOL	2,477	3,500	1,500	2,500	(1,000)
4004-815	R V PARK FEES	63,655	67,000	53,300	61,200	(5,800)
4004-816	TENT CAMPING FEES	510	1,300	800	800	(500)
4004-817	PICNIC AREA RESERVATIONS	5,989	5,500	5,960	5,900	400
4004-818	TABLE DAILY USE FEES	1,810	2,300	1,600	1,900	(400)
4004-819	PAVILION FEES	12,642	12,000	11,925	12,000	-
4004-820	HOLIDAY WEEKEND FEES	11,468	12,000	10,000	12,000	-
4004-822	SPORTS FIELD USAGE	4,100	3,000	4,000	4,000	1,000
4004-825	LAUNDROMAT REVENUE	1,833	2,000	1,450	2,000	-
4004-826	POOL PARTIES	14,692	15,000	14,900	15,000	-
4004-827	POOL - SEASON PASSES	11,495	9,500	10,665	11,000	1,500
	TOTAL PARKS & RECREATION FEES	183,715	184,100	160,022	177,300	(6,800)

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

REVENUES (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
OTHER REVENUE						
4009-201	TELEPHONE FRANCHISE FEES	1,376	1,390	1,535	1,535	145
4009-202	CABLE TV FRANCHISE FEES	2,913	-	2,941	2,941	2,941
4009-203	CABLE TV POLE RENT/LAND LEASE	10,709	10,500	10,200	10,200	(300)
4009-204	ELECTRIC FRANCHISE FEES	7,710	10,000	10,000	12,000	2,000
4009-301	PERMITS & FEES	97,617	75,000	140,000	90,000	15,000
4009-303	OCCUPATIONAL TAX	1,270	1,270	1,462	2,000	730
4009-304	PET LICENSE	638	850	500	700	(150)
4009-308	PLATTING/MAPPING FEES	4,763	5,000	3,927	5,000	-
4009-315	LOT MOWING ENFORCEMENT	-	800	-	500	(300)
4009-510	HOLDING & DISPOSAL	1,093	1,500	800	1,095	(405)
4009-603	LIBRARY FINES & USER FEES	2,803	2,200	3,708	3,726	1,526
4009-605	LIBRARY GRANTS	696	-	-	-	-
4009-608	E-RATE REIMBURSEMENT	3,456	3,800	1,689	1,689	(2,111)
4009-699	LOSS RECOVERY-COLL,STORM,ETC	-	-	20,204	-	-
4009-701	THC PRESERVATION GRANT	-	49,143	49,143	50,000	857
4009-803	COPY/FAX SERVICES	6,268	6,400	6,172	6,200	(200)
4009-805	DONATIONS	-	-	2,136	-	-
4009-806	POLICE REPORTS	1,226	1,100	810	1,000	(100)
4009-811	NSF CHECK CHARGES	100	100	25	-	(100)
4009-812	SALE OF ASSETS	7,000	2,000	-	2,000	-
4009-813	MISCELLANEOUS REVENUE	2,346	1,500	3,230	1,500	-
4009-815	MISC. REFUNDS & REIMB.	637	-	2,519	1,000	1,000
4009-830	INTEREST INCOME	3,999	3,700	4,260	4,000	300
4009-901	SPECIAL EVENTS REVENUE	6,878	8,000	10,298	10,298	2,298
4009-903	DONATION 4TH OF JULY PARADE	-	-	-	-	-
	TOTAL OTHER REVENUE	163,498	184,253	275,559	207,384	23,131
TRANSFERS IN						
4999-920	TRANSFER IN: AIRPORT	11,093	12,000	12,000	6,000	(6,000)
4999-920	TRANSFER IN: STREET REHAB FUND	-	60,000	60,000	78,806	18,806
4999-922	TRANSFER IN: UTILITY ROW	108,512	108,511	108,516	108,512	1
4999-923	TRANSFER IN: UTILITY FUND	739,235	739,230	739,231	739,235	5
	TOTAL TRANSFERS IN	858,840	919,741	919,747	932,553	12,812
TOTAL REVENUES		$ 2,883,506	$ 2,991,941	$ 3,127,495	$ 3,233,588	$ 241,647

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – City Council

The City Council is responsible for the scope, direction, and financing of City services; establishing policy based on information provided by staff, advisory boards and commissions, and the general public; and implementing policy through staff under the Mayor-Council form of government.

City Council	Term of Office
Jeffrey Gardner, Mayor	May 2017
Victor Ortiz, Mayor Pro Tem	May 2018
Jesus Mendoza, District 1	May 2017
Kyle McVay, District 2	May 2017
Philip King, District 3	May 2018
Eric Cherry, District 4	May 2018

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 7,246	$ 12,415	$ 8,464	$ 11,771	$ (644)
OPERATION AND MAINTENANCE	13,553	37,906	35,294	39,434	1,528
TOTAL	**$ 20,800**	**$ 50,321**	**$ 43,758**	**$ 51,205**	**$ 884**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – City Council

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
52101-101.07	CITY COUNCIL PAY	$ 6,385	$ 10,600	$ 6,967	$ 10,000	$ (600)
52101-105.00	SOCIAL SECURITY	391	713	456	676	(37)
52101-106.00	MEDICARE	92	167	107	159	(8)
52101-112	WORKERS' COMPENSATION	30	35	35	36	1
52101-140	CELL PHONE ALLOWANCE	348	900	900	900	-
	TOTAL PERSONNEL SERVICES	7,246	12,415	8,464	11,771	(644)
SUPPLIES						
52102-200	MILEAGE REIMBURSEMENT	-	250	-	-	(250)
52102-201	OFFICE SUPPLIES	465	250	110	500	250
52102-205	GENERAL SUPPLIES	-	1,000	750	1,000	-
52102-208.01	CITY COUNCIL CONTINGENCY	9,082	-	-	-	-
52102-208.02	BLUEBONNET CHILDRENS CNTR	2,000	-	-	-	-
	TOTAL SUPPLIES	11,547	1,500	860	1,500	-
CONTRACTED SERVICES						
52104-431.00	SPECIAL PROJECTS	40	-	-	-	-
	TOTAL CONTRACTED SERVICES	40	-	-	-	-
EDUCATION & TRAINING						
52105-503	PROFESSIONAL ASSOCIATION DUES	-	1,406	1,434	1,434	28
52105-505	TRAINING/TRAVEL/PERDIEM	1,042	1,500	500	2,000	500
52105-505.01	BOARD TRAINING	925	1,000	-	1,000	-
	TOTAL EDUCATION & TRAINING	1,967	3,906	1,934	4,434	528
MISCELLANEOUS						
52108-790	TOUR DE CASTROVILLE	-	5,000	5,000	5,000	-
52108-790	4TH OF JULY	-	5,000	5,000	5,000	-
52108-790	CITY WIDE GARAGE SALE	-	500	500	500	-
52108-790	BLUEBONNET CHILDRENS CNTR	-	3,000	3,000	3,000	-
52108-790	SPECIAL PROJECTS	-	10,000	10,000	10,000	-
52108-790	CITY COUNCIL CONTINGENCY	-	9,000	9,000	10,000	1,000
	TOTAL MISCELLANEOUS	-	32,500	32,500	33,500	1,000
TOTAL CITY COUNCIL		$ 20,800	$ 50,321	$ 43,758	$ 51,205	$ 884

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – City Administrator

The City Administrator Office is the primary point of contact between the City's departments and the City Council. The City Administrator's function is to lead, guide and provide coordination to the departments as they implement City policies and to advise the City Council on policy decisions. The City Administrator communicates the City's vision and mission to all employees and provides leadership in the administration of the City's programs and services.

Accomplishments for FY 2016:

- Successfully recruited several key senior management positions within the City organization including the Economic Development Director and the Finance Director.
- Successfully completed the land purchase of approximately 59.874 acres for future City purposes.
- Completed negotiations on a license agreement with the Castro Colonies Heritage Association for the development of the Castroville Colonies Living History Museum.
- Completed work on the Airport Runway Extension project.
- Continued to work on various infrastructure projects including the Water Line Replacement, Eastside Lift Station, and the Wastewater Treatment Plant Capacity Expansion.

Objectives for FY 2017:

- Assist the City Council in short and long range planning, especially as it relates to City facility needs and economic development.
- Completion of the Biry-Ahr House Museum project renovation improvements.
- Continue work on Wastewater Treatment Plant Expansion Project.
- Complete jet fuel project at the Castroville Municipal Airport.
- Relocate Public Works yard to new property.
- Complete the Water Line Replacement Project and the Eastside Lift Station Project.
- Continue participation efforts to foster relationships with local, regional, and state partners.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
CITY ADMINISTRATOR	1	1	1	1	-
HUMAN RESOURCES MANAGER	1	-	-	-	-
TOTAL	**2**	**1**	**1**	**1**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 178,376	$ 147,239	$ 131,397	$ 140,314	$ (6,925)
OPERATION AND MAINTENANCE	108,918	22,350	12,614	192,110	169,760
TOTAL	**$ 287,294**	**$ 169,589**	**$ 144,011**	**$ 332,424**	**$ 162,835**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – City Administrator

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
50101-101.01	REGULAR SALARIES	$ 135,562	$ 104,943	$ 101,182	$ 106,943	$ 2,000
50101-103	PART-TIME	-	-	-	-	-
50101-105.00	SOCIAL SECURITY	8,396	6,860	6,420	6,998	138
50101-106.00	MEDICARE	1,964	1,605	1,502	1,637	32
50101-107.00	RETIREMENT	12,898	10,257	9,800	10,666	409
50101-108.00	HEALTH INSURANCE	10,768	5,728	5,617	5,900	172
50101-109.00	LIFE INSURANCE	379	404	370	424	20
50101-109.01	VISION INSURANCE	199	102	92	102	-
50101-109.02	DENTAL INSURANCE	610	322	326	351	29
50101-109.03	LONG TERM DISABILITY	756	932	734	951	19
50101-111	UNEMPLOYMENT INSURANCE	1,087	-	-	-	-
50101-112	WORKERS' COMPENSATION	479	386	453	427	41
50101-136	LONGEVITY	54	-	-	216	216
50101-139	CAR ALLOWANCE	4,400	4,800	4,000	4,800	-
50101-140	PHONE ALLOWANCE	825	900	900	900	-
50101-141	MOVING ALLOWANCE	-	10,000	-	-	(10,000)
	TOTAL PERSONNEL SERVICES	178,376	147,239	131,397	140,314	(6,925)
SUPPLIES						
50102-200	MILEAGE REIMBURSEMENT	62	-	-	-	-
50102-201	OFFICE SUPPLIES	1,123	1,400	1,000	1,400	-
50102-202	DUES & SUBSCRIPTIONS	2,650	1,200	1,200	1,200	-
50102-204	JANITORIAL SUPPLIES	7	-	-	-	-
50102-205	GENERAL SUPPLIES	89	300	300	300	-
50102-207	POSTAGE/METER RENTAL	21	300	150	300	-
50102-214	PROFESSIONAL PUBLICATIONS	384	500	250	500	-
50102-602	SMALL OFFICE EQUIPMENT	-	550	200	500	(50)
50102-922	OFFICE FURNITURE & EQUIPMENT	274	2,500	500	500	(2,000)
	TOTAL SUPPLIES	4,609	6,750	3,600	4,700	(2,050)
PURCHASED SERVICES						
50103-307	TML INSURANCE	24,899	-	-	25,810	25,810
50103-308	INSURANCE BONDS	-	400	-	400	-
50103-401	TELEPHONE	81	-	-	-	-
50103-417	UNIFORM EXPENSE	-	-	12	-	-
	TOTAL PURCHASED SERVICES	24,979	400	12	26,210	25,810

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – City Administrator (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
CONTRACTED SERVICES						
50104-407.00	CITY ATTORNEY	27,504	-	-	45,000	45,000
50104-410	CITY ENGINEER	12,816	-	-	56,000	56,000
50104-413.00	OUTSIDE SERV/CONTR LABOR	-	5,000	5,000	5,000	-
50104-701	EMPLOYEE EXAM/DRUG SCREEN	316	-	-	-	-
	TOTAL CONTRACTED SERVICES	40,635	5,000	5,000	106,000	101,000
EDUCATION & TRAINING						
50105-503	PROFESSIONAL ASSOC DUES/FEES	475	-	-	-	-
50105-505	TRAINING/TRAVEL/PERDIEM	857	3,500	1,000	3,500	-
	TOTAL EDUCATION & TRAINING	1,332	3,500	1,000	3,500	-
TECHNOLOGY						
50106-802	COMPUTER SOFTWARE	27	1,000	100	500	(500)
50106-803	COMPUTER HARDWARE	2,911	-	-	500	500
	TOTAL TECHNOLOGY	2,937	1,000	100	1,000	-
REPAIRS & MAINTENANCE						
50107-412	EQUIPMENT REPAIRS & MAINT	64	200	156	200	-
50107-903	BUILDINGS REPAIR & MAINTENANCE	31,299	-	496	50,000	50,000
	TOTAL REPAIRS & MAINTENANCE	31,363	200	652	50,200	50,000
MISCELLANEOUS						
50108-625	MISCELLANOUS EXPENSE	289	500	-	500	-
50108-790	AWARDS & RECOGNITIONS	2,774	5,000	2,250	-	(5,000)
	TOTAL MISCELLANEOUS	3,063	5,500	2,250	500	(5,000)
TOTAL CITY ADMINISTRATOR		$ 287,294	$ 169,589	$ 144,011	$ 332,424	$ 162,835

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – City Secretary

The City Secretary is the Chief Election Official and the official Records Management Officer for the City of Castroville. Open Records requests are generated through the City Secretary and are accounted for as to their timeliness. The office compiles applications for all the City Boards and Commissions, publishes board agendas and maintains their minutes. The office generates Council information, including the by-weekly agenda packets (paper and electronic) for regular called meetings, workshops, and special called meetings. The office is responsible for ensuring compliance with state and Federal laws related to open records, open meetings, elections and public notices. The City Secretary also oversees the Municipal Court.

Accomplishments for FY 2016:

- Completed second Recertification from Texas Municipal Clerks Association.
- Completed ordinance recodification.
- Completed reappointment process for all boards and commissions members whose terms were completed on June 30th.
- Completed records retention.

Objectives for FY 2017:

- Continue process improvement on paperless agenda.
- Continue recodification of City ordinances.
- Review City ordinances for regulatory changes that affect City's function.
- Maintain and monitor Master Calendar.
- Continue to Improve knowledge of Incode system and court procedures

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
CITY SECRETARY	1	1	1	1	-
TOTAL	**1**	**1**	**1**	**1**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 74,194	$ 77,721	$ 77,547	$ 79,610	$ 1,889
OPERATION AND MAINTENANCE	54,849	40,050	18,888	36,350	(3,700)
TOTAL	**$ 129,044**	**$ 117,771**	**$ 96,435**	**$ 115,960**	**$ (1,811)**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – City Secretary

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
52201-101.01	REGULAR SALARIES	$ 55,317	$ 57,100	$ 57,164	$ 58,375	$ 1,275
52201-105.00	SOCIAL SECURITY	3,354	3,746	3,618	3,827	81
52201-106.00	MEDICARE	784	876	846	895	19
52201-107.00	RETIREMENT	5,340	5,600	5,592	5,833	233
52201-108.00	HEALTH INSURANCE	5,384	5,728	5,617	5,900	172
52201-109.00	LIFE INSURANCE	206	221	238	232	11
52201-109.01	VISION INSURANCE	99	102	100	102	-
52201-109.02	DENTAL INSURANCE	306	322	326	351	29
52201-109.03	LONG TERM DISABILITY	353	509	478	520	11
52201-112	WORKERS' COMPENSATION	30	211	261	233	22
52201-136	LONGEVITY	270	306	306	342	36
52201-139	CAR ALLOWANCE	2,200	2,400	2,400	2,400	-
52201-140	PHONE ALLOWANCE	550	600	600	600	-
	TOTAL PERSONNEL SERVICES	74,194	77,721	77,547	79,610	1,889
SUPPLIES						
52202-201	OFFICE SUPPLIES	3,759	7,000	3,539	7,000	-
52202-202	DUES & SUBSCRIPTIONS	195	200	600	500	300
52202-203.00	ELECTION SUPPLIES	6,541	8,000	-	8,000	-
52202-204	JANITORIAL SUPPLIES	1,306	1,800	1,114	1,800	-
52202-205	GENERAL SUPPLIES	1,206	1,800	1,082	1,800	-
52202-206	CLASSIFIED ADVERTISEMENTS	4,344	5,500	4,618	5,500	-
52202-207	POSTAGE/METER RENTAL	2,101	3,000	2,100	3,000	-
52202-214	PROFESSIONAL BOOKS	75	500	56	500	-
52202-250	UTILITIES EXPENSE	12,265	-	-	-	-
52202-602	SMALL OFFICE EQUIPMENT	-	500	60	500	-
	TOTAL SUPPLIES	31,791	28,300	13,169	28,600	300
PURCHASED SERVICES						
52203-401	TELECOMMUNICATIONS	12,361	-	11	-	-
52203-415	COPIER LEASE	6,608	-	-	-	-
52203-420	MUNICIPAL CODE CORPORATION	2,343	5,000	2,500	5,000	-
52203-421	RECORDS MANAGEMENT	-	4,000	3,000	-	(4,000)
	TOTAL PURCHASED SERVICES	21,312	9,000	5,511	5,000	(4,000)

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – City Secretary (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
EDUCATION & TRAINING						
52205-503	PROFESSIONAL ASSOC DUES/FEES	-	-	-	-	-
52205-505	TRAINING/TRAVEL/PERDIEM	1,536	2,250	134	2,250	-
	TOTAL EDUCATION & TRAINING	1,536	2,250	134	2,250	-
TECHNOLOGY						
52206-803	COMPUTER HARDWARE	35	-	45	-	-
	TOTAL TECHNOLOGY	35	-	45	-	-
REPAIRS & MAINTENANCE						
52207-412	EQUIPMENT REPAIRS & MAINT	175	250	-	250	-
	TOTAL REPAIRS & MAINTENANCE	175	250	-	250	-
MISCELLANEOUS						
52208-625	MISCELLANOUS EXPENSE	-	250	29	250	-
	TOTAL MISCELLANEOUS	-	250	29	250	-
TOTAL CITY SECRETARY		$ 129,044	$ 117,771	$ 96,435	$ 115,960	$ (1,811)

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Economic Development

The Economic Development Office's primary objective is to facilitate economic development activities that assist in developing and sustaining businesses to create a strong local economy. The Economic Development Office oversees the Castroville Municipal Airport.

Accomplishments for FY 2016:

- Began the development of economic development program incentive guidelines and policy based upon amount of capital investment and the creation of jobs.
- Developed a marketing presentation for business recruitment that can be modified for various industries.
- Developed a marketing plan for Go Medina County.

Objectives for FY 2017:

- Continue promoting the development and expansion of new and existing business enterprises within Castroville.
- Continue to serve as liaison with the business community and develop and coordinate partnerships with various governmental agencies and business groups to develop and retain local businesses.
- Create marketing materials.
- Develop a marketing strategy for retail business recruitment at the International Council of Shopping Centers (ICSC) Annual Texas Conference & Deal Making.
- Develop a list of vacant/undeveloped properties available for development/redevelopment within Castroville.
- Strengthen local business outreach to strategic industry sectors.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
ECONOMIC DEVELOPMENT	-	.5	.5	.5	-
TOTAL	**-**	**.5**	**.5**	**.5**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ -	$ 46,409	$ 23,920	$ 42,643	$ (3,766)
OPERATION AND MAINTENANCE	-	11,004	4,311	16,305	5,301
TOTAL	**$ -**	**$ 57,413**	**$ 28,231**	**$ 58,948**	**$ 1,535**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Economic Development

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
52501-101.01	REGULAR SALARIES	$ -	$ 35,000	$ 17,867	$ 31,595	$ (3,405)
52501-105.00	SOCIAL SECURITY	-	2,263	1,140	2,054	(209)
52501-106.00	MEDICARE	-	530	266	481	(49)
52501-107.00	RETIREMENT	-	3,384	1,746	3,130	(254)
52501-108.00	HEALTH INSURANCE	-	2,948	1,632	2,950	2
52501-109.00	LIFE INSURANCE	-	133	183	125	(8)
52501-109.01	VISION INSURANCE	-	52	29	87	35
52501-109.02	DENTAL INSURANCE	-	164	84	299	135
52501-109.03	LONG TERM DISABILITY	-	308	95	279	(29)
52501-112	WORKERS' COMPENSATION	-	127	127	125	(2)
52501-136	LONGEVITY	-	-	-	18	18
52501-139	CAR ALLOWANCE	-	1,200	600	1,200	-
52501-140	PHONE ALLOWANCE	-	300	150	300	-
	TOTAL PERSONNEL SERVICES	-	46,409	23,920	42,643	(3,766)
SUPPLIES						
52502-201	OFFICE SUPPLIES	-	1,000	500	1,000	-
52502-202	DUES & SUBSCRIPTIONS	-	125	125	125	-
52502-205	GENERAL SUPPLIES	-	100	100	100	-
52502-206	CLASSIFIED ADVERTISEMENTS	-	-	-	250	250
52502-206.01	ADVERTISING	-	-	-	500	500
52502-207	POSTAGE/METER RENTAL	-	500	100	500	-
52502-222	BINDING PRINTING & REPRODUCTION	-	1,000	200	1,000	-
52502-602	SMALL OFFICE EQUIPMENT	-	300	100	200	(100)
	TOTAL SUPPLIES	-	3,025	1,125	3,675	650
PURCHASED SERVICES						
52503-401	TELECOMMUNICATIONS	-	1,200	1,086	1,200	-
	TOTAL PURCHASED SERVICES	-	1,200	1,086	1,200	-
CONTRACTED SERVICES						
52504-407.00	CITY ATTORNEY	-	-	-	5,000	5,000
52504-413.00	PROFESSIONAL SERVICES	-	3,000	-	3,000	-
	TOTAL CONTRACTED SERVICES	-	3,000	-	8,000	5,000

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Economic Development (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
EDUCATION & TRAINING						
52505-503	PROFESSIONAL ASSOC DUES/FEES	-	500	100	730	230
52505-505	TRAINING/TRAVEL/PERDIEM	-	2,079	400	2,000	(79)
	TOTAL EDUCATION & TRAINING	-	2,579	500	2,730	151
TECHNOLOGY						
52506-803	COMPUTER HARDWARE	-	500	1,000	-	(500)
	TOTAL TECHNOLOGY	-	500	1,000	-	(500)
MISCELLANEOUS						
52508-625	MISCELLANOUS EXPENSE	-	200	100	200	-
52508-790	SPECIAL ACTIVITIES	-	500	500	500	-
	TOTAL MISCELLANEOUS	-	700	600	700	-
TOTAL ECONOMIC DEVELOPMENT		$ -	$ 57,413	$ 28,231	$ 58,948	$ 1,535

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Finance

The Finance Department is responsible for management of the financial affairs of the City, and includes accounting, budgeting, auditing, revenue collections, cash management and investments, debt management, payroll, grant administration, internal audit, purchasing, and fixed assets in accordance with Generally Accepted Accounting Principles, Governmental Accounting Standards Board Pronouncements and other standards as required by Federal, State and City laws. The Department also prepares an annual financial report and assists the City Administrator with development of the City's annual budget and capital improvement program. The Finance Department is responsible for Information Technology as well as Human Resources.

Accomplishments for FY 2016:

- Awarded $15,600,000 from the TWDB for funding of the Water Line Replacement, Eastside Sanitary Lift Station, and WWTP Projects.
- Developed FY 2017 Budget Manual and conducted training session for department heads and staff.
- Completed annual audit timely and in accordance with Local Government Code Chapter 103.
- Prepared for Single Audit (A-133) for TWDB and TxDOT funds.

Objectives for FY 2017:

- Maintain Platinum Certification award by the Texas State Comptroller's Leadership Circle for financial transparency of local governments on-line.
- Prepare and submit FY 2017 Operating Budget to GFOA for judging in GFOA's Budget Award Certificate.
- Continue to review and update internal controls.
- Maintain City's "AA Stable" bond rating.
- Conduct an on-line auction of surplus City equipment.
- Prepare funding reports to TWDB.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
FINANCE DIRCTOR	1	1	1	1	-
SENIOR ACCONTANT	1	1	1	1	-
FINANCE CLERK	2	1	1	1	-
TOTAL	**4**	**3**	**3**	**3**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 232,143	$ 210,023	$ 179,996	$ 226,159	$ 16,136
OPERATION AND MAINTENANCE	105,943	60,145	61,080	52,682	(7,463)
TOTAL	**$ 338,086**	**$ 270,168**	**$ 241,076**	**$ 278,841**	**$ 8,673**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Finance

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
51601-101.01	REGULAR SALARIES	$ 174,970	$ 156,706	$ 137,599	$ 170,334	$ 13,628
51601-102	OVERTIME	246	2,000	731	1,000	(1,000)
51601-103	PART-TIME	-	-	-	-	-
51601-105.00	SOCIAL SECURITY	10,500	10,028	8,742	10,820	792
51601-106.00	MEDICARE	2,456	2,347	2,045	2,532	185
51601-107.00	RETIREMENT	16,118	14,992	12,948	16,491	1,499
51601-108.00	HEALTH INSURANCE	21,072	17,184	12,624	17,700	516
51601-109.00	LIFE INSURANCE	621	583	561	652	69
51601-109.01	VISION INSURANCE	381	306	293	306	-
51601-109.02	DENTAL INSURANCE	1,147	966	872	1,053	87
51601-109.03	LONG TERM DISABILITY	1,048	1,346	1,133	1,462	116
51601-112	WORKERS' COMPENSATION	631	565	677	659	94
51601-136	LONGEVITY	603	-	222	150	150
51601-139	CAR ALLOWANCE	1,800	2,400	1,200	2,400	-
51601-140	PHONE ALLOWANCE	550	600	350	600	-
	TOTAL PERSONNEL SERVICES	232,143	210,023	179,996	226,159	16,136
SUPPLIES						
51602-200	MILEAGE REIMBURSEMENT	48	200	200	200	-
51602-201	OFFICE SUPPLIES	1,650	2,000	1,800	1,800	(200)
51602-202	DUES & SUBSCRIPTIONS	310	310	700	700	390
51602-205	GENERAL SUPPLIES	465	2,500	2,000	2,000	(500)
51602-206	CLASSIFIED ADVERTISEMENTS	673	1,000	1,000	1,500	500
51602-922	OFFICE FURNITURE & EQUIPMENT	1,050	2,000	500	1,000	(1,000)
	TOTAL SUPPLIES	4,196	8,010	6,200	7,200	(810)
CONTRACTED SERVICES						
51604-408	AUDIT SERVICE	17,500	22,000	11,700	16,982	(5,018)
51604-409	TAX COLLECTION	2,212	3,000	2,271	3,000	-
51604-411	CENTRAL APPRAISAL DISTRICT	17,674	17,945	16,519	19,910	1,965
51604-413.00	CONTRACT SERVICES	37,690	-	21,400	-	-
	TOTAL CONTRACTED SERVICES	75,076	42,945	51,890	39,892	(3,053)

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Finance (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
EDUCATION & TRAINING						
51605-503	PROFESSIONAL ASSOC DUES/FEES	35	490	490	490	-
51605-505	TRAINING/TRAVEL/PERDIEM	1,002	3,500	900	2,000	(1,500)
	TOTAL EDUCATION & TRAINING	1,037	3,990	1,390	2,490	(1,500)
TECHNOLOGY						
51606-801	SOFTWARE MAINTENANCE	15,641	-	-	-	-
51606-805	COMPUTER MAINTENANCE	2,665	3,000	500	1,000	(2,000)
	TOTAL TECHNOLOGY	18,306	3,000	500	1,000	(2,000)
REPAIRS & MAINTENANCE						
51607-412	EQUIPMENT REPAIRS & MAINT	115	200	-	-	(200)
51607-903	BUILDING REPAIRS & MAINTENANCE	5,080	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	5,195	200	-	-	(200)
MISCELLANEOUS						
51608-795	TAX DEPOSIT PENALTIES	43	-	-	-	-
51608-800	BANK FEES	2,089	2,000	1,100	2,100	100
	TOTAL MISCELLANEOUS	2,132	2,000	1,100	2,100	100
TOTAL FINANCE DEPARTMENT		$ 338,086	$ 270,168	$ 241,076	$ 278,841	$ 8,673

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Finance: Human Resources

Human Resources is a division of the Finance Department and is responsible for ensuring fair and equitable processes for recruitment and selection, classification, performance evaluation, salary and benefits administration and for the accurate distribution of payroll and timely compliance with Federal, state, and local laws governing employment.

Accomplishments for FY 2016:

- Employment application and forms are on-line through City's website.
- Reviewed, validated and updated 24% of job descriptions (8 job descriptions).
- Conducted performance evaluations – December 2015.
- Conducted salary surveys.
- Timely processed information for 2015 IRS 1095/1094 Forms.

Objectives for FY 2017:

- Update Personnel Policies and Procedures.
- Review, validate, and update 25% of employee job descriptions.
- Develop new employee orientation forms/package.
- Conduct employee evaluations December 1, 2016.
- Ensure compliance with Fair Labor Standards Act (FLSA) and Affordable Health Care Act.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
HUMAN RESOURCES MANAGER	-	1	1	1	-
TOTAL	**-**	**1**	**1**	**1**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ -	$ 57,135	$ 55,802	$ 63,217	$ 6,082
OPERATION AND MAINTENANCE	-	7,490	7,706	17,815	10,325
TOTAL	**$ -**	**$ 64,625**	**$ 63,508**	**$ 81,032**	**$ 16,407**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Human Resources

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
52401-101.01	REGULAR SALARIES	$ -	$ 42,941	$ 42,202	$ 47,779	$ 4,838
52401-105.00	SOCIAL SECURITY	-	2,668	2,689	2,971	303
52401-106.00	MEDICARE	-	624	629	695	71
52401-107.00	RETIREMENT	-	3,990	4,032	4,528	538
52401-108.00	HEALTH INSURANCE	-	5,728	5,154	5,900	172
52401-109.00	LIFE INSURANCE	-	157	137	180	23
52401-109.01	VISION INSURANCE	-	102	92	102	-
52401-109.02	DENTAL INSURANCE	-	322	300	351	29
52401-109.03	LONG TERM DISABILITY	-	363	285	404	41
52401-112	WORKERS' COMPENSATION	-	150	192	181	31
52401-136	LONGEVITY	-	90	90	126	36
	TOTAL PERSONNEL SERVICES	-	57,135	55,802	63,217	6,082
SUPPLIES						
52402-201	OFFICE SUPPLIES	-	-	-	300	300
52402-202	DUES & SUBSCRIPTIONS	-	-	-	450	450
52402-922	OFFICE FURNITURE & EQUIPMENT	-	3,725	3,751	5,200	1,475
	TOTAL SUPPLIES	-	3,725	3,751	5,950	2,225
CONTRACTED SERVICES						
52404-413	CONTRACT SERVICES	-	-	-	1,650	1,650
52404-701	EMPLOYEE EXAM/DRUG SCREEN	-	3,000	3,500	4,000	1,000
	TOTAL CONTRACTED SERVICES	-	3,000	3,500	5,650	2,650
EDUCATION & TRAINING						
52405-503	PROFESSIONAL ASSOC DUES/	-	265	265	265	-
52405-505	TRAVEL/TRAINING/PER DIEM	-	500	145	500	-
	TOTAL EDUCATION & TRAINING	-	765	410	765	-
TECHNOLOGY						
52406-801	SOFTWARE MAINTENANCE	-	-	45	450	450
	TOTAL TECHNOLOGY	-	-	45	450	450

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Human Resources (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
MISCELLANEOUS						
52405-801	AWARDS & RECOGNITION	-	-	-	5,000	5,000
	TOTAL MISCELLANEOUS	-	-	-	5,000	5,000
TOTAL HUMAN RESOURCES		$ -	$ 64,625	$ 63,508	$ 81,032	$ 16,407

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Library

The Library provides educational, informational, and recreational resources to the City of Castroville and its surrounding communities. The Library promotes equitable free and open access to information, materials, and services to the members that it serves. Emphasis is placed on services which advance knowledge, foster creativity, encourage the exchange of ideas, build community, and enhance the quality of life.

Accomplishments for FY 2016:

- The Library continued to expand educational resources offered to the community including adding the Brainfuse services which provides live one-on-one tutoring, GED support, and test prep including SAT, ACT, and ASVAB.
- Increased programming for middle grade with monthly Lego Club and Art Club.
- Increased programming for teens and adults including Open Mic Nights and Murder Mystery parties.
- Joined the Libraries Transform movement which increases public awareness of the value, impact, and services provided by libraries and elevating critical role libraries play in the digital age.
- Awarded a Tocker Grant for $50,000 for new library furniture and to enhance the layout and design of the library to be most effective for library users and staff.

Objectives for FY 2017:

- Continue with the Libraries Transform movement and increase public awareness of the value, impact, and services provided by the library to the community including promoting connectivity (in-person and through online networking), encouraging creative expression, and inspiring lifelong learning.
- Establish new technology plan for the library to provide increased services through technology use including maker spaces, coding centers, step by step digital programs for adults, and digital learning centers for preschool and children.
- Continue to meet the needs of the community by increasing and enriching the services provided.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
LIBRARY DIRECTOR	1	1	1	1	-
LIBRARY ASSISTANT	1	1	1	1	-
P/T LIBRARY ASSISTANT	.50	1	1	1	-
IT SPECIALIST	.15	-	-	-	-
TOTAL	**2.65**	**3**	**3**	**3**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	98,902	118,196	118,938	125,256	7,060
OPERATION AND MAINTENANCE	57,148	64,090	62,565	71,900	7,810
TOTAL	**$ 156,050**	**$ 182,286**	**$ 181,503**	**$ 197,156**	**$ 14,870**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Library

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
50201-101.01	REGULAR SALARIES	$ 61,264	$ 67,861	$ 67,903	$ 69,157	$ 1,296
50201-102	OVERTIME	-	-	128	750	750
50201-103	PART-TIME	13,950	22,360	23,425	24,960	2,600
50201-105.00	SOCIAL SECURITY	4,613	5,602	5,712	5,894	292
50201-106.00	MEDICARE	1,079	1,312	1,337	1,380	68
50201-107.00	RETIREMENT	5,548	7,507	7,128	8,984	1,477
50201-108.00	HEALTH INSURANCE	10,768	11,456	11,234	11,800	344
50201-109.00	LIFE INSURANCE	238	248	271	261	13
50201-109.01	VISION INSURANCE	191	204	201	204	-
50201-109.02	DENTAL INSURANCE	613	644	652	702	58
50201-109.03	LONG TERM DISABILITY	371	574	546	585	11
50201-112	WORKERS' COMPENSATION	271	329	302	407	78
50201-136	LONGEVITY	-	99	99	171	72
	TOTAL PERSONNEL SERVICES	98,902	118,196	118,938	125,256	7,060
SUPPLIES						
50202-200	MILEAGE REIMBURSEMENT	-	-	-	100	100
50202-201	OFFICE SUPPLIES	1,181	1,320	1,370	1,200	(120)
50202-202	DUES & SUBSCRIPTIONS	1,265	725	650	800	75
50202-204	JANITORIAL SUPPLIES	931	800	625	900	100
50202-205	GENERAL SUPPLIES	60	-	-	150	150
50202-206	CLASSIFIED ADVERTISEMENTS	380	300	200	200	(100)
50202-207	POSTAGE/METER RENTAL	282	350	300	350	-
50202-209	LIBRARY BOOKS	11,137	11,530	11,600	12,000	470
50202-210	LOAN STAR LIBRARY	-	-	-	500	500
50202-211	AUDIO-VISUAL MATERIALS	1,330	2,120	2,100	2,000	(120)
50202-226	LIBRARY BOOK SUPPLIES	819	1,000	975	600	(400)
50202-250	UTILITIES EXPENSE	6,818	8,000	7,000	8,000	-
50202-612	FURNITURE	-	-		300	300
	TOTAL SUPPLIES	24,203	26,145	24,820	27,100	955
PURCHASED SERVICES						
50203-224	TEXSHARE VAN SERVICE	-	2,250	2,250	2,350	100
50203-401	TELECOMMUNICATIONS	9,240	8,100	8,200	8,400	300
50203-415	COPIER LEASE	3,654	2,700	3,405	3,200	500
	TOTAL PURCHASED SERVICES	12,894	13,050	13,855	13,950	900

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Library (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
CONTRACTED SERVICES						
50204-413.00	OUTSIDE SERV/CONTR LABOR	11,645	13,110	13,000	16,000	2,890
	TOTAL CONTRACTED SERVICES	11,645	13,110	13,000	16,000	2,890
EDUCATION & TRAINING						
50205-503	PROFESSIONAL ASSOC DUES/FEES	175	625	625	650	25
50205-505	TRAINING/TRAVEL/PERDIEM	295	800	575	1,000	200
	TOTAL EDUCATION & TRAINING	470	1,425	1,200	1,650	225
TECHNOLOGY						
50206-802	COMPUTER SOFTWARE	-	2,360	2,590	2,500	140
50206-803	COMPUTER HARDWARE	1,125	1,100	2,454	3,600	2,500
50206-805	COMPUTER MAINTENANCE	4,064	1,200	1,046	2,800	1,600
50206-806	WEB PAGE	289	-	-	-	-
	TOTAL TECHNOLOGY	5,479	4,660	6,090	8,900	4,240
REPAIRS & MAINTENANCE						
50207-412	EQUIPMENT REPAIRS & MAINT	5	500	200	500	-
50207-903	BUILDINGS REPAIR & MAINTENANCE	730	3,500	2,000	1,800	(1,700)
50207-918	GROUNDS MAINTENANCE	54	300	-	500	200
	TOTAL REPAIRS & MAINTENANCE	789	4,300	2,200	2,800	(1,500)
MISCELLANEOUS						
50208-790	SPECIAL ACTIVITIES	1,668	1,400	1,400	1,500	100
	TOTAL MISCELLANEOUS	1,668	1,400	1,400	1,500	100
TOTAL LIBRARY		$ 156,050	$ 182,286	$ 181,503	$ 197,156	$ 14,870

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Police

The Police Services Department's function is to enforce Federal, state and local laws and ordinances, and establish partnerships with the community through programs that involve citizens and businesses with problem solving and crime prevention. The Department's additional responsibilities include safe and expedient movement of vehicle and pedestrian traffic through enforcement and education, investigate and solve crimes, child safety and awareness. The Department is also responsible for the City animal control services and nuisance code violations.

Accomplishments for FY 2016:

- The Police Secretary trained as a TCOLE Certified Dispatcher.
- Placed the Animal Control Officer on CopSync for report writing and call management.
- Became the first agency in Medina County to have a certified Intoxilyzer operator.
- Completed our first TCOLE audit in ten years.
- Began the Coffee with Cops program and first annual Community Police Memorial luncheon.

Objectives for FY 2017:

- Secure a certified Mental Health Officer for the Department.
- Obtain recognized police agency status with the Texas Police Chief's Association.
- Increase the Department's community exposure by using utilizing Facebook and City website so the Community has access to the officer's email for follow-up's and citizen comments.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
POLICE CHIEF	1	1	1	1	-
POLICE LIEUTENANT	1	1	1	1	-
POLICE SERGEANT	1	1	1	1	-
POLICE SECRETARY	1	1	1	1	-
COMMUNITY POLICING OFFICER/CORPORAL	1	1	1	1	-
POLICE OFFICER	5	5	5	5	-
TOTAL	**10**	**10**	**10**	**10**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 556,642	$ 590,017	$ 592,763	$ 605,835	$ 15,818
OPERATION AND MAINTENANCE	161,791	158,025	156,108	156,575	(1,450)
CAPITAL OUTLAY	28,919	33,916	33,915	34,316	400
TOTAL	**$ 747,352**	**$ 781,958**	**$ 782,786**	**$ 796,726**	**$ 14,768**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Police

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
50301-101.01	REGULAR SALARIES	$ 405,333	$ 420,641	$ 423,957	$ 429,378	$ 8,737
50301-102	OVERTIME	8,634	11,000	8,015	10,000	(1,000)
50301-105.00	SOCIAL SECURITY	25,171	27,064	26,986	27,675	611
50301-106.00	MEDICARE	5,887	6,335	6,317	6,478	143
50301-107.00	RETIREMENT	38,174	40,463	40,703	42,179	1,716
50301-108.00	HEALTH INSURANCE	49,844	57,280	56,170	59,000	1,720
50301-109.00	LIFE INSURANCE	1,457	1,555	1,687	1,640	85
50301-109.01	VISION INSURANCE	970	1,020	1,003	1,020	-
50301-109.02	DENTAL INSURANCE	3,014	3,220	3,259	3,510	290
50301-109.03	LONG TERM DISABILITY	2,483	3,587	3,397	3,678	91
50301-112	WORKERS' COMPENSATION	10,862	13,052	14,907	14,380	1,328
50301-136	LONGEVITY	813	-	1,137	1,497	1,497
50301-138	CERTIFICATE PAY	3,450	4,200	4,625	4,800	600
50301-140	PHONE ALLOWANCE	550	600	600	600	-
	TOTAL PERSONNEL SERVICES	556,642	590,017	592,763	605,835	15,818
SUPPLIES						
50302-201	OFFICE SUPPLIES	3,822	3,500	3,207	3,500	-
50302-202	DUES & SUBSCRIPTIONS	789	1,000	1,359	1,000	-
50302-203	SPECIAL EQUIPMENT	3,839	3,900	4,096	3,900	-
50302-204	JANITORIAL SUPPLIES	1,012	700	743	1,100	400
50302-205	GENERAL SUPPLIES	1,063	800	1,020	1,000	200
50302-206	CLASSIFIED ADVERTISEMENTS	20	100	15	100	-
50302-207	POSTAGE/METER RENTAL	610	1,100	620	1,100	-
50302-212	FUEL & OIL	27,737	40,000	25,000	30,000	(10,000)
50302-214	PROFESSIONAL BOOKS	943	350	100	350	-
50302-217	LAW ENFORCEMENT SUPPLIES	3,117	3,000	3,000	3,000	-
50302-219	TRAINING SUPPLIES	2,962	3,000	2,000	3,000	-
50302-220	SCHOOL HANDOUTS	-	250	-	250	-
50302-221	FILM & FILM DEVELOPMENT	-	600	150	300	(300)
50302-222	PRINTING	1,316	1,400	1,535	1,600	200
50302-250	UTILITIES EXPENSE	5,138	9,125	12,744	9,125	-
	TOTAL SUPPLIES	52,369	68,825	55,589	59,325	(9,500)

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Police (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PURCHASED SERVICES						
50303-308	INSURANCE BONDS	-	100	-	100	-
50303-401	TELECOMMUNICATIONS	14,179	13,000	14,345	13,000	-
50303-415	COPIER LEASE	4,021	2,500	1,500	1,500	(1,000)
50303-417	UNIFORM EXPENSE	8,333	8,750	9,779	8,750	-
50303-440	INTERNET SERVICES	34	-	-	-	-
50303-780	COMMUNICATION EQUIPMENT	14,355	6,000	5,000	10,000	4,000
	TOTAL PURCHASED SERVICES	40,922	30,350	30,624	33,350	3,000
CONTRACTED SERVICES						
50304-413.00	OUTSIDE SERV/CONTR LABOR	3,544	-	-	-	-
50304-701	EMPLOYEE EXAM/DRUG SCREEN	65	-	-	-	-
	TOTAL CONTRACTED SERVICES	3,609	-	-	-	-
EDUCATION & TRAINING						
50305-503	PROFESSIONAL ASSOC DUES/FEES	220	150	324	150	-
50305-505	TRAINING/TRAVEL/PERDIEM	10,058	9,000	9,000	8,000	(1,000)
	TOTAL EDUCATION & TRAINING	10,278	9,150	9,324	8,150	(1,000)
TECHNOLOGY						
50306-801	SOFTWARE MAINTENANCE	-	10,800	12,238	10,800	-
50306-803	COMPUTER HARDWARE	-	-	300	-	-
50306-805	COMPUTER MAINTENANCE	10,621	-	410	-	-
	TOTAL TECHNOLOGY	10,621	10,800	12,948	10,800	-
REPAIRS & MAINTENANCE						
50307-412	EQUIPMENT REPAIRS & MAINT	2,354	2,500	2,646	2,500	-
50307-602	EQUIPMENT PURCHASES	10,463	12,100	12,361	12,100	-
50307-604	VEHICLE REPAIRS & MAINT	20,932	15,000	22,539	20,000	5,000
50307-609	SAFETY EQUIPMENT	562	600	330	600	-
50307-740	VEHICLE GRAPHICS	531	700	800	1,500	800
50307-903	BUILDINGS REPAIR & MAINTENANCE	3,342	3,000	3,614	3,000	-
	TOTAL REPAIRS & MAINTENANCE	38,185	33,900	42,290	39,700	5,800

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Police (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
MISCELLANEOUS						
50308-703	SPECIAL INVESTIGATIONS	2,498	2,500	2,646	2,500	-
50308-790	SPECIAL ACTIVITIES	3,309	2,500	2,687	2,750	250
	TOTAL MISCELLANEOUS	5,806	5,000	5,333	5,250	250
CAPITAL OUTLAY						
50309-905	CAPITAL OUTLAY - VEHICLE	28,919	33,916	33,915	34,316	400
	TOTAL CAPITAL OUTLAY	28,919	33,916	33,915	34,316	400
TOTAL POLICE		$ 747,352	$ 781,958	$ 782,786	$ 796,726	$ 14,768

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – City Secretary: Municipal Court

The Municipal Court, a division of the City Secretary Office, processes violations of City Ordinances resulting from citizen complaints, traffic citations and misdemeanor arrests. To properly administer this function, the division must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

Accomplishments for FY 2016:

- Continued improving the processes using imaging and court software for more efficiency and accuracy.
- Continued timely reporting of the monthly and quarterly reports.
- Continued timely clearing of DPS warrants.

Objectives for FY 2017:

- Continue increasing efficiency in the collections of fines/warrants.
- Continuing Education seminars related to court
- Implement Court Internet Payments through the Incode System
- Participate in State Wide Warrant Roundup.
- Continue increasing efficiency in the collections of fines/warrants.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
COURT CLERK	1	1	1	1	-
TOTAL	**1**	**1**	**1**	**1**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 67,660	$ 74,592	$ 69,395	$ 73,866	$ (726)
OPERATION AND MAINTENANCE	19,159	27,967	23,786	30,108	2,141
TOTAL	**$ 86,819**	**$ 102,559**	**$ 93,181**	**$ 103,974**	**$ 1,415**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Municipal Court

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
50401-101.13	MUNICIPAL COURT CLERK	$ 40,257	$ 40,419	$ 40,465	$ 41,323	$ 904
50401-102	OVERTIME	-	500	500	500	-
50401-103	PART TIME		3,000	-	2,820	(180)
50401-103	MUNICIPAL COURT JUDGE	12,980	15,000	13,200	13,200	(1,800)
50401-105.00	SOCIAL SECURITY	3,275	3,681	3,391	3,617	(64)
50401-106.00	MEDICARE	766	863	794	848	(15)
50401-107.00	RETIREMENT	3,608	3,835	3,829	3,999	164
50401-108.00	HEALTH INSURANCE	5,384	5,728	5,617	5,900	172
50401-109.00	LIFE INSURANCE	147	149	166	157	8
50401-109.01	VISION INSURANCE	99	102	100	102	-
50401-109.02	DENTAL INSURANCE	306	322	326	351	29
50401-109.03	LONG TERM DISABILITY	251	345	333	353	8
50401-112	WORKERS' COMPENSATION	182	207	234	219	12
50401-136	LONGEVITY	405	441	441	477	36
50401-138	CERTIFICATE PAY	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	67,660	74,592	69,395	73,866	(726)
SUPPLIES						
50402-200	MILEAGE REIMBURSEMENT	38	250	-	-	(250)
50402-201	OFFICE SUPPLIES	1,228	1,400	1,400	1,700	300
50402-202	DUES & SUBSCRIPTIONS	-	35	60	60	25
50402-207	POSTAGE/METER RENTAL	74	300	100	300	-
50402-214	PROFESSIONAL BOOKS	-	75	51	-	(75)
50402-902	OFFICE FURNITURE & EQUIPMENT	-	-	661	-	-
	TOTAL SUPPLIES	1,340	2,060	2,272	2,060	-
PURCHASED SERVICES						
50403-401	TELECOMMUNICATIONS	1,897	1,707	1,887	2,260	553
	TOTAL PURCHASED SERVICES	1,897	1,707	1,887	2,260	553
CONTRACTED SERVICES						
50404-407	CITY PROSECUTOR	12,818	20,000	18,000	20,000	-
50404-413.00	OUTSIDE SERV/CONT LABOR	1,200	1,500	-	1,500	-
	TOTAL CONTRACTED SERVICES	14,018	21,500	18,000	21,500	-

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Municipal Court (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
EDUCATION & TRAINING						
50405-505	TRAINING/TRAVEL/PERDIEM	170	1,000	142	500	(500)
	TOTAL EDUCATION & TRAINING	170	1,000	142	500	(500)
TECHNOLOGY						
50406-803	TECHNOLOGY	-	-	-	2,188	2,188
	TOTAL TECHNOLOGY	-	-	-	2,188	2,188
REPAIRS & MAINTENANCE						
50407-412	EQUIPMENT REPAIRS & MAINT	955	200	235	100	(100)
	TOTAL REPAIRS & MAINTENANCE	955	200	235	100	(100)
MISCELLANEOUS						
50408-625	MISCELLANEOUS EXPENSE REFUND	729	1,000	1,000	1,000	-
50408-770	JURY & COURT COST	50	500	250	500	-
	TOTAL MISCELLANEOUS	779	1,500	1,250	1,500	-
TOTAL MUNICIPAL COURT		$ 86,819	$ 102,559	$ 93,181	$ 103,974	$ 1,415

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Community Development

The Community Development Department (CDD) is responsible for real estate development and implementation of adopted recommendations contained in the Castroville Master Plan (CMP) and periodic updating of the CMP, working with land development entities, platting and re-platting properties and subdivisions, development and implementation of City ordinances relative to real estate development and construction, code enforcement, building and signage permitting, and generally addressing community related issues. CDD provides liaison, supporting documentation, and presentation packages for the Planning & Zoning Commission, the Zoning Board of Adjustment, and the Historic Landmark Commission which are responsible for processing and review of requests for zoning changes, land platting, variance request, and actions on historically designated properties in Castroville.

Accomplishments for FY 2016:

- Development of Castroville Master Plan Update with UTSA.
- Developed revisions to new Tree Ordinance.
- Added full-time Building Official/Code Enforcement Officer
- Finalized Parks Master Plan and Facilities Master Plan.
- Processed development issues, reviewed plans, and issued permits for several commercial developments including Corner Store, Security State Bank, O'Reilly Auto Parts, and Walmart.
- Developed revised parking regulations for the Comprehensive Zoning Ordinance.
- Revisions to Chapters 23 & 59, and CZO providing for increased administrative authority for design review of commercial and historic projects.

Objectives for FY 2017:

- Begin development of Unified Development Code.
- Begin implementation of Castroville Master Plan Update.
- Continue development of departmental forms, processes, and procedures.
- Increase public outreach regarding department projects on city webpage.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
COMMUNITY DEVELOPMENT DIRECTOR	1	1	1	1	-
COMMUNITY DEVELOPMENT COORDINATOR	1	1	1	1	-
BUILDING OFFICIAL/CODE ENFORCEMENT OFFICER	1	1	1	1	-
TOTAL	**3**	**3**	**3**	**3**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 95,251	$ 190,263	$ 177,945	$ 191,792	$ 1,529
OPERATION AND MAINTENANCE	98,693	99,700	68,678	68,900	(30,800)
CAPITAL OUTLAY	-	20,000	16,832	-	(20,000)
TOTAL	**$ 193,943**	**$ 309,963**	**$ 263,455**	**$ 260,692**	**$ (49,271)**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Community Development

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
50601-101.01	REGULAR SALARIES	$ 73,812	$ 142,353	$ 137,308	$ 141,750	$ (603)
50601-102	OVERTIME	-	-	-	1,000	1,000
50601-105.00	SOCIAL SECURITY	4,250	8,982	8,476	9,014	32
50601-106.00	MEDICARE	994	2,102	1,984	2,109	7
50601-107.00	RETIREMENT	7,069	13,429	12,969	13,738	309
50601-108.00	HEALTH INSURANCE	5,384	17,184	11,234	17,700	516
50601-109.00	LIFE INSURANCE	193	529	455	547	18
50601-109.01	VISION INSURANCE	158	306	293	306	-
50601-109.02	DENTAL INSURANCE	487	966	951	1,053	87
50601-109.03	LONG TERM DISABILITY	475	1,222	1,118	1,217	(5)
50601-112	WORKERS' COMPENSATION	623	697	615	756	59
50601-136	LONGEVITY	57	93	93	201	108
50601-139	CAR ALLOWANCE	1,400	2,400	2,400	2,400	-
50601-140	PHONE ALLOWANCE	350	-	50	-	-
	TOTAL PERSONNEL SERVICES	95,251	190,263	177,945	191,792	1,529
SUPPLIES						
50602-201	OFFICE SUPPLIES	1,480	2,500	2,500	5,500	3,000
50602-205	GENERAL SUPPLIES	-	200	200	200	-
50602-206	CLASSIFIED ADVERTISEMENTS	-	500	-	1,500	1,000
50602-207	POSTAGE	798	1,500	200	1,000	(500)
50602-212	FUEL & OIL	121	2,500	300	3,000	500
50602-214	PROFESSIONAL BOOKS	1,092	800	231	800	-
	TOTAL SUPPLIES	3,492	8,000	3,431	12,000	4,000
PURCHASED SERVICES						
50603-401	TELECOMMUNICATIONS	571	1,800	2,520	3,000	1,200
50603-418	EQUIPMENT/AUTO LEASE	-	-	-	1,500	1,500
50603-419	MAPPING	-	1,500	1,000	1,500	-
	TOTAL PURCHASED SERVICES	571	3,300	3,520	6,000	2,700
CONTRACTED SERVICES						
50604-407	CITY ATTORNEY	9,967	-	-	-	-
50604-410	CITY ENGINEER	22,712	-	-	-	-

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Community Development (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
50604-413.00	OUTSIDE SERV/CONTR LABOR	45,925	30,000	32,000	40,000	10,000
50604-413.01	HISTORIC PRESERVATION OFFICER	8,373	-	-	-	-
50604-413.02	COMPREHENSIVE PLAN	-	40,000	19,000	-	(40,000)
	TOTAL CONTRACTED SERVICES	86,977	70,000	51,000	40,000	(30,000)
EDUCATION & TRAINING						
50605-503	PROFESSIONAL ASSOC DUES/FEES	1,433	3,000	610	1,500	(1,500)
50605-505	TRAINING/TRAVEL/PERDIEM	1,035	5,000	600	3,000	(2,000)
	TOTAL EDUCATION & TRAINING	2,468	8,000	1,210	4,500	(3,500)
TECHNOLOGY						
50606-802	COMPUTER SOFTWARE	1,100	2,300	2,950	2,300	-
50606-803	COMPUTER HARDWARE	-	5,500	4,500	-	(5,500)
	TOTAL TECHNOLOGY	1,100	7,800	7,450	2,300	(5,500)
REPAIRS & MAINTENANCE						
50607-602	EQUIPMENT PURCHASES	3,665	2,000	1,467	2,000	-
50607-604	VEHICLE REPAIRS & MAINTENANCE	-	-	-	1,500	1,500
	TOTAL REPAIRS & MAINTENANCE	3,665	2,000	1,467	3,500	1,500
MISCELLANEOUS						
50608-625	MISCELLANEOUS EXPENSES	420	600	600	600	-
	TOTAL MISCELLANEOUS	420	600	600	600	-
CAPITAL OUTLAY						
50609-921	CAPITAL OUTLAY - VEHICLE	-	20,000	16,832	-	(20,000)
	TOTAL CAPITAL OUTLAY	-	20,000	16,832	-	(20,000)
TOTAL COMMUNITY DEVELOPMENT		$ 193,943	$ 309,963	$ 263,455	$ 260,692	$ (49,271)

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Streets

The Public Works Department has various functions including street maintenance, which consists of removal and replacement of road surface failures, crack sealing, concrete replacement, and other preventive measures as well as maintenance of the storm drainage systems, street signs, and downtown street lights.

Accomplishments for FY 2016:

- Implemented in-house mowing of City right of ways, Parks and other City facilities.
- Continued pothole repairs as needed throughout the City.

Objectives for FY 2017:

- Improve drainage ways and develop new strategy for improving entire Storm Water System.
- Establish a comprehensive street rehabilitation plan.
- Continue pothole repairs as needed, and explore new materials available for the repair of streets throughout the City.
- Continue to improve our preventative maintenance strategies in order to extend the life of street department equipment, and reduce unscheduled maintenance .

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
BUILDINGS & GROUNDS MAINTENANCE	2	4	4	4	-
TECHNICAL SERVICES COORDINATOR	0.5	-	-	-	-
TOTAL	**2.5**	**4**	**4**	**4**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 91,182	$ 137,775	$ 103,244	$ 163,238	$ 25,463
OPERATION AND MAINTENANCE	145,876	345,750	226,279	506,956	161,206
CAPITAL OUTLAY	-	89,500	70,000	-	(89,500)
TOTAL	**$ 237,058**	**$ 573,025**	**$ 399,523**	**$ 670,194**	**$ 97,169**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Streets

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
50801-101.01	REGULAR SALARIES	$ 64,771	$ 98,484	$ 70,779	$ 111,729	$ 13,245
50801-102	OVERTIME	-	1,000	200	300	(700)
50801-105.00	SOCIAL SECURITY	3,613	5,336	4,418	6,952	1,616
50801-106.00	MEDICARE	845	1,249	1,035	1,629	380
50801-107.00	RETIREMENT	5,910	7,976	6,619	10,596	2,620
50801-108.00	HEALTH INSURANCE	12,136	17,184	13,636	23,600	6,416
50801-109.00	LIFE INSURANCE	244	311	293	420	109
50801-109.01	VISION INSURANCE	240	306	277	408	102
50801-109.02	DENTAL INSURANCE	716	966	908	1,404	438
50801-109.03	LONG TERM DISABILITY	419	717	606	943	226
50801-112	WORKERS' COMPENSATION	2,263	3,646	4,473	5,185	1,539
50801-136	LONGEVITY	26	-	-	72	72
50801-138	CERTIFICATE PAY	-	600	-	-	(600)
	TOTAL PERSONNEL SERVICES	91,182	137,775	103,244	163,238	25,463
SUPPLIES						
50802-205	GENERAL SUPPLIES	675	750	840	750	-
50802-206	CLASSIFIED ADVERTISEMENTS	259	-	-	-	-
50802-212	FUEL & OIL	1,076	1,000	1,440	1,500	500
50802-250	UTILITIES EXPENSE	113,983	126,000	123,600	126,000	-
	TOTAL SUPPLIES	115,994	127,750	125,880	128,250	500
PURCHASED SERVICES						
50803-401	TELECOMMUNICATIONS	-	500	-	300	(200)
50803-417	UNIFORM EXPENSE	1,909	2,000	2,100	2,100	100
	TOTAL PURCHASED SERVICES	1,909	2,500	2,100	2,400	(100)
CONTRACTED SERVICES						
50804-413.00	OUTSIDE SERV/CONTR LABOR	465	1,800	6,815	1,800	-
50804-701	EMPLOYEE EXAM/DRUG SCREEN	39	-	-	-	-
	TOTAL CONTRACTED SERVICES	504	1,800	6,815	1,800	-
EDUCATION & TRAINING						
50805-505	TRAINING/TRAVEL/PERDIEM	943	750	688	750	-
	TOTAL EDUCATION & TRAINING	943	750	688	750	-

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Streets (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
REPAIRS & MAINTENANCE						
50807-412	EQUIPMENT REPAIRS & MAINT	3,201	2,000	7,930	3,500	1,500
50807-601	SMALL TOOLS	440	750	350	750	-
50807-602	EQUIPMENT PURCHASES	-	-	-	500	500
50807-604	VEHICLE REPAIRS & MAINT	8	-	40	2,500	2,500
50807-609	SAFETY EQUIPMENT	185	200	371	200	-
50807-906	STREET & DRAINAGE	17,902	200,000	72,000	139,524	(60,476)
50807-906	STREET RECONSTRUCTION	-	-	-	217,282	217,282
50807-918	GROUNDS MAINTENANCE	375	2,500	4,605	2,500	-
	TOTAL REPAIRS & MAINTENANCE	22,111	205,450	85,296	366,756	161,306
MISCELLANEOUS						
50808-708.00	TRAFFIC CONTROL	3,410	5,000	4,000	5,000	-
50808-708.01	STREET NAME SIGNS	1,004	2,500	1,500	2,000	(500)
	TOTAL MISCELLANEOUS	4,414	7,500	5,500	7,000	(500)
CAPITAL OUTLAY						
50809-906	EQUIPMENT PURCHASES	-	89,500	70,000	-	(89,500)
	TOTAL CAPITAL OUTLAY	-	89,500	70,000	-	(89,500)
TOTAL PUBLIC WORKS		$ 237,058	$ 573,025	$ 399,523	$ 670,194	$ 97,169

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Parks and Recreation

The Parks and Recreation Division of the Public Works Department is responsible for the development and maintenance of the parks including the RV Campground at Regional Park, and the Steinbach Haus.

Accomplishments for FY 2016:

- Assisted with the Tour de Castroville, Easter weekend, and 4th of July Celebration.
- Sprinkler system installed at the Steinbach Haus.
- Improved landscaping at City Hall
- Cleaned and refurbished historic sign at City Hall.
- Parks Superintendent obtained herbicide and pesticide application license.

Objectives for FY 2017:

- Continue assistance in the Tour de Castroville, 4th of July, and other special events.
- Repair walking trails damaged by 2016 heavy rains.
- Continue to make improvements to Lyons Park.
- Maintain existing facilities and parks as efficiently and effectively as possible.
- Replace damaged and missing barbecue pits.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PARKS SUPERINTENDENT	1	1	1	1	-
TOTAL	**1**	**1**	**1**	**1**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 53,582	$ 62,508	$ 52,317	64,995	$ 2,487
OPERATION AND MAINTENANCE	204,684	156,116	154,962	151,605	(4,511)
CAPITAL OUTLAY	6,415	10,000	-	32,500	22,500
TOTAL	**$ 264,681**	**$ 228,624**	**$ 207,279**	**$ 249,100**	**$ 20,476**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations –Public Works: Parks and Recreation

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
50901-101.01	REGULAR SALARIES	$ 40,277	$ 41,743	$ 36,055	$ 42,367	$ 624
50901-102	OVERTIME	0	0	0	2,000	$ 2,000
50901-103	PART-TIME	-	5,000	2,218	4,000	(1,000)
50901-105.00	SOCIAL SECURITY	1,619	2,905	1,846	3,008	103
50901-106.00	MEDICARE	379	680	433	704	24
50901-107.00	RETIREMENT	3,685	3,880	3,373	4,207	327
50901-108.00	HEALTH INSURANCE	5,384	5,728	5,617	5,900	172
50901-109.00	LIFE INSURANCE	151	153	171	160	7
50901-109.01	VISION INSURANCE	99	102	100	102	-
50901-109.02	DENTAL INSURANCE	306	322	326	351	29
50901-109.03	LONG TERM DISABILITY	258	353	342	359	6
50901-112	WORKERS' COMPENSATION	1,348	1,531	1,726	1,689	158
50901-136	LONGEVITY	75	111	111	147	36
	TOTAL PERSONNEL SERVICES	53,582	62,508	52,317	64,995	2,487
SUPPLIES						
50902-201	OFFICE SUPPLIES	881	300	300	300	-
50902-204	JANITORIAL SUPPLIES	5,490	4,500	4,000	4,500	-
50902-205	GENERAL SUPPLIES	1,879	2,000	2,000	2,000	-
50902-206	CLASSIFIED ADVERTISEMENTS	503	500	500	500	-
50902-212	FUEL & OIL	1,094	2,000	2,100	3,500	1,500
50902-236	INFORMATION HANDOUTS	53	200	155	200	-
50902-250	UTILITIES EXPENSE	64,565	75,000	60,000	70,000	(5,000)
	TOTAL SUPPLIES	74,464	84,500	69,055	81,000	(3,500)
PURCHASED SERVICES						
50903-401	TELECOMMUNICATIONS	4,679	6,310	5,000	6,000	(310)
50903-417	UNIFORM EXPENSE	143	200	250	700	500
50903-418	EQUIPMENT/LAND RENTAL	8,156	8,156	8,156	8,156	-
	TOTAL PURCHASED SERVICES	12,978	14,666	13,406	14,856	190
CONTRACTED SERVICES						
50904-410	CITY ENGINEER	1,875	-	-	-	-
50904-413.00	OUTSIDE SERV/CONTR LABOR	76,894	3,000	8,025	5,000	2,000
50904-413.01	JANITORIAL CONTRACT	-	12,300	12,300	12,300	-

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Parks and Recreation (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
50904-413.02	TREE CARE PROGRAM	-	10,000	14,000	5,000	(5,000)
50904-423	LAUNDRY EQUIPMENT LEASE	1,584	1,600	1,584	1,584	(16)
	TOTAL CONTRACTED SERVICES	80,353	26,900	35,909	23,884	(3,016)
EDUCATION & TRAINING						
50905-505	TRAINING/TRAVEL/PERDIEM	-	500	1,452	500	-
	TOTAL EDUCATION & TRAINING	-	500	1,452	500	-
TECHNOLOGY						
50906-803	COMPUTER HARDWARE	168	200	1,015	1,015	815
	TOTAL TECHNOLOGY	168	200	1,015	1,015	815
REPAIRS & MAINTENANCE						
50907-412	EQUIPMENT REPAIRS & MAINT	790	1,500	872	1,500	-
50907-433	REPAIRS & MAINTENANCE	4,598	4,000	2,536	3,500	(500)
50907-601	SMALL TOOLS	-	1,000	500	500	(500)
50907-602	EQUIPMENT PURCHASES	1,906	2,000	1,750	2,000	-
50907-604	VEHICLE REPAIRS & MAINT	874	500	1,883	500	-
50907-609	SAFETY EQUIPMENT	16	350	350	350	-
50907-616	MISC. PARK IMPROVEMENTS	3,247	5,500	5,000	5,000	(500)
50907-903	BUILDINGS REPAIR & MAINTENANCE	4,691	5,000	5,004	5,000	-
50907-918	GROUNDS MAINTENANCE	1,966	5,000	8,280	7,500	2,500
	TOTAL REPAIRS & MAINTENANCE	18,089	24,850	26,175	25,850	1,000
MISCELLANEOUS						
50907-790	SPECIAL ACTIVITIES	9,891	-	-	-	-
50908-625	MISC. REFUND & REIMBURSEMENT	8,742	4,500	7,950	4,500	-
	TOTAL MISCELLANEOUS	18,633	4,500	7,950	4,500	-
CAPITAL OUTLAY						
50909-905	CAPITAL OUTLAY - STORAGE BLDG	-	5,000		20,000	15,000
50909-904	CAPITAL OUTLAY - LANDSCAPING	115	5,000	-	5,000	-
50909-906	CAPITAL OUTLAY - EQUIPMENT	6,300	-	-	7,500	7,500
	TOTAL CAPITAL OUTLAY	6,415	10,000	-	32,500	22,500
TOTAL PARKS & RECREATION		$ 264,681	$ 228,624	$ 207,279	$ 249,100	$ 20,476

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Swimming Pool

The Swimming Pool is a function within the Parks and Recreation Division and provides for open swimming, swimming lessons, private pool parties, and coordination of the swim team.

Accomplishments for FY 2016:

- Made improvements to the office and pool storage area.
- Changed sand in sand filters at Swimming Pool.
- Established WiFi access at the pool.

Objectives for FY 2017:

- Re-plaster swimming pool.
- Establish pool as an American Red Cross Training Center.
- Continue with improvements to the office and pool storage area.

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 66,068	$ 55,458	$ 56,448	$ 55,458	-
OPERATION AND MAINTENANCE	42,899	52,600	55,445	45,635	(6,965)
CAPITAL OUTLAY	29,525	5,000	-	30,000	25,000
TOTAL	**$ 138,492**	**$ 113,058**	**$ 111,893**	**$ 131,093**	**$ 18,035**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Swimming Pool

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
51901-103	POOL HOURLY	$ 60,068	$ 50,000	$ 50,000	$ 50,000	$ -
51901-105.00	SOCIAL SECURITY	3,730	3,100	3,099	3,100	-
51901-106.00	MEDICARE	872	725	725	725	-
51901-112	WORKERS' COMPENSATION	1,398	1,633	2,625	1,633	0
	TOTAL PERSONNEL SERVICES	66,068	55,458	56,448	55,458	0
SUPPLIES						
51902-201	OFFICE SUPPLIES	257	600	300	300	(300)
51902-204	JANITORIAL SUPPLIES	913	1,250	500	1,000	(250)
51902-205	GENERAL SUPPLIES	100	550	780	550	-
51902-206	CLASSIFIED ADVERTISEMENTS	380	900	472	600	(300)
51902-213	POOL SUPPLIES	9,571	8,750	10,175	10,000	1,250
51902-215	SUPPLIES-VENDING MACHINES	3,672	4,200	3,600	4,200	-
51902-250	UTILITIES EXPENSE	14,674	13,000	12,000	13,000	-
	TOTAL SUPPLIES	29,567	29,250	27,827	29,650	400
PURCHASED SERVICES						
51903-401	TELECOMMUNICATIONS	1,195	1,900	1,781	1,900	-
51903-417	UNIFORM EXPENSE	186	1,700	250	500	(1,200)
	TOTAL PURCHASED SERVICES	1,382	3,600	2,031	2,400	(1,200)
CONTRACTED SERVICES						
51904-413	OUTSIDE SERV/CONT LABOR	2,054	1,500	3,431	1,500	-
	TOTAL CONTRACTED SERVICES	2,054	1,500	3,431	1,500	-
EDUCATION & TRAINING						
51905-505	TRAVEL/TRAINING/PERDIEM	478	1,000	-	500	(500)
	TOTAL EDUCATION & TRAINING	478	1,000	-	500	(500)
REPAIRS & MAINTENANCE						
51907-608	POOL EQUIPMENT	4,697	4,750	4,750	6,000	1,250
51907-609	SAFETY EQUIPMENT	36	3,500	3,000	1,500	(2,000)
51907-903	BUILDING REPAIRS & MAINTENANCE	1,080	8,500	11,026	2,500	(6,000)
51907-918	GROUNDS MAINTENANCE	104	500	500	500	-
	TOTAL REPAIRS & MAINTENANCE	5,917	17,250	19,276	10,500	(6,750)

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Swimming Pool (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
MISCELLANEOUS						
51908-625	MISC. REFUNDS & REIMBURSEMENTS	3,503	-	2,880	1,085	1,085
	TOTAL MISCELLANEOUS	3,503	-	2,880	1,085	1,085
CAPITAL OUTLAY						
51909-238	POOL RENOVATIONS	29,525	-		30,000	30,000
51909-905	CAPITAL OUTLAY - STORAGE BUILDING	-	5,000	-	-	(5,000)
	TOTAL CAPITAL OUTLAY	29,525	5,000	-	30,000	25,000
TOTAL SWIMMING POOL		$ 138,492	$ 113,058	$ 111,893	$ 131,093	$ 18,035

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Police: Animal Control

The Animal Control Division of the Police Department is responsible for the enforcement of the City's animal control ordinances and the Texas Health and Safety Code, which pertains to the control, care, and regulation of animals. Primary functions of the Animal Control Division are to safeguard the public's health and safety and to ensure responsible supervision and humane treatment for all animals within its jurisdiction.

Accomplishments for FY 2016:

- Successfully completed Animal Control Certification.

Objectives for FY 2017:

- Work towards getting the feral cat population under control.
- Continue to educate the public on proper pet care and responsible pet ownership.
- Continue to educate the public about the Animal Control Chapter of the City Ordinance.
- Work towards 100% compliance of pet and livestock registration.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
ANIMAL CONTROL OFFICER	1	1	1	1	-
TOTAL	**1**	**1**	**1**	**1**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	PROPOSED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ 44,259	$ 46,715	$ 40,397	$ 45,363	$ (1,352)
OPERATION AND MAINTENANCE	13,226	16,500	16,002	16,900	400
TOTAL	**$ 57,485**	**$ 63,215**	**$ 56,399**	**$ 62,263**	**$ (952)**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Police: Animal Control

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
51001-101.01	REGULAR SALARIES	$ 31,094	$ 31,620	$ 26,994	$ 30,186	$ (1,434)
51001-102	OVERTIME	663	1,000	1,395	1,500	500
51001-105.00	SOCIAL SECURITY	1,915	2,060	1,778	1,967	(93)
51001-106.00	MEDICARE	448	483	416	461	(22)
51001-107.00	RETIREMENT	2,906	3,080	2,641	2,999	(81)
51001-108.00	HEALTH INSURANCE	5,384	5,728	4,690	5,900	172
51001-109.00	LIFE INSURANCE	114	118	109	114	(4)
51001-109.01	VISION INSURANCE	99	102	117	102	-
51001-109.02	DENTAL INSURANCE	306	322	300	351	29
51001-109.03	LONG TERM DISABILITY	195	272	218	255	(17)
51001-112	WORKERS' COMPENSATION	1,069	1,330	1,636	1,492	162
51001-136	LONGEVITY	66	-	102	36	36
51001-138	CERTIFICATE PAY	-	600	-	-	(600)
	TOTAL PERSONNEL SERVICES	44,259	46,715	40,397	45,363	(1,352)
SUPPLIES						
51002-201	OFFICE SUPPLIES	75	300	50	250	(50)
51002-205	GENERAL SUPPLIES	789	400	400	400	-
51002-206	CLASSIFIED ADVERTISEMENTS	277	200	228	200	-
51002-212	FUEL & OIL	2,038	3,200	2,362	3,200	-
51002-250	UTILITIES EXPENSE	730	500	1,086	1,000	500
	TOTAL SUPPLIES	3,908	4,600	4,126	5,050	450
PURCHASED SERVICES						
51003-401	TELECOMMUNICATIONS	1,582	1,200	1,502	1,500	300
51003-417	UNIFORM EXPENSE	232	600	1,083	600	-
51003-711	HOLDING/DISPOSAL	950	2,000	950	2,000	-
	TOTAL PURCHASED SERVICES	2,764	3,800	3,535	4,100	300
EDUCATION & TRAINING						
51005-503	PROFESSIONAL ASSOC DUES/FEES	-	50	-	200	150
51005-505	TRAINING/TRAVEL/PERDIEM	753	1,000	1,134	1,000	-
	TOTAL EDUCATION & TRAINING	753	1,050	1,134	1,200	150

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Police: Animal Control (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
TECHNOLOGY						
51006-803	COMPUTER HARDWARE	-	-	445	-	-
	TOTAL TECHNOLOGY	-	-	445	-	-
REPAIRS & MAINTENANCE						
51007-412	EQUIPMENT REPAIRS & MAINT	95	300	250	300	-
51007-601	SMALL TOOLS	38	150	518	150	-
51007-602	EQUIPMENT PURCHASES	2,720	3,500	3,409	3,000	(500)
51007-604	VEHICLE REPAIRS & MAINT	1,483	1,500	1,690	1,500	-
51007-609	SAFETY EQUIPMENT	-	100	-	100	-
51007-903	BUILDINGS REPAIR & MAINTENANCE	1,000	1,500	895	1,500	-
	TOTAL REPAIRS & MAINTENANCE	5,337	7,050	6,762	6,550	(500)
MISCELLANEOUS						
51008-625	SPECIAL ACTIVITIES	464	-	-	-	-
	TOTAL MISCELLANEOUS	464	-	-	-	-
TOTAL ANIMAL CONTROL		$ 57,485	$ 63,215	$ 56,399	$ 62,263	$ (952)

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Finance: Information Technology

The Information Technology Division of the Finance Department is a contracted service and is responsible for providing communications and information system services and support to City departments.

Accomplishments for FY 2016:

- Completed on-line bill pay in Incode for credit card system.
- Implemented Data Management (Agenda Automation) Plan.
- Completed FY16 Computer Replacement Plan.

Objectives for FY 2017:

- Initiate FY16 Computer Replacement Plan.
- Continue City Hall hardware upgrades.
- Create web server to utilize Tyler's In Site 3.0 software.
- Continue utility meter reader upgrades.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
IT SPECIALIST	.85	-	-	-	-
TOTAL	**.85**	**-**	**-**	**-**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	PROPOSED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ -	$ -	$ -	$ -	$ -
OPERATION AND MAINTENANCE	47,562	86,383	86,383	86,564	181
TOTAL	**$ 47,562**	**$ 86,383**	**$ 86,383**	**$ 86,564**	**$ 181**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriation – Finance: Information Technology

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
52301-101.01	REGULAR SALARIES	-	-	-	-	-
52301-102	OVERTIME	-	-	-	-	-
52301-105.00	SOCIAL SECURITY	-	-	-	-	-
52301-106.00	MEDICARE	-	-	-	-	-
52301-107.00	RETIREMENT	-	-	-	-	-
52301-108.00	HEALTH INSURANCE	-	-	-	-	-
52301-109.00	LIFE INSURANCE	-	-	-	-	-
52301-109.01	VISION INSURANCE	-	-	-	-	-
52301-109.02	DENTAL INSURANCE	-	-	-	-	-
52301-109.03	LONG TERM DISABILITY	-	-	-	-	-
52301-112	WORKERS' COMPENSATION	-	-	-	-	-
52301-136	LONGEVITY	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	-	-	-	-	-
PURCHASED SERVICES						
52304-413.00	OUTSIDE SERVICES/CONTRACT LABOR	32,136	32,136	32,136	32,136	-
52303-401	TELECOMMUNICATIONS	-	19,219	19,219	19,219	-
	TOTAL PURCHASED SERVICES	32,136	51,355	51,355	51,355	-
TECHNOLOGY						
52306-802	COMPUTER SOFTWARE	2,747	14,673	14,673	14,854	181
52306-803	COMPUTER HARDWARE	12,679	15,000	15,000	15,000	-
52306-806	WEBSITE	-	5,355	5,355	5,355	-
	TOTAL TECHNOLOGY	15,426	35,028	35,028	35,209	181
TOTAL INFORMATION TECHNOLOGY		$ 47,562	$ 86,383	$ 86,383	$ 86,564	$ 181

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Non-Departmental

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
	-	-	-	-	-
TOTAL	**-**	**-**	**-**	**-**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	PROPOSED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES	$ -	$ 10,000	$ 1,000	$ 5,000	$ (5,000)
OPERATION AND MAINTENANCE	-	307,821	310,357	255,306	(52,515)
TOTAL	**$ -**	**$ 317,821**	**$ 311,357**	**$ 260,306**	**$ (57,515)**

CITY OF CASTROVILLE – GENERAL FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Non- Departmental

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
52901-111	UNEMPLOYMENT INSURANCE	$ -	$ 10,000	$ 1,000	$ 5,000	$ (5,000)
	TOTAL PERSONNEL SERVICES	-	10,000	1,000	5,000	(5,000)
SUPPLIES						
52902-250	UTILITIES EXPENSE CH	-	15,150	15,150	15,150	-
	TOTAL SUPPLIES	-	15,150	15,150	15,150	-
PURCHASED SERVICES						
52903-307	TML INSURANCE	-	27,825	24,526	-	(27,825)
52903-415	COPIER LEASE CH	-	7,380	11,650	11,650	4,270
	TOTAL PURCHASED SERVICES	-	35,205	36,176	11,650	(23,555)
CONTRACTED SERVICES						
52904-407.00	CITY ATTORNEY	-	45,000	45,000	-	(45,000)
52904-410	CITY ENGINEER	-	56,000	50,000	-	(56,000)
52904-413.00	OUTSIDE SERV/CONTR LABOR	-	12,930	12,930	17,000	4,070
	TOTAL CONTRACTED SERVICES	-	113,930	107,930	17,000	(96,930)
REPAIRS & MAINTENANCE						
52907-903	BUILDING REPAIRS & MAINTENANCE	-	50,000	19,000	-	(50,000)
52907-903	BUILDING REPAIRS - TX HIST COM	-	93,536	132,101	211,506	117,970
	TOTAL REPAIRS & MAINTENANCE	-	143,536	151,101	211,506	67,970
TOTAL NON-DEPARTMENTAL		$ -	$ 317,821	$ 311,357	$ 260,306	$ (57,515)
TRANSFERS OUT						
TRANSFERS OUT						
59909-910	TRANSFER OUT STREET REHAB FUND	$ 21,223	$ -		$ -	$ -
59909-910.01	TRANSFER OUT HOTEL FUND	-	21,223	21,223	21,223	-
	TRANSFER OUT MUN CRT TECH FUND	-	-	-	932	932
	TOTAL TRANSFERS OUT	21,223	21,223	21,223	22,155	932
TOTAL TRANSFERS OUT		$ 21,223	$ 21,223	$ 21,223	$ 22,155	$ 932
	TOTAL EXPENDITURES	$ 2,725,887	$ 3,510,002	$ 3,131,999	$ 3,758,633	$ 248,631
	ENDING BALANCE	**$ 1,309,210**	**$ 640,336**	**$ 1,304,705**	**$ 779,660**	**$ 139,324**

UTILITY FUND

CITY OF CASTROVILLE – UTILITY FUND SUMMARY

FY2017 Adopted Annual Operating & Capital Budget

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	PROPOSED FY 2017	BUDGET CHANGE
BEGINNING FUND BALANCE	$ 5,966,579	$ 5,551,761	$ 6,850,973	$ 6,745,244	$ 1,193,483
LESS: RESTRICTED ASSETS	2,740,542	2,740,542	2,606,171	2,606,171	(134,371)
AVAILABLE FOR OPERATIONS	**3,226,037**	**2,811,219**	**4,244,802**	**4,139,073**	**1,327,854**
REVENUE:					
UTILITY SALES	6,080,070	6,282,484	6,258,366	7,166,753	884,269
UTILITY SERVICES	35,602	41,600	34,829	58,000	16,400
OTHER REVENUE	23,936	18,222	30,617	961,499	943,277
TRANSFER IN	-	-	-	-	-
TOTAL REVENUES	6,139,607	6,342,306	6,323,812	8,186,252	1,843,946
TOTAL AVAILABLE REVENUES	**9,365,645**	**9,153,525**	**10,568,613**	**12,325,326**	**3,171,801**
EXPENDITURES					
UTILITY ADMINISTRATION					
PERSONAL SERVICES	$ 279,496	$ 408,822	$ 329,386	$ 410,700	$ 1,878
OPERATIONS & MAINTENANCE	236,434	219,662	192,966	225,893	6,231
DEBT SERVICE	-	-	-	140,785	140,785
CAPITAL OUTLAY	243,861	60,000	59,122	1,315,098	1,255,098
UTILITY ADMINISTRATION TOTAL	**$ 759,791**	**$ 688,484**	**$ 581,474**	**$ 2,092,476**	**$ 1,403,992**
GAS					
OPERATIONS & MAINTENANCE	$ 285,927	$ 534,340	$ 267,100	$ 510,300	$ (24,040)
TRANSFERS OUT	147,623	147,623	147,623	147,623	-
GAS TOTAL	**$ 433,550**	**$ 681,963**	**$ 414,723**	**$ 657,923**	**$ (24,040)**
WASTEWATER					
PERSONAL SERVICES	$ 80,176	$ 103,813	$ 79,560	$ 106,400	$ 2,587
OPERATIONS & MAINTENANCE	272,657	442,000	422,963	665,200	223,200
CAPITAL OUTLAY	153,581	-	73,605	100,000	100,000
DEBT SERVICE PAYMENTS	2,651	607,996	577,627	574,881	(33,115)
TRANSFERS OUT	73,700	73,700	73,700	73,700	-
WASTEWATER TOTAL	**$ 582,764**	**$ 1,227,509**	**$ 1,227,455**	**$ 1,520,181**	**$ 292,672**

CITY OF CASTROVILLE – UTILITY FUND SUMMARY

FY2017 Adopted Annual Operating & Capital Budget (Continued)

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	PROPOSED FY 2017	BUDGET CHANGE
ELECTRIC					
PERSONAL SERVICES	$ 155,187	$ 168,596	$ 167,322	$ 176,904	$ 8,308
OPERATIONS & MAINTENANCE	1,947,663	2,131,300	2,071,650	2,465,666	334,366
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS OUT	334,650	334,650	334,650	334,650	-
ELECTRIC TOTAL	**$ 2,437,500**	**$ 2,634,546**	**$ 2,573,622**	**$ 2,977,220**	**$ 342,674**
WATER					
PERSONAL SERVICES	$ 81,924	$ 104,283	$ 111,711	$ 111,488	$ 7,205
OPERATIONS & MAINTENANCE	172,094	505,374	240,635	330,260	(175,114)
CAPITAL OUTLAY	-	250,000	307,400	190,975	(59,025)
DEBT SERVICE	1,718	102,674	126,400	243,244	140,570
TRANSFERS OUT	316,507	321,089	321,089	317,374	(3,715)
WATER TOTAL	**$ 572,243**	**$ 1,283,420**	**$ 1,107,235**	**$ 1,193,341**	**$ (90,079)**
REFUSE					
OPERATIONS & MAINTENANCE	$ 368,365	$ 376,750	$ 393,000	$ 393,000	$ 16,250
REFUSE TOTAL	**$ 368,365**	**$ 376,750**	**$ 393,000**	**$ 393,000**	**$ 16,250**
NON-DEPARTMENTAL					
PERSONAL SERVICES	$ -	$ 9,500	$ -	$ 9,500	$ -
OPERATIONS & MAINTENANCE	-	128,498	132,031	96,000	(32,498)
NON-DEPARTMENTAL TOTAL	-	137,998	132,031	105,500	(32,498)
TRANSFER OUT	101,000	-	-	-	-
TOTAL EXPENDITURES	**5,255,214**	**7,030,670**	**6,429,540**	**8,939,641**	**1,908,971**
AVAILABLE FOR OPERATIONS	4,110,431	2,122,855	4,139,073	3,385,685	1,262,830
PLUS RESTRICTED ASSETS	2,740,542	2,740,542	2,606,171	2,606,171	(134,371)
ENDING BALANCE	**$ 6,850,973**	**$ 4,863,397**	**$ 6,745,244**	**$ 5,991,856**	**$ 1,128,459**

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Revenues

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
UTILITY SALES						
4005-501	GARBAGE COLLECTION	400,776	417,360	422,160	436,936	19,576
4005-503	WATER SALES	745,527	756,425	839,550	983,847	227,422
4005-504	ELECTRIC SALES	3,284,673	3,352,140	3,457,362	3,661,006	308,866
4005-505	WASTEWATER SALES	550,104	556,917	565,580	691,516	134,599
4005-506	GAS SALES	656,310	705,990	510,455	776,275	70,285
4005-555	CITY UTILITIES - ELECTRIC	272,129	270,000	269,927	295,879	25,879
4005-556	CITY UTILITIES - WATER	98,053	142,500	128,456	251,824	109,324
4005-557	CITY UTILITIES - GAS	1,525	3,000	1,127	1,659	(1,341)
4005-600	PENALTIES - UTILITIES	(2,345)	(2,500)	(1,578)	(1,648)	852
4005-601	PENALTIES - WATER	9,791	11,340	10,200	10,659	(681)
4005-602	PENALTIES - GAS	8,917	9,600	6,450	7,000	(2,600)
4005-603	PENALTIES - SEWER	7,018	8,400	6,000	6,270	(2,130)
4005-604	PENALTIES - GARBAGE	4,961	5,712	3,890	5,000	(712)
4005-605	PENALTIES - ELECTRIC	42,630	45,600	38,787	40,532	(5,068)
	TOTAL UTILITY SALES	6,080,070	6,282,484	6,258,366	7,166,753	884,269
UTILITY SERVICES						
4006-512	ELECTRIC SERVICE	8,488	15,000	9,449	10,000	(5,000)
4006-513	GAS SERVICE	16,817	9,000	5,696	6,000	(3,000)
4006-514	WATER SERVICE	4,200	12,500	11,089	22,000	9,500
4006-515	WASTE-WATER SERVICE	6,097	5,100	8,595	20,000	14,900
	TOTAL UTILITY SERVICES	35,602	41,600	34,829	58,000	16,400
OTHER REVENUE						
4009-307	UTILITY DISCONNECT/RECONNECT	7,100	5,000	10,000	7,000	2,000
4009-507	WATER SURCHARGE FEE	(1,641)	-	-	-	-
4009-509	STREET LIGHTS	2,503	2,772	2,592	2,596	(176)
4009-811	NSF CHECK CHARGE	1,350	1,500	1,125	1,125	(375)
4009-813	MISCELLANEOUS REVENUE	1,796	2,000	1,652	1,829	(171)
4009-815	MISC. REFUNDS & REIMB	4,217	-	3,458	-	-
4009-817	JOBBING	975	500	990	900	400
4009-830	INTEREST INCOME	7,635	6,450	10,800	8,049	1,599
4009-926	TAX NOTE PROCEEDS	-	-	-	940,000	940,000
	TOTAL OTHER REVENUE	23,936	18,222	30,617	961,499	943,277
TOTAL REVENUES		$ 6,139,607	$ 6,342,306	$ 6,323,812	$ 8,186,252	$ 1,843,946
TOTAL AVAILABLE FUNDS		$ 12,106,187	$ 11,894,067	$ 13,174,784	$ 14,931,497	$ 3,037,430

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Utility Administration

The Utility Administration Division of the Public Works Department is responsible for administrative support, technical, billing, and direct support for Electric, Gas, Refuse, Water, and Wastewater functions. Utility Administration provides a variety of services including inspection of new infrastructure, reviewing plat and subdivision plans as well as water and wastewater construction plans.

Accomplishments for FY 2016:

- Funding for the infrastructure improvements for the City's Water Lines, East Side Lift Station and Waste Water Treatment Plant (WWTP) Improvements were approved by TWDB.
- Assisted in the selection of Garney Construction Company as the Construction Manager at Risk for WWTP project.
- Reviewed and approved WWTP design plans.
- Reviewed and approved East Side Lift Station design plans to be reviewed by TCEQ.
- Updated RFQs for Utility Rate Study and assisted in the selection of professional services for Design, Construction Materials Engineering and Testing for WWTP and Resident Project Representative for WWTP.

Objectives for FY 2017:

- Continue to move forward with infrastructure improvements for future development.
- Evaluate metering infrastructure systems for possible future development.
- Manage and oversee the WWTP expansion project, completion of the Waterline Replacement project, completion of the East Side Booster Pump Station and the completion of the River Bluff Booster Pump Station.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PUBLIC WORKS DIRECTOR	1	1	1	1	
UTILITY BILLING CLERK	1	1	1	1	-
CUSTOMER SERVICES REPRESENTATIVE	-	1	1	1	-
TECHNICAL SERVICES COORDINATOR	0.5	1	1	1	-
PUBLIC WORKS SECRETARY	1	1	1	1	-
PUBLIC WORKS OPERATIONS MANAGER	1	1	1	1	-
METER READER	1	1	1	1	-
TOTAL	**5.5**	**7**	**7**	**7**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	PROPOSED FY 2017	BUDGET CHANGE
PERSONAL SERVICES	$ 279,496	$ 408,822	$ 329,386	$ 410,700	$ 1,878
OPERATIONS & MAINTENANCE	236,434	219,662	192,966	225,893	6,231
DEBT SERVICE	-	-	-	140,785	140,785
CAPITAL OUTLAY	243,861	60,000	59,122	1,315,098	1,255,098
UTILITY ADMINISTRATION TOTAL	**$ 759,791**	**$ 688,484**	**$ 581,474**	**$ 2,092,476**	**$ 1,403,992**

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Utility Administration

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
50101-101.01	REGULAR SALARIES	$ 204,531	$ 294,731	$ 245,267	$ 301,333	6,602
50101-102	OVERTIME	569	1,500	1,220	1,500	-
50101-103	PART-TIME	7,309	7,500	3,128	7,500	-
50101-105.00	SOCIAL SECURITY	12,728	18,834	7,339	19,292	458
50101-106.00	MEDICARE	2,977	4,409	3,591	4,514	105
50101-107.00	RETIREMENT	14,725	27,466	23,014	28,696	1,230
50101-108.00	HEALTH INSURANCE	21,584	40,096	34,688	35,572	(4,524)
50101-109.00	LIFE INSURANCE	790	1,077	1,004	1,136	59
50101-109.01	VISION INSURANCE	456	714	660	614	(100)
50101-109.02	DENTAL INSURANCE	1,405	2,254	2,107	2,113	(141)
50101-109.03	LONG TERM DISABILITY	1,363	2,486	2,002	2,547	61
50101-112	WORKER'S COMPENSATION	6,519	7,755	4,702	5,102	(2,653)
50101-136	LONGEVITY	1,352	-	663	782	782
50101-138	CERTIFICATE PAY	-	-	-	-	-
50101-140	PHONE ALLOWANCE	100	-	-	-	-
50101-141	MOVING EXPENSES	3,089	-	-	-	-
	TOTAL PERSONNEL SERVICES	279,496	408,822	329,386	410,700	1,878
SUPPLIES						
50102-201	OFFICE SUPPLIES	10,609	7,500	7,000	7,500	-
50102-202	DUES & SUBSCRIPTIONS	638	1,400	1,383	1,000	(400)
50102-204	JANITORIAL SUPPLIES	1,066	1,000	1,015	1,000	-
50102-205	GENERAL SUPPLIES	11,548	5,500	6,210	5,500	-
50102-206	CLASSIFIED ADVERTISEMENTS	636	800	996	800	-
50102-207	POSTAGE/METER RENTAL	12,743	12,200	13,500	13,000	800
50102-212	FUEL & OIL	17,413	30,000	17,800	30,000	-
50102-214	PROFESSIONAL BOOKS	-	100	-	100	-
50102-250	UTILITIES EXPENSE	3,520	8,000	8,000	8,500	500
	TOTAL SUPPLIES	58,172	66,500	55,904	67,400	900
PURCHASED SERVICES						
50103-307	TML INSURANCE	15,259	-	-	16,091	16,091
50103-401	TELECOMMUNICATIONS	17,056	16,920	25,156	20,000	3,080
50103-415	COPIER LEASE	1,840	-	-	2,500	2,500
50103-417	UNIFORM EXPENSE	5,311	5,700	6,250	6,250	550

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Utility Administration (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
50103-781	UTILITY MAPPING	-	5,000	2,500	5,000	-
	TOTAL PURCHASES SERVICES	39,466	27,620	33,906	49,841	22,221
CONTRACTED SERVICES						
50104-229	COLLECTION AGENCY FEES	-	500	500	500	-
50104-407	CITY ATTORNEY	1,853	-	-	-	-
50104-408	AUDIT SERVICE	10,000	-	-	20,140	20,140
50104-410	CITY ENGINEER	17,609	-	-	-	-
50104-413.00	OUTSIDE SERV/CONTR LABOR	22,411	-	-	3,285	3,285
50104-413.01	UTILITY RATE STUDY	-	30,000	30,000	-	(30,000)
50104-701	EMPLOYEE EXAM/DRUG SCREEN	3,929	2,600	2,600	2,800	200
	TOTAL CONTRACTED SERVICES	55,801	33,100	33,100	26,725	(6,375)
EDUCATION & TRAINING						
50105-503	PROFESSIONAL ASSOC DUES/FEES	2,563	4,000	3,800	4,000	-
50105-505	TRAINING/TRAVEL/PERDIEM	5,517	12,000	10,000	12,000	-
	TOTAL EDUCATION & TRAINING	8,080	16,000	13,800	16,000	-
TECHNOLOGY						
50106-802	COMPUTER SOFTWARE	508	-	1,014	1,014	1,014
50106-803	COMPUTER HARDWARE	15,529	3,329	3,000	3,500	171
50106-805	COMPUTER MAINTENANCE	14,032	19,088	19,092	24,013	4,925
	TOTAL TECHNOLOGY	30,069	22,417	23,106	28,527	6,110
REPAIRS & MAINTENANCE						
50107-412	EQUIPMENT REPAIRS & MAINT	1,192	3,000	2,000	2,500	(500)
50107-601	SMALL TOOLS	237	-	-	500	500
50107-602	EQUIPMENT PURCHASES	279	6,000	4,500	6,000	-
50107-604	VEHICLE REPAIRS & MAINT	8,080	15,000	12,000	10,000	(5,000)
50107-609	SAFETY EQUIPMENT	4,099	5,000	6,000	6,000	1,000
50107-903	BUILDINGS REPAIR & MAINTENANCE	10,247	22,500	5,000	10,000	(12,500)
	TOTAL REPAIRS & MAINTENANCE	24,135	51,500	29,500	35,000	(16,500)

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Utility Administration (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
MISCELLANEOUS						
50108-218	OVER/SHORT CASH	90	25	200	200	175
50108-225	BAD DEBT EXPENSE	18,289	-	-	-	-
50108-790	SPECIAL ACTIVITIES	290	1,000	500	1,000	-
50108-800	BANK FEES	2,042	1,500	700	1,000	(500)
50108-810	PAYING AGENT FEES	-	-	2,250	200	200
	TOTAL MISCELLANEOUS	20,712	2,525	3,650	2,400	(125)
DEBT SERVICE						
50108-799	DEBT SERVICE S16 T/N INTEREST	-	-	-	10,785	10,785
50108-801	DEBT SERVICE S16 T/N PRINCIPAL	-	-	-	130,000	130,000
	TOTAL DEBT SERVICE	-	-	-	140,785	140,785
CAPITAL OUTLAY						
50109-905	VEHICLE PURCHASE	-	60,000	59,122	170,000	110,000
50109-915.00	PUBLIC WORKS YARD RELOCATION	11,478	-		300,000	300,000
50109-915.01	PROPERTY ACQUISITION	-	-	-	790,000	790,000
50109-915.02	ACQUISITION COSTS	-	-	-	55,098	55,098
50109-921	COMPUTER SOFTWARE/HARDWARE	744	-		-	-
50109-999	DEPRECIATION	231,639	-		-	-
	TOTAL CAPITAL OUTLAY	243,861	60,000	59,122	1,315,098	1,255,098
TOTAL UTILITY ADMINISTRATION		$ 759,791	$ 688,484	$ 581,474	$ 2,092,476	$ 1,403,992

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Gas

The Gas Division of the Public Works Department is responsible for the purchase of natural gas. Additionally, the Gas Division is also responsible for coordinating the operations and maintenance (OM) contract between the City and CPS.

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	PROPOSED FY 2017	BUDGET CHANGE
OPERATIONS & MAINTENANCE	$ 285,927	$ 534,340	$ 267,100	$ 510,300	$ (24,040)
TRANSFERS OUT	147,623	147,623	147,623	147,623	-
GAS TOTAL	**$ 433,550**	**$ 681,963**	**$ 414,723**	**$ 657,923**	**$ (24,040)**

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
51101-102	OVERTIME	$ -	$ -	$ -	$ -	$ -
	TOTAL PERSONNEL SERVICES	-	-	-	-	-
SUPPLIES						
51102-250	UTILITIES EXPENSE	3,322	3,000	3,800	4,000	1,000
51102-403	GAS - WEST TEXAS GAS	184,396	300,000	125,000	275,000	(25,000)
	TOTAL SUPPLIES	187,717	303,000	128,800	279,000	(24,000)
CONTRACTED SERVICES						
51104-407	CITY ATTORNEY	117	-	-	-	-
51104-413.00	OUTSIDE SERV/CONTR LABOR	-	5,000	-	5,000	-
51104-413.01	CITY PUBLIC SERVICE CONTRACT	91,520	104,840	104,800	104,800	(40)
51104-413.02	REPAIRS TO EXISTING SERVICE	1,956	15,000	7,500	15,000	-
51104-413.03	NEW SERVICE INSTALL	1,800	3,000	1,500	3,000	-
	TOTAL CONTRACTED SERVICES	95,393	127,840	113,800	127,800	(40)
REPAIRS & MAINTENANCE						
51107-412	EQUIPMENT REPAIRS & MAINT	-	5,000	2,500	5,000	-
51107-730	UTILITIES SYSTEM MAINTENANCE	2,816	50,000	22,000	50,000	-
51107-730	GAS PIPELINE INTEGRITY TESTING		48,500	-	48,500	-
	TOTAL REPAIRS & MAINTENANCE	2,816	103,500	24,500	103,500	-
TRANSFERS OUT						
51110-915	TRANSFER TO GF FOR ROW MAINT	27,128	27,128	27,128	27,128	-
51110-925	TRANSFER TO GF FOR ADMIN	120,495	120,495	120,495	120,495	-
	TOTAL TRANSFERS OUT	147,623	147,623	147,623	147,623	-
TOTAL GAS DIVISION		$ 433,550	$ 681,963	$ 414,723	$ 657,923	$ (24,040)

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Wastewater

The Wastewater Division of the Public Works Department is responsible for the operation and maintenance of the wastewater treatment plant and collection system of the City.

Accomplishments for FY 2016:

- Assisted in the design for the expansion of the WWTP and the new East Side Sanitary Lift Station.
- Started renewal application process for the WWTP operating permit.
- Performed maintenance needed at Koenig Park Lift Station.

Objectives for FY 2017:

- Make improvements to the Regional Park Lift Station within TCEQ parameters.
- Assist with the bidding of the East Side Sanitary Lift Station Project.
- Assist with the design of the WWTP Renovation Project.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
UTILITY WORKER II	1	1	1	1	-
UTILITY WORKER III	1	1	1	1	-
TOTAL	**2**	**2**	**2**	**2**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	PROPOSED FY 2017	BUDGET CHANGE
PERSONAL SERVICES	$ 80,176	$ 103,813	$ 79,560	$ 106,400	$ 2,587
OPERATIONS & MAINTENANCE	272,657	442,000	422,963	665,200	223,200
CAPITAL OUTLAY	153,581	-	73,605	100,000	100,000
DEBT SERVICE PAYMENTS	2,651	607,996	577,627	574,881	(33,115)
TRANSFERS OUT	73,700	73,700	73,700	73,700	-
WASTEWATER TOTAL	**$ 582,764**	**$ 1,227,509**	**$ 1,227,455**	**$ 1,520,181**	**$ 292,672**

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
51201-101.01	REGULAR SALARIES	$ 54,906	$ 67,517	$ 51,485	$ 69,328	$ 1,811
51201-102	OVERTIME	4,173	8,000	6,108	8,000	-
51201-105.00	SOCIAL SECURITY	3,566	4,703	3,607	4,800	97
51201-106.00	MEDICARE	834	1,101	845	1,123	22
51201-107.00	RETIREMENT	4,255	7,030	5,357	7,316	286
51201-108.00	HEALTH INSURANCE	9,025	11,456	8,917	11,800	344
51201-109.00	LIFE INSURANCE	189	231	206	243	12
51201-109.01	VISION INSURANCE	166	204	167	204	-
51201-109.02	DENTAL INSURANCE	590	644	546	702	58
51201-109.03	LONG TERM DISABILITY	325	533	418	545	12
51201-112	WORKERS COMP	2,055	2,094	1,904	2,267	173
51201-136	LONGEVITY	93	-	-	72	72
51201-138	CERTIFICATE PAY	-	300	-	-	(300)
	TOTAL PERSONNEL SERVICES	80,176	103,813	79,560	106,400	2,587
SUPPLIES						
51202-205	GENERAL SUPPLIES	-	1,000	963	1,000	-
51202-230	BENCH STOCK	2,125	3,000	4,000	3,000	-
51202-250	UTILITIES EXPENSE	109,648	130,000	145,000	145,000	15,000
51202-714	TCEQ FEES	1,615	-	-	-	-
	TOTAL SUPPLIES	113,388	134,000	149,963	149,000	15,000
CONTRACTED SERVICES						
51204-407.00	CITY ATTORNEY	2,496	-	-	-	-
51204-410	CITY ENGINEER	26,191	-	-	267,200	267,200
51204-717	SLUDGE DISP/TESTING/SAMPLING	43,572	44,000	76,000	50,000	6,000
	TOTAL CONTRACTED SERVICES	72,260	44,000	76,000	317,200	273,200
REPAIRS & MAINTENANCE						
51207-412	EQUIPMENT REPAIRS & MAINT	5,888	20,000	17,000	20,000	-
51207-601	SMALL TOOLS	-	-	-	5,000	5,000
51207-602	EQUIPMENT PURCHASES	3,185	14,000	5,000	14,000	-
51207-604	VEHICLE REPAIRS & MAINTENANCE	-	-	-	7,500	7,500
51207-609	SAFETY EQUIPMENT	-	-	-	2,500	2,500
51207-730	UTILITIES SYSTEM MAINTENANCE	77,936	230,000	175,000	150,000	(80,000)
	TOTAL REPAIRS & MAINTENANCE	87,009	264,000	197,000	199,000	(65,000)

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Wastewater (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
CAPITAL OUTLAY						
51209-931	SYSTEM UPGRADES	153,581	-	73,605	100,000	100,000
	TOTAL CAPITAL OUTLAY	153,581	-	73,605	100,000	100,000
DEBT SERVICE						
51210-799	INTEREST EXPENSE PAD	1,175	2,351	2,351	2,337	(14)
51210-799.01	INTEREST EXPENSE CWSRF CONSTR	-	47,136	15,058	21,947	(25,189)
51210-799.03	DEBT SERVICE INTEREST- WWTP	1,175	100,209	63,243	97,297	(2,912)
51210-801	DEBT SERVICE - CWSRF (PAD)	-	35,000	35,000	35,000	-
22028	DEBT SERVICE - CWSRF (CONSTR)	-	130,000	155,000	145,000	15,000
22028	DEBT SERVICE - CWSRF WWTP	-	290,000	305,000	270,000	(20,000)
51210-810	PAYING AGENT FEE	300	3,300	1,975	3,300	-
	TOTAL DEBT SERVICE	2,651	607,996	577,627	574,881	(33,115)
TRANSFERS OUT						
51210-915	TRANSFER TO GF FOR ROW	27,128	27,128	27,128	27,128	-
51210-925	TRANSFER TO GF FOR ADMIN	46,572	46,572	46,572	46,572	-
	TOTAL TRANSFERS OUT	73,700	73,700	73,700	73,700	-
TOTAL SEWER DIVISION		$ 582,764	$ 1,227,509	$ 1,227,455	$ 1,520,181	$ 292,672

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Electric

The Electric Division of the Public Works Department is responsible for maintaining overhead and underground electric distribution lines along with electric meters. The Division is also responsible for coordinating with CPS on electrical issues.

Accomplishments for FY 2016:

- Continued installation of load break (fused) elbows on underground infrastructure in River Bluff Subdivision.
- Continued installing wild life protection for electric poles that experienced repeat incidents.
- Continued changing out utility poles as needed.
- Continued improving grounding on transformers by removing split bolt connectors and installing crimp style connectors.

Objectives for FY 2017:

- Continue improvements in accordance with the electrical assessment performed by Schneider Engineering.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
UTILITY CREW LEADER	1	1	1	1	-
UTILITY WORKER I	2	2	2	0	(2)
ELECTRIC LINE WORKER II	-	-	-	1	1
ELECTRIC LINE WORKER I	-	-	-	1	1
TOTAL	**3**	**3**	**3**	**3**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONAL SERVICES	$ 155,187	$ 168,596	$ 167,322	$ 176,904	$ 8,308
OPERATIONS & MAINTENANCE	1,947,663	2,131,300	2,071,650	2,465,666	334,366
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS OUT	334,650	334,650	334,650	334,650	-
ELECTRIC TOTAL	**$ 2,437,500**	**$ 2,634,546**	**$ 2,573,622**	**$ 2,977,220**	**$ 342,674**

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
51301-101.01	REGULAR SALARIES	$ 111,506	$ 116,949	$ 118,105	$ 122,332	$ 5,383
51301-102	OVERTIME	5,350	8,000	5,380	8,000	-
51301-105.00	SOCIAL SECURITY	7,254	7,767	7,770	8,133	366
51301-106.00	MEDICARE	1,697	1,818	1,820	1,903	85
51301-107.00	RETIREMENT	8,417	11,612	11,544	12,396	784
51301-108.00	HEALTH INSURANCE	16,151	17,184	16,851	17,700	516
51301-109.00	LIFE INSURANCE	401	403	483	436	33
51301-109.01	VISION INSURANCE	216	306	301	306	-
51301-109.02	DENTAL INSURANCE	666	966	978	1,053	87
51301-109.03	LONG TERM DISABILITY	694	929	969	978	49
51301-112	WORKERS COMP	1,877	2,362	2,267	2,839	477
51301-136	LONGEVITY	684	0	756	828	828
51301-138	CERTIFICATE PAY	275	300	100	-	(300)
	TOTAL PERSONNEL SERVICES	155,187	168,596	167,322	176,904	8,308
SUPPLIES						
51302-205	GENERAL SUPPLIES	-	1,000	900	1,000	-
51302-230	BENCH STOCK	19,700	40,000	35,000	40,000	-
51302-402	ELECTRICITY - CPS	1,886,310	1,948,800	1,950,000	2,234,666	285,866
	TOTAL SUPPLIES	1,906,011	1,989,800	1,985,900	2,275,666	285,866
CONTRACTED SERVICES						
51304-410	CITY ENGINEER	270	-	-	-	-
51304-413.00	OUTSIDE SERV/CONTR LABOR	10,820	71,000	35,000	70,000	(1,000)
51304-611	HAZARDOUS MATERIALS DISPOSAL	-	1,500	750	1,500	-
	TOTAL CONTRACTED SERVICES	11,090	72,500	35,750	71,500	(1,000)
REPAIRS & MAINTENANCE						
51307-412	EQUIPMENT REPAIRS & MAINT	5,811	20,000	15,000	15,000	(5,000)
51307-601	SMALL TOOLS	-	-	-	5,000	5,000
51307-604	VEHICLE REPAIRS & MAINT	-	-	-	7,500	7,500
51307-730	UTILITIES SYSTEM MAINTENANCE	24,751	49,000	35,000	91,000	42,000
	TOTAL REPAIRS & MAINTENANCE	30,563	69,000	50,000	118,500	49,500

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Electric (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
TRANSFERS OUT						
51310-915	TRANSFER TO GF FOR ROW	27,128	27,128	27,128	27,128	-
51310-925	TRANSFER TO GF FOR ADMIN	307,522	307,522	307,522	307,522	-
	TOTAL TRANSFERS OUT	334,650	334,650	334,650	334,650	-
TOTAL ELECTRIC DEPARTMENT		$ 2,437,500	$ 2,634,546	$ 2,573,622	$ 2,977,220	$ 342,674

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Water

The Water Division of the Public Works Department is responsible for operation and maintenance of the water distribution system.

Accomplishments for FY 2016:

- Assisted Freese & Nichols in Phase I of Water Model Project.
- Initiated River Bluff Pressure Tank project.

Objectives for FY 2017:

- Complete installation of the River Bluff Pressure Tank.
- Complete installation of the Water Line Replacement Project.
- Work with City Engineers to determine best method to tie either Medina Valley, Airport water or both systems to main system to improve pressure and reliability on the east side.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
UTILITY WORKER II	1	1	1	1	-
UTILITY WORKER III	1	1	1	1	-
TOTAL	**2**	**2**	**2**	**2**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONAL SERVICES	$ 81,924	$ 104,283	$ 111,711	$ 111,488	$ 7,205
OPERATIONS & MAINTENANCE	172,094	505,374	240,635	330,260	(175,114)
CAPITAL OUTLAY	-	250,000	307,400	190,975	(59,025)
DEBT SERVICE	1,718	102,674	126,400	243,244	140,570
TRANSFERS OUT	316,507	321,089	321,089	317,374	(3,715)
WATER TOTAL	**$ 572,243**	**$ 1,283,420**	**$ 1,107,235**	**$ 1,193,341**	**$ (90,079)**

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
51401-101.01	REGULAR SALARIES	$ 51,973	$ 67,002	$ 69,928	$ 71,267	$ 4,265
51401-102	OVERTIME	8,863	8,000	10,064	9,000	1,000
51401-105.00	SOCIAL SECURITY	3,734	4,671	4,990	4,992	321
51401-106.00	MEDICARE	873	1,093	1,168	1,169	76
51401-107.00	RETIREMENT	4,435	6,982	7,441	7,608	626
51401-108.00	HEALTH INSURANCE	8,098	11,456	13,144	11,800	344
51401-109.00	LIFE INSURANCE	169	231	263	253	22
51401-109.01	VISION INSURANCE	158	204	235	204	-
51401-109.02	DENTAL INSURANCE	461	644	767	702	58
51401-109.03	LONG TERM DISABILITY	292	533	531	567	34
51401-112	WORKER'S COMPENSATION	2,730	3,167	3,030	3,703	536
51401-136	LONGEVITY	114	-	150	222	222
51401-138	CERTIFICATE PAY	25	300	-	-	(300)
	TOTAL PERSONNEL SERVICES	81,924	104,283	111,711	111,488	7,205
SUPPLIES						
51402-205	GENERAL SUPPLIES	-	500	375	500	-
51402-230	BENCH STOCK	8,522	15,000	20,000	20,000	5,000
51402-250	UTILITIES EXPENSE	53,331	61,139	52,000	55,000	(6,139)
51402-714	TCEQ FEES	4,260	4,260	4,260	4,260	-
	TOTAL SUPPLIES	66,113	80,899	76,635	79,760	(1,139)
PURCHASED SERVICES						
51403-800	WATER LEASE	-	31,000	31,000	31,000	-
	TOTAL PURCHASES SERVICES	-	31,000	31,000	31,000	-
CONTRACTED SERVICES						
51404-407	CITY ATTORNEY	839	-	-	-	-
51404-410	CITY ENGINEER	1,527	-	-	-	-
51404-413.00	OUTSIDE SERV/CONTR LABOR	3,077	15,000	7,500	15,000	-
51404-717	SLUDGE DISP/TESTING/SAMPLING	7,839	10,000	12,000	12,000	2,000
	TOTAL CONTRACTED SERVICES	13,281	25,000	19,500	27,000	2,000

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Water (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
EDUCATION & TRAINING						
51405-506	PUBLIC EDUCATION	-	500	500	500	-
	TOTAL EDUCATION & TRAINING	-	500	500	500	-
REPAIRS & MAINTENANCE						
51407-412	EQUIPMENT REPAIRS & MAINT	14,668	40,000	25,000	40,000	-
51407-601	SMALL TOOLS	-	-	-	5,000	5,000
51407-602	EQUIPMENT PURCHASES	3,026	15,000	13,000	15,000	-
51407-604	VEHICLE REPAIRS & MAINT	-	-		7,500	7,500
51407-609	SAFETY EQUIPMENT	-	-		2,500	2,500
51407-730	UTILITIES SYSTEM MAINTENANCE	75,006	312,975	75,000	122,000	(190,975)
	TOTAL REPAIRS & MAINTENANCE	92,700	367,975	113,000	192,000	(175,975)
CAPITAL OUTLAY						
51409-975	WATER SYSTEM INPROVEMENTS	-	-	-	190,975	190,975
51409-942	SCADA SYSTEM FOR WATER WELLS	-	50,000	57,400	-	(50,000)
51409-945	RIVER BLUFF WATER TANK	-	200,000	250,000	-	(200,000)
	TOTAL CAPITAL OUTLAY	-	250,000	307,400	190,975	(59,025)
DEBT SERVICE						
51409-799	INTEREST EXPENSE	1,418	1,418	1,418	1,418	-
51409-799.01	INTEREST EXPENSE CONSTR	-	64,056	23,757	34,626	(29,430)
51409-801	DEBT SERVICE - DWSRF PAD	-	35,000	35,000	35,000	-
51409-801.01	DEBT SERVICE - DWSRF CONSTR	-	-	65,000	170,000	170,000
51409-810	PAYING AGENT FEE DWSRF	300	2,200	1,225	2,200	-
	TOTAL DEBT SERVICE	1,718	102,674	126,400	243,244	140,570
TRANSFERS OUT						
51410-915	TRANSFER TO GF FOR ROW	27,128	27,128	27,128	27,128	-
51410-925	TRANSFER TO GF FOR ADMIN	264,646	264,646	264,646	264,646	-
51410-926	TRANSFER TO DEBT SVC CO 2004	24,733	29,315	29,315	25,600	(3,715)
	TOTAL TRANSFERS OUT	316,507	321,089	321,089	317,374	(3,715)
TOTAL WATER DIVISION		$ 572,243	$ 1,283,420	$ 1,107,235	$ 1,193,341	$ (90,079)

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Refuse

The Refuse Division of the Public Works Department is responsible for refuse collection, and monitoring the City contract with a local refuse collector.

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
OPERATIONS & MAINTENANCE	$ 368,365	$ 376,750	$ 393,000	$ 393,000	$ 16,250
REFUSE TOTAL	**$ 368,365**	**$ 376,750**	**$ 393,000**	**$ 393,000**	**$ 16,250**

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Refuse

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
CONTRACTED SERVICES						
51504-718	GARBAGE (REFUSE)	$ 368,365	$ 376,750	$ 393,000	$ 393,000	$ 16,250
	TOTAL CONTRACTED SERVICES	368,365	376,750	393,000	393,000	16,250
	TOTAL REFUSE	$ 368,365	$ 376,750	$ 393,000	$ 393,000	$ 16,250

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Public Works: Non-Departmental

STAFFING	ACTUAL FY 2014	AMENDED FY 2015	ESTIMATED FY 2015	ADOPTED FY 2016	BUDGET CHANGE
	-	-	-	-	-
	-	-	-	-	-
TOTAL	**-**	**-**	**-**	**-**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONAL SERVICES	$ -	$ 9,500	$ -	$ 9,500	$ -
OPERATIONS & MAINTENANCE	-	128,498	132,031	96,000	(32,498)
NON-DEPARTMENTAL TOTAL	-	137,998	132,031	105,500	(32,498)

CITY OF CASTROVILLE – UTILITY FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations – Public Works: Non-Departmental

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
51601-111	UNEMPLOYMENT INSURANCE	$ -	$ 9,500	$ -	$ 9,500	$ -
	TOTAL PERSONNEL SERVICES	-	9,500	-	9,500	-
PURCHASED SERVICES						
51603-307	TML INSURANCE	-	17,213	17,715	-	(17,213)
51603-401	TELECOMMUNICATIONS	-	-		-	-
51603-415	COPIER LEASE	-	2,000	3,600	-	(2,000)
	TOTAL PURCHASED SERVICES	-	19,213	21,315	-	(19,213)
CONTRACTED SERVICES						
51604-407	CITY ATTORNEY	-	21,500	21,500	21,500	-
51604-410	CITY ENGINEER	-	64,500	64,500	74,500	10,000
51604-413.00	OUTSIDE SERV/CONTR LABOR	-	23,285	24,716	-	(23,285)
	TOTAL CONTRACTED SERVICES	-	109,285	110,716	96,000	(13,285)
TOTAL NON-DEPARTMENTAL		$ -	$ 137,998	$ 132,031	$ 105,500	$ (32,498)
TRANSFERS OUT						
59909-910	TRANSFERS OUT	$ 101,000	$ -	$ -	$ -	$ -
	TOTAL TRANSFERS OUT	101,000	-	-	-	-
TOTAL TRANSFERS OUT		$ 101,000	$ -	$ -	$ -	$ -
	TOTAL EXPENSES	$ 5,255,214	$ 7,030,670	$ 6,429,540	$ 8,939,641	$ 1,908,971
	REVENUES OVER EXPENSES	**$ 884,393**	**$ (688,364)**	**$ (105,728)**	**$ (753,389)**	**$ (65,025)**
	ENDING BALANCE	**$ 6,850,973**	**$ 4,863,397**	**$ 6,745,244**	**$ 5,991,856**	**$ 1,128,459**

OTHER UTILITY FUNDS

CITY OF CASTROVILLE – OTHER UTILITY FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Water Acquisition – Fund 24

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
Beginning Fund Balance		$ 161,268	$ 231,689	$ 244,756	$ 296,907	$ 65,218
REVENUES						
24-4005-601	PENALTIES WATER	383	500	322	500	-
24-4009-507	WATER SURCHARGE FEE	36,123	39,000	38,080	37,750	(1,250)
24-4009-508	FEE IN LIEU OF WATER RIGHTS	18,000	-	-	-	-
24-4009-815	MISC. REFUNDS & REIMB	359	-	-	-	-
24-4009-830	INTEREST INCOME	374	250	849	250	-
24-4009-849	WATER LEASE PAYMENT*	31,000	31,000	31,000	31,000	-
24-4009-920	TRANSFER IN	-			-	-
	TOTAL REVENUES	86,239	70,750	70,251	69,500	(1,250)
	TOTAL AVAILABLE FUNDS	$ 247,507	$ 302,439	$ 315,007	$ 366,407	$ 63,968
APPROPRIATIONS						
24-51404-202	DUES & SUBSCRIPTIONS	200	-	-	-	-
24-51404-407	CITY ATTORNEY	1,431	-	-	-	-
24-51404-410	CITY ENGINEER	-	-	-	-	-
24-51404-424	PROFESSIONAL SERVICES	1,000	5,000	3,000	5,000	-
24-51404-605	LOAN TO AIRPORT	-	-	-	100,000	100,000
24-51404-700	WATER RIGHT PURCHASE	-	100,000	15,000	100,000	-
24-51408-800	BANK FEES	120	200	100	200	-
	TRANSFER TO UTILITY FUND (T/N)	-	-	-	6,786	6,786
	TOTAL APPROPRIATIONS	2,751	105,200	18,100	211,986	100,000
	ENDING BALANCE	$ 244,756	$ 197,239	$ 296,907	$ 154,421	$ (36,032)

* Repayment of loan from the UF of $31,000/year for four years. Starting in FY 2015.

CITY OF CASTROVILLE – OTHER UTILITY FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Water Impact Fees – Fund 25

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
Beginning Fund Balance		$ 124,124	$ 167,499	$ 139,022	$ 244,091	$ 76,592
REVENUES						
25-4009-520	WATER IMPACT FEES	14,313	62,500	104,279	25,000	(37,500)
25-4009-830	INTEREST INCOME	585	500	790	970	470
	TOTAL REVENUES	14,898	63,000	105,069	25,970	(37,030)
	TOTAL AVAILABLE FUNDS	$ 139,022	$ 230,499	$ 244,091	$ 270,061	$ 39,562
APPROPRIATIONS						
25-51408-800	BANK FEES	-	500	-	500	-
25-51409-975	WATER SYS. IMPROVEMENTS	-	200,000	-	240,000	40,000
25-50099-910	TRANSFERS OUT	-	-	-	-	-
	TOTAL APPROPRIATIONS	$ -	$ 200,500	$ -	$ 240,500	$ 40,000
	ENDING BALANCE	$ 139,022	$ 29,999	$ 244,091	$ 29,561	$ (438)

CITY OF CASTROVILLE – OTHER UTILITY FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Sewer Impact Fees – Fund 26

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
Beginning Fund Balance		$ 82,842	$ 110,056	$ 96,441	$ 174,979	$ 64,923
REVENUES						
26-4009-521	SEWER IMPACT FEES	13,162	60,000	78,034	60,000	-
26-4009-830	INTEREST INCOME	437	415	704	800	385
	TOTAL REVENUES	13,600	60,415	78,738	60,800	385
	TOTAL AVAILABLE FUNDS	$ 96,441	$ 170,471	$ 175,179	$ 235,779	$ 65,308
APPROPRIATIONS						
26-51208-800	BANK FEES	-	200	200	200	-
26-51209-976	SEWER SYS. IMPROVEMNTS	-	155,000	-	170,000	15,000
26-50099-910	TRANSFERS OUT	-	-	-	-	-
	TOTAL APPROPRIATIONS	-	155,200	200	170,200	15,000
	ENDING BALANCE	$ 96,441	$ 15,271	$ 174,979	$ 65,579	$ 50,308

AIRPORT FUND

CITY OF CASTROVILLE – AIRPORT FUND SUMMARY

FY2017 Adopted Annual Operating & Capital Budget

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
BEGINNING FUND BALANCE	$ 7,718,118	$ 7,691,662	$ 8,194,230	$ 8,274,756	$ 583,094
PRIOR PERIOD ADJUSTMENT					
LESS: RESTRICTED ASSETS	-	-	-	-	-
AVAILABLE FOR OPERATIONS	**7,718,118**	**7,691,662**	**8,194,230**	**8,274,756**	**583,094**
REVENUE:					
FACILITY RENTALS	249,854	283,026	290,766	303,648	20,622
FUEL SALES	227,189	281,592	200,000	257,190	(24,402)
OTHER REVENUE	474,874	51,200	22,476	152,130	100,930
TOTAL OPERATING REVENUES	951,917	615,818	513,242	712,968	97,150
TOTAL AVAILABLE REVENUES	**8,670,035**	**8,307,480**	**8,707,472**	**8,987,723**	**680,243**
APPROPRIATIONS					
PERSONAL SERVICES	40,816	90,856	67,460	86,794	(4,062)
OPERATIONS & MAINTENANCE	291,250	437,192	296,802	405,317	(31,875)
DEBT SERVICE	5,893	56,475	56,455	61,405	4,930
CAPITAL OUTLAY	126,754	-	-	100,000	100,000
TRANSFERS OUT	11,093	12,000	12,000	6,000	(6,000)
TOTAL APPROPRIATIONS	**475,805**	**596,523**	**432,717**	**659,516**	**62,993**
AVAILABLE FOR OPERATIONS	8,194,230	7,710,957	8,274,756	8,328,208	617,251
PLUS: RESTRICTED ASSETS	-	-	-	-	-
ENDING BALANCE	**$ 8,194,230**	**$ 7,710,957**	**$ 8,274,756**	**$ 8,328,208**	**$ 617,251**

CITY OF CASTROVILLE – AIRPORT FUND

FY2017 Adopted Annual Operating & Capital Budget

Revenues

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
REVENUES						
BEGINNING FUND BALANCE		$ 7,718,118	$ 7,691,662	$ 8,194,230	$ 8,274,756	$ 583,094
FACILITY RENTALS						
4007-508	TERMINAL BLDG LEASES	6,580	10,190	8,105	10,496	306
4007-511	UNIT 'A' HANGARS	21,665	22,753	22,752	23,431	678
4007-516	UNIT 'B' HANGARS	21,832	22,753	22,310	23,431	678
4007-517	UNIT 'C' HANGARS	34,235	35,790	35,790	36,865	1,075
4007-518	UNIT 'D' HANGARS	34,747	35,790	35,790	36,867	1,077
4007-519	OPEN 'T' HANGARS	11,397	14,319	13,587	15,120	801
4007-522	UNIT 'E' HANGARS	21,726	32,284	32,000	33,254	970
4007-526	COMMERCIAL HANGAR 2	5,911	8,885	7,200	10,888	2,003
4007-527	LASHER HANGAR	5,792	5,966	5,967	6,145	179
4007-528	ALMOND HANGAR	2,658	2,738	2,718	2,820	82
4007-529	COMMERCIAL HANGAR 1	21,176	20,536	22,336	21,152	616
4007-530	RAMP TIE DOWN FEES	228	300	241	300	-
4007-531	COMMERCIAL HANGAR 4	4,154	4,154	4,154	4,417	263
4007-544	DRYLAND FARMLAND	-	3,649	5,457	5,457	1,808
4007-545	IRRIGATED FARMLAND	36,925	33,276	42,716	42,716	9,440
4007-552	MV YOUTH BASEBALL	8,156	8,156	8,156	8,156	-
4007-553	COMMERCIAL HANGAR 3	12,671	21,487	21,487	22,132	645
	TOTAL FACILITY RENTALS	249,854	283,026	290,766	303,648	20,622
FUEL SALES						
4008-615	FUEL SALES - AVGAS	227,189	281,592	200,000	201,600	(79,992)
4008-616	FUEL SALES - JET 'A'	-	-	-	55,590	55,590
	TOTAL FUEL SALES	227,189	281,592	200,000	257,190	(24,402)
OTHER REVENUE						
4009-600	PENALTIES - LATE PAY	1,220	750	1,680	1,680	930
4009-830	INTEREST INCOME	274	450	470	450	-
4009-849	WATER ACQUISITION LOAN	-	-	-	100,000	100,000
4009-900	CAPITAL CONTRIBUTION	458,028	-	-	-	-
4009-950	RAMP GRANT - TXDOT	15,352	50,000	20,326	50,000	-
	TOTAL OTHER REVENUE	474,874	51,200	22,476	152,130	100,930
	TOTAL REVENUE	**951,917**	**615,818**	**513,242**	**712,968**	**97,150**

CITY OF CASTROVILLE – AIRPORT FUND

FY2017 Adopted Annual Operating & Capital Budget

Budget Summary – Airport

The Airport Division of the Economic Development Office is responsible for providing general aviation services for regional air transportation at the Airport. The Airport accommodates general aviation activity including all types of small to medium propeller and jet powered aircraft.

Accomplishments for FY 2016:

- Completed construction of the Runway Extension Project.

Objectives for FY 2017:

- Complete construction of the Jet Fuel Farm infrastructure project.
- Enhance customer service at the Airport for guests and tenants.

STAFFING	ACTUAL FY 2015	AMENDED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AIRPORT MANAGER	1	.5	.5	.5	-
BUILDING & GROUND MAINTENANCE WORKER	1	1	1	1	-
TOTAL	**2**	**1.5**	**1.5**	**1.5**	**-**

	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONAL SERVICES	40,816	90,856	67,460	86,794	(4,062)
OPERATIONS & MAINTENANCE	291,250	437,192	296,802	405,317	(31,875)
DEBT SERVICE	5,893	56,475	56,455	61,405	4,930
CAPITAL OUTLAY	126,754	-	-	100,000	100,000
TRANSFERS OUT	11,093	12,000	12,000	6,000	(6,000)
TOTAL APPROPRIATIONS	**475,805**	**596,523**	**432,717**	**659,516**	**62,993**

CITY OF CASTROVILLE – AIRPORT FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PERSONNEL SERVICES						
50101-101.01	REGULAR SALARIES	$ 27,959	$ 65,416	$ 48,294	$ 62,668	$ (2,748)
50101-102	OVERTIME	61	200	-	-	(200)
50101-103	PART-TIME	-	-	-	-	-
50101-105.00	SOCIAL SECURITY	1,705	4,162	2,992	3,986	(176)
50101-106.00	MEDICARE	399	975	700	933	(42)
50101-107.00	RETIREMENT	2,568	6,223	4,576	6,074	(149)
50101-108.00	HEALTH INSURANCE	5,384	8,676	7,527	8,850	174
50101-109.00	LIFE INSURANCE	112	244	186	242	(2)
50101-109.01	VISION INSURANCE	99	154	147	204	50
50101-109.02	DENTAL INSURANCE	306	486	467	702	216
50101-109.03	LONG TERM DISABILITY	187	565	380	542	(23)
50101-111	UNEMPLOYMENT INSURANCE	257	-	-	-	-
50101-112	WORKER'S COMPENSATION	1,781	2,255	1,399	997	(1,258)
50101-136	LONGEVITY	-	-	42	96	96
50101-139	CAR ALLOWANCE	-	1,200	600	1,200	-
50101-140	PHONE ALLOWANCE	-	300	150	300	-
	TOTAL PERSONNEL SERVICES	40,816	90,856	67,460	86,794	(4,062)
SUPPLIES						
50102-200	MILEAGE REIMBURSEMENT	-	300	228	300	-
50102-201	OFFICE SUPPLIES	324	400	300	400	-
50102-202	DUES & SUBSCRIPTIONS	12	275	131	150	(125)
50102-204	JANITORIAL SUPPLIES	605	350	400	350	-
50102-205	GENERAL SUPPLIES	1,893	720	1,128	1,100	380
50102-206.00	CLASSIFIED ADVERTISEMENTS	48	50	50	50	-
50102-206.01	ADVERTISING-PROMOTIONAL	529	750	375	750	-
50102-207	POSTAGE	217	120	120	120	-
50102-212.00	FUEL & OIL	2,147	2,000	2,400	2,400	400
50102-212.02	FUEL & OIL (TRACKORS/MOWERS)	25	-	-	-	-
50102-214	PROFESSIONAL BOOKS	-	300	75	300	-
50102-250	UTILITIES EXPENSE	14,587	15,362	16,588	16,600	1,238
50102-309	AVIATION FUEL	190,976	240,032	163,357	170,000	(70,032)
	JET FUEL	-	-	8,038	32,175	32,175
	TOTAL SUPPLIES	211,363	260,659	193,190	224,695	(35,964)

CITY OF CASTROVILLE – AIRPORT FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
PURCHASED SERVICES						
50103-307	TML INSURANCE	5,584	11,974	6,246	9,000	(2,974)
50103-401.00	TELEPHONE	4,852	7,230	7,230	7,230	-
50103-401.01	INTERNET	2,738	-	-	-	-
50103-417	UNIFORM EXPENSE	-	-	-	900	900
	TOTAL PURCHASES SERVICES	13,175	19,204	13,476	17,130	(2,074)
CONTRACTED SERVICES						
50104-407.00	CITY ATTORNEY	10,016	10,000	5,000	10,000	-
50104-408	AUDIT SERVICE	1,500	6,800	1,959	2,274	(4,526)
50104-410	CITY ENGINEER	-	5,000	2,500	5,000	-
50104-413.00	OUTSIDE SERV/CONTR LABOR	1,685	1,400	100	1,000	(400)
50104-413.01	CUSTODIAL SERVICES	3,482	3,744	3,744	3,744	-
50104-413.02	LEASE FOR REFUELER	-	-	1,500	18,000	18,000
50104-701	EMPLOYEE EXAM/DRUG SCREEN	266	200	12	-	(200)
50104-964	AWOS MAINTENANCE CONTRACT	5,517	5,500	5,500	5,500	-
	TOTAL CONTRACTED SERVICES	22,466	32,644	20,315	45,518	12,874
EDUCATION & TRAINING						
50105-505	TRAINING/TRAVEL/PERDIEM	502	1,500	700	1,500	-
	TOTAL EDUCATION & TRAINING	502	1,500	700	1,500	-
TECHNOLOGY						
50106-802	COMPUTER SOFTWARE	620	1,209	1,074	1,074	(135)
50106-803	COMPUTER HARDWARE	90	2,400	2,400	500	(1,900)
50106-805	COMPUTERMAINTENANCE	-	-	-	500	500
	TOTAL TECHNOLOGY	710	3,609	3,474	2,074	(1,535)
REPAIRS & MAINTENANCE						
50107-412	EQUIPMENT REPAIRS & MAINT	2,855	6,500	6,000	6,500	-
50107-412.01	RAMP GRANT ELIGIBLE	2,981	-	-	-	-
50107-601	SMALL TOOLS	584	-	-	-	-
50107-602	EQUIPMENT PURCHASES	3,883	5,676	500	5,000	(676)
50107-604	VEHICLE REPAIRS & MAINT	407	500	500	500	-
50107-609	SAFETY EQUIPMENT	400	400	760	400	-
50107-903	BUILDINGS REPAIR & MAINTENANCE	135	52,000	37,720	10,000	(42,000)

CITY OF CASTROVILLE – AIRPORT FUND

FY2017 Adopted Annual Operating & Capital Budget

Appropriations (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
50107-903.01	RAMP GRANT ELIGIBLE	2,432	-	-	-	-
50107-911	RUNWAY MAINTENANCE	13,800	11,000	12,500	24,000	13,000
50107-911.01	RAMP GRANT ELIGIBLE	14,275	-	-	-	-
50107-918	GROUNDS MAINTENANCE	953	43,500	7,667	68,000	24,500
50107-918.01	RAMP GRANT ELIGIBLE	330	-		-	-
	TOTAL REPAIRS & MAINTENANCE	43,034	119,576	65,647	114,400	(5,176)
DEBT SERVICE						
50108-225	BAD DEBT	-	-	130	130	130
50108-625	MISCELLANEOUS EXPENSE	163	-	-	-	-
50108-799	INTEREST EXPENSE	1,742	2,800	2,800	2,500	(300)
50108-800	BANK FEES	93	125	125	125	-
50108-810	PAYING AGENT FEES	100	200	50	300	100
50108-820.02	DEBT SERVICE -PRINCIPAL	-	30,000	30,000	35,000	5,000
50108-821	LOAN PAYMENT TXDOT PRIN	-	20,746	20,142	20,746	-
50108-821.01	LOAN PAYMENT - TXDOT (INT)	3,795	2,604	3,208	2,604	-
	TOTAL DEBT SERVICE	5,893	56,475	56,455	61,405	4,930
CAPITAL OUTLAY						
50109-972	JET FUEL INFRUSTRUCTURE	-	-	-	100,000	100,000
50109-998	AMORTIZATION EXPENSE	873	-	-	-	-
50109-999	DEPRECIATION	125,881	-	-	-	-
	TOTAL CAPITAL OUTLAY	126,754	-	-	100,000	100,000
TRANSFERS OUT						
59909-910	TRANSFERS OUT - GENERAL FUND	11,093	12,000	12,000	6,000	(6,000)
	TOTAL TRANSFERS OUT	11,093	12,000	12,000	6,000	(6,000)
	TOTAL EXPENDITURES	**475,805**	**596,523**	**432,717**	**659,516**	**62,993**
	REVENUES OVER (UNDER) EXPENSES	**$ 476,112**	**$ 19,295**	**$ 80,526**	**$ 53,452**	**$ 34,157**
	ENDING BALANCE	**$ 8,194,230**	**$ 7,710,957**	**$ 8,274,756**	**$ 8,328,208**	**$ 617,251**

CAPITAL PROJECTS

CITY OF CASTROVILLE – CAPITAL PROJECTS

FY2017 Adopted Annual Operating & Capital Budget

Drainage Utility – Fund 16

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 185,872	$ 201,437	$ 199,992	$ 210,813	$ 9,376
REVENUES						
16-4005-601	PENALTIES WATER	266	300	240	300	-
16-4009-830	INTEREST INCOME	915	1,000	1,055	1,000	-
16-4009-925	DRAINAGE FEES	107,181	108,000	106,484	108,000	-
	TOTAL REVENUES	108,362	109,300	107,779	109,300	-
	TOTAL AVAILABLE FUNDS	294,234	310,737	307,771	320,113	9,376
APPROPRIATIONS						
16-52004-410	CITY ENGINEER	-	-	-	-	-
16-52008-800	BANK FEES	109	100	100	100	-
16-52009-972	OTHER DRAINAGE PROJECTS	-	-	-	-	-
	TOTAL	109	100	100	100	-
TRANSFER OUT						
16-59909-991	TRNSFR GF DEBT SERV 2003 CO	94,133	96,858	96,858	90,983	(5,875)
	TOTAL EXPENDITURES	94,242	96,958	96,958	91,083	(5,875)
	ENDING BALANCE	$ 199,992	$ 213,779	$ 210,813	$ 229,030	$ 15,251

CITY OF CASTROVILLE – CAPITAL PROJECTS

FY2017 Adopted Annual Operating & Capital Budget

Capital Improvement – Fund 70

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 239,505	$ 87,814	$ 85,555	$ 14,338,542	$ 14,250,728
REVENUES						
70-4009-915	TWDB DWSRF CONSTRUCTION	-	3,500,000	3,500,000	-	(3,500,000)
70-4009-912	TWDB CWSRF PAD	-	34,051	172,082	-	(34,051)
70-4009-916	TWDB CWSRF CONSRUCTION	-	3,050,000	3,050,000	-	(3,050,000)
70-4009-917	TWDB CWSRF WWTP	-	2,072,000	9,050,000	-	(2,072,000)
	TOTAL REVENUES	-	8,656,051	15,772,082	-	(8,656,051)
	TOTAL AVAILABLE FUNDS	$ 239,505	$ 8,743,865	$ 15,857,637	$ 14,338,542	$ 5,594,677
APPROPRIATIONS						
DWSRF-PAD					-	-
70-52209-900	DESIGN DWSRF	153,950	-	85,555	85,555	85,555
70-52209-904	CONTINGENCY DWSRF	-	45,105	-	-	(45,105)
70-52209-905	ADMINISTRATION DWSRF	-	4,000	-	-	(4,000)
	TOTAL DWSRF-PAD	153,950	49,105	85,555	85,555	36,450
CWSRF-PAD						
70-53209-900	DESIGN CWSRF	-	34,051	172,081	-	(34,051)
70-53209-904	CONTINGENCY CWSRF	-	43,658		-	(43,658)
	TOTAL CWSRF-PAD	-	77,709	172,081	-	(77,709)
DWSRF - WATER LINE REPLACEMENT						
70-54209-901	ENGINEERING	-	164,000	-	-	(164,000)
70-54209-902	CONSTRUCTION	-	3,000,000	-	3,000,000	-
70-54209-903	TESTING & INSPECTION	-	-	-	-	-
70-54209-904	FINANCIAL ADVISOR	-	50,000	29,250	-	(50,000)
70.54209-905	BOND COUNSEL	-	20,000	34,250	-	(20,000)
70-54209-906	ISSUANCE COST	-	68,500	-	-	(68,500)
70-54209-907	BOND RESERVE FUND	-	50,000	203,206	-	(50,000)
70-54209-908	LOAN ORIGINATION FEE	-	78,525	77,017	-	(78,525)
70-54209-909	FISCAL/LEGAL/ADMINISTRATION	-	-	750	-	-
70-54209-910	CONTINGENCY	-	25,000	-	155,527	130,527
	TOTAL DWSRF - WATER LINE	-	3,456,025	344,473	3,155,527	(300,498)

CITY OF CASTROVILLE – CAPITAL PROJECTS

FY2017 Adopted Annual Operating & Capital Budget

Capital Improvement – Fund 70 (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
CWSRF - EAST SIDE LIFT STATION						
70-54309-901	ENGINEERING	-	163,200	-	-	(163,200)
70-54309-402	CONSTRUCTION	-	2,500,000	-	2,500,000	-
70-54309-904	FINANCIAL ADVISOR	-	44,000	27,563	-	(44,000)
70-54309-905	BOND COUNSEL	-	18,000	31,800	-	(18,000)
70-54309-906	ISSUANCE COST	-	66,100	-	-	(66,100)
70-54309-907	BOND RESERVE FUND	-	50,000	171,525	-	(50,000)
70-54309-908	LOAN ORIGINATION FEE	-	56,500	55,400	-	(56,500)
70-54309-909	FISCAL/LEGAL/ADMINISTRATION	-	2,500	750	-	(2,500)
70-54309-910	CONTINGENCY	-	25,000	-	262,962	237,962
	TOTAL CWSRF - ES LIFT STATION	-	2,925,300	287,038	2,762,962	(162,338)
CWSRF - WASTEWATER TREATMENT PLANT						
70-54409-901	ENGINEERING	-	144,568	-	100,000	(44,568)
70-54409-902	CONSTRUCTION	-	1,519,200	-	7,734,498	6,215,298
70-54409-903	RESIDENT PROJECT INSPECTION	-	37,900	-	300,000	262,100
70-54409-903	MATERIALS TESTING	-	-	-	200,000	
70-54409-904	FINANCIAL ADVISOR	-	34,582	43,228	-	(34,582)
70-54409-905	BOND COUNSEL	-	46,550	47,800	-	(46,550)
70-54409-906	ISSUANCE COST	-	102,000	-	-	(102,000)
70-54409-907	BOND RESERVE FUND	-	-	373,786	-	-
70-54409-908	LOAN ORIGINATION FEE	-	168,000	164,384	-	(168,000)
70-54409-909	FISCAL/LEGAL/ADMINISTRATION	-	-	750	-	-
70-54409-910	CONTINGENCY	-	19,000	-	-	(19,000)
	TOTAL CWSRF - WWTP	-	2,071,800	629,948	8,334,498	6,062,698
	TOTAL APPROPRIATIONS	153,950	8,579,939	1,519,095	14,338,542	5,558,603
	ENDING BALANCE	$ 85,555	$ 163,926	$ 14,338,542	$ -	$ (5,558,603)

CITY OF CASTROVILLE – CAPITAL PROJECTS

FY2017 Adopted Annual Operating & Capital Budget

Street Rehabilitation – Fund 72

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 138,162	$ 138,476	$ 138,483	$ 78,806	$ (59,670)
REVENUES						
72-4009-830	INTEREST INCOME	322	428	323	-	(428)
72-4999-910	TRANSFERS FROM GENERAL FUND	-	-	-	-	-
	TOTAL REVENUES	322	428	323	-	(428)
	TOTAL AVAILABLE FUNDS	$ 138,483	$ 138,904	$ 138,806	$ 78,806	$ (60,098)
APPROPRIATIONS						
72-4999-910	TRANSFER TO GENERAL FUND	-	60,000	60,000	78,806	18,806
72-50808-800	BANK FEES	-	-	-	-	-
72-50809-927	STREETS REHAB	-	-	-	-	-
	TOTAL APPROPRIATIONS	-	60,000	60,000	78,806	18,806
	ENDING BALANCE	$ 138,483	$ 78,904	$ 78,806	$ -	$ (78,904)

SPECIAL REVENUE FUNDS

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Police Department Training – Fund 40

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 1,373	$ 2,537	$ 1,198	$ 2,312	$ (225)
REVENUES						
40-4009-830	INTEREST INCOME	-	-	-	-	-
40-4009-832	POLICE DEPT TRAINING	-	-	-	-	-
40-4009-995	LEOSE ALLOTMENT	1,164	1,000	1,155	-	(1,000)
	TOTAL REVENUES	1,164	1,000	1,155	-	(1,000)
	TOTAL AVAILABLE FUNDS	2,537	3,537	2,353	2,312	(1,225)
APPROPRIATIONS						
40-50305-505	TRAVEL & TRAINING	1,339	3,000	41	1,000	(2,000)
40-50308-800	BANK FEES	-	-	-	-	-
40-50309-607	SPECIAL EQUIPMENT	-	-	-	1,000	1,000
	TOTAL APPROPRIATIONS	1,339	3,000	41	2,000	(1,000)
	ENDING BALANCE	$ 1,198	$ 537	$ 2,312	$ 312	$ (225)

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

DEA Drug Forfeiture – Fund 42

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 8,288	$ -	$ 8,843	$ 7,509	$ 7,509
REVENUES						
42-4009-812	SALE OF ASSETS	18,644	1,360	-	-	(1,360)
42-4009-815	MISC REFUNDS & REVENUE	-	-	-	-	-
42-4009-830	INTEREST INCOME	45	-	26	-	-
	TOTAL REVENUES	18,689	1,360	26	-	(1,360)
	TOTAL AVAILABLE FUNDS	26,977	1,360	8,869	7,509	6,149
APPROPRIATIONS						
42-50302-205	GENERAL SUPPLIES	-	-	-	-	-
42-50302-217	LAW ENF. SUPPLIES	6,039	-	-	2,000	2,000
42-50302-602	EQUIPMENT PURCHASES	10,378	-	-	5,000	5,000
42-50306-807	SPECIAL ACTIVITIES	-	-	-	-	-
42-50308-625	MISC REFUNDS & REIMB	742	1,360	1,360	-	(1,360)
42-50308-800	BANK FEES	19	-	-	-	-
42-50309-607	SPECIAL EQUIPMENT	956	-	-	-	-
42-50311-902.00	CAPITAL OUTLAY	-	-	-	-	-
	TOTAL APPROPRIATIONS	18,134	1,360	1,360	7,000	5,640
	ENDING BALANCE	$ 8,843	$ -	$ 7,509	$ 509	$ 509

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Municipal Court Building Security – Fund 48

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 18,780	$ 22,351	$ 22,314	$ 25,161	$ 2,810
REVENUES						
48-4003-609	SECURITY FEE	4,296	4,400	3,637	3,960	(440)
48-4009-830	INTEREST INCOME	58	50	67	67	17
	TOTAL REVENUES	4,354	4,450	3,704	4,027	(423)
	TOTAL AVAILABLE FUNDS	23,134	26,801	26,018	29,188	2,387
APPROPRIATIONS						
48-50408-765	ADT SECURITY SYSTEM	820	861	857	896	35
48 50408-800	BANK FEES	-	50	-	50	-
48-50408-903	BLDG REPAIR & MAINT.	-	15,000	-	15,000	-
48-50408-960	COURT SECURITY	-	10,000	-	10,000	-
	TOTAL APPROPRIATIONS	820	25,911	857	25,946	35
	ENDING BALANCE	$ 22,314	$ 890	$ 25,161	$ 3,242	$ 2,352

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Municipal Court Technology – Fund 49

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 743	$ 1,182	$ 1,140	$ 158	$ (1,024)
REVENUES						
49-4003-610	TECHNOLOGY FEE	5,723	6,000	4,848	5,700	(300)
49-4009-830	INTEREST INCOME	6	12	4	7	(5)
	TRANSFER IN FROM GF	-	-	1,379	932	932
	TOTAL REVENUES	5,729	6,012	6,231	6,639	627
	TOTAL AVAILABLE FUNDS	6,472	7,194	7,371	6,797	(397)
APPROPRIATIONS						
49-50406-802	COMPUTER SOFTWARE	1,592	1,592	1,671	1,671	79
49-50406-803	COMPUTER HARDWARE	-	-	-	-	-
49-50406-805	COMPUTER MAINTENANCE	3,606	5,303	5,542	4,943	(360)
49-50407-602	EQUIPMENT PURCHASES	115	100	-	-	(100)
49-50408-800	BANK FEES	19	25	-	25	-
	TOTAL APPROPRIATIONS	5,332	7,020	7,213	6,639	(381)
	ENDING BALANCE	$ 1,140	$ 174	$ 158	$ 158	$ (16)

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Library Memorial – Fund 60

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 6,000	$ 6,118	$ 6,018	$ 6,036	$ (82)
REVENUES						
60-4009-601	LIBRARY DONATIONS	-	-	-	-	-
60-4009-823	LIBRARY MEMORIAL	-	-	-	-	-
60-4009-830	INTEREST INCOME	18	-	18	18	18
	TOTAL REVENUES	18	-	18	18	18
	TOTAL AVAILABLE FUNDS	6,018	6,118	6,036	6,054	(64)
APPROPRIATIONS						
60-50202-203	LIBRARY BOOKS	-	-	-	-	-
60-50202-625	MISCELLANEOUS EXPENSES	-	-	-	-	-
60-50208-790	SPECIAL ACTIVITIES	-	-	-	-	-
60-50207-903	BLDG REPAIRS & MAINT	-	6,000	-	6,000	-
	TOTAL APPROPRIATIONS	-	6,000	-	6,000	-
	ENDING BALANCE	$ 6,018	$ 118	$ 6,036	$ 54	$ (64)

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Alsatian House Project – Fund 80

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 14,543	$ 13,382	$ 13,633	$ 14,617	$ 1,235
REVENUES						
80-4009-800	DONATIONS	-	-	-	-	-
80-4009-807	TOUR INCOME	-	-	-	-	-
80-4009-813	MISCELLANEOUS	7,028	2,800	2,213	2,800	-
80-4009-830	INTEREST INCOME	42	40	40	40	-
	TOTAL REVENUES	7,070	2,840	2,253	2,840	-
	TOTAL AVAILABLE FUNDS	21,613	16,222	15,886	17,457	1,235
APPROPRIATIONS						
80-50108-709	ALSATIAN HOUSE	7,980	15,000	1,269	15,000	-
	TOTAL APPROPRIATIONS	7,980	15,000	1,269	15,000	-
	ENDING BALANCE	$ 13,633	$ 1,222	$ 14,617	$ 2,457	$ 1,235

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Biry House – Fund 81

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 9,818	$ 9,818	$ 9,818	$ 9,818	$ -
REVENUES						
81-4009-813	MISCELLANEOUS	-	-	-	-	-
81-4009-830	INTEREST INCOME	-	-	-	-	-
81-4009-907	NAT TRUST FOR HIST PREV	-	-	-	-	-
	TOTAL REVENUES	-	-	-	-	-
	TOTAL AVAILABLE FUNDS	9,818	9,818	9,818	9,818	-
APPROPRIATIONS						
81-50108-424	PROFESSIONAL SERVICES	-	4,000	-	4,000	-
81-50107-903	BUILDING REPAIRS & MAINT.	-	5,000	-	5,000	-
	TOTAL APPROPRIATIONS	-	9,000	-	9,000	-
	ENDING BALANCE	$ 9,818	$ 818	$ 9,818	$ 818	$ -

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Hotel Occupancy Tax – Fund 90

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 17,010	$ 17,205	$ 18,752	$ 9,931	$ (7,274)
REVENUES						
90-4009-801	HOTEL/MOTEL TAX	41,492	40,500	44,728	44,000	3,500
90-4009-830	INTEREST INCOME	40	50	23	25	(25)
90-4499-920	TRANSFER FR GEN FUND	21,223	21,223	21,223	21,223	-
	TOTAL REVENUES	62,755	61,773	65,974	65,248	3,475
	TOTAL AVAILABLE FUNDS	$ 79,764	$ 78,978	$ 84,726	$ 75,179	$ (3,799)
APPROPRIATIONS						
90-50101-103	PART TIME	34,282	32,659	34,394	35,175	2,516
90-50101-105.00	SOCIAL SECURITY	2,120	2,026	2,159	2,183	157
90-50101-106.00	MEDICARE	496	475	506	511	36
90-50101-107.00	RETIREMENT	799	375	5,268	1,536	1,161
90-50101-112	WORKERS' COMP	-	114	134	133	19
90-50102-201	OFFICE SUPPLIES	-	450	400	400	(50)
90-50102-202	DUES & SUBSCRIPTIONS	-	1,750	-	1,750	-
90-50102-204	JANITORIAL SUPPLIES	45	-	112	75	75
90-50102-206.01	ADVERTISING	3,911	5,000	5,600	4,000	(1,000)
90-50102-206.02	WEB	1,006	1,800	1,100	1,500	(300)
90-50102-206.03	KIOSKS/SIGNS	354	2,500	-	1,800	(700)
90-50102-207	POSTAGE	923	1,600	1,000	700	(900)
90-50102-222	PRINTING	3,225	3,000	3,300	3,500	500
90-50102-401	TELECOMMUNICATIONS	1,132	1,250	1,264	1,232	(18)
90-50102-413	PROFESSIONAL SERVICES	18	-	-	-	-
90-50102-413.01	OUTSIDE SERVICES	3,593	1,519	1,944	1,954	435
90-50102-505	TRAVEL & TRAINING	110	1,000	278	250	(750)
90-50106-802	COMPUTER SOFTWARE	-	1,059	1,015	1,020	(39)
90-50106-803	COMPUTER HARDWARE	-	3,000	3,260	-	(3,000)
90-50107-903	BLDG REPAIRS & MAINT.	-	10,000	8,037	8,000	(2,000)
90-50108-790	SPECIAL EVENTS	-	516	-	-	(516)
90-50108-790.01	4TH OF JULY WEEKEND	9,000	5,000	5,000	5,000	-
90-50108-800	BANK FEES	-	25	25	25	-
	TOTAL APPROPRIATIONS	61,013	75,118	74,795	70,744	(4,374)
	ENDING BALANCE	$ 18,752	$ 3,860	$ 9,931	$ 4,435	$ 575

DEBT SERVICE FUNDS

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

2012 Refunding (2003 Certificate of Obligation) I & S – Fund 51

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 12,710	$ 12,603	$ 13,539	$ 15,871	$ 3,268
REVENUES						
51-4002-101	CURRENT AD VALOREM TAX	16,203	16,892	18,945	15,867	(1,025)
51-4002-102	DELINQUENT AD VALOREM TAX	115	300	98	100	(200)
51-4002-103	PENALTY & INTEREST TAXES	126	150	107	150	-
51-4009-830	INTEREST INCOME	702	50	74	50	-
51-4999-916	TRANSFER FR DRAINAGE UTILITY	94,133	96,858	96,858	90,983	(5,875)
	TOTAL REVENUES	111,279	114,250	116,082	107,150	(7,100)
	TOTAL AVAILABLE FUNDS	$ 123,989	$ 126,853	$ 129,621	$ 123,021	$ (3,832)
APPROPRIATIONS						
51-50108-800	BANK FEES	-	-	-	-	-
51-50108-810	PAYING AGENT FEE	100	200	200	200	-
51-50108-820	BOND PRINCIPAL	90,000	95,000	95,000	90,000	(5,000)
51-50108-821	BOND INTEREST	20,350	18,550	18,550	16,650	(1,900)
51-59909-910	TRANSFER OUT	-	-	-	-	-
	TOTAL APPROPRIATIONS	110,450	113,750	113,750	106,850	(6,900)
	ENDING BALANCE	$ 13,539	$ 13,103	$ 15,871	$ 16,171	$ 3,068

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

2012 Refunding (2004 Certificate of Obligation Bonds) I & S – Fund 53

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2015	ADOPTED FY 2016	ESTIMATED FY 2016	ADOPTED FY 2017	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		$ 6,465	$ 5,225	$ 6,683	$ 14,206	$ 8,981
REVENUES						
53-4002-101	AD VALOREM	51,636	54,965	61,637	54,150	(815)
53-4002-102	DELINQUENT AD VALOREM	366	275	312	275	-
53-4002-103	PENALTY & INTEREST	402	250	348	250	-
53-4009-830	INTEREST INCOME	31	125	91	91	(34)
53-4999-911	TRANSFER FR ENTERPRISE FUND	24,733	25,985	25,985	25,600	(385)
	TOTAL REVENUES	77,168	81,600	88,373	80,366	(1,234)
	TOTAL AVAILABLE FUNDS	$ 83,633	$ 86,825	$ 95,056	$ 94,572	$ 7,747
APPROPRIATIONS						
53-50108-800	BANK FEES	-	-	-	-	-
53-50108-810	PAYING AGENT FEE	100	200	100	100	(100)
53-50108-820	BOND PRINCIPAL	55,000	60,000	60,000	60,000	-
53-50108-821	BOND INTEREST	21,850	20,750	20,750	19,550	(1,200)
	TOTAL APPROPRIATIONS	76,950	80,950	80,850	79,650	(1,300)
	ENDING BALANCE	$ 6,683	$ 5,875	$ 14,206	$ 14,922	$ 9,047

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Fiscal Year 2017 Debt Service Requirements

		2012 GO BOND REFUNDING			PAD	CONSTRUCTION	CONSTRUCTION	SER 2016	
	TXDOT	Cert of Oblig	Gen Oblig	Cert of Oblig	CWSRF	CWSRF	WWTP	TAX	
	Loan - Airport	Series 2003	Series 2004	Series 2004	DWSRF	DWSRF	CWSRF	NOTES	Total
02/01/17		$ 8,325	$ 1,100	$ 9,775	$ 71,877	$ 28,286	$ 48,648	$ 3,427	$ 171,438
05/15/17	23,350								23,350
06/01/17									0
08/01/17		98,325	36,100	69,775	1,877	343,286	318,648	135,364	1,003,375
08/15/17									0
09/01/17									0
Paying Agent		200	100	100	1,100	1,100	1,100	200	3,900
TOTAL	$ 23,350	$ 106,850	$ 37,300	$ 79,650	$ 74,854	$ 372,673	$ 368,397	$ 138,991	$ 1,202,064
Source of Funds:	Fund 30	Fund 51	Fund 30	Fund 53	Fund 20	Fund 20	Fund 20	Fund 20	Total
Fund Balance									0
Drainage Fees		90,983							90,983
Airport	23,350		37,300						60,650
Enterprise Fund				25,568	74,854	372,673	368,397	138,991	980,481
Prop Tax		15,867		54,082					69,950
TOTAL	$ 23,350	$ 106,850	$ 37,300	$ 79,650	$ 74,854	$ 372,673	$ 368,397	$ 138,991	$ 1,202,064
Drainage Fees		85.15%							
Airport	100%		100%						
Enterprise Fund				32.10%	100%	100%	100%	100%	
Prop Tax		14.85%		67.90%					

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

Combined Debt Service

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	860,745.97	198,626.80	1,059,372.77
9/30/2018	871,368.34	194,220.43	1,065,588.77
9/30/2019	877,009.39	189,521.88	1,066,531.27
9/30/2020	842,669.68	184,489.09	1,027,158.77
9/30/2021	820,000.00	178,254.50	998,254.50
9/30/2022	825,000.00	172,185.50	997,185.50
9/30/2023	845,000.00	164,654.00	1,009,654.00
9/30/2024	680,000.00	155,991.50	835,991.50
9/30/2025	685,000.00	149,706.50	834,706.50
9/30/2026	685,000.00	142,611.50	827,611.50
9/30/2027	610,000.00	134,786.00	744,786.00
9/30/2028	615,000.00	128,573.00	743,573.00
9/30/2029	625,000.00	121,637.00	746,637.00
9/30/2030	630,000.00	114,019.50	744,019.50
9/30/2031	640,000.00	105,778.50	745,778.50
9/30/2032	650,000.00	96,952.50	746,952.50
9/30/2033	655,000.00	87,592.50	742,592.50
9/30/2034	670,000.00	77,837.50	747,837.50
9/30/2035	680,000.00	67,522.50	747,522.50
9/30/2036	315,000.00	56,707.50	371,707.50
9/30/2037	320,000.00	51,825.00	371,825.00
9/30/2038	325,000.00	46,737.00	371,737.00
9/30/2039	330,000.00	41,439.50	371,439.50
9/30/2040	335,000.00	35,961.50	370,961.50
9/30/2041	340,000.00	30,333.50	370,333.50
9/30/2042	345,000.00	24,553.50	369,553.50
9/30/2043	350,000.00	18,619.50	368,619.50
9/30/2044	355,000.00	12,564.50	367,564.50
9/30/2045	365,000.00	6,387.50	371,387.50
TOTAL	$ 17,146,793.38	$ 2,990,089.70	$ 20,136,883.08

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

General Obligation Refunding Bonds, Series 2012

Refunding Series 2003 Certificates of Obligation

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	$90,000.00	$16,650.00	$106,650.00
9/30/2018	90,000.00	14,850.00	104,850.00
9/30/2019	90,000.00	13,050.00	103,050.00
9/30/2020	95,000.00	11,250.00	106,250.00
9/30/2021	90,000.00	8,400.00	98,400.00
9/30/2022	95,000.00	5,700.00	100,700.00
9/30/2023	95,000.00	2,850.00	97,850.00
TOTAL	**$645,000.00**	**$72,750.00**	**$717,750.00**

Original issue amount $1,515,000; $225,000 for Street Projects and $1,290,000 for drainage projects.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

General Obligation Refunding Bonds, Series 2012
Refunding Series 2004 General Obligation Bonds

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	$35,000.00	$2,200.00	$37,200.00
9/30/2018	35,000.00	1,500.00	36,500.00
9/30/2019	40,000.00	800.00	40,800.00
TOTAL	**$110,000.00**	**$4,500.00**	**$114,500.00**

Original issue amount $410,000 for the construction of Hangars B & C at the Castroville Airport

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

General Obligation Refunding Bonds, Series 2012

Refunding Series 2004 Certificates of Obligation

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	60,000.00	19,550.00	79,550.00
9/30/2018	65,000.00	18,350.00	83,350.00
9/30/2019	65,000.00	17,050.00	82,050.00
9/30/2020	65,000.00	15,750.00	80,750.00
9/30/2021	70,000.00	13,800.00	83,800.00
9/30/2022	70,000.00	11,700.00	81,700.00
9/30/2023	75,000.00	9,600.00	84,600.00
9/30/2024	80,000.00	7,350.00	87,350.00
9/30/2025	85,000.00	4,950.00	89,950.00
9/30/2026	80,000.00	2,400.00	82,400.00
TOTAL	**$715,000.00**	**$120,500.00**	**$835,500.00**

Original issue amount $1,135,000; $770,665 for street projects sand $364,335 for water projects.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

TxDOT Loan – Airport

Original Loan Amount $278,748

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	$20,745.97	$2,603.80	$23,349.77
9/30/2018	21,368.34	1,981.43	23,349.77
9/30/2019	22,009.39	1,340.38	23,349.77
9/30/2020	22,669.68	680.09	23,349.77
TOTAL	**$86,793.38**	**$6,605.70**	**$93,399.08**

Original issue amount $278,748; TxDOT loan for maintenance hangar.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

DWSRF PAD Loan – Enterprise

Original Loan Amount $350,000 Series 2013

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	$35,000.00	$1,417.50	$36,417.50
9/30/2018	35,000.00	1,408.75	36,408.75
9/30/2019	35,000.00	1,340.50	36,340.50
9/30/2020	35,000.00	1,176.00	36,176.00
9/30/2021	35,000.00	927.50	35,927.50
9/30/2022	35,000.00	605.50	35,605.50
9/30/2023	35,000.00	213.50	35,213.50
TOTAL	**$245,000**	**$7,089.25**	**$252,089.25**

Original issue amount $350,000; TWDB DWSRF Project #62534 for planning and design of the Waterline Replacement Project.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

CWSRF PAD Loan – Enterprise

Original Loan Amount $375,000 Series 2013A

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	$35,000.00	$2,336.50	$37,336.50
9/30/2018	35,000.00	2,261.25	37,261.25
9/30/2019	40,000.00	2,072.00	42,072.00
9/30/2020	40,000.00	1,764.00	41,764.00
9/30/2021	40,000.00	1,360.00	41,360.00
9/30/2022	40,000.00	872.00	40,872.00
9/30/2023	40,000.00	304.00	40,304.00
TOTAL	**$270,000.00**	**$10,969.75**	**$280,969.75**

Original loan amount $375,000; TWDB CWSRF Project #73646 planning and design funds for the East Side Sanitary Sewer Regional Lift Station.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

CWSRF Lift Station Construction Loan – Enterprise

Original Loan Amount $3,050,000 Series 2015

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	145,000.00	21,946.50	166,946.50
9/30/2018	145,000.00	21,946.50	166,946.50
9/30/2019	145,000.00	21,946.50	166,946.50
9/30/2020	145,000.00	21,946.50	166,946.50
9/30/2021	145,000.00	21,946.50	166,946.50
9/30/2022	145,000.00	21,946.50	166,946.50
9/30/2023	150,000.00	21,671.00	171,671.00
9/30/2024	150,000.00	21,041.00	171,041.00
9/30/2025	150,000.00	20,201.00	170,201.00
9/30/2026	150,000.00	19,196.00	169,196.00
9/30/2027	150,000.00	17,981.00	167,981.00
9/30/2028	155,000.00	16,586.00	171,586.00
9/30/2029	155,000.00	14,974.00	169,974.00
9/30/2030	155,000.00	13,222.50	168,222.50
9/30/2031	160,000.00	11,331.50	171,331.50
9/30/2032	160,000.00	9,267.50	169,267.50
9/30/2033	160,000.00	7,107.50	167,107.50
9/30/2034	165,000.00	4,867.50	169,867.50
9/30/2035	165,000.00	2,475.00	167,475.00
TOTAL	**$2,895,000.00**	**$311,600.50**	**$3,206,600.50**

Original loan amount $3,050,000; TWDB CWSRF Project #73646 construction funds for the East Side Sanitary Sewer Regional Lift Station.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

DWSRF Water Line Construction Loan – Enterprise

Original Loan Amount $3,500,000 Series 2015A

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	170,000.00	34,626.00	204,626.00
9/30/2018	170,000.00	34,626.00	204,626.00
9/30/2019	170,000.00	34,626.00	204,626.00
9/30/2020	170,000.00	34,626.00	204,626.00
9/30/2021	170,000.00	34,524.00	204,524.00
9/30/2022	170,000.00	34,065.00	204,065.00
9/30/2023	175,000.00	33,232.00	208,232.00
9/30/2024	175,000.00	31,972.00	206,972.00
9/30/2025	175,000.00	30,467.00	205,467.00
9/30/2026	175,000.00	28,769.50	203,769.50
9/30/2027	180,000.00	26,827.00	206,827.00
9/30/2028	180,000.00	24,613.00	204,613.00
9/30/2029	185,000.00	22,201.00	207,201.00
9/30/2030	185,000.00	19,555.50	204,555.50
9/30/2031	190,000.00	16,743.50	206,743.50
9/30/2032	195,000.00	13,722.50	208,722.50
9/30/2033	195,000.00	10,505.00	205,505.00
9/30/2034	200,000.00	7,190.00	207,190.00
9/30/2035	205,000.00	3,690.00	208,690.00
TOTAL	**$3,435,000.00**	**$476,581.00**	**$3,9,11,581.00**

Original loan amount $3,500,000; TWDB DWSRF Project #62534 construction funds for the East Side Sanitary Sewer Regional Lift Station.

CITY OF CASTROVILLE – DEBT SERVICE FUNDS

FY2017 Adopted Annual Operating & Capital Budget

CWSRF WWTP Construction Loan – Enterprise

Original Loan Amount $9,050,000 Series 2015B

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2017	270,000.00	97,296.50	367,296.50
9/30/2018	275,000.00	97,296.50	372,296.50
9/30/2019	270,000.00	97,296.50	367,296.50
9/30/2020	270,000.00	97,296.50	367,296.50
9/30/2021	270,000.00	97,296.50	367,296.50
9/30/2022	270,000.00	97,296.50	367,296.50
9/30/2023	275,000.00	96,783.50	371,783.50
9/30/2024	275,000.00	95,628.50	370,628.50
9/30/2025	275,000.00	94,088.50	369,088.50
9/30/2026	280,000.00	92,246.00	372,246.00
9/30/2027	280,000.00	89,978.00	369,978.00
9/30/2028	280,000.00	87,374.00	367,374.00
9/30/2029	285,000.00	84,462.00	369,462.00
9/30/2030	290,000.00	81,241.50	371,241.50
9/30/2031	290,000.00	77,703.50	367,703.50
9/30/2032	295,000.00	73,962.50	368,962.50
9/30/2033	300,000.00	69,980.00	369,980.00
9/30/2034	305,000.00	65,780.00	370,780.00
9/30/2035	310,000.00	61,357.50	371,357.50
9/30/3036	315,000.00	56,707.50	371,707.50
9/30/3037	320,000.00	51,825.00	371,825.00
9/30/3038	325,000.00	46,737.00	371,737.00
9/30/3039	330,000.00	41,439.50	371,439.50
9/30/3040	335,000.00	35,961.50	370,961.50
9/30/3041	340,000.00	30,333.50	370,333.50
9/30/3042	345,000.00	24,553.50	369,553.50
9/30/3043	350,000.00	18,619.50	368,619.50
9/30/3044	355,000.00	12,564.50	367,564.50
9/30/3045	365,000.00	6,387.50	371,387.50
TOTAL	$8,745,000.00	$1,979,493.50	$10,724,493.50

Original loan amount $9,050,000; TWDB CWSRF Project #73707 construction funds for the expansion of the Waste Water Treatment Plant.

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

CITY OF CASTROVILLE – FIVE YEAR CAPITAL IMPROVEMENT Plan

Project	FY 17	FY18	FY19	FY20	FY21	Total by Project
STREETS & DRAINAGE						
Misc. Street Recon.		$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,000,000
Misc. Drainage		$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 400,000
PARKS						
Pool Re-Plastering	$ 30,000					$ 30,000
Total By Year	$ 30,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 1,430,000

ELECTRIC SYSTEM						
Infrastructure Assess/Repair	$80,000	$80,000	$80,000	$80,000	$50,000	$370,000
River Bluff District				$1,500,000		$1,500,000
Country Village Distr				$1,100,000		$1,100,000
Total By Year	$80,000	$80,000	$80,000	$2,680,000	$50,000	$2,970,000

GAS SYSTEM						
Line Testing and Repair		$97,000				$97,000
Total By Year		$97,000				$97,000

WATER & WASTEWATER SYSTEM						
Water Line Replacement	$2,000,003					$2,000,003
East Side Lift Station	$3,050,000					$3,050,000
WWTP Improvement	$9,151,079					$9,151,079
Hwy. 90 Looping	$150,000					$150,000
Meter Replacement Program		$570,000				$570,000
Airport Plant/Distribution				$3,300,000		$3,300,000
Cross Hill Distribution				$1,000,000		$1,000,000
Eastside Elev Storage Tank				$2,800,000		$2,800,000
Miscellaneous Line Repair	$200,000					$200,000
I&I Smoke Testing	$60,000					$60,000
Total By Year	$14,611,082	$570,000	$0	$7,100,000		$22,281,082

AIRPORT FUND:						
Jet Fuel Infrustructure (25%)	$100,000					$100,000
Jet Fuel Infrustructure (75%)	$300,000					$300,000

FUNDING SOURCES:	Annual Budget	Bonded Debt	Impact Fees	Grant/Other

CITY OF CASTROVILLE – VEHICLE REPLACEMENT

FY2017 Adopted Annual Operating & Capital Budget

Year	MAKE/MODEL	Mileage/ Hrs	Type	Funding	Condition	2017	2018	2019	2020	2021	2017 $'s to Replace
1991	Caterpillar - 910E Front Loader	6K	Heavy Equip	General	Fair		X				$112,000
1992	Kodiak - Digger Truck	13K	Heavy Duty	Utility	Poor	X					$170,000
1992	Harben - Sewer Jet	2302h	Light Duty	Utility	Fair		X				$20,000
1993	Ditch Witch - Trencher	1K	Heavy Equip	Utility	Fair			X			$16,000
1998	John Deere - 310E Backhoe	2K	Heavy Equip	General	Fair		X				$80,000
1998	John Deere - 5210 Tractor	4K	Heavy Equip	General	Fair		X				$40,000
1999	Ford - F-450 2 yd Dump Truck	167K	Heavy Duty	General	Poor	X					$28,000
N/A	Belshe - Red Trailer 16ft w/Ramps	UNK	Heavy Equip	Utility	New						$17,500
2001	John Deere - Gator ATV	2K	Light Duty	General	Fair		X				$11,500
2002	Ford - F-550 Bucket Truck	55K	Heavy Duty	Utility	Good			X			$90,000
2002	Holt - D150P4 Generator	n/a	Heavy Equip	Utility	Good						$95,000
2003	Ford - 1/2 Ton Extended Cab	139K	Light Duty	General	Fair	X					$25,000
2003	Ford - F-350 Flatbed	130K	Light Duty	General	Good		X				$28,500
1986	Small utility-red - Trailer	n/a	Heavy Equip	General	Fair						$0
1986	Small utility-blue - Trailer	n/a	Heavy Equip	General	Fair		X				$3,000
1993	Red Utility - 16 foot Trailer	n/a	Light Duty	General	Poor	X					$5,000
1999	Small utility-black - Trailer	n/a	Heavy Equip	Utility	Good			X			$10,000
1999	Ford - 3/4 Utility Truck	105K	Light Duty	Utility	Good						$36,000
2006	Cub Cadet - 60" Zero Turn Mower	415h	Light Duty	Utility	Fair		X				$3,500
2007	Case - Backhoe	1K	Heavy Equip	Utility	Good				X		$80,000
2008	International - DuraStar	3K	Heavy Equip	Utility	Good						$170,000
2010	Bush Hog - 60" Zero Turn	116h	Light Duty	Utility	Good						$3,500
2012	Dodge - 2500 3/4 ton p/u	18K	Heavy Duty	Utility	Good						$31,500
2012	Kawasaki - Mule	486h	Light Duty	General	New						$8,300
2012	Dodge - 2500 3/4 ton p/u	1k	Heavy Duty	Utility	New						$31,500
2012	Dodge - 1500 1/2 ton p/u	13k	Light Duty	Utility	Good						$17,500
2013	Dodge - Ram 2Dr	7K	Light Duty	Utility	Good						$25,000
2014	Tractor Supply - Garden	n/a	Light Duty	General	New						$200
2014	Dodge - 2500 1/2 ton Mega Cab	3K	Light Duty	Utility	New						$30,000
2014	John Deere - A25I	300	Light Duty	General	New						$13,500
N/A	Dynapa - Jump JackTamper	n/a	Heavy Equip	General	Poor			X			$10,000
2016	Ford - Focus Hatchback	New	Compact Car	Comm.Dev.	New						$16,832

CITY OF CASTROVILLE – VEHICLE REPLACEMENT

FY2017 Adopted Annual Operating & Capital Budget

Year	MAKE/MODEL	Mileage/ Hrs	Type	Funding	Condition	2017	2018	2019	2020	2021	2017 $'s to Replace
2016	Chevrolet - Spark	New	Compact Car	General	New						$14,515
2016	Chevrolet - Colorado Crew Cab	New	Light Duty	General	New						$24,215
2006	Ford - Crown Vic	88K	Light Duty	Airport	Fair		X				$35,000
2007	Ford - Crown Vic	121k	Light Duty	General	Poor	X					$35,000
2007	Ford 309 - Crown Vic	136k	Light Duty	Police	Poor						$35,000
2007	Ford - F150 Ext Cab	63k	Light Duty	Animal C	Fair		X				$30,000
2011	Ford - F150 Crew Cab	67K	Light Duty	Police	Good						$30,000
2009	Ford - Expedition	110k	Light Duty	Police	Fair	X					$35,000
2006	River Forest - Travel Trailer	n/a	Light Duty	Police	Fair						$0
2012	Ford 305 - Crown Vic	56k	Light Duty	Police	Good			X			$38,000
2011	Ford 304 - Crown Vic	70k	Light Duty	Police	Good		X				$38,000
2013	DODGE - 1500	30K	Light Duty	Police	Good				X		$30,000
2013	Chevrolet - Tahoe	30K	Light Duty	Police	Good				X		$38,000
2014	Chevrolet - Tahoe	25K	Light Duty	Police	Good						$38,000
2014	Chevrolet - Tahoe	28K	Light Duty	Police	Good						$30,000
2015	Chevrolet - Tahoe	5K	Light Duty	Police	New						$30,000
2005	Dodge - Dakota	72,000	Light Duty	Airport	Good				X		$25,000
2015	SCAG Mower	n/a	Light Duty	General	New						$11,751

CITY OF CASTROVILLE – FY 2017 ADOPTED PAY PLAN

Full-time Employees

RANGE	Job Title	FLSA	Minimum	Maximum
101	Library Assistant	NE	12.50	15.63
	Grounds & Streets Maintenance Worker	NE	26,000.00	32,510.40
	Meter Reader	NE		
	Utility Worker Apprentice	NE		
102	Building & Grounds Maintenance Worker	NE	13.13	16.41
	Customer Service Representative	NE	27,310.40	34,132.80
	Technical Services Coordinator	NE		
	Utility Worker I	NE		
103	Animal Control Officer	NE	13.78	17.23
	Electric Line Worker I	NE	28,662.40	35,838.40
	Police Department Secretary	NE		
	Public Works Department Secretary	NE		
	Utility Worker II	NE		
104	Finance Clerk	NE	15.16	20.47
	Electric Line Worker II	NE	31,532.80	42,577.60
	Municipal Court Clerk	NE		
	Utility Billing Clerk	NE		
105	Community Policing Officer/Corporal	NE	15.92	21.49
	Patrol Officer	NE	33,113.60	44,699.20
	Park Superintendent	NE		
	Utility Worker III	NE		
106	Building Official/Code Enforcement Officer	NE	17.51	23.64
	Community Development Coordinator	NE	36,420.80	49,171.20
	Police Sergeant	NE		
	Utility Crew Leader	NE		
107	Librarian	NE	18.39	23.91
			38,251.20	49,726.56

CITY OF CASTROVILLE – FY2017 ADOPTED PAY PLAN

Full-time Employees

Range	Job Title	FLSA	Minimum	Maximum
108	Airport Manager	E	22.83	29.68
	Human Resource Manager	E	47,476.00	61,734.40
	Police Lieutenant	E		
	Senior Accountant	E		
109	City Secretary	E	25.11	32.95
	Public Works Operations Manager	E	52,228.80	68,536.00
110	Community Development Director	E	26.37	34.28
	Economic Development Director	E	54,849.60	71,302.40
111	Police Chief	E	30.33	39.43
			63,086.40	82,014.40
112	Finance Director	E	33.05	42.97
	Public Works Director	E	68,744.00	89,377.60

CITY OF CASTROVILLE – FY 2017 ADOPTED PAY PLAN

Part-time Employees

Job Title	Step A	Step B	Step C	Step D
Grounds Maintenance Worker	8.00	8.25	8.50	
Library Assistant	10.00			
Lifeguard	9.00	9.50	10.00	10.50
Swim Instructor	9.00	9.50	10.00	10.50
Senior Lifeguard	11.00	11.25		
Swim Program Director	13.50	13.75		
Tourism Representative	11.00	12.00	13.00	

COMPREHENSIVE

FEE SCHEDULE

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Administration		
Administrative Fees:		
Copies (8 1/2 x 11)	$0.10 per page	$0.10 per page
Copies (8 1/2 x 14)	$0.10 per page	$0.10 per page
Copies (11 x 17)	$0.25 per page	$0.25 per page
Color Copies	$1.00 per page	$1.00 per page
Certified Copies	$1.00 per page	$1.00 per page
Fax Outgoing Same Area Code	$0.50 per page	$0.50 per page
Fax Outgoing Long Distance	$1.00 per page	$1.00 per page
Fax Incoming	$0.20 per page	$0.20 per page
Return Check Fee	$25.00	$25.00
Occupational Tax:		
Retail Beer on Premise (BE) Annual	$75.00	$75.00
Beer Retailer Off Premise (BF) Annual	$30.00	$30.00
Retail Beer & Wine on premise (BG) Annual	$87.50	$87.50
Retail Beer & Wine off premise (BQ) Annual	$30.00	$30.00
Package Store (P) Annual	$250.00	$250.00
Wine Only Package Store (Q) Annual	$30.00	$30.00
Wholesale Distributor (W) Annual	$37.50	$37.50
Mixed Beverage (MB) Annual	$312.50	$312.50
Other Liquor Permits (TX Alcohol Beverage Code)	1/2 State Fee/yr.	1/2 State Fee/yr.
Other Beer Licenses	1/2 State Fee/yr.	1/2 State Fee/yr.
Coin Operated game machines	$7.50	$7.50
Special Events:		
Application Fee:	$50-$150/event	$50-$150/event
On City Property & ROW excluding Regional Park	+ cost	+ cost
Litter Pick Up Deposit	$12/90 gal container	$12/90 gal container
Banner Placement	$75/hr.; 1 hr. minimum	$75/hr.; 1 hr. minimum
Sanctioned Event Permit (Ord. 2014-10)	$20.00	$20.00

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
PERMITS		
Horse Drawn Carriage	$100.00	$100.00
Park Alcohol Permit Fee (for each day of the event)	$20.00	$20.00
Moving of any building or structure*	$100.00	$100.00
*Only for moving structure where no plan review or inspection is required. All others will be charged regular permit and plan review fees		
COMMUNITY DEVELOPMENT		
GENERAL FEES:		
Consultant Fees- Review of construction plans, reports, drainage studies, TIA's & any other documents associated with plats, site plans, mixed use concept plans or special legal instruments or submittals as necessary per application submitted. Fees include professional fees billed by engineering and planning consultants or any consultant utilized by the City to review development applications. Fees may be waived by City Administrator if project is minor in nature.	Reimbursement due to City based on actual consultant fees incurred by City.	Actual Cost +5% Administration Fee.
Legal Fees- All legal fees incurred by the City in the review, preparation and/or amendment of any legal document associated with a development application, such as, but not limited to Development Agreement or Public Infrastructure Agreement.	Reimbursement due to City based on actual legal fees incurred by City.	Actual Cost +5% Administration Fee.
Extension of Time- Fee may be waived by the City Council If the extension is requested prior to any approval expiring & subject to applicant proving cause for the extension. In granting an extension of time, the applicant will be subject to any new regulations Adopted by the City.	$250/extension	$250/extension
Postponement On an agenda for which a public hearing was scheduled. Fee may be waived by City Administrator at his/her direction.	$100.00	$100.00

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Request for Variance	$100.00	$100.00
Request for Amendments, Zoning & Specific Use Permit	$75.00	$75.00
CZO Article VIII, Section 2. May require Consultant fees and/or legal fees.		
Application for Historic Landmark Commission Presentation	$50.00	$50.00
Vested Rights Petition or Development Rights Determination	$500 + City Atty. fees	$500 + Legal fees
PLATTING:		
Minor Plat/Minor Re-plat		
Plat administratively reviewed & approved only.		
Single & Two Family Residential:	$500 + $20/lot	$500 + $20/lot
Non-residential/Mixed Use/Other Residential	$750 + $25/acre	$750 + $25/acre
Amending Plat		
Plat administratively reviewed & approved only.		
Single & Two Family Residential	Included in Minor Plat	$100 + $20/Lot
Non-residential/Mixed Use/ Other Residential		$100 + $20/acre
Preliminary/Final Plat/Re-plat		
Subject to Consultant Fee and Legal Fees		
Single & Two Family Residential:		
0 to 5 acres	$500 + $25/lot	$500 + $25/lot
5+ to 10 acres	$750 + $25/lot	$750 + $25/lot
10+ to 20 acres	$1,000 + $25/lot	$1,000 + $25/lot
20+ to 50 acres	$1,500 + $25/lot	$1,500 + $25/lot
50+ acres	$2,000 + $25/lot	$2,000 + $25/lot
Other Residential/Non-Residential/Mixed Use/PUD	$1,000 + $50/acre and/or $25/lot whichever is greater	$1,000 + $50/acre and/or $25/lot whichever is greater
Plat Recordation	As required by Medina County	Recording Fee + $25 Administrative Fee

	FY 2016 Adopted	FY 2017 Adopted
PUD APPLICATION PROCESS:		
Preliminary Concept PUD Plan	5% of Projected Plat Fee ($100 Minimum) + Consultant Fee	5% of Projected Plat Fee ($100 Minimum) + Consultant Fee
PUD Plan	10% of Projected Plat Fee ($200 Minimum) + Consultant Fee	10% of Projected Plat Fee ($200 Minimum) + Consultant Fee
Substantial PUD Amendment	10% of Projected Plat Fee ($200 Minimum) + Consultant Fee	10% of Projected Plat Fee ($200 Minimum) + Consultant Fee
Nonsubstantial PUD Amendment	5% of Projected Plat Fee ($100 Minimum) + Consultant Fee	5% of Projected Plat Fee ($100 Minimum) + Consultant Fee
CONSTRUCTION PERMITS		
Based upon construction valuation for projects.		
Valuation		
$0-$2000	$75.00	$75.00
$2,001 to $25,000	$75.00 for the first $2,000 plus $13.75 for each additional $1,000 or fraction thereof, up to and including $25,000.	$75.00 for the first $2,000 plus $13.75 for each additional $1,000 or fraction thereof, up to and including $25,000.

	FY 2016 Adopted	FY 2017 Adopted
$25,000 -$50,000	$391.25 for the first $25,000 plus $10.10 for each additional $1,000 or fraction thereof, up to and including $50,000.	$391.25 for the first $25,000 plus $10.10 for each additional $1,000 or fraction thereof, up to and including $50,000.
$50,001 to $100,000	$643.75 for the first $50,000 plus $7.00 for each additional $1,000 or fraction thereof, up to and including $100,000.	$643.75 for the first $50,000 plus $7.00 for each additional $1,000 or fraction thereof, up to and including $100,000.
$100,001 to $500,000	$993.75 for the first $100,000 plus $5.60 for each additional $1,000 or fraction thereof, up to and including $500,000.	$993.75 for the first $100,000 plus $5.60 for each additional $1,000 or fraction thereof, up to and including $500,000.
$500,001 to $1,000,000	$3,233.75 for the first $500,000 plus $4.75 for each additional $1,000 or fraction thereof, up to and including $1,000,000.	$3,233.75 for the first $500,000 plus $4.75 for each additional $1,000 or fraction thereof, up to and including $1,000,000.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
$1,000,001 and up	$5,608.75 for the first $1,000,000 plus $3.15 for each additional $1,000 or fraction thereof.	$5,608.75 for the first $1,000,000 plus $3.15 for each additional $1,000 or fraction thereof.
PLAN REVIEW FEE *Charged at time of submittal of a permit application for review of application and accompanying documents for compliance. NOT REFDUNDABLE.*	65% of Building Permit Fee	65% of Building Permit Fee
Work Performed Without a Permit	Double Building Permit Fee	Double Building Permit Fee
Certificate of Occupancy	$80.00	$80.00
Demolition Fee	$80.00	$80.00
MISCELLANEOUS PERMITS:		
Mobile Home Park Annual License Fee	$100.00	$100.00
Burn Permit	$25.00	$25.00
SIGN PERMITS:		
Temporary Signs		
Signs over 3sf only & no plan review fee	$25.00 per sign	$25.00 per sign
Permanent Signs Plan review fee required	Fee equal to a Construction Permit Fee for an equivalent valuation	Fee equal to a Construction Permit Fee for an equivalent valuation
Sign Plan Review Fee *Charged at time of submittal of a sign permit application for review of application and accompanying documents for. Compliance with applicable codes and ordinances. NOT REFUNDABLE*	65% of Sign Permit Fee	65% of Sign Permit Fee

	FY 2016 Adopted	FY 2017 Adopted
WAYFINDING OFF-PREMISE SIGNS:		
Wayfinding Sign Rental	$125/yr per space	$125/yr per space
Wayfinding Sign Purchase	$500 or cost	Cost
TREE ORDINANCE FEES:		
Tree Replacement Schedule		
Protected Trees, Commercial		Tree caliper in inches
Heritage Trees, Commercial	New	(1 x tree caliper) x $25
Landmark Trees, Commercial	New	(2 x tree caliper) x
Protected Trees, Residential	New	$100
Heritage Trees, Residential	New	(3 x tree caliper) x
Landmark Trees, Residential	New	$225
	New	(1 x tree caliper) x $25
Tree Removal Permit		(2 x tree caliper) x $50
	New	(3 x tree caliper) x $75
Tree Plan Review	New	"Residential: $75/Lot Commercial: $150 for 1st 10 ac. or part + $10/add. Acre"
		"Residential: $75/Lot Commercial: $150 + Consultant Fees"
FIRE PREVENTION RELATED FEES		
Fire Alarm and/or Sprinkler System Plan Review		
Based upon construction valuation		
$1.00 to $250,000	$500	1% of Valuation ($100 Minimum)
$250,001 to $500,000	$850	$850
$500,001 to $1,000,000	$1,100	$1,100
$1,000,001 to $3,000,000	$1,600	$1,600
$3,000,001 to $6,000,000	$2,400	$2,400
$6,000,001 and up	$2,400 for the first $6,000,000 plus $0.25 for ea. additional $1,000.	$2,400 for the first $6,000,000 plus $0.25 for ea. additional $1,000.

	FY 2016 Adopted	FY 2017 Adopted
Fire Alarm and/or Sprinkler System Inspection		
Based upon construction valuation of project		
$1.00 to $250,000	$750	2.0% of Valuation ($250 minimum)
$250,001 to $500,000	$1,050	$1,050
$500,001 to $1,000,000	$1,350	$1,350
$1,000,001 to $3,000,000	$1,900	$1,900
$3,000,001 to $6,000,000	$2,850	$2,850
$6,000,001 and up	$2,850 for the first $6,000,000 plus $0.25 for ea. additional $1,000.	$2,850 for the first $6,000,000 plus $0.25 for ea. additional $1,000.
Kitchen Hood Suppression System Plan Review and Inspection	$500.00	$175.00
Annual Fire Inspection	New	$75.00
Printing Fees:		
Large Format Prints (20lb. Bond Paper Only		
18”x24” B&W	$3.00/page	$3.00/page
18”x24” Color	$6.00/page	$6.00/page
24”x36” B&W	$7.00/page	$7.00/page
24”x36” Color	$11.00/page	$11.00/page
30”x42” B&W	$11.00/page	$11.00/page
30”x42” Color	$17.00/page	$17.00/page
36”x48” B&W	$15.00/page	$15.00/page
36”x48” Color	$23.00/page	$23.00/page
Miscellaneous B&W	$1.50/sf	$1.50/sf
Miscellaneous Color	$2.00/sf	$2.00/sf

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Police Department Fees		
Past Department Reports	$15/hr., 1 hr. minimum	$15/hr., 1 hr. minimum
Accident Report Copy	$6.00	$6.00
Accident Report Certified Copy	$8.00	$8.00
Police Report Copy	$0.10 per page	$0.10 per page
Fingerprinting (up to 2 cards)	$10.00	$10.00
Animal Control Fees		
Pet License:		
Annual Fee Per Animal	$10.00	$10.00
Annual Fowl Registration Fee	$1.00/Fowl	$1.00/Fowl
Neutered Animal Lifetime	$10.00	$10.00
Dangerous Animal License Annual	$50.00 Annual	$50.00 Annual
Livestock Registration Fee	$1.00/Species	$1.00/Species
Replacement Tag	$2.00	$2.00
Impoundment (Running-At-Large) Altered:		
First Impoundment - (1st Offense)	$20/animal + daily board fee	$20/animal + daily board fee
Second Offense – (2nd Offense)	$40/animal + daily board fee	$40/animal + daily board fee
Third Offense or more – (3rd Offense or more)	$60/animal + daily board fee	$60/animal + daily board fee
Impoundment (Running-At-Large) Unaltered:		
First Impoundment (1st Offense)	$25/animal + daily board fee	$25/animal + daily board fee
Second Offense – (2nd Offense)	$45/animal + daily board fee	$45/animal + daily board fee
Third Offense or more – (3rd Offense or more)	$65/animal + daily board fee	$65/animal + daily board fee
Boarding after Impoundment	Board Fee $10/day	Board Fee $10/day
Owner Surrender Fee	$50 (Adoption/Euthanasia)	$50 (Adoption/Euthanasia)

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Airport Fees		
Ramp Tie Down Fees:		
Monthly	$32.50	$35.00
Daily	$4.00	$5.00
Terminal Building Lease/Rental:		
Office # 110	$117.70/mo.	$121.00/mo.
Space # 111	$117.70/mo.	$121.00/mo.
Space #119 & 120	$387.50/mo.	$399.00/mo.
Space #108	$117.70/mo.	$121.00/mo.
Space # 107	$108.70/mo.	$112.00/mo.
Hangar Lease/Rental:		
A1 & A8	$263.40/mo.	$271.30/mo.
A2 - A7	$228.20/mo.	$235.00/mo.
B1 & B8	$263.40/mo.	$271.50/mo.
B2-B7	$228.20/mo.	$235.00/mo.
C1-C4	$269.20/mo.	$277.30/mo.
C5	$317.35/mo.	$326.90/mo.
C6	$511.60/mo.	$526.95/mo.
C7-C10	$269.20/mo.	$277.30/mo.
D1	$317.35/mo.	$326.90/mo.
D2-D5	$269.20/mo.	$277.30/mo.
D6	$511.60/mo.	$526.95/mo.
D7-D10	$269.20/mo.	$277.30/mo.
E Hangars	$336.30/mo.	$346.40/mo.
T1-T10 Hail Shed	$122.40/mo.	$126.00/mo.
Almond	$221.55/mo.	$228.20/mo.
Lasher 1-3	$160.90/mo.	$165.75/mo.
Commercial 1	1,661.50/mo.	$1,711.35/mo.
Commercial 2	$855.25/mo.	$880.90/mo.
Commercial 3	$1,738.40/mo.	$1,790.55/mo.
Commercial 4 (Brask)	$4,153.50/yr.	TBD*

*Adjusted every five years based CPI.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
LIBRARY FEES		
Library Card Replacement Fee	$1.00	$1.00
Out-of-Area Library Card Fee	$12.00	$25.00
Overdue Book Fine (No Grace Period)	$0.25 per day OR replacement cost.	$0.25 per day OR replacement cost.
Overdue Audio/DVD Fines (No Grace Period)	$1.00/day OR replacement cost.	$1.00/day OR replacement cost.
Overdue Course Kits (No Grace Period)	$1.00/day OR replacement cost.	$1.00/day OR replacement cost.
Overdue Texana Books (No Grace Period)	$1.00/day OR replacement value.	$1.00/day OR replacement value.
Black & White Copies/Printouts	$0.10/page	$0.10/page
Color Copies	$1.00/page	$1.00/page
Scans	$0.10/page	$0.10/page
Outgoing Fax Service Local	$0.50/page	$0.50/page
Outgoing Fax Service Long Distance	$1.00/page	$1.00/page
Outgoing Toll- Free Fax	$0.50/page	$0.50/page
In-Coming Fax	$0.20/page	$0.20/page
Lost Items	Replacement cost or replacement of book in good-excellent condition of title lost approved by library staff.	Replacement cost or replacement of book in good-excellent condition of title lost approved by library staff.
Meeting Room Fee - Non-profit	Free of charge	Free of charge
Postage	Current postage cost	Current postage cost
Exam Proctoring:		
Regular Class Exam per 3 hours	N/A	$10.00
Standardized Test per 3 hours	N/A	$25.00

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
PARK FEES		
Lion Park Fees:		
Per Season Athletic Field Fee	$500 per season	$500 per season
Softball Daily Fee	$100.00	$100.00
Regional Park Fees		
Per Season Soccer Field Fee	$3,000 per season.	$3,000 per season.
Individual Picnic Table	$5.00/day/picnic table	$5.00/day/picnic table
Tent Camping	$10.00 per tent per day	$10.00 per tent per day
RV Park		
Daily	$35.00; +10% discount Seniors & RV Members	$35.00; +10% discount Seniors & RV Members
Weekly	$165 + $2/day/person over 5 yrs. old more than 2 people	$165 + $2/day/person over 5 yrs. old more than 2 people
Monthly- 30 Amp RV	$300	$300
Monthly- 50 Amp RV	$325	$325
Dump Station - Non Registered Guest	$15	$15
Dump Station - Resident	$15	$0
Dump Station - Non-Resident	$15	$15
Pavilion & Picnic Areas		
Large Group Facility & Fees		
Area #1 (4 Tables)	$40/day plus $60 refundable cleaning deposit	$40/day plus $60 refundable cleaning deposit
Area # 2 (6 Tables)	$50/day plus $60 refundable cleaning deposit	$50/day plus $60 refundable cleaning deposit
Area # 3 (8 Tables)	$60/day plus $60 refundable cleaning deposit	$60/day plus $60 refundable cleaning deposit
Area # 4 (4 Tables)	$40/day plus $60 refundable cleaning deposit	$40/day plus $60 refundable cleaning deposit

	FY 2016 Adopted	FY 2017 Adopted
Area #5 (4 Tables)	$40/day plus $60 refundable cleaning deposit	$40/day plus $60 refundable cleaning deposit
Large Pavilion (4 Tables)	$100/day plus $60 refundable cleaning deposit	$100/day plus $60 refundable cleaning deposit
Small Pavilion (2 Tables)	$80/day plus $60 refundable cleaning deposit	$80/day plus $60 refundable cleaning deposit
SPECIAL HOLIDAY FEES:		
Special Holiday Entrance Fee:		
Easter	$10.00/car/day	$10.00/car/day
4th of July	$10.00/car/day	$10.00/car/day
Memorial Day	$10.00/car/day	$10.00/car/day
Labor Day	$10.00/car/day	$10.00/car/day
EASTER WEEKEND ONLY		
Individual Picnic Tables:		
Reserved Picnic Table	$20/table, 3 day minimum plus $25 refundable cleaning deposit.	$20/table, 3 day minimum plus $25 refundable cleaning deposit.
Unreserved Table/ Good Friday	$15/table, 3 day minimum, if available plus $25 refundable cleaning deposit.	$15/table, 3 day minimum, if available Plus $25 refundable cleaning deposit.
Unreserved Table/ Easter Saturday	$10/table, 2 day minimum, if available plus $25 refundable cleaning deposit.	$10/table, 2 day minimum, if available plus $25 refundable cleaning deposit.
Unreserved Table Easter Sunday	$5/table if available plus $25 refundable cleaning deposit.	$5/table if available plus $25 refundable cleaning deposit.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Pavilion & Picnic Areas (3 day minimum):		
Large Pavilion #1	$270 plus $60 refundable cleaning deposit.	$270 plus $60 refundable cleaning deposit.
Small Pavilion #2	$180 plus $60 refundable cleaning deposit.	$180 plus $60 refundable cleaning deposit.
Area #1	$120 plus $60 refundable cleaning deposit.	$120 plus $60 refundable cleaning deposit.
Area #2	$150 plus $60 refundable cleaning deposit.	$150 plus $60 refundable cleaning deposit.
Area #3	$180 plus $60 refundable cleaning deposit.	$180 plus $60 refundable cleaning deposit.
Area #4	$120 plus $60 refundable cleaning deposit.	$120 plus $60 refundable cleaning deposit.
Area #5	$120 plus $60 refundable cleaning deposit	$120 plus $60 refundable cleaning deposit
SWIMMING POOL FEES		
Admission	$5.00/person (2yr & under free)	$5.00/person (2yr & under free)
Admission Group > 25 in Group	$0.25 discount per person =$4.75/person	$0.25 discount per person =$4.75/person
Fitness & Aerobic per FIT session	$5.00/person	$5.00/person

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Season Pass:		
Single person season pass	$75.00	$75.00
Family Pass (max 4 people)	$100.00	$100,00
Fitness Pass (May-Oct.)	$90.00	$90.00
Single Combo	$115,00	$115.00
Swim Camp	$60.00/person	$60.00/person
Swim Lessons	$60.00/child	$60.00/child
Swim Lessons Late Registration	$70.00/child	$70.00/child
Private Pool Parties (2 hr. minimum)	$105.00/hr., plus $60 refundable cleaning deposit.	$105.00/hr., plus $60 refundable cleaning deposit.
Pool Pavilion Reservations	$35.00/hr. plus daily fees plus $60 refundable cleaning deposit.	$35.00/hr. plus daily fees plus $60 refundable cleaning deposit.
Swim Team	$125/person	$150/person
Private Swim Lessons:		
1 Person, 5 hours of instruction	$150.00	$150.00
2 Persons, 5 hours of instruction	$80 each person	$80 each person
3 Persons, 5 hours of instruction	$80 each person	$80 each person
AMPHITHEATER FEES:		
Class 1: City/FCRP Events	No fee	No fee
Class 2: Commercial Events w/Admission Charge	$750/day + 10% on gross sales & concessions + security deposit	$750/day + 10% on gross sales & concessions + security deposit
Class 3: Events/No Admission Fee	$500/day + 10% on gross sales & concessions + security deposit	$500/day + 10% on gross sales & concessions + security deposit
Class 4: Non-Profit Events	$250/day + 10% on gross sales & concessions + security deposit	$250/day + 10% on gross sales & concessions + security deposit
Security Deposit	$300.00	$300.00

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Utility Fees		
Deposit - Residential	$150.00	$150.00
Deposit - Commercial	$500.00	$500.00
Re-Connect Fee	$50.00	$50.00
Re-Read Fee	$5.00	$5.00
Temporary Utility Service Connection Fee	$50.00	$50.00
Water Tap Fee		
3/4" Meter	$700.00	$700.00
1" Meter	$800.00	$800.00
1 1/2" Meter	$1,550.00	$1,550.00
2" Meter	$2,000.00	$2,000.00
3" or Larger	$2,000 plus actual cost*	$2,000 plus actual cost*
Sewer Tap Fee		
5' and above	$900.00	$900.00
Below 5'	$1,200.00	$1,200.00
Electric Service		
Electric Overhead (Single & Multi)	$400 w/100 ft. included plus actual cost*	$400 w/100 ft. included plus actual cost*
Electric Underground (Single & Multi)	$700 w/100 ft. included plus actual cost*	$700 w/100 ft. included plus actual cost*
Gas Service	$700 plus actual cost*	$700 plus actual cost*

* Allows for the adjustment of fees in accordance with cost of providing the utility service. Commercial accounts- Service fees will be based on actual cost of installation & metering equipment.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Edwards Aquifer Authority (EAA)	$5.17/mo./account; pass thru (As set by EAA)	$5.17/mo./account; pass thru (As set by EAA)
Street Light Installation	$300.00	$300.00
Water Sales - Coin Op	$25 - 50 gallons	$25 - 50 gallons
Solid Waste		
Service Fee - Residential	$2.00/mo.	$ 2.00/mo.
Service Fee - Commercial	$2.50/mo.	$ 2.50/mo.
Household Hazardous Waste - Residential	$0.79/mo.	$ 0.79/mo.
90 Gallon Recycling Cart-Residential	$3.00/mo.	$3.00/mo.
Residential Garbage Collection		
1/week Garbage & 1/week Recycle Collection	$20.36	$ 20.77
Commercial & Industrial Containerized Service		
Shops & Professional(Light) 1-90 Gal Can	$ 23.00	$ 23.61
Shops & Professional (Medium) 2-90 Gal Can	$ 24.00	$ 24.48
2 Cubic Yard Container - 1/week	$ 66.01	$ 67.33
2 Cubic Yard Container - 2/week	$ 104.09	$ 106.17
3 Cubic Yard Container - 1/week	$ 72.36	$ 73.81
3 Cubic Yard Container - 2/week	$ 115.53	$ 117.84
4 Cubic Yard Container - 1/week	$ 90.54	$ 92.35
4 Cubic Yard Container - 2/week	$ 172.01	$ 175.45
6 Cubic Yard Container - 1/week	$ 129.91	$ 132.51
6 Cubic Yard Container - 2/week	$ 258.62	$ 263.79
8 Cubic Yard Container - 1/week	$ 172.01	$ 175.45
8 Cubic Yard Container - 2/week	$ 344.01	$ 350.89
10 Cubic Yard Container – 1/week	$ 204.59	$ 208.68
10 Cubic Yard Container – 2/week	$ 428.67	$ 437.24

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Extra Pickups		
Available on regular service days only- all containers	$90.00	$91.35
Lock Fee/Casters	n/a	$25.00
Rates for Roll Off Containers:		
Delivery Fee	$ 150.00	$ 153.00
Rental Fee (per day)	$ 6.00/day	$ 6.12/day
20 Cubic Yard Container	$ 391.00	$ 392.82
30 Cubic Yard Container	$ 419.75	$ 428.15
40 Cubic Yard Container	$ 460.00	$ 469.20

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Impact Fees		
Water Only		
Type & Meter Size		
Simple 5/8" x 3/4"	$2,044.68	$2,044.68
Simple 3/4"	$3,067.02	$3,067.02
Simple 1"	$5,111.69	$5,111.69
Simple 1 1/2"	$10,223.39	$10,223.39
Simple 2"	$16,357.42	$16,357.42
Compound 2"	$16,357.42	$16,357.42
Turbine 2"	$20,446.77	$20,446.77
Compound 3"	$32,714.84	$32,714.84
Turbine 3"	$49,072.26	$49,072.26
Compound 4"	$51,116.93	$51,116.93
Turbine 4"	$85,876.45	$85,876.45
Compound 6"	$102,233.87	$102,233.87
Turbine 6"	$188,110.31	$188,110.31
Compound 8"	$163,574.19	$163,574.19
Turbine 8"	$327,148.37	$327,148.37
Compound 10"	$235,137.89	$235,137.89
Turbine 10"	$511,169.33	$511,169.33
Turbine 12"	$674,743.52	$674,743.52
Sewer Only		
Type & Meter Size		
Simple 5/8" x 3/4"	$1,880.34	$1,880.34
Simple 3/4"	$2,820.51	$2,820.51
Simple 1"	$4,700.84	$4,700.84
Simple 1 1/2"	$9,401.69	$9,401.69
Simple 2"	$15,042.70	$15,042.70
Compound 2”	$15,042.70	$15,042.70
Turbine 2”	$18,803.37	$18,803.37
Compound 3”	$30,085.40	$30,085.40
Turbine 3”	$45,128.09	$45,128.09
Compound 4”	$47,008.43	$47,008.43
Turbine 4”	$78,974.16	$78,974.16
Compound 6”	$94,016.86	$94,016.86
Turbine 6”	$172,991.02	$172,991.02

	FY 2016 Adopted	FY 2017 Adopted
Compound 8”	$150,426.98	$150,426.98
Turbine 8”	$300,853.95	$300,853.95
Compound 10”	$216,238.78	$216,238.78
Turbine 10”	$470,084.30	$470,084.30
Turbine 12”	$620,511.27	$620,511.27
Both		
Type & Meter Size		
Simple 5/8" x 3/4"	$3,925.01	$3,925.01
Simple 3/4"	$5,887.52	$5,887.52
Simple 1"	$9,812.54	$9,812.54
Simple 1 1/2"	$19,625.07	$19,625.07
Simple 2"	$31,400.12	$31,400.12
Compound 2"	$31,400.12	$31,400.12
Turbine 2"	$39,250.15	$39,250.15
Compound 3"	$62,800.23	$62,800.23
Turbine 3"	$94,200.35	$94,200.35
Compound 4"	$98,125.36	$98,125.36
Turbine 4"	$164,850.61	$164,850.61
Compound 6"	$196,250.73	$196,250.73
Turbine 6"	$361,101.34	$361,101.34
Compound 8"	$314,001.16	$314,001.16
Turbine 8"	$628,002.32	$628,002.32
Compound 10"	$451,376.67	$451,376.67
Turbine 10"	$981,253.63	$981,253.63
Turbine 12"	$1,295,254.79	$1,295,254.79

APPENDICES

CITY OF CASTROVILLE:
MISCELLANEOUS STATISTICS

Date of Incorporation: Settled in 1844 and last incorporation 1948

Form of Government: Mayor/Council with an appointed administrator/General Law A

Council Composed of: Elected Mayor and Five (5) Councilmembers

STATISTICS

Population 2014	2785
Area/Square Miles	Approx. 4 Sq. Mi.
Miles of Streets	24
Number of Street Lights	466

FACILITIES

Number of Accounts

	Water Service	Sewer Service	Gas Service	Electric Service
Residential (Apr 2016)	1290	999	745	1170
Commercial	181	150	97	246

PARKS, RECREATION & CULTURE

Municipal Airport	4600’ x 75’ Runway
Regional Park	128 Acres
Swimming Pool	1
Parks	5
Playgrounds	3
Campgrounds	1 with 40 Pull-through RV Spots and Tent Camping
Baseball/Softball Fields	8
Soccer Field	4
Public Library	16,022

FY 2016-2017 Budget Calendar

April 28, 2016	Budget Kickoff Meeting
May 27, 2016	Department Adopted Budget, Revenue & Expenditure projections, and all recommended fee changes due to Finance
June 9-13, 2016	Departments meet with City Administrator & Finance
July 11, 2016	Carry-forward requests due to Finance
July 26, 2016	Propose Budget to City Council, available to the public and filed with the City Secretary
August 23, 2016	City Council Budget Work Session #1. City Council First Public Hearing on Ad Valorem Tax Rate (if needed)
August 25, 2016	City Council Budget Work Session #2. Meeting of the City Council to discuss Tax rate; if Adopted tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), take record vote and schedule public hearing.
September 6, 2016	Public Hearing on the Budget and Second Public Hearing on Ad Valorem Tax Rate (if needed). Budget Work Session #3 (If required)
September 27, 2016	Adopt Budget and Ad Valorem Tax Rate

Glossary

The budget contains specialized and technical terminology that is unique to public finance and budgeting.

Accounting Basis: The basis of accounting under which transactions are recognized and reported. The City employs the modified accrual basis of accounting. This means that revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred.

Ad Valorem Tax: The tax is based "according to value" of property and is used as the source of revenue to pay general obligation debt and to support the General Fund.

Assessed Valuation: A value that is established for real and personal property for use as a basis for levying property taxes. The assessed valuation represents the appraised valuation less any exemptions. Property values are established by the Medina Appraisal District.

Balanced Budget: A budget in which planned expenditures can be met by current income from taxation and other government receipts.

Bond: A debt instrument embodying a written promise to pay a specified sum of money, the face value or principal, at a specific date or dates in the future (maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures, such as buildings, streets, or utility expansion/repair.

Budget: A budget is a plan of financial operation embodying an estimate of adopted expenditures and the means of financing them for a single fiscal year.

Budget Adjustments: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. City staff has the prerogative to adjust expenditures within a department budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. The adopted budget document presents the authorization made by the City Council for City Officials to obligate and expend resources.

Budget Ordinance: The official enactment by the City Council that establishes legal authority for the City Officials to obligate and expend resources.

Budgetary Control: The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Outlay: The portion of the annual operating budget that appropriates funds for the purpose of capital equipment needs. The Capital Outlay Budget includes funds for capital equipment purchases such as vehicles, furniture, machinery, building improvements, computers, and special tools, which are usually distinguished from operating items according to their value and projected useful life. The City's current capitalization policy requires expenditures to be at least $5,000 with the asset having a useful life in excess of two (2) years.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a period of five future years setting forth each capital project, scope of work, the amount to be expended in each year and the method of financing those expenditures, to provide long-lasting physical improvements.

Chart of Accounts: A chart detailing the system of general ledger accounts.

City Administrator: The individual appointed by the City Council who is responsible for the administration of the affairs of the City.

Commodities: Items of expenditures which, after use, are consumed or show a material change in their physical condition, and which, are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Goods and services acquired under contract the City receives from an internal service fund or an outside company. Professional services, utilities, rentals, and insurance are examples of contractual services,

Current Taxes: Taxes that are levied and due within one year.

Debt Service Fund: Accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt, certificates of obligation and short term contractual obligation certificates.

Debt Service: The City's obligation to pay the principal and interest of all outstanding debt instruments according to a predetermined payment schedule.

Deficit: A deficit is the excess of expenditures over revenues during a single accounting period.

Delinquent Taxes: Taxes remaining unpaid on and after the date on which a penalty for non-payment is imposed.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.
Disbursement: Payment for goods and services in cash or by check.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue next year from the properties on this year's tax rolls.

Encumbrance: Obligation in the form of a purchase order, contract, or salary commitment which is chargeable to appropriations and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

Enterprise Fund: A government accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimate: The estimated actual expenditures and revenues for the fiscal year prior to the budget fiscal year.

Estimated Revenues: The amount of projected revenue to be collected during the fiscal year. It may be also defined to finance the adopted projected expenditures.

Expenditure: Decrease in the use of net financial resources for the purpose of acquiring and providing goods and services.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance, and workers compensation.

Expenses: Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

Fiscal Year: The 12 month time period designated by the City signifying the beginning and ending period for recording financial transactions. The City's fiscal year is October 1st to September 30th.

Fixed Asset: Assets of a long-term nature that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Time-Equivalent (FTE): Full time, authorized positions, filled or vacant, that equal to 2,080 hours of work annually.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial sources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

Fund Balance: The difference between a fund's assets and liabilities.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting.

General Fund: The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, service charges, and other types of revenue. The fund includes the basic operating services such as police, finance, community development, parks & recreation, pool, library, public works and general administration.

General Ledger: A listing of the various accounts necessary to reflect the financial position and results of operation of government.

Interfund Transfers: Amounts transferred from one fund to another.

Modified Accrual Accounting: A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable and expenditures are recorded in the period that they are incurred.

Non-Recurring Revenue: Revenue recognized by the City that are unique and occur one time or without pattern.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic services for the fiscal year. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the adopted means of financing them.

Personal Services: All cost related to compensating employees of the City including employee benefit costs such as City contribution for retirement, social security, and health and life insurance.

Program Improvement: A program improvement is the addition of new equipment, personnel or other expenditures aimed at improving the level of service or expanding services.

Property Tax Rate: The property tax rate consists of two elements. The first is the maintenance and operation rate. Revenues received from this element are deposited in the General Fund and cam be used for any public purpose. The maintenance and operation rate is subject to the provisions of state statute and an increase in the effective rate excess of 8% is subject to a voter initiated rollback election. The second element is the debt service rate. The rate is set based on the City's debt service requirements. Funds received from this rate are deposited in the Debt Service Fund and are used solely to pay the principal and interest on present and projected debt.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue Estimate: An estimate of how much revenue will be earned from a specific revenue source for some future specific period; typically, a future fiscal year.

Shortfall: The excess of expenditures over revenues during a single accounting period.

Special revenue Fund: A fund used to account for revenues and expenditures that have been earmarked for special activities.

Surplus: A surplus is the amount by which revenues exceed outlays.

Tax Levy: The total amount of funds to be raised by general property taxes for operating and debt service purposes specified in the Annual Tax Ordinance.

Tax Rate: The amount of tax levied for each $100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax