



City of Castroville Subdivision Plat Application

Permit	_____
Submittal	_____
<i>office use</i>	

Proposed Subdivision Name	
Legal Description & Acreage <i>(Prior to Plat)</i>	
Current Street Address(es)	
Development Type <i>(Proposed Use)</i>	
Type of Subdivision Plat <i>(ex. Replat, Vacate, Amending)</i>	
Number of Lots <i>(Created or Altered)</i>	

APPLICANT

SURVEYOR

Business Name		
Contact Name		<i>RPLS#</i>
Address		
Phone		
E-mail		

****Include Property Owner(s) information on additional sheets.****

- Is the property within the City Limits of Castroville? YES NO
- Are utilities currently available to serve each proposed lot? YES NO
- Does the property require a roadway, alley, or public right-of-way extension/addition? YES NO
- In the past five years, has this property been restricted to residential use for not more than two residential units per lot? YES NO
- Is this Plat associated with any Planned Unit Developments? YES NO

Submittal Requirements:

Form and content of plat submittal must be in accordance with the requirements found in Chapter 100 of the City Code.

I hereby certify that this application is, to the best of my knowledge, complete and accurate. I also acknowledge that the approval procedure as set out in Texas Local Government Code Chapter § 212.009 shall not begin until (1) the City Administrator or the Council's designated employee has certified in writing that the plat application is completed in accordance with the City Code of Ordinances and State law; and, (2) a formal application for review and submission has been acknowledged in writing as received by the City Administrator or the Council's designated employee.

Applicant's Signature: _____

Date: _____



AFFIDAVIT: CONSULTANT AND LEGAL REVIEW FEES

PROJECT INFORMATION		
Project Address:		
Project Name:		
PROPERTY OWNER OR REPRESENTATIVE INFORMATION		
Name(s):		Main Contact:
Mailing Address:		
Phone:	Fax:	Email:
BILLING INFORMATION		
Name(s):		Attn:
Billing Address:		
Phone:	Fax:	Email:

In accordance with the City of Castroville's adopted Comprehensive Fee Schedule, the following Consultant and Legal fees may be applicable in addition to other project fees throughout the course of your project:

- **Consultant Review Fees** are fees charged by the City to reimburse the City for costs incurred in the review of construction plans, reports, drainage studies, TIA's, landscape plans & any other documents associated with plats, site plans, mixed use concept plans or special submittals as necessary per application submitted. Fees include professional fees billed by engineering consultants or any consultant utilized by the City to review development applications. Fees may be waived by City Manager if project is minor in nature.
- **Legal Review Fees** are fees charged by the City to reimburse the City for legal fees incurred in the review, preparation and/or amendment of any legal document associated with a development application, such as, but not limited to Development Agreement or Public Infrastructure Agreement.

Consultant Fees and Legal Fees are calculated as the actual cost billed to the City by the City's consultants or legal advisors plus a 5% administration fee for City Staff coordination related to those services.

Consultants and Legal Advisors typically bill the City monthly. When the City receives a monthly bill that contains fees applicable to your specific project, the Community Development Department will invoice the individual named in the Billing Information table above.

By signing this affidavit, I attest that I am the owner of the listed property, or their legal representative for this project. I agree that I have read the provided information and understand that these fees may be applicable throughout the entirety of my project. I further agree that, upon receipt of invoice(s) for Consultant and Legal Review Fees, that I will pay the invoiced amount in accordance with the instructions on such invoice(s).

Signature: _____

Date: _____