



REQUEST FOR PROPOSALS

Design-Build Services for Garcia Creek Drainage Improvements Project

ISSUED BY:

City of Castroville
1209 Fiorella
Castroville, TX 78009

Issuance date: January 20, 2026

Reponses due no later than 4:00pm on March 2, 2026

SUBMIT PROPOSALS PACKET TO:

Breana Soto
Community Development Director
City of Castroville
703 Paris St.
Castroville, TX 78009

INTRODUCTION

The City of Castroville, Texas (the “City”), is soliciting proposals from qualified Design–Build firms for the Garcia Creek Drainage Improvements Project (“Project”). This Request for Proposals (RFP) is issued in accordance with Texas Government Code Chapter 2269, which authorizes the use of the Design–Build delivery method for public works projects.

The intent of this RFP is to select a single Design–Build firm that will be responsible for final design, and construction of the Project. The City seeks a firm with demonstrated experience in drainage and creek stabilization projects that can deliver a durable, cost-effective solution while minimizing impacts to surrounding neighborhoods.

This RFP is not a competitive bid. Award will be made based on best value to the City, considering qualifications, technical approach, schedule, and cost.

PROJECT DESCRIPTION

Garcia Creek is a drainage corridor located generally between Washington Street, Geneva Street, Athens Street, and Chateau Street. The creek currently experiences erosion and channel instability that threatens public infrastructure and adjacent properties.

The City has completed 30% design plans for the Project (dated July 16, 2025). These plans are provided for reference only and are not issued for construction.

PROJECT SCOPE

The Project is anticipated to include, but is not limited to, the following elements:

- Stabilization and regrading of the Garcia Creek channel
- Installation of structural stabilization measures
- Placement of rock riprap and construction of rock check dams
- Construction of concrete drop structures and a stilling basin
- Improvements and tie-ins at existing 48-inch reinforced concrete pipe (RCP) outfalls
- Coordination with and protection of existing utilities
- Acquisition or confirmation of drainage easements as necessary
- Site restoration, erosion control, and revegetation

The selected Design–Build firm shall be responsible for completing the final design and constructing all improvements in accordance with applicable City standards, regulatory requirements, and accepted engineering practices.

SCOPE OF SERVICES

The selected Design–Build firm shall provide all services necessary to deliver the Project, including:

- Advancing design from 30% to final construction documents
- Hydraulic, structural, and civil design
- Regulatory coordination
- Cost estimating and schedule development
- Construction of all drainage improvements
- Project closeout and documentation

PROPOSAL SUBMITTAL REQUIREMENTS

Proposals shall be submitted as a single, organized document and shall provide sufficient detail to allow the City to evaluate the proposer’s qualifications, understanding of the Project, and ability to successfully deliver the work. At a minimum, proposals shall include the following components:

A. Firm Qualifications

Provide a description of the proposing firm and the Design–Build team structure, including identification of the prime entity and key subconsultants. Include resumes of key personnel and a summary of relevant experience with drainage, creek stabilization, or similar infrastructure projects.

B. Project Understanding and Technical Approach

Provide a narrative describing the proposer’s understanding of the Project, existing site conditions, and key challenges. Describe the proposed design and construction approach, including anticipated methods, sequencing, quality control practices, and strategies for minimizing risks and construction impacts.

C. Project Schedule

Provide a proposed overall project schedule identifying major milestones, including design and construction activities.

D. Cost Proposal

Provide a proposed pricing approach for delivering the Project. This may be in the form of a lump sum or a Guaranteed Maximum Price (GMP), along with a summary-level cost breakdown sufficient for evaluation purposes.

EVALUATION OF RESPONSES

A. Evaluation Criteria

Proposals will be evaluated using the following criteria and relative weights:

- **Firm Qualifications and Relevant Experience – 30%**
Experience of the proposer and key team members with similar drainage, creek stabilization, or structural infrastructure projects, including past performance, technical competence, and demonstrated success on comparable projects.
- **Project Understanding and Technical Approach – 30%**
Demonstrated understanding of the Project scope, site conditions, and challenges, as well as the quality, feasibility, and completeness of the proposed design and construction approach.
- **Project Schedule and Delivery Strategy – 15%**
Ability to deliver the Project in a timely and efficient manner, including proposed sequencing, coordination, and management of design and construction activities.
- **Cost Proposal and Overall Value – 20%**
Reasonableness and clarity of the cost proposal, including proposed pricing structure, cost controls, and overall value to the City.
- **References and Past Performance – 5%**
Feedback from references regarding quality of work, responsiveness, schedule adherence, and overall performance on previous projects.

B. City Staff Evaluation Committee & Ranking

A committee comprised of City staff shall review and rank all responses according to qualifications. Selected firms will be scheduled for interviews or oral presentations as deemed necessary by the committee. The City makes no commitment to any respondent to this RFP beyond consideration of its written response.

AWARD OF CONTRACT

The selection of the consultant team and the execution of a contract, while anticipated, are not guaranteed by the City. The City reserves the right to determine which response is in the City's best interest and to award the contract on that basis, to reject any and all responses or portions thereof, waive any irregularities of any response, and negotiate with any potential proponent (after responses are opened) if such is deemed in the best interest of the City.

A. Negotiations

After selection of a consultant based on qualifications, the City will then enter into negotiations as to the terms of the contract and all aspects of services and compensation.

B. Inability to Reach Agreement

In the event the negotiations between the most qualified proponent(s) selected and the City cannot be completed as a result of an inability to reach agreement on the services or the scope of work to be performed, then at the option of the City, the contract may be awarded to the next most qualified proponent. Negotiations will continue in this sequence until a contract is finalized, or all responses are rejected.

C. City Council Approval

The final contract will be submitted to the City Council for approval.

D. Final Contract:

- The selected consultant will be required to assume responsibility for all services offered in its response, whether or not such services are provided by a partnership arrangement. The successful consultant will be considered the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.
- This RFP and the successful consultant's response, or any part thereof, may be incorporated into and made a part of the final contract. The City reserves the right to negotiate the terms and conditions of the contract with the successful consultant.

SUBMISSION OF RESPONSE & DEADLINE

Proponents shall submit seven (7) hardcopies and one (1) electronic copy (thumb drive or equivalent) of their response:

**No later than 4:00 p.m. CST Monday,
March 2, 2026**

Responses must be received in the City office before the due date and time, submitted in a sealed envelope or container stating on the outside:

**Design-Build Services for Garcia Creek Drainage Improvements Project RFP Response
Submitted by
(Respondent's name, address, title, and due date)**

Responses may be mailed or hand-delivered as follows:

**Breana Soto
Community Development Director
703 Paris
Castroville, TX 78009**

Each response shall be sealed and manually signed by a person having the authority to bind the firm in a contract. All responses shall be signed and dated. Responses that are not signed and dated will be rejected. Facsimile and/or email transmittals shall not be accepted. **Responses received after the deadline will not be considered.**

Any questions related to this RFP should be referred to Breana Soto, Community Development Director at breana.soto@castrovilletx.gov. Phone inquiries will not be answered.

PROCUREMENT SCHEDULE (ANTICIPATED)

- January 20: RFP issued
- February 9: Deadline for questions
- February 17: City responses issued
- March 2: Proposals due
- March 24: City Council award
- March 30: Notice to Proceed

INSURANCE AND BONDING

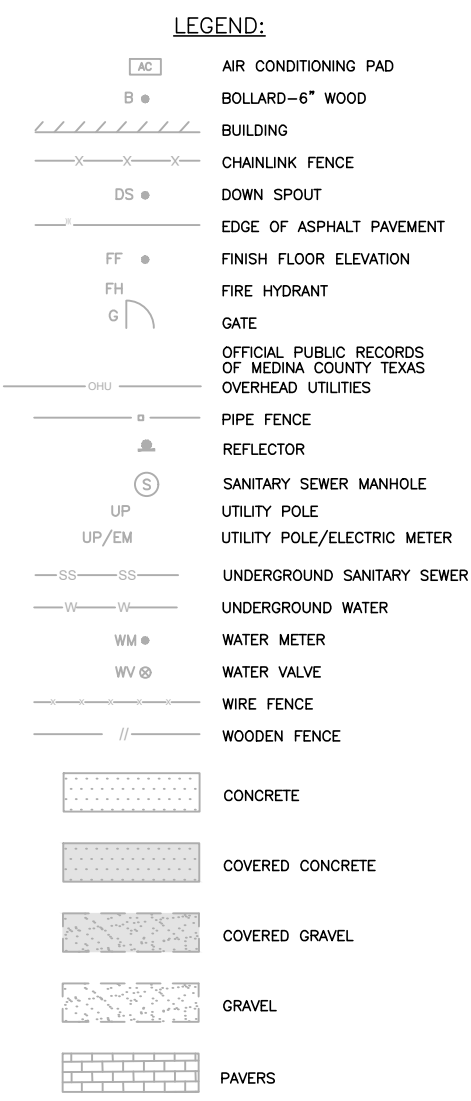
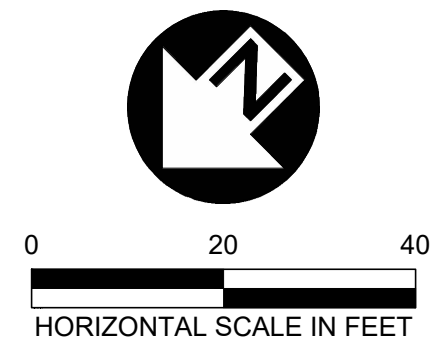
The selected proposer shall comply with the City's standard insurance and bonding requirements, including performance and payment bonds, prior to contract execution.

RESERVATION OF RIGHTS

The City reserves the right to reject any or all proposals, waive informalities, request clarification, or cancel this RFP at any time. Issuance of this RFP does not obligate the City to award a contract.

ATTACHMENTS

- Exhibit A: Garcia Creek Drainage Improvements – 30% Plans (July 16, 2025)



30% SUBMITTAL

THIS DOCUMENT IS RELEASED
FOR THE PURPOSE OF INTERIM
REVIEW UNDER
THE AUTHORITY OF
ABE A. SALINAS, P.E.
LIC. # 105144
16/07/2025.

IT IS NOT TO BE USED FOR
CONSTRUCTION, BIDDING OR
PERMIT PURPOSES.

CASTROVILLE, TEXAS CITY OF CASTROVILLE	GARCIA CREEK DRAINAGE IMPROVEMENT	EXISTING CONDITIONS
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NOTES	NAME	DATE
SURVEY BY	ZAM	####
DRAWN BY	JH	####
DESIGNED BY	TJ	####
CHECKED BY	MG	####
REVIEWED BY	MP	####



