



City of Castroville



FY 2018 Adopted Budget

NOTICE ABOUT THIS BUDGET

As required by Section 102.007d of the Texas Local Government Code, the City of Castroville is providing the following statements:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$6,317 which is a .77% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,740.

Of the \$7,740 in added property tax revenue, \$7,740 will be used in the City's General Fund for essential City services such as Police, Streets, Parks & Recreation and Code Enforcement.

Total debt obligation for the City secured by property taxes: \$604,038. In FY 2018, the City will spend the sum of \$72,330 on principal and interest payments on this indebtedness.

<u>TAX RATE</u>	<u>FY 2017</u>	<u>FY 2018</u>
Property Tax Rate	\$0.523233	\$0.504093
Effective Tax Rate	0.485275	0.504093
Effective M&O Rate	0.440703	0.466232
Rollback Rate	0.523233	0.547741
Debt Rate	0.044572	0.037861

<u>GOVERNING BODY</u>	<u>RECORDED VOTE</u>
Mayor Timothy Kelley	Present and not voting
Paul Carey	Yes
Eric Cherry	Yes
Philip King	Yes
Victor Ortiz, Jr	Yes
Phyllis Santleben	Yes

CITY OF CASTROVILLE
ADOPTED ANNUAL OPERATING & CAPITAL BUDGET

FY 2017 – 2018

MAYOR

Timothy Kelley

CITY COUNCILMEMBERS

Eric Cherry	Mayor Pro Tem, District 4
Phyllis Santleben	Councilmember, District 1
Paul Carey	Councilmember, District 2
Philip King	Councilmember, District 3
Victor Ortiz, Jr.	Councilmember, District 5

Submitted By

Marie Gelles

City Administrator

CITY OF CASTROVILLE
EXECUTIVE STAFF 2018

Marie Gelles	City Administrator
Jeri Rainey-Hinojosa	Assist. City Administrator/Finance Director
Chris Filline	Police Chief
Lawrence Heinrich	Public Works Director
Debra Howe	City Secretary
Claudia Mora	Economic Development Director/Airport Mgr.

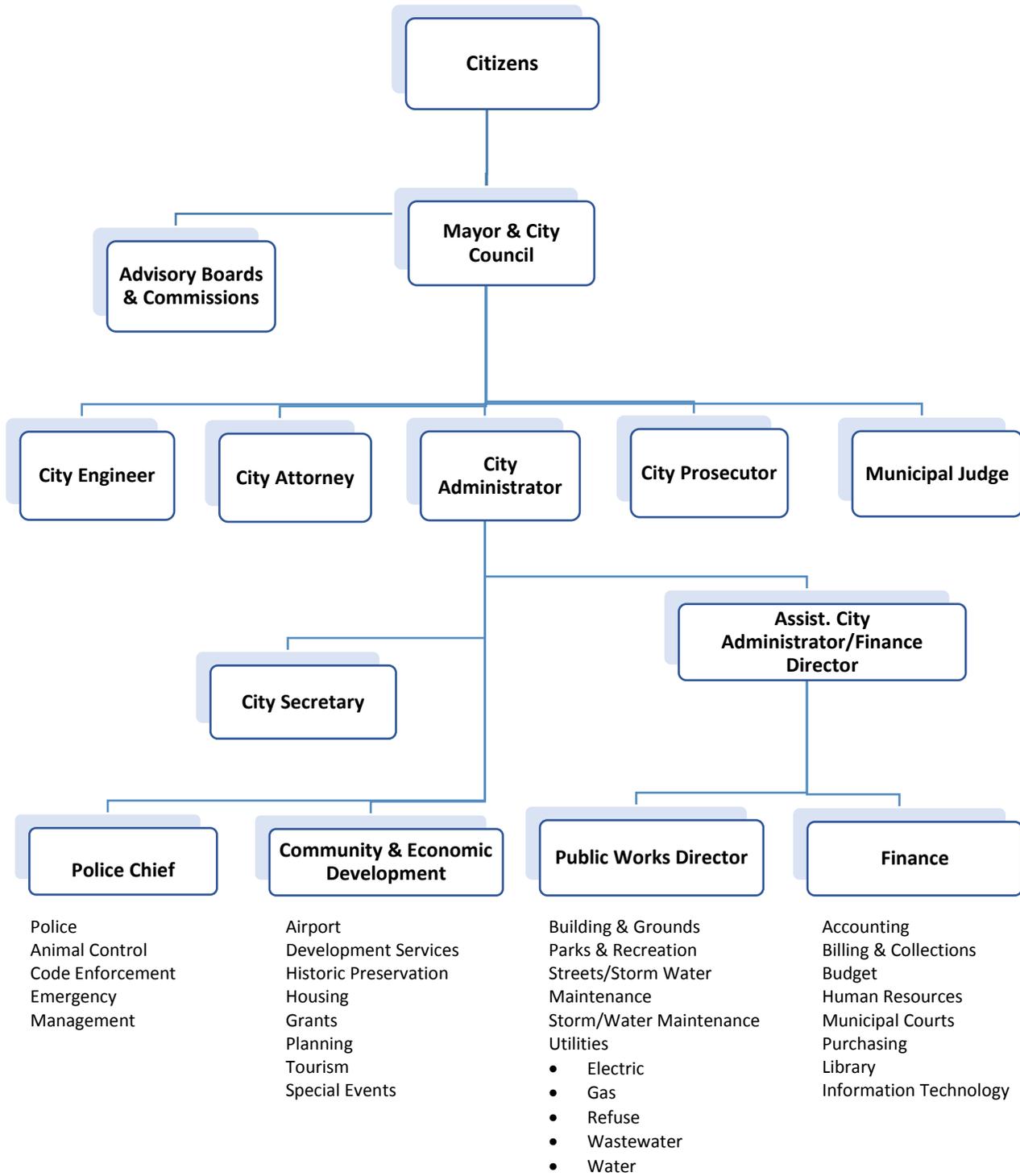
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Organization of the City of Castroville



PERSONNEL ALLOCATION OVERVIEW

FY 2018 Adopted Annual Operating & Capital Budget

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
GENERAL FUND					
CITY ADMINISTRATOR	1	1	1	1	0
CITY SECRETARY	1	1	1	1	0
ECONOMIC DEVELOPMENT	0.5	0.5	0.5	0.5	0
FINANCE	3	3	3	3	0
HUMAN RESOURCES	1	1	1	1	0
LIBRARY	3	3	3	3	0
POLICE	10	10	10	10	0
MUNICIPAL COURT	1	1	1	1	0
COMMUNITY DEVELOPMENT	3	3	3	1	-2
PUBLIC WORKS	4	4	4	4	0
PARKS AND RECREATION	1	1	1	1	0
ANIMAL CONTROL	1	1	1	1	0
INFORMATION TECHNOLOGY	0	0	0	0	0
TOTAL GENERAL FUND	29.5	29.5	29.5	27.5	-2
UTILITY FUND					
PUBLIC WORKS ADMINISTRATION	7	7	7	6	-1
WASTEWATER	2	2	2	3	1
ELECTRIC	3	3	3	3	0
WATER	2	2	2	2	0
TOTAL UTILITY FUND	14	14	14	14	0
AIRPORT FUND					
AIRPORT FUND	2	1.5	1.5	1.5	0
TOTAL AIRPORT FUND	2	1.5	1.5	1.5	0
HOTEL FUND					
HOTEL	1.2	1.2	1.2	1.2	0
TOTAL HOTEL FUND	1.2	1.2	1.2	1.2	0
TOTAL	46.7	46.2	46.2	44.2	-2

**CITY OF CASTROVILLE – PROPERTY TAX RATE
 FY 2018 Adopted Annual Operating & Capital Budget**

TAX YEAR	FISCAL YEAR	TOTAL RATE	M&O RATE	I & S RATE
2001	2002	0.303500	0.224600	0.078900
2002	2003	0.311000	0.230500	0.080500
2003	2004	0.327900	0.266100	0.061800
2004	2005	0.365900	0.284400	0.081500
2005	2006	0.365000	0.291000	0.074000
2006	2007	0.380000	0.271400	0.108600
2007	2008	0.399900	0.312500	0.087400
2008	2009	0.377500	0.316000	0.061500
2009	2010	0.427000	0.351000	0.076000
2010	2011	0.454500	0.383000	0.071500
2011	2012	0.454500	0.385774	0.068726
2012	2013	0.454500	0.394731	0.059769
2013	2014	0.454500	0.412379	0.042121
2014	2015	0.454500	0.415150	0.039350
2015	2016	0.499400	0.458080	0.041320
2016	2017	0.523233	0.478661	0.044572
2017	2018	0.504093	0.466232	0.037861

ALL FUNDS SUMMARY



CITY OF CASTROVILLE – ALL FUND BUDGET SUMMARY
FY 2018 Adopted Annual Operating & Capital Budget

	GENERAL FUND	UTILITY FUND	WATER ACQUISITION	WATER IMPACT	SEWER IMPACT	AIRPORT FUND	DRAINAGE UTILITY
BEGINNING BALANCE	\$ 1,421,109	\$ 4,557,148	\$ 286,862	\$ 291,127	\$ 218,881	\$ 371,786	\$ 230,578
REVENUE	\$ 2,535,380	\$ 7,813,167	\$ 74,000	\$ 51,080	\$ 50,972	\$ 650,793	\$ 115,123
TRANSFERS IN	853,747	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE	\$ 4,810,236	\$ 12,370,315	\$ 360,862	\$ 342,207	\$ 269,853	\$ 1,022,579	\$ 345,701
EXPENDITURES	\$ 3,773,391	\$ 6,401,919	\$ 105,200	\$ 306,250	\$ 206,200	\$ 520,389	\$ 100
TRANSFERS OUT	21,223	873,347	-	-	-	6,000	89,450
ENDING BALANCE	\$ 1,015,622	\$ 5,095,049	\$ 255,662	\$ 35,957	\$ 63,653	\$ 436,041	\$ 256,151

	POLICE TRAINING	DRUG FORFEITURE	COURT SECURITY	COURT TECHNOLOGY	LIBRARY MEMORIAL	CAPITAL PROJECTS	STREET REHAB
BEGINNING BALANCE	\$ 3,465	\$ 4,108	\$ 27,391	\$ 883	\$ 1,998	\$ 6,359,608	\$ -
REVENUE	\$ 1,153	\$ -	\$ 3,317	\$ 4,332	\$ 2	\$ 2,090,000	\$ -
TOTAL FUNDS AVAILABLE	\$ 4,618	\$ 4,108	\$ 30,708	\$ 5,215	\$ 2,000	\$ 8,449,608	\$ -
EXPENDITURES	\$ 4,600	\$ 4,000	\$ 25,896	\$ 5,215	\$ 2,000	\$ 3,940,213	\$ -
ENDING BALANCE	\$ 18	\$ 108	\$ 4,812	\$ -	\$ -	\$ 4,509,395	\$ -

CITY OF CASTROVILLE – ALL FUND BUDGET SUMMARY
FY 2018 Adopted Annual Operating & Capital Budget

	ALSATIAN HOUSE	BIRY HOUSE	HOTEL/ MOTEL	2003 CO I & S	2004 CO I & S	TOTAL
BEGINNING BALANCE	\$ 1,575	\$ 9,818	\$ 12,048	\$ 19,764	\$ 26,114	\$ 13,844,263
REVENUE	2036	-	61,223	15,900	57,560	13,526,038
TRANSFERS IN	-	-	-	89,450	26,819	970,016
TOTAL FUNDS AVAILABLE	\$ 3,611	\$ 9,818	\$ 73,271	\$ 125,114	\$ 110,493	\$ 28,340,317
EXPENDITURES	\$ 3,607	\$ 9,000	\$ 69,450	\$ 105,050	\$ 83,550	\$ 15,566,030
TRANSFERS OUT	-	-	-	-	-	990,020
ENDING BALANCE	\$ 4	\$ 818	\$ 3,821	\$ 20,064	\$ 26,943	11,724,118

GENERAL FUND



CITY OF CASTROVILLE - GENERAL FUND SUMMARY

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
BEGINNING BALANCE	\$ 1,490,907	\$ 1,304,705	\$ 1,378,145	\$ 1,421,109	\$ 116,404
REVENUE:					
SALES TAXES	\$ 760,477	\$ 815,608	\$ 792,892	\$ 1,072,436	\$ 256,828
PROPERTY TAXES	792,065	878,184	878,245	901,693	23,509
MUNICIPAL COURT FEES	211,544	222,559	180,524	195,532	(27,027)
PARKS & RECREATION FEES	159,688	177,300	204,503	204,625	27,325
OTHER REVENUE	235,161	207,384	250,706	161,094	(46,290)
TOTAL OPERATING REVENUES	\$ 2,158,935	\$ 2,301,035	\$ 2,306,870	\$ 2,535,380	\$ 234,345
TRANSFERS IN	\$ 919,747	\$ 932,553	\$ 932,553	\$ 853,747	\$ (78,806)
TOTAL REVENUE	\$ 3,078,682	\$ 3,233,588	\$ 3,239,423	\$ 3,389,127	\$ 155,539
TOTAL AVAILABLE	\$ 4,569,589	\$ 4,538,293	\$ 4,617,568	\$ 4,810,236	\$ 271,943
APPROPRIATIONS:					
CITY COUNCIL	\$ 32,380	\$ 51,205	\$ 37,955	\$ 41,207	\$ (9,998)
CITY ADMINISTRATOR	161,508	332,425	309,220	341,117	8,692
CITY SECRETARY	100,639	115,960	108,399	142,209	26,249
ECONOMIC DEVELOPMENT	25,611	58,948	52,911	55,836	(3,112)
FINANCE	237,591	278,841	233,784	303,503	24,662
HUMAN RESOURCES	64,403	81,032	77,723	79,280	(1,752)
LIBRARY	181,299	197,155	185,498	199,206	2,051
POLICE	811,116	849,900	834,761	819,498	(30,402)
MUNICIPAL COURT	90,399	103,974	97,466	106,573	2,599
COMMUNITY DEVELOPMENT	252,844	260,691	260,040	116,281	(144,410)
PUBLIC WORKS	401,256	670,194	405,408	1,056,420	386,226
PARKS & RECREATION	197,523	249,099	238,955	218,496	(30,603)
SWIMMING POOL	112,637	131,093	140,512	117,107	(13,986)
ANIMAL CONTROL	55,896	62,263	58,045	63,402	1,139
INFORMATION TECHNOLOGY	70,516	86,564	73,153	82,081	(4,483)
NON-DEPARTMENTAL	255,107	260,306	60,474	31,175	(229,131)
TOTAL OPERATING EXPENDITURES	\$ 3,050,725	\$ 3,789,650	\$ 3,174,304	\$ 3,773,391	\$ (16,259)
TRANSFERS OUT	\$ 21,223	\$ 22,155	\$ 22,155	\$ 21,223	\$ (932)
TOTAL APPROPRIATIONS	\$ 3,071,948	\$ 3,811,805	\$ 3,196,459	\$ 3,794,614	\$ (17,191)
ENDING BALANCE	\$ 1,497,641	\$ 726,488	\$ 1,421,109	\$ 1,015,622	\$ 289,134

CITY OF CASTROVILLE - GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget
REVENUES

GL CODE	BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
BEGINNING BALANCE		\$ 1,490,907	\$ 1,304,705	\$ 1,378,145	\$ 1,421,109	\$ 116,404
<u>SALES TAXES</u>						
4001-401	CITY SALES TAX	\$ 758,697	\$ 814,408	\$ 790,225	\$ 1,069,736	\$ 255,328
4001-402	LIQUOR TAX	1,780	1,200	2,667	2,700	1,500
TOTAL SALES TAXES		\$ 760,477	\$ 815,608	\$ 792,892	\$ 1,072,436	\$ 256,828
<u>PROPERTY TAXES</u>						
4002-101	CURRENT AD VALOREM TAX	\$ 779,831	\$ 867,184	\$ 867,184	\$ 890,693	\$ 23,509
4002-102	DELINQUENT AD VALOREM TAX	5,808	5,000	5,361	5,000	-
4002-103	PENALTY & INTEREST - TAXES	6,426	6,000	5,700	6,000	-
TOTAL PROPERTY TAXES		\$ 792,065	\$ 878,184	\$ 878,245	\$ 901,693	\$ 23,509
<u>MUNICIPAL COURT FEES</u>						
4003-601	FINES	\$ 196,190	\$ 205,960	\$ 165,332	\$ 180,000	\$ (25,960)
4003-602	COURT COST/ARREST FEES	12,846	14,067	12,775	13,000	(1,067)
4003-606	DEF. DRIVING LIST REQUEST	32	32	32	32	-
4003-607	FTA CITY FUND	2,476	2,500	2,385	2,500	-
TOTAL MUNICIPAL COURT FEES		\$ 211,544	\$ 222,559	\$ 180,524	\$ 195,532	\$ (27,027)
<u>PARKS & RECREATION FEES</u>						
4004-809	SWIMMING POOL FEES	\$ 25,546	\$ 28,000	\$ 28,000	\$ 28,000	\$ -
4004-810	SWIMMING LESSONS FEES	16,105	21,000	18,615	19,000	(2,000)
4004-811	CITY SWIM TEAM	-	-	16,290	17,000	17,000
4004-812	VENDING MACHINE/POOL	1,569	2,500	1,811	1,900	(600)
4004-815	R V PARK FEES	53,424	61,200	65,000	65,000	3,800
4004-816	TENT CAMPING FEES	765	800	810	800	-
4004-817	PICNIC AREA RESERVATIONS	6,770	5,900	8,015	8,000	2,100
4004-818	TABLE DAILY USE FEES	1,720	1,900	2,345	2,400	500
4004-819	PAVILION FEES	12,460	12,000	13,682	13,000	1,000
4004-820	HOLIDAY WEEKEND FEES	9,271	12,000	12,410	12,000	-
4004-822	SPORTS FIELD USAGE	4,500	4,000	4,000	4,000	-
4004-825	LAUNDROMAT REVENUE	1,390	2,000	2,310	2,310	310
4004-826	POOL PARTIES	15,503	15,000	18,000	18,000	3,000
4004-827	POOL - SEASON PASSES	10,665	11,000	13,215	13,215	2,215
TOTAL PARKS & RECREATION FEES		\$ 159,688	\$ 177,300	\$ 204,503	\$ 204,625	\$ 27,325

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

REVENUES (Continued)

GL CODE	BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>OTHER REVENUE</u>						
4009-201	TELEPHONE FRANCHISE FEES	\$ 1,521	\$ 1,535	\$ 1,513	\$ 1,580	\$ 45
4009-202	CABLE TV FRANCHISE FEES	2,915	2,941	2,697	2,708	(233)
4009-203	CABLE TV POLE RENT/LAND LEASE	10,200	10,200	10,380	10,000	(200)
4009-204	ELECTRIC FRANCHISE FEES	11,720	12,000	14,500	23,000	11,000
4009-301	PERMITS & FEES	132,724	90,000	75,000	80,000	(10,000)
4009-303	OCCUPATIONAL TAX	1,462	2,000	1,300	2,000	-
4009-304	PET LICENSE	402	700	270	500	(200)
4009-308	PLATTING/MAPPING FEES	3,927	5,000	5,000	5,000	-
4009-315	LOT MOWING ENFORCEMENT	-	500	-	500	-
4009-510	HOLDING & DISPOSAL	980	1,095	240	240	(855)
4009-603	LIBRARY FINES & USER FEES	3,582	3,726	3,000	3,600	(126)
4009-608	E-RATE REIMBURSEMENT	-	1,689	1,011	1,011	(678)
4009-699	LOSS RECOVERY	20,204	-	3,904	-	-
4009-701	THC PRESERVATION GRANT	7,500	50,000	41,643	-	(50,000)
4009-803	COPY/FAX SERVICES	6,189	6,200	6,182	6,200	-
4009-805	DONATIONS	2,136	-	-	-	-
4009-806	POLICE REPORTS	808	1,000	1,255	1,255	255
4009-811	NSF CHECK CHARGES	-	-	25	-	-
4009-812	SALE OF ASSETS	-	2,000	59,372	2,000	-
4009-813	MISCELLANEOUS REVENUE	3,230	1,500	500	500	(1,000)
4009-815	MISC. REFUNDS & REIMB.	10,957	1,000	3,702	1,000	-
4009-830	INTEREST INCOME	4,406	4,000	3,435	4,000	-
4009-901	SPECIAL EVENTS REVENUE	10,298	10,298	15,777	16,000	5,702
	TOTAL OTHER REVENUE	\$ 235,161	\$ 207,384	\$ 250,706	\$ 161,094	\$ (46,290)
<u>TRANSFERS IN</u>						
4999-920	TRANSFER IN: AIRPORT	\$ 12,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
4999-921	TRANSFER IN: STREET REHAB	60,000	78,806	78,806	-	(78,806)
4999-922	TRANSFER IN: UTILITY ROW	108,516	108,512	108,512	108,512	-
4999-923	TRANSFERS IN: UTILITY FUND	739,231	739,235	739,235	739,235	-
	TOTAL TRANSFERS IN	\$ 919,747	\$ 932,553	\$ 932,553	\$ 853,747	\$ (78,806)
TOTAL REVENUES		\$ 3,078,682	\$ 3,233,588	\$ 3,239,423	\$ 3,389,127	\$ 155,539
TOTAL AVAILABLE		\$ 4,569,589	\$ 4,538,293	\$ 4,617,568	\$ 4,810,236	\$ 271,943

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - City Council

The City Council is responsible for the scope, direction, and financing of City services; establishing policy based on information provided by staff, advisory boards and commissions, and the general public; and implementing policy through staff under the Mayor-Council form of government.

City Council	Term of Office
Timothy Kelley, Mayor	May, 2019
Eric Cherry, Mayor Pro Tem	May, 2018
Phyllis Santleben, District 1	May, 2019
Paul Carrey, District 2	May, 2019
Philip King, District 3	May, 2018
Victor Ortiz, District 4	May, 2018

PERFORMANCE MEASURES	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
Number of Council Meetings	26	32	34
Number of Ordinances Passed	15	31	25
Number of Resolutions Passed	7	12	10

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES	\$ 7,058	\$ 11,771	\$ 9,771	\$ 11,773	\$ 2
OPERATIONS & MAINTENANCE	25,322	39,434	28,184	29,434	(10,000)
TOTAL	\$ 32,380	\$ 51,205	\$ 37,955	\$ 41,207	\$ (9,998)

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - City Council

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES						
52101-101	CITY COUNCIL PAY	\$ 5,730	\$ 10,000	\$ 8,000	\$ 10,000	\$ -
52101-105	SOCIAL SECURITY	355	676	676	676	-
52101-106	MEDICARE	83	159	159	159	-
52101-112	WORKERS' COMPENSATION	27	36	36	38	2
52101-140	CELL PHONE ALLOWANCE	863	900	900	900	-
	TOTAL PERSONNEL SERVICES	\$ 7,058	\$ 11,771	\$ 9,771	\$ 11,773	\$ 2
SUPPLIES						
52102-201	OFFICE SUPPLIES	\$ 110	\$ 500	\$ 250	\$ 500	\$ -
52102-205	GENERAL SUPPLIES	479	1,000	500	1,000	-
	TOTAL SUPPLIES	\$ 589	\$ 1,500	\$ 750	\$ 1,500	\$ -
EDUCATION & TRAINING						
52105-503	PROFESSIONAL ASSOCIATION DUE!	\$ 1,434	\$ 1,434	\$ 1,434	\$ 1,434	\$ -
52105-505	TRAINING/TRAVEL/PERDIEM	645	2,000	2,000	2,000	-
52105-505	BOARD TRAINING	-	1,000	500	1,000	-
	TOTAL EDUCATION & TRAINING	\$ 2,079	\$ 4,434	\$ 3,934	\$ 4,434	\$ -
MISCELLANEOUS						
52108-790	TOUR DE CASTROVILLE	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
52108-790	4TH OF JULY	5,000	5,000	5,000	5,000	-
52108-790	CITY WIDE GARAGE SALE	500	500	500	500	-
52108-790	BLUEBONNET CHILDRENS CNTR	3,000	3,000	3,000	3,000	-
52108-790	SPECIAL PROJECTS	-	10,000	-	-	(10,000)
52108-790	CITY COUNCIL CONTINGENCY	\$ 9,154	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
	TOTAL MISCELLANEOUS	\$ 22,654	\$ 33,500	\$ 23,500	\$ 23,500	\$ (10,000)
	TOTAL CITY COUNCIL	\$ 32,380	\$ 51,205	\$ 37,955	\$ 41,207	\$ (9,998)

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - City Administrator

The City Administrator Office is the primary point of contact between the City’s departments and the City Council. The City Administrator’s function is to lead, guide and provide coordination to departments as they implement City policies and to advise the City Council on policy decisions. The City Administrator communicates the City’s vision and mission to all employees and provides leadership in the administration of the City’s programs and services.

Accomplishments for FY 2017

- Successfully recruited several key senior management positions within the City organization including the Economic Development Director and the Finance Director.
- Successfully negotiated an Interlocal Agreement with Medina County Emergency Service District #1 on sharing of sales tax in future annexed areas.
- Awarded \$1.5 million in additional financial assistance from the TWDB for the WWTP Expansion Project.
- Completed negotiations for a professional services agreement for City Engineer Services.
- Continued to work on various infrastructure projects including the River Bluff Booster Pump Station, Water Line Replacement, Eastside Lift Station, Wastewater Treatment Plant Capacity Expansion and Airport Jet Fuel Projects.

Objectives for FY 2018:

- Assist the City Council in short and long-range planning, especially as it relates to City facility needs and economic development.
- Update the Water Management Plan.
- Continue work on Wastewater Treatment Plant Expansion Project and Eastside Lift Station Project.
- Complete jet fuel project at the Castroville Municipal Airport.
- Continue participation efforts to foster relationships with local, regional and state partners.

PERFORMANCE MEASURES	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
Budget Oversight (mil \$)	\$20.60	\$28.80	\$16.80
Property Tax Supported Debt	\$71,857	\$69,950	\$72,330
Utility Fund Supported Debt	\$736,454	\$980,481	\$1,080,689
TWDB Pay Applications	24	40	18
CIP Progress Meetings	12	48	22
Agenda Items	219	236	240
Newsletter Review	12	12	12

STAFFING	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
CITY ADMINISTRATOR	1	1	1	1	0

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	PROPOSED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES	\$ 150,818	\$ 140,315	\$ 134,084	\$ 141,199	\$ 789
OPERATIONS & MAINTENANCE	10,690	192,110	175,136	199,918	7808
TOTAL	\$ 161,508	\$ 332,425	\$ 309,220	\$ 341,117	\$ 8687

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - City Administrator

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50101-101	REGULAR SALARIES	\$ 121,403	\$ 106,943	\$ 102,261	\$ 106,943	\$ -
50101-105	SOCIAL SECURITY	5,900	6,998	6,707	7,000	2
50101-106	MEDICARE	1,380	1,637	1,298	1,637	-
50101-107	RETIREMENT	9,820	10,666	10,022	10,759	93
50101-108	HEALTH INSURANCE	5,616	5,900	5,936	6,543	643
50101-109	LIFE INSURANCE	369	424	416	427	3
50101-109	VISION INSURANCE	91	102	101	112	10
50101-109	DENTAL INSURANCE	326	351	355	383	32
50101-109	LONG TERM DISABILITY	642	951	642	984	33
50101-111	UNEMPLOYMENT INSURANCE	201	-	-	-	-
50101-112	WORKERS' COMPENSATION	407	427	430	459	32
50101-136	LONGEVITY	-	216	216	252	36
50101-139	CAR ALLOWANCE	3,800	4,800	4,800	4,800	-
50101-140	PHONE ALLOWANCE	863	900	900	900	-
50101-141	MOVING ALLOWANCE	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	\$ 150,818	\$ 140,315	\$ 134,084	\$ 141,199	\$ 884
<u>SUPPLIES</u>						
50102-200	MILEAGE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -
50102-201	OFFICE SUPPLIES	\$ 908	\$ 1,400	\$ 1,000	\$ 1,400	\$ -
50102-202	DUES & SUBSCRIPTIONS	1,070	1,200	1,200	1,200	-
50102-205	GENERAL SUPPLIES	197	300	300	300	-
50102-206	CLASSIFIED ADVERTISEMENTS	-	-	197	-	-
50102-207	POSTAGE/METER RENTAL	91	300	100	300	-
50102-214	PROFESSIONAL PUBLICATIONS	(90)	500	123	500	-
50102-602	SMALL OFFICE EQUIPMENT	3,000	500	500	500	-
50102-922	OFFICE FURNITURE & EQUIPMENT	-	500	-	500	-
	TOTAL SUPPLIES	\$ 5,176	\$ 4,700	\$ 3,420	\$ 4,700	\$ -
<u>PURCHASED SERVICES</u>						
50103-307	TML INSURANCE	\$ -	\$ 25,810	\$ 27,500	\$ 28,618	\$ 2,808
50103-308	INSURANCE BONDS	-	400	-	400	-
50103-420	MUNICIPAL CODE CORPORATION	175	-	-	-	-
	TOTAL PURCHASED SERVICES	\$ 175	\$ 26,210	\$ 27,500	\$ 29,018	\$ 2,808
<u>CONTRACTED SERVICES</u>						
50104-407	CITY ATTORNEY	\$ -	\$ 45,000	\$ 45,000	\$ 50,000	5,000
50104-410	CITY ENGINEER	-	56,000	40,000	56,000	-
50104-413	CONTRACT SERVICES	2,000	5,000	5,000	5,000	-
	TOTAL CONTRACTED SERVICES	2,000	106,000	90,000	111,000	5,000

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - City Administrator

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>EDUCATION & TRAINING</u>						
50105-505	TRAINING/TRAVEL/PERDIEM	\$ 532	\$ 3,500	\$ 2,500	\$ 3,500	\$ -
	TOTAL EDUCATION & TRAINING	\$ 532	\$ 3,500	\$ 2,500	\$ 3,500	\$ -
<u>TECHNOLOGY</u>						
50106-802	COMPUTER SOFTWARE	\$ 111	\$ 500	\$ 500	\$ 500	\$ -
50106-803	COMPUTER HARDWARE	-	500	500	500	-
	TOTAL TECHNOLOGY	\$ 111	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
<u>REPAIRS & MAINTENANCE</u>						
50107-412	EQUIPMENT REPAIRS & MAINT	\$ 156	\$ 200	\$ 200	\$ 200	\$ -
50107-602	EQUIPMENT PURCHASES	-	-	16	-	-
50107-903	BUILDING REPAIR / MAINTENANCE	-	50,000	50,000	50,000	-
	TOTAL REPAIRS & MAINTENANCE	\$ 156	\$ 50,200	\$ 50,216	\$ 50,200	\$ -
<u>MISCELLANEOUS</u>						
50108-790	AWARDS & RECOGNITIONS	\$ 2,540	\$ -	\$ -	\$ -	\$ -
50108-625	MISCELLANEOUS EXPENSE	-	500	500	500	-
	TOTAL MISCELLANEOUS	\$ 2,540	\$ 500	\$ 500	\$ 500	\$ -
	TOTAL CITY ADMINISTRATOR	\$ 161,508	\$ 332,425	\$ 309,220	\$ 341,117	\$ 8,692

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - City Secretary

The City Secretary is the Chief Election Official and the official Records Management Officer for the City of Castroville. Open Records requests are generated through the City Secretary and are accounted for as to their timeliness. The office compiles applications for all the City Boards and Commissions, publishes board agendas and maintains their minutes. The office generates Council information, including the by-weekly agenda packets (paper and electronic) for regular called meetings, workshops, and special called meetings. The office is responsible for ensuring compliance with state and Federal laws related to open records, open meetings, elections and public notices.

Accomplishments for FY 2017:

- Continue process improvement on paperless agenda
- Completed recodification of City Ordinances.
- Completed review of City Ordinances for regulatory changes that affect City Function.
- Maintained and monitored Master Calendar.

Objectives for FY 2018:

- Continue recodification of City ordinances.
- Review City ordinances for regulatory changes that affect City's function.
- Continue to maintain and monitor Master Calendar.
- Live streaming of Council meetings.

PERFORMANCE MEASURES	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
Open Records Requests	30	30	30
Workmens Compensation Claims	16	6	5
Number of Agendas Generated	80	74	78

STAFFING	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
CITY SECRETARY	1	1	1	1	0

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES	\$ 79,489	\$ 79,610	\$ 79,561	\$ 85,442	\$ 5,832
OPERATIONS & MAINTENANCE	21,150	36,350	28,838	56,767	20,417
TOTAL	\$ 100,639	\$ 115,960	\$ 108,399	\$ 142,209	\$ 26,249

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - City Secretary

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
52201-101	REGULAR SALARIES	\$ 59,477	\$ 58,375	\$ 58,375	\$ 63,072	\$ 4,697
52201-105	SOCIAL SECURITY	3,454	3,827	3,827	3,938	111
52201-106	MEDICARE	808	895	895	921	26
52201-107	RETIREMENT	5,603	5,833	5,783	6,052	219
52201-108	HEALTH INSURANCE	5,616	5,900	5,936	6,543	643
52201-109	LIFE INSURANCE	239	232	245	241	9
52201-109	VISION INSURANCE	99	102	101	102	-
52201-109	DENTAL INSURANCE	326	351	355	383	32
52201-109	LONG TERM DISABILITY	454	520	468	554	34
52201-112	WORKERS' COMPENSATION	232	233	234	258	25
52201-136	LONGEVITY	306	342	342	378	36
52201-139	CAR ALLOWANCE	2,300	2,400	2,400	2,400	-
52201-140	PHONE ALLOWANCE	575	600	600	600	-
	TOTAL PERSONNEL SERVICES	\$ 79,489	\$ 79,610	\$ 79,561	\$ 85,442	\$ 5,832
<u>SUPPLIES</u>						
52202-201	OFFICE SUPPLIES	\$ 3,079	\$ 7,000	\$ 3,100	\$ 4,000	\$ (3,000)
52202-202	DUES & SUBSCRIPTIONS	600	500	267	300	(200)
52202-203	ELECTION SUPPLIES	-	8,000	8,198	8,500	500
52202-204	JANITORIAL SUPPLIES	1,023	1,800	1,410	1,500	(300)
52202-205	GENERAL SUPPLIES	862	1,800	1,200	1,500	(300)
52202-206	CLASSIFIED ADVERTISEMENTS	4,581	5,500	5,500	6,000	500
52202-207	POSTAGE/METER RENTAL	2,040	3,000	2,300	2,500	(500)
52202-214	PROFESSIONAL BOOKS	56	500	240	250	(250)
52202-602	SMALL OFFICE EQUIPMENT	60	500	100	500	-
	TOTAL SUPPLIES	\$ 12,301	\$ 28,600	\$ 22,315	\$ 25,050	\$ (3,550)
<u>PURCHASED SERVICES</u>						
52203-401	TELECOMMUNICATIONS	\$ 21	\$ -	\$ 172	\$ -	\$ -
52203-415	COPIER LEASE	482	-	-	-	-
52203-420	MUNICIPAL CODE CORPORATION	3,820	5,000	5,000	5,000	-
52203-421	RECORDS MANAGEMENT	2,947	-	-	4,000	4,000
	TOTAL PURCHASED SERVICES	\$ 7,270	\$ 5,000	\$ 5,172	\$ 9,000	\$ 4,000
<u>EDUCATION & TRAINING</u>						
52205-505	TRAINING/TRAVEL/PERDIEM	\$ 1,505	\$ 2,250	\$ 851	\$ 2,000	\$ (250)
	TOTAL EDUCATION & TRAINING	\$ 1,505	\$ 2,250	\$ 851	\$ 2,000	\$ (250)
<u>TECHNOLOGY</u>						
52206-802	COMPUTER SOFTWARE	\$ 45	\$ -	\$ -	\$ -	\$ -
	TOTAL TECHNOLOGY	\$ 45	\$ -	\$ -	\$ -	\$ -

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - City Secretary

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>REPAIRS & MAINTENANCE</u>						
52207-41	EQUIPMENT REPAIRS & MAINT	\$ -	\$ 250	\$ 250	\$ 250	\$ -
52207-60	EQUIPMENT PURCHASES	-	-	-	20,217	20,217
	TOTAL REPAIRS & MAINTENANCE	\$ -	\$ 250	\$ 250	\$ 20,467	\$ 20,217
<u>MISCELLANEOUS</u>						
52208-62	MISCELLANEOUS EXPENSE	\$ 29	\$ 250	\$ 250	\$ 250	\$ -
	TOTAL MISCELLANEOUS	\$ 29	\$ 250	\$ 250	\$ 250	\$ -
	TOTAL CITY SECRETARY	\$ 100,639	\$ 115,960	\$ 108,399	\$ 142,209	\$ 26,249

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Economic Development

The Economic Development Division of the Public Works Department’s primary objective is to facilitate economic development activities that assist in developing and sustaining businesses to create a strong local economy. The Economic Development Office oversees the Castroville Municipal Airport. This Department is also responsible for the Tourism Office.

Accomplishments for FY 2017:

- Developed economic development program incentive guidelines and policy.
- Assisted with the Walmart and O’Reilly Auto Parts grand openings.
- Created Castroville profile page for the Go Medina website.
- Presented information on economic development 4A & 4B sales tax.
- Initiated work on list of Castroville businesses.
- Created marketing outreach letter and flyer for Castroville Municipal Airport
- Met with business prospects regarding location of their operations at the Airport.

Objectives for FY 2018

- Continue working on marketing and public relations efforts to promote the City of Castroville and attract new businesses to the City
- Complete Economic Development web page.
- Complete business list.
- Continue to serve as liaison with the business community and develop and coordinate partnerships with various governmental agencies and business groups to develop and retain local businesses.
- Develop a marketing strategy for retail business recruitment at the International Council of Shopping Centers (ICSC) Annual Texas Conference and Deal Making.
- Develop a list of vacant/undeveloped properties available for development/redevelopment.
- Strengthen local business outreach to strategic industry sectors.

PERFORMANCE MEASURES	ACTUAL	ESTIMATED	PROJECTED
	FY 2016	FY 2017	FY 2018
Contacts	NA	200	225
Outside Presentations	NA	-	2
Prospect Development	NA	-	1

STAFFING	ACTUAL	ADOPTED	ESTIMATED	ADOPTED	BUDGET
	FY 2016	FY 2017	FY 2017	FY 2018	CHANGE
ECONOMIC DEVELOPMENT	.05	.05	.05	.05	0

BUDGET	ACTUAL	ADOPTED	ESTIMATED	ADOPTED	BUDGET
	FY 2016	FY 2017	FY 2017	FY 2018	CHANGE
PERSONNEL SERVICES	\$ 23,753	\$ 42,643	\$ 40,606	\$ 42,106	\$ (537)
OPERATIONS & MAINTENANCE	1,858	16,305	12,305	13,730	(2,575)
TOTAL	\$ 25,611	\$ 58,948	\$ 52,911	\$ 55,836	\$ (3,112)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Economic Development

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
52501-101	REGULAR SALARIES	\$ 18,103	\$ 31,595	\$ 30,000	\$ 30,946	\$ (649)
52501-105	SOCIAL SECURITY	1,034	2,054	1,954	2,011	(43)
52501-106	MEDICARE	242	481	457	471	(10)
52501-107	RETIREMENT	1,721	3,130	3,000	3,091	(39)
52501-108	HEALTH INSURANCE	1,418	2,950	2,967	3,272	322
52501-109	LIFE INSURANCE	142	125	125	123	(2)
52501-109	VISION INSURANCE	29	87	51	54	(33)
52501-109	DENTAL INSURANCE	84	299	178	192	(107)
52501-109	LONG TERM DISABILITY	40	279	248	283	4
52501-112	WORKERS' COMPENSATION	127	125	126	132	7
52501-136	LONGEVITY	-	18	-	31	13
52501-139	CAR ALLOWANCE	650	1,200	1,200	1,200	-
52501-140	PHONE ALLOWANCE	163	300	300	300	-
	TOTAL PERSONNEL SERVICES	\$ 23,753	\$ 42,643	\$ 40,606	\$ 42,106	\$ (537)
<u>SUPPLIES</u>						
52502-201	OFFICE SUPPLIES	\$ 170	\$ 1,000	\$ 500	\$ -	\$ (1,000)
52502-202	DUES & SUBSCRIPTIONS	-	125	125	-	(125)
52502-205	GENERAL SUPPLIES	80	100	100	100	-
52502-206	CLASSIFIED ADVERTISEMENTS	-	250	250	250	-
52502-206	ADVERTISING	-	500	500	-	(500)
52502-207	POSTAGE/METER RENTAL	-	500	500	250	(250)
52502-222	BINDING PRINTING & REPRODUCTI	-	1,000	1,000	1,000	-
52502-602	SMALL OFFICE EQUIPMENT	-	200	200	200	-
	TOTAL SUPPLIES	\$ 250	\$ 3,675	\$ 3,175	\$ 1,800	\$ (1,875)
<u>PURCHASED SERVICES</u>						
52503-401	TELECOMMUNICATIONS	\$ 1,085	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
	TOTAL PURCHASED SERVICES	\$ 1,085	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
<u>CONTRACTED SERVICES</u>						
52504-407	CITY ATTORNEY	\$ -	\$ 5,000	\$ 2,500	\$ 5,000	\$ -
52504-413	PROFESSIONAL SERVICES	-	3,000	3,000	3,000	-
	TOTAL CONTRACTED SERVICES	\$ -	\$ 8,000	\$ 5,500	\$ 8,000	\$ -
<u>EDUCATION & TRAINING</u>						
52505-503	PROFESSIONAL ASSOC DUES/FEES	\$ 100	\$ 730	\$ 730	\$ 730	\$ -
52505-505	TRAINING/TRAVEL/PERDIEM	378	2,000	1,000	2,000	-
	TOTAL EDUCATION & TRAINING	\$ 478	\$ 2,730	\$ 1,730	\$ 2,730	\$ -

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Economic Development

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>MISCELLANEOUS</u>						
52508-625	MISCELLANEOUS EXPENSE	\$ 45	\$ 200	\$ 200	\$ -	\$ (200)
52508-790	SPECIAL ACTIVITIES	-	500	500	-	(500)
	TOTAL MISCELLANEOUS	\$ 45	\$ 700	\$ 700	\$ -	\$ (700)
	TOTAL ECONOMIC DEVELOPMENT	\$ 25,611	\$ 58,948	\$ 52,911	\$ 55,836	\$ (3,112)

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Finance

The Finance Department is responsible for management of the financial affairs of the City, and includes accounting, budgeting, auditing, revenue collections, cash management and investments, debt management, payroll, grant administration, internal audit, purchasing, and fixed assets in accordance with Generally Accepted Accounting Principles, Governmental Accounting Standards Board Pronouncements and other standards as required by Federal, State and City laws. The Department prepares an annual financial report and assists the City Administrator with development of the City’s annual budget and capital improvement program. The Finance Department is responsible for Customer Service, Finance, Human Resources, Information Technology and Utility Billing and oversees Library Services and Municipal Court.

Accomplishments for FY 2017:

- Completed annual audit timely an in accordance with Local Government Code.
- Issued Requests for Proposals for Depository and Auditing Services.
- Issued contracts for Depository and Auditing Services
- Reviewed Travel Policy and implemented new Travel Settlement Form
- Updated Purchasing Policy.

Objectives for FY 2018:

- Texas State Comptroller’s Leadership Circle Platinum Certification Award for Financial Transparency.
- Review and update policies and procedures
- Review and update Utility Deposits
- Review bank accounts.
- Submit Investment Policy for outside review.
- Obtain Public Funds Investment Act training.
- Continue to review and update Internal Controls.

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERFORMANCE MEASURES					
Number of Accounts Payable Checks Processed	3,001			2,401	2,750
Total Active Customer Utility Accounts	NA			6,004	6,300
Number of Credit Cards Processed	1,656			2,172	2,281
STAFFING					
FINANCE	3	3	3	3	0
BUDGET					
PERSONNEL SERVICES	\$ 178,056	\$ 226,159	\$ 189,757	\$ 240,791	\$ 14,633
OPERATIONS & MAINTENANCE	59,535	52,682	44,027	62,712	10,030
TOTAL	\$ 237,591	\$ 278,841	\$ 233,784	\$ 303,503	\$ 24,662

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Finance

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
51601-101	REGULAR SALARIES	\$ 136,961	\$ 170,334	\$ 141,809	\$ 179,701	\$ 9,367
51601-102	OVERTIME	-	1,000	500	2,000	1,000
51601-103	PART-TIME	179	-	5,000	-	-
51601-105	SOCIAL SECURITY	8,344	10,820	9,133	11,464	644
51601-106	MEDICARE	1,951	2,532	2,136	2,682	150
51601-107	RETIREMENT	12,674	16,491	14,039	17,622	1,131
51601-108	HEALTH INSURANCE	12,622	17,700	11,603	19,629	1,929
51601-109	LIFE INSURANCE	597	652	551	693	41
51601-109	VISION INSURANCE	290	306	264	319	13
51601-109	DENTAL INSURANCE	872	1,053	835	1,149	96
51601-109	LONG TERM DISABILITY	1,132	1,462	1,029	1,595	133
51601-112	WORKERS' COMPENSATION	587	659	663	751	92
51601-136	LONGEVITY	222	150	120	186	36
51601-139	CAR ALLOWANCE	1,300	2,400	1,700	2,400	-
51601-140	PHONE ALLOWANCE	325	600	375	600	-
	TOTAL PERSONNEL SERVICES	\$ 178,056	\$ 226,159	\$ 189,757	\$ 240,791	\$ 14,632
<u>SUPPLIES</u>						
51602-200	MILEAGE REIMBURSEMENT	\$ 105	\$ 200	\$ 50	\$ 200	\$ -
51602-201	OFFICE SUPPLIES	1,435	1,800	1,765	1,775	(25)
51602-202	DUES & SUBSCRIPTIONS	502	700	895	895	195
51602-205	GENERAL SUPPLIES	1,087	2,000	500	500	(1,500)
51602-206	CLASSIFIED ADVERTISEMENTS	739	1,500	750	750	(750)
51602-922	OFFICE FURNITURE & EQUIPMENT	67	1,000	500	500	(500)
	TOTAL SUPPLIES	\$ 3,935	\$ 7,200	\$ 4,460	\$ 4,620	\$ (2,580)
<u>CONTRACTED SERVICES</u>						
51604-408	AUDIT SERVICE	\$ 11,700	\$ 16,982	\$ 13,578	\$ 20,000	\$ 3,018
51604-409	TAX COLLECTION	2,271	3,000	2,269	3,000	-
51604-411	CENTRAL APPRAISAL DISTRICT	16,518	19,910	19,906	20,000	90
51604-413	CONTRACT SERVICES	21,339	-	-	10,302	10,302
	TOTAL CONTRACTED SERVICES	\$ 51,828	\$ 39,892	\$ 35,753	\$ 53,302	\$ 13,410
<u>EDUCATION & TRAINING</u>						
51605-503	PROFESSIONAL ASSOC DUES/FEES	\$ -	\$ 490	\$ 490	\$ 490	\$ -
51605-505	TRAINING/TRAVEL/PERDIEM	1,023	2,000	1,000	1,500	(500)
	TOTAL EDUCATION & TRAINING	\$ 1,023	\$ 2,490	\$ 1,490	\$ 1,990	\$ (500)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Finance

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>TECHNOLOGY</u>						
51606-801	SOFTWARE MAINTENANCE	\$ 897	\$ -	\$ -	\$ -	\$ -
51606-802	COMPUTER SOFTWARE	135	-	-	-	-
51606-805	COMPUTER MAINTENANCE	63	1,000	499	1,000	-
	TOTAL TECHNOLOGY	\$ 1,095	\$ 1,000	\$ 499	\$ 1,000	\$ -
<u>REPAIRS & MAINTENANCE</u>						
51607-412	EQUIPMENT REPAIRS & MAINT	\$ 127	\$ -	\$ 101	\$ -	\$ -
	TOTAL REPAIRS & MAINTENANCE	\$ 127	\$ -	\$ 101	\$ -	\$ -
<u>MISCELLANEOUS</u>						
51608-218	CASH OVER/SHORT	\$ (16)	\$ -	\$ (5)	\$ -	\$ -
51608-800	BANK FEES	1,543	2,100	1,729	1,800	(300)
	TOTAL MISCELLANEOUS	\$ 1,527	\$ 2,100	\$ 1,724	\$ 1,800	\$ (300)
	TOTAL FINANCE DEPARTMENT	\$ 237,591	\$ 278,841	\$ 233,784	\$ 303,503	\$ 24,662

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Human Resources

Human Resources is a division of the Finance Department and is responsible for ensuring fair and equitable processes for recruitment and selection, classification, performance evaluation, salary and benefits administration and for the accurate distribution of payroll and timely compliance with Federal, state, and local laws governing employment.

Accomplishments for FY 2017:

- Implemented Biometric Time Clock.
- Conducted Employee Wellness Fair.
- Conducted Performance Evaluations.
- Conducted annual salary surveys.
- Timely processed information for W-2's and IRS 1095/1094 Forms.
- Developed pay plan.
- Assisted in successful recruitment of Finance Director and Community Development Director.

Objectives for FY 2018:

- Update Personnel Policies and Procedures.
- Review, validate, and update 25% of employee job descriptions.
- Conduct employee evaluations.
- Conduct I-9 audit.
- Implement pay plan.
- Ensure compliance with Fair Labor Standards Act (FLSA) and Affordable Health Care Act.

PERFORMANCE MEASURES	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
Number of Applications Processed	134	187	200
Number of New Hires Processed	14	11	13
Number of Unemployment Claims Received	-	2	1
Number of Unemployment Claims Protested	-	2	1
Number of Claims Expected to Pay	-	-	-

STAFFING	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
HUMAN RESOURCES	1	1	1	1	0

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES	\$ 56,814	\$ 63,217	\$ 9,771	\$ 66,805	\$ 3,588
OPERATIONS & MAINTENANCE	7,589	17,815	28,184	12,475	(5,340)
TOTAL	\$ 64,403	\$ 81,032	\$ 77,723	\$ 79,280	\$ (1,752)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Human Resources

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
52401-101	REGULAR SALARIES	\$ 43,325	\$ 47,779	\$ 47,359	\$ 50,133	\$ 2,354
52401-105	SOCIAL SECURITY	2,625	2,971	2,944	3,119	148
52401-106	MEDICARE	614	695	689	730	35
52401-107	RETIREMENT	4,032	4,528	4,525	4,794	266
52401-108	HEALTH INSURANCE	5,153	5,900	5,936	6,543	643
52401-109	LIFE INSURANCE	141	180	196	191	11
52401-109	VISION INSURANCE	91	102	101	106	4
52401-109	DENTAL INSURANCE	299	351	355	383	32
52401-109	LONG TERM DISABILITY	273	404	403	439	35
52401-112	WORKERS' COMPENSATION	170	181	182	205	24
52401-136	LONGEVITY	91	126	126	162	36
	TOTAL PERSONNEL SERVICES	\$ 56,814	\$ 63,217	\$ 62,816	\$ 66,805	\$ 3,588
<u>SUPPLIES</u>						
52402-201	OFFICE SUPPLIES	\$ -	\$ 300	\$ 300	\$ 300	\$ -
52402-206	CLASSIFIED ADVERTISEMENTS	-	450	450	450	-
52402-922	OFFICE FURNITURE & EQUIPMENT	3,751	5,200	4,679	-	(5,200)
	TOTAL SUPPLIES	\$ 3,751	\$ 5,950	\$ 5,429	\$ 750	\$ (5,200)
<u>CONTRACTED SERVICES</u>						
52404-413	CONTRACT SERVICES	\$ -	\$ 1,650	\$ 1,650	\$ 1,500	\$ (150)
52404-701	EMPLOYEE EXAM/DRUG SCREEN	3,382	4,000	3,800	4,000	-
	TOTAL CONTRACTED SERVICES	\$ 3,382	\$ 5,650	\$ 5,450	\$ 5,500	\$ (150)
<u>EDUCATION & TRAINING</u>						
52405-503	PROFESSIONAL ASSOC DUES/	\$ 265	\$ 265	\$ 245	\$ 275	\$ 10
52405-505	TRAVEL/TRAINING/PER DIEM	146	500	200	500	-
	TOTAL EDUCATION & TRAINING	\$ 411	\$ 765	\$ 445	\$ 775	\$ 10
<u>TECHNOLOGY</u>						
52406-801	SOFTWARE MAINTENANCE	\$ -	\$ 450	\$ 400	\$ 450	\$ -
52406-802	COMPUTER SOFTWARE	45	-	-	-	-
	TOTAL TECHNOLOGY	\$ 45	\$ 450	\$ 400	\$ 450	\$ -
<u>MISCELLANEOUS</u>						
52405-801	AWARDS & RECOGNITION	\$ -	\$ 5,000	\$ 3,183	\$ 5,000	\$ -
	TOTAL MISCELLANEOUS	\$ -	\$ 5,000	\$ 3,183	\$ 5,000	\$ -
	TOTAL HUMAN RESOURCES	\$ 64,403	\$ 81,032	\$ 77,723	\$ 79,280	\$ (1,752)

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Library

The Library provides education, informational and recreational resources to the City of Castroville and Greater Medina County. The library promotes free and open access to information, materials and services to its members. Emphasis is placed on services which advance lifelong learning, fosters creativity, encourages the exchange of ideas, builds community and enhances quality of life.

Accomplishments for FY 2017:

- Awarded \$2,500 Texas Book Festival grant for juvenile non-fiction books.
- Completed \$50,000 Tocker Grant for renovation and restructuring of the collection and library layout.
- I Heart Libraries event raised \$1,500.
- Instituted STEM (Science, Technology, Engineering and Mathematics) camp to provide children with learning and exploration activities during spring break.
- Partnered with local artists to bring local art to the Library.

Objectives for FY 2018:

- Increase programming to provide maker spaces, computer classes, hands on art classes.
- Partnering with local businesses and services to provide educational, informational and enjoyable events.
- Apply for grants to refresh and automate the Library.
- Plan for capital campaign to build a new Library to better serve the community.
- Continue to meet the needs of the community by increasing and enriching services provided.

PERFORMANCE MEASURES	ACTUAL	ESTIMATED	PROJECTED
	FY 2016	FY 2017	FY 2018
Grants Awarded	\$0	\$53,511	\$55,000
Number of Programs	240	250	260
Number of Library Cards in Circulation	2420	2552	3000

STAFFING	ACTUAL	ADOPTED	ESTIMATED	ADOPTED	BUDGET
	FY 2016	FY 2017	FY 2017	FY 2018	CHANGE
LIBRARY	3	3	3	3	0

BUDGET	ACTUAL	ADOPTED	ESTIMATED	ADOPTED	BUDGET
	FY 2016	FY 2017	FY 2017	FY 2018	CHANGE
PERSONNEL SERVICES	\$ 113,906	\$ 125,255	\$ 117,814	\$ 131,383	\$ 6,128
OPERATIONS & MAINTENANCE	67,393	71,900	67,684	67,823	(4,077)
TOTAL	\$ 181,299	\$ 197,155	\$ 185,498	\$ 199,206	\$ (2,051)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Library

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50201-101	REGULAR SALARIES	\$ 65,114	\$ 69,157	\$ 64,368	\$ 73,937	\$ 4,780
50201-102	OVERTIME	128	750	248	-	(750)
50201-103	PART-TIME	23,443	24,960	24,960	24,960	-
50201-105	SOCIAL SECURITY	5,427	5,894	5,537	6,137	243
50201-106	MEDICARE	1,269	1,380	1,295	1,437	57
50201-107	RETIREMENT	7,391	8,984	8,984	9,433	449
50201-108	HEALTH INSURANCE	9,323	11,800	10,439	13,086	1,286
50201-109	LIFE INSURANCE	276	261	244	281	20
50201-109	VISION INSURANCE	182	204	186	213	9
50201-109	DENTAL INSURANCE	537	702	595	766	64
50201-109	LONG TERM DISABILITY	528	585	470	646	61
50201-112	WORKERS' COMPENSATION	189	407	410	415	8
50201-136	LONGEVITY	99	171	78	72	(99)
	TOTAL PERSONNEL SERVICES	\$ 113,906	\$ 125,255	\$ 117,814	\$ 131,383	\$ 6,128
<u>SUPPLIES</u>						
50202-200	MILEAGE REIMBURSEMENT	\$ -	\$ 100	\$ -	\$ 100	\$ -
50202-201	OFFICE SUPPLIES	1,760	1,200	1,200	1,000	(200)
50202-202	DUES & SUBSCRIPTIONS	186	800	1,282	1,100	300
50202-204	JANITORIAL SUPPLIES	822	900	900	900	-
50202-205	GENERAL SUPPLIES	-	150	33	-	(150)
50202-206	CLASSIFIED ADVERTISEMENTS	134	200	200	200	-
50202-207	POSTAGE/METER RENTAL	299	350	375	400	50
50202-209	LIBRARY BOOKS	12,817	12,000	12,000	15,000	3,000
50202-210	LONE STAR LIBRARY EXPENSE	-	500	500	500	-
50202-211	AUDIO-VISUAL MATERIALS	1,683	2,000	2,000	-	(2,000)
50202-226	LIBRARY BOOK SUPPLIES	1,233	600	600	800	200
50202-250	UTILITIES EXPENSE	7,401	8,000	8,100	8,143	143
50202-612	FURNITURE	2,190	300	-	-	(300)
	TOTAL SUPPLIES	\$ 28,525	\$ 27,100	\$ 27,190	\$ 28,143	\$ 1,043
<u>PURCHASED SERVICES</u>						
50203-224	TEXSHARE VAN SERVICE	\$ 2,247	\$ 2,350	\$ 2,252	\$ 2,350	\$ -
50203-401	TELECOMMUNICATIONS	8,893	8,400	7,375	8,000	(400)
50203-415	COPIER LEASE	3,458	3,200	3,642	3,700	500
	TOTAL PURCHASED SERVICES	\$ 14,598	\$ 13,950	\$ 13,269	\$ 14,050	\$ 100
<u>CONTRACTED SERVICES</u>						
50204-413	OUTSIDE SERV/CONTR LABOR	\$ 11,880	\$ 15,500	\$ 13,052	\$ 11,880	\$ (3,620)
	TOTAL CONTRACTED SERVICES	\$ 11,880	\$ 15,500	\$ 13,052	\$ 11,880	\$ (3,620)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Library

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>EDUCATION & TRAINING</u>						
50205-503	PROFESSIONAL ASSOC DUES/FEES	\$ 625	\$ 650	\$ 650	\$ 650	\$ -
50205-505	TRAINING/TRAVEL/PERDIEM	561	1,000	575	1,000	-
	TOTAL EDUCATION & TRAINING	\$ 1,186	\$ 1,650	\$ 1,225	\$ 1,650	\$ -
<u>TECHNOLOGY</u>						
50206-802	COMPUTER SOFTWARE	\$ 2,922	\$ 2,500	\$ 2,878	\$ 3,600	\$ 1,100
50206-803	COMPUTER HARDWARE	2,454	3,600	3,600	2,000	(1,600)
50206-805	COMPUTER MAINTENANCE	1,086	2,800	1,670	1,500	(1,300)
	TOTAL TECHNOLOGY	\$ 6,462	\$ 8,900	\$ 8,148	\$ 7,100	\$ (1,800)
<u>REPAIRS & MAINTENANCE</u>						
50207-412	EQUIPMENT REPAIRS & MAINT	\$ 149	\$ 500	\$ 500	\$ 500	\$ -
50207-903	BUILDINGS REPAIR & MAINTENAN	1,451	2,300	2,300	2,000	(300)
50207-918	GROUNDS MAINTENANCE	42	500	500	500	-
	TOTAL REPAIRS & MAINTENANCE	\$ 1,642	\$ 3,300	\$ 3,300	\$ 3,000	\$ (300)
<u>MISCELLANEOUS</u>						
50208-790	SPECIAL ACTIVITIES	\$ 3,100	\$ 1,500	\$ 1,500	\$ 2,000	\$ 500
	TOTAL MISCELLANEOUS	\$ 3,100	\$ 1,500	\$ 1,500	\$ 2,000	\$ 500
	TOTAL LIBRARY	\$ 181,299	\$ 197,155	\$ 185,498	\$ 199,206	\$ 2,051

CITY OF CASTROVILLE – GENERAL FUND

FY2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Police

The Police Services Department’s function is to enforce federal, state and local laws and ordinances, and establish partnerships with the community through programs that involve citizens and businesses with problem solving and crime prevention. The Department’s responsibilities include safe and expedient movement of vehicle and pedestrian traffic through enforcement and education, investigate and solve crimes, child safety and awareness. The Department is also responsible for the City animal control services and nuisance code violations.

Accomplishments for 2017:

- Trained and put in place an agency Intoxilyzer Operator.
- Initiated a Sergeant position in the reserve force.
- Implemented a new departmental organizational chart to include Lieutenant.
- Initiated grant for software introduction.

Objectives for 2018:

- Train a Certified Crisis Intervention Officer.
- Complete the Texas Police Chief’s Association Recognition Program.
- Increase the reserve force.
- Maintain the lowest crime index for cities in Medina County.

	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
PERFORMANCE MEASURES			
Number of Traffic Stops	5038	3363	4200
Number of Citations Issued	1442	1271	1320
Number of Security Checks	38499	40486	55000

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
STAFFING					
POLICE	10	10	10	10	0

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
BUDGET					
PERSONNEL SERVICES	\$ 617,353	\$ 605,163	\$ 605,352	\$ 660,582	\$ 54,747
OPERATIONS & MAINTENANCE	159,848	163,804	149,148	158,916	(4,888)
CAPITAL OUTLAY	33,915	80,261	80,261	-	(80,261)
TOTAL	\$ 881,116	\$ 849,900	\$ 834,761	\$ 819,498	\$ (30,402)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Police

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50301-101	REGULAR SALARIES	\$ 453,794	\$ 429,378	\$ 429,378	\$ 468,624	\$ 39,246
50301-102	OVERTIME	6,685	10,000	9,500	10,000	-
50301-105	SOCIAL SECURITY	26,202	27,675	27,675	30,029	2,354
50301-106	MEDICARE	6,128	6,478	6,478	7,026	548
50301-107	RETIREMENT	40,696	42,179	42,179	46,155	3,976
50301-108	HEALTH INSURANCE	56,161	59,000	59,000	65,430	6,430
50301-109	LIFE INSURANCE	1,702	1,640	1,640	1,798	158
50301-109	VISION INSURANCE	995	1,020	1,020	1,070	50
50301-109	DENTAL INSURANCE	3,258	3,510	3,510	3,830	320
50301-109	LONG TERM DISABILITY	3,250	3,678	3,678	4,140	462
50301-112	WORKERS' COMPENSATION	13,033	14,380	14,493	16,834	2,454
50301-136	LONGEVITY	1,137	1,497	1,401	1,446	(51)
50301-138	CERTIFICATE PAY	3,738	4,800	4,800	3,600	(1,200)
50301-140	PHONE ALLOWANCE	574	600	600	600	-
	TOTAL PERSONNEL SERVICES	\$ 617,353	\$ 605,835	\$ 605,352	\$ 660,582	\$ 54,747
<u>SUPPLIES</u>						
50302-201	OFFICE SUPPLIES	\$ 3,390	\$ 3,500	\$ 3,200	\$ 3,500	\$ -
50302-202	DUES & SUBSCRIPTIONS	1,359	1,000	867	1,000	-
50302-203	SPECIAL EQUIPMENT	4,096	3,900	4,124	3,900	-
50302-204	JANITORIAL SUPPLIES	931	1,100	1,100	1,200	100
50302-205	GENERAL SUPPLIES	1,053	1,000	1,000	1,000	-
50302-206	CLASSIFIED ADVERTISEMENTS	11	100	60	100	-
50302-207	POSTAGE/METER RENTAL	718	1,100	1,100	1,100	-
50302-212	FUEL & OIL	20,664	28,621	20,000	25,000	(3,621)
50302-214	PROFESSIONAL BOOKS	-	350	-	-	(350)
50302-217	LAW ENFORCEMENT SUPPLIES	3,051	3,475	3,463	3,000	(475)
50302-219	TRAINING SUPPLIES	1,736	3,000	3,000	3,000	-
50302-220	SCHOOL HANDOUTS	58	250	-	120	(130)
50302-221	FILM & FILM DEVELOPMENT	95	300	-	150	(150)
50302-222	PRINTING	1,626	1,600	784	1,600	-
50302-250	UTILITIES EXPENSE	11,254	9,125	6,500	8,400	(725)
	TOTAL SUPPLIES	\$ 50,042	\$ 58,421	\$ 45,198	\$ 53,070	\$ (5,351)
<u>PURCHASED SERVICES</u>						
50303-308	INSURANCE BONDS	\$ -	\$ 100	\$ -	\$ 100	\$ -
50303-401	TELECOMMUNICATIONS	13,858	13,000	15,000	13,000	-
50303-415	COPIER LEASE	713	1,500	1,435	1,500	-
50303-417	UNIFORM EXPENSE	10,149	8,750	8,000	8,750	-
50303-780	COMMUNICATION EQUIPMENT	4,986	10,000	9,000	10,000	-
	TOTAL PURCHASED SERVICES	\$ 29,706	\$ 33,350	\$ 33,435	\$ 33,350	\$ -

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Police

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
50304-413	OUTSIDE SERV/CONTR LABOR	\$ -	\$ -	\$ (219)	\$ 2,628	\$ 2,628
	TOTAL CONTRACTED SERVICES	\$ -	\$ -	\$ (219)	\$ 2,628	\$ 2,628
<u>EDUCATION & TRAINING</u>						
50305-503	PROFESSIONAL ASSOC DUES/FEES	\$ 324	\$ 150	\$ -	\$ 250	\$ 100
50305-505	TRAINING/TRAVEL/PERDIEM	9,503	8,000	6,500	9,500	1,500
	TOTAL EDUCATION & TRAINING	\$ 9,827	\$ 8,150	\$ 6,500	\$ 9,750	\$ 1,600
<u>TECHNOLOGY</u>						
50306-801	SOFTWARE MAINTENANCE	\$ 12,328	\$ 10,800	\$ 10,918	\$ 10,918	\$ 118
50306-803	COMPUTER HARDWARE	300	-	-	-	-
50306-805	COMPUTER MAINTENANCE	410	-	507	500	500
	TOTAL TECHNOLOGY	\$ 13,038	\$ 10,800	\$ 11,425	\$ 11,418	\$ 618
<u>REPAIRS & MAINTENANCE</u>						
50307-412	EQUIPMENT REPAIRS & MAINT	\$ 1,311	\$ 2,584	\$ 2,584	\$ 2,500	\$ (84)
50307-602	EQUIPMENT PURCHASES	12,361	13,585	14,657	12,100	(1,485)
50307-604	VEHICLE REPAIRS & MAINT	23,153	26,648	26,500	25,000	(1,648)
50307-609	SAFETY EQUIPMENT	501	600	605	600	-
50307-740	VEHICLE GRAPHICS	800	3,363	3,363	1,500	(1,863)
50307-903	BUILDINGS REPAIR & MAINTENANCE	13,382	1,053	850	1,750	697
	TOTAL REPAIRS & MAINTENANCE	\$ 51,508	\$ 47,833	\$ 48,559	\$ 43,450	\$ (4,383)
<u>MISCELLANEOUS</u>						
50308-703	SPECIAL INVESTIGATIONS	\$ 2,696	\$ 2,500	\$ 2,000	\$ 2,500	\$ -
50308-790	SPECIAL ACTIVITIES	3,031	2,750	2,250	2,750	-
	TOTAL MISCELLANEOUS	\$ 5,727	\$ 5,250	\$ 4,250	\$ 5,250	\$ -
<u>CAPITAL OUTLAY</u>						
50309-905	VEHICLE PURCHASE/LEASE	\$ 33,915	\$ 80,261	\$ 80,261	\$ -	\$ (80,261)
	TOTAL CAPITAL OUTLAY	\$ 33,915	\$ 80,261	\$ 80,261	\$ -	\$ (80,261)
	TOTAL POLICE	\$ 811,116	\$ 849,900	\$ 834,761	\$ 819,498	\$ (30,402)

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Municipal Court

The Municipal Court, a division of the Finance Department, processes violations of City Ordinances resulting from citizen complaints, traffic citations and misdemeanor arrests to properly administer this function, the division must schedule offenders to appear before the court, adjudicate trials, collect fines and issue arrest warrants.

Accomplishments for FY 2017:

- Attended TMCA Conference.
- Continued timely reporting of monthly and quarterly reports.
- Continued timely clearing of DPS warrants.
- Verified Omnibase and collection agency tickets.

Objectives for FY 2018:

- Continue increasing efficiency in the collections of fines/warrants.
- Continuing Education seminars related to court.
- Begin review and clearing of outstanding cases.
- Participate in State Wide Warrant Roundup.

PERFORMANCE MEASURES	ACTUAL	ESTIMATED	PROJECTED
	FY 2016	FY 2017	FY 2018
Warrants Issued	2281	1236	1939
Warrants Cleared	915	1200	1570
Jury Trials	1	3	4
Bench Trials	16	10	10

STAFFING	ACTUAL	ADOPTED	ESTIMATED	ADOPTED	BUDGET
	FY 2016	FY 2017	FY 2017	FY 2018	CHANGE
MUNICIPAL COURT	1	1	1	1	0

BUDGET	ACTUAL	ADOPTED	ESTIMATED	ADOPTED	BUDGET
	FY 2016	FY 2017	FY 2017	FY 2018	CHANGE
PERSONNEL SERVICES	\$ 70,168	\$ 73,866	\$ 73,865	\$ 76,477	\$ 6,112
OPERATIONS & MAINTENANCE	20,231	30,108	23,601	30,096	(12)
TOTAL	\$ 90,399	\$ 103,974	\$ 97,466	\$ 106,573	\$ 2,599

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget
Appropriations - Municipal Court

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50401-101	MUNICIPAL COURT CLERK	\$ 41,940	\$ 41,323	\$ 41,620	\$ 42,869	\$ 1,546
50401-102	OVERTIME	357	500	509	500	-
50401-103	PART TIME	-	2,820	2,503	2,820	-
50401-103	MUNICIPAL COURT JUDGE	12,876	13,200	13,200	13,200	-
50401-105	SOCIAL SECURITY	3,239	3,617	3,586	3,715	98
50401-106	MEDICARE	757	848	839	870	22
50401-107	RETIREMENT	3,817	3,999	4,015	4,182	183
50401-108	HEALTH INSURANCE	5,616	5,900	5,936	6,543	643
50401-109	LIFE INSURANCE	170	157	173	166	9
50401-109	VISION INSURANCE	99	102	101	106	4
50401-109	DENTAL INSURANCE	326	351	355	383	32
50401-109	LONG TERM DISABILITY	322	353	331	378	25
50401-112	WORKERS' COMPENSATION	208	219	220	241	22
50401-136	LONGEVITY	441	477	477	504	27
	TOTAL PERSONNEL SERVICES	\$ 70,168	\$ 73,866	\$ 73,865	\$ 76,477	\$ 2,611
<u>SUPPLIES</u>						
50402-200	MILEAGE REIMBURSEMENT					-
50402-201	OFFICE SUPPLIES	\$ 1,170	\$ 1,700	\$ 1,600	\$ 1,600	\$ (100)
50402-202	DUES & SUBSCRIPTIONS	60	60	60	60	-
50402-207	POSTAGE/METER RENTAL	-	300	-	-	(300)
50402-214	PROFESSIONAL BOOKS	51	-	-	-	-
50402-922	OFFICE FURNITURE & EQUIPMENT	667	-	-	-	-
	TOTAL SUPPLIES	\$ 1,948	\$ 2,060	\$ 1,660	\$ 1,660	\$ (400)
<u>PURCHASED SERVICES</u>						
50403-401	TELECOMMUNICATIONS	\$ 1,663	\$ 2,260	\$ 2,714	\$ 2,800	\$ 540
	TOTAL PURCHASED SERVICES	\$ 1,663	\$ 2,260	\$ 2,714	\$ 2,800	\$ 540
<u>CONTRACTED SERVICES</u>						
50404-407	CITY PROSECUTOR	\$ 15,317	\$ 20,000	\$ 15,000	\$ 17,500	\$ (2,500)
50404-413	OUTSIDE SERV/CONT LABOR	-	1,500	-	-	(1,500)
	TOTAL CONTRACTED SERVICES	\$ 15,317	\$ 21,500	\$ 15,000	\$ 17,500	\$ (4,000)
<u>EDUCATION & TRAINING</u>						
50405-505	TRAINING/TRAVEL/PERDIEM	\$ 142	\$ 500	\$ 900	\$ 900	\$ 400
	TOTAL EDUCATION & TRAINING	\$ 142	\$ 500	\$ 900	\$ 900	\$ 400
<u>TECHNOLOGY</u>						
50406-803	TECHNOLOGY	\$ -	\$ 2,188	\$ 2,189	\$ 5,536	\$ 3,348
	TOTAL TECHNOLOGY	-	2,188	2,189	5,536	3,348

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Municipal Court

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>REPAIRS & MAINTENANCE</u>						
50407-412	EQUIPMENT REPAIRS & MAINT	\$ 206	\$ 100	\$ -	\$ 200	\$ 100
	TOTAL REPAIRS & MAINTENANCE	\$ 206	\$ 100	\$ -	\$ 200	\$ 100
<u>MISCELLANEOUS</u>						
50408-625	MISCELLANEOUS EXPENSE REFUND	\$ 733	\$ 1,000	\$ 938	\$ 1,000	\$ -
50408-770	JURY & COURT COST	222	500	200	500	-
	TOTAL MISCELLANEOUS	955	1,500	1,138	1,500	-
	TOTAL MUNICIPAL COURT	90,399	103,974	97,466	106,573	2,599

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Community Development

The Community Development Division of the Public Works Department is responsible for planning and development in accordance with the Comprehensive Master Plan and adopted City development codes. Activities include facilitation of land subdivision, construction permitting, code enforcement, signage permitting, and other community related issues. CDD staffs the Planning & Zoning Commission, the Zoning Board of Adjustment, Board of Appeals, the Historic Landmark Commission, and other pertinent Ad Hoc Committees such as the Impact Fee Advisory Committee that provide recommendations for zoning, platting, and impact fees; and decisions on appeals, variances, and certificates of appropriateness.

Accomplishments for FY 2017:

- Castroville Comprehensive Plan Update.
- Annexation of Walmart Store and City Property totaling 63.8 acres.
- Ordinance updates.
- Published Development Guide.
- Comprehensive Plan implementation including Advisory Committees for Houston Square Rehabilitation and Historic Districts.
- Wayfinding sign installation and initiation of sign program along Hwy 90.
- Processed Development Applications.
- Grant Submissions to Medina Valley Electrical Co-op and CPS Energy.

Objectives for FY 2018:

- Sign Code Revision
- Impact Fee Update per State Law (mandate)
- Manufactured Home Park Code update.
- Annexations/ETJ Development Agreements.
- Comprehensive Plan Implementation.

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERFORMANCE MEASURES					
Residential Permit Applications	91		104		109
Residential Permits Approved	89		98		102
Commercial Permit Applications	52		54		56
Commercial Permits Approved	46		49		51
Code Compliance Cases Initiated	NA		95		100
Code Compliance Violation Cases	NA		71		75
STAFFING					
COMMUNITY DEVELOPMENT	3	3	3	1	-2
BUDGET					
PERSONNEL SERVICES	\$ 181,542	\$ 191,791	\$ 171,552	\$ 60,946	\$(130,845)
OPERATIONS & MAINTENANCE	54,454	68,900	88,488	55,335	(13,565)
CAPITAL OUTLAY	16,848	-	-	-	-
TOTAL	\$ 252,844	\$ 260,691	\$ 260,040	\$ 116,281	\$ (144,410)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget
Appropriations - Community Development

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50601-101	REGULAR SALARIES	141,712	141,750	128,700	45,200	(96,550)
50601-102	OVERTIME	-	1,000	500	-	(1,000)
50601-105	SOCIAL SECURITY	8,198	9,014	7,690	2,813	(6,201)
50601-106	MEDICARE	1,917	2,109	1,900	658	(1,451)
50601-107	RETIREMENT	12,936	13,738	12,200	4,324	(9,414)
50601-108	HEALTH INSURANCE	11,232	17,700	15,420	6,543	(11,157)
50601-109	LIFE INSURANCE	413	547	523	172	(375)
50601-109	VISION INSURANCE	290	306	211	107	(199)
50601-109	DENTAL INSURANCE	951	1,053	922	383	(670)
50601-109	LONG TERM DISABILITY	1,075	1,217	1,004	396	(821)
50601-112	WORKERS' COMPENSATION	525	756	761	185	(571)
50601-136	LONGEVITY	93	201	171	165	(36)
50601-139	CAR ALLOWANCE	2,200	2,400	1,200	-	(2,400)
50601-140	PHONE ALLOWANCE	-	-	350	-	-
	TOTAL PERSONNEL SERVICES	\$ 181,542	\$ 191,791	\$ 171,552	\$ 60,946	\$ (130,845)
<u>SUPPLIES</u>						
50602-201	OFFICE SUPPLIES	\$ 2,267	\$ 5,500	\$ 2,500	\$ 2,835	\$ (2,665)
50602-205	GENERAL SUPPLIES	202	200	200	-	(200)
50602-206	CLASSIFIED ADVERTISEMENTS	-	1,500	-	500	(1,000)
50602-207	POSTAGE	137	1,000	500	500	(500)
50602-212	FUEL & OIL	96	3,000	200	1,700	(1,300)
50602-214	PROFESSIONAL BOOKS	494	800	800	400	(400)
	TOTAL SUPPLIES	\$ 3,196	\$ 12,000	\$ 4,200	\$ 5,935	\$ (6,065)
<u>PURCHASED SERVICES</u>						
50603-401	TELECOMMUNICATIONS	\$ 2,298	\$ 3,000	\$ 2,155	\$ 2,500	\$ (500)
50603-418	EQUIPMENT LEASE	-	1,500	2,820	2,900	1,400
50603-419	MAPPING	1,169	1,500	500	1,000	(500)
	TOTAL PURCHASED SERVICES	\$ 3,467	\$ 6,000	\$ 5,475	\$ 6,400	\$ 400
<u>CONTRACTED SERVICES</u>						
50604-413	OUTSIDE SERV/CONTR LABOR	\$ 33,570	\$ 40,000	\$ 58,413	\$ 40,000	\$ -
50604-413	COMPREHENSIVE PLAN	5,000	-	14,000	-	-
	TOTAL CONTRACTED SERVICES	\$ 38,570	\$ 40,000	\$ 72,413	\$ 40,000	\$ -

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Community Development

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>EDUCATION & TRAINING</u>						
50605-503	PROFESSIONAL ASSOC DUES/FEES	\$ 950	\$ 1,500	\$ 1,500	\$ 500	\$ (1,000)
50605-505	TRAINING/TRAVEL/PERDIEM	971	3,000	1,500	-	(3,000)
	TOTAL EDUCATION & TRAINING	\$ 1,921	\$ 4,500	\$ 3,000	\$ 500	\$ (4,000)
<u>TECHNOLOGY</u>						
50606-802	COMPUTER SOFTWARE	\$ 3,262	\$ 2,300	\$ 1,500	\$ 1,000	\$ (1,300)
50606-803	COMPUTER HARDWARE	2,421	-	-	-	-
	TOTAL TECHNOLOGY	\$ 5,683	\$ 2,300	\$ 1,500	\$ 1,000	\$ (1,300)
<u>REPAIRS & MAINTENANCE</u>						
50607-412	EQUIPMENT REPAIRS & MAINT.	\$ 1,328	\$ -	\$ -	\$ -	\$ -
50607-602	EQUIPMENT PURCHASES	-	2,000	1,000	-	(2,000)
50607-604	VEHICLE REPAIRS & MAINT	-	1,500	500	1,000	(500)
	TOTAL REPAIRS & MAINTENANCE	\$ 1,328	\$ 3,500	\$ 1,500	\$ 1,000	\$ (2,500)
<u>MISCELLANEOUS</u>						
50608-625	MISCELLANEOUS EXPENSES	\$ 289	\$ 600	\$ 400	\$ 500	\$ (100)
	TOTAL MISCELLANEOUS	\$ 289	\$ 600	\$ 400	\$ 500	\$ (100)
<u>CAPITAL OUTLAY</u>						
50609-921	CAPITAL OUTLAY VEHICLE	\$ 16,848	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 16,848	\$ -	\$ -	\$ -	\$ -
	TOTAL COMMUNITY DEVELOP.	\$ 252,844	\$ 260,691	\$ 260,040	\$ 116,281	\$ (144,410)

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Public Works: Streets

The Street Department has various functions including street maintenance, which consists of removal and replacement of road surface failures, crack sealing, concrete replacement, and other preventive measures and street signs. Mowing and vegetation management of City right-of-way. Responsible for City property and drainage. Provides personnel when necessary for small maintenance and construction projects at City owned infrastructure.

Accomplishments for FY 2017:

- Cold over-lay of Naples and Vienna Streets.
- Repaired section of Village Path to address serious drainage issues
- Improved vegetation maintenance on all City properties, right-of-ways and drainage areas.
- Cutting, repairing and maintenance of City streets affected by the Waterline Replacement Program.
- Supplied preventative maintenance to all City buildings.
- Patched streets and repaired areas in preparation for the Easter, July4th and Tour De Castroville events.

Objectives for FY 2018:

- Continue to improve maintenance of City streets and drainage areas.
- Continue to assist all special events throughout the City.
- Find new funding avenues to support repair and construction of City streets.

	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
PERFORMANCE MEASURES			
Processed and Completed Work Orders	NA	114	120
Potholes Patched (# of Roads)	NA	23	25
Mowed and Maintained City Properties (# of times)	NA	24	24

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
STAFFING					
PUBLIC WORKS	4	4	4	4	0

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
BUDGET					
PERSONNEL SERVICES	\$ 100,605	\$ 163,238	\$ 149,910	\$ 170,370	\$ 7,132
OPERATIONS & MAINTENANCE	221,205	506,956	255,498	886,050	379,094
CAPITAL OUTLAY	79,446	-	-	-	-
TOTAL	\$ 401,256	\$ 670,194	\$ 405,408	\$ 1,056,420	\$ 386,226

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Steets

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50801-101	REGULAR SALARIES	\$ 70,297	\$ 111,729	\$ 101,350	\$ 115,032	\$ 3,303
50801-102	OVERTIME	-	300	200	300	-
50801-105	SOCIAL SECURITY	4,135	6,952	6,497	7,165	213
50801-106	MEDICARE	966	1,629	1,519	1,678	49
50801-107	RETIREMENT	6,390	10,596	10,041	11,014	418
50801-108	HEALTH INSURANCE	13,174	23,600	22,100	26,172	2,572
50801-109	LIFE INSURANCE	232	420	445	437	17
50801-109	VISION INSURANCE	249	408	396	428	20
50801-109	DENTAL INSURANCE	793	1,404	1,237	1,532	128
50801-109	LONG TERM DISABILITY	459	943	837	1,006	63
50801-112	WORKERS' COMPENSATION	3,910	5,185	5,219	5,393	208
50801-136	LONGEVITY	-	72	69	213	141
	TOTAL PERSONNEL SERVICES	\$ 100,605	\$ 163,238	\$ 149,910	\$ 170,370	\$ 7,132
<u>SUPPLIES</u>						
50802-205	GENERAL SUPPLIES	\$ 948	\$ 750	\$ 600	\$ 750	\$ -
50802-212	FUEL & OIL	2,563	1,500	5,100	5,000	3,500
50802-250	UTILITIES EXPENSE	122,311	126,000	116,500	126,000	-
	TOTAL SUPPLIES	\$ 125,822	\$ 128,250	\$ 122,200	\$ 131,750	\$ 3,500
<u>PURCHASED SERVICES</u>						
50803-401	TELECOMMUNICATIONS	\$ -	\$ 300	\$ -	\$ 300	\$ -
50803-417	UNIFORM EXPENSE	2,443	2,100	2,500	2,500	400
	TOTAL PURCHASED SERVICES	\$ 2,443	\$ 2,400	\$ 2,500	\$ 2,800	\$ 400
<u>CONTRACTED SERVICES</u>						
50804-413	OUTSIDE SERV/CONTR LABOR	\$ 14,371	\$ 1,800	\$ 3,500	\$ 4,000	\$ 2,200
	TOTAL CONTRACTED SERVICES	\$ 14,371	\$ 1,800	\$ 3,500	\$ 4,000	\$ 2,200
<u>EDUCATION & TRAINING</u>						
50805-505	TRAINING/TRAVEL/PERDIEM	\$ 688	\$ 750	\$ 250	\$ 500	\$ (250)
	TOTAL EDUCATION & TRAINING	\$ 688	\$ 750	\$ 250	\$ 500	\$ (250)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Steets

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>REPAIRS & MAINTENANCE</u>						
50807-412	EQUIPMENT REPAIRS & MAINT	\$ 7,616	\$ 3,500	\$ 4,500	\$ 4,500	\$ 1,000
50807-601	SMALL TOOLS	180	750	300	500	(250)
50807-602	EQUIPMENT PURCHASES	-	500	-	300	(200)
50807-604	VEHICLE REPAIRS & MAINT	40	2,500	4,300	2,500	-
50807-609	SAFETY EQUIPMENT	370	200	150	200	-
50807-906	STREET & DRAINAGE	60,529	139,524	109,048	725,000	585,476
50807-906	STREET RECONSTRUCTION	-	217,282	-	-	(217,282)
50807-918	GROUNDS MAINTENANCE	9,146	2,500	8,500	5,000	2,500
	TOTAL REPAIRS & MAINTENANCE	77,881	366,756	126,798	738,000	371,244
<u>MISCELLANEOUS</u>						
50808-708	TRAFFIC CONTROL	\$ -	\$ 5,000	\$ 250	\$ 6,000	\$ 1,000
50808-708	STREET NAME SIGNS	-	2,000	-	3,000	1,000
	TOTAL MISCELLANEOUS	\$ -	\$ 7,000	\$ 250	\$ 9,000	\$ 2,000
<u>CAPITAL OUTLAY</u>						
50809-906	EQUIPMENT PURCHASES	\$ 79,446	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 79,446	\$ -	\$ -	\$ -	\$ -
	TOTAL PUBLIC WORKS	\$ 401,256	\$ 670,194	\$ 405,408	\$ 1,056,420	\$ 386,226

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Public Works: Parks and Recreation

The Parks and Recreation Division of the Public Works Department is responsible for the development and maintenance of all City parks including the RV Campground at the Regional Park and the Steinbach Haus.

Accomplishments for FY2017:

- Assisted with the Tour de Castroville, Easter and 4th of July Celebration.
- Replaced electrical fixtures and light bulbs with LED lights in all pavilions.
- Replaced light fixture in RV park restrooms with LED lights.
- Repaired and painted RV restroom shower walls, replaced shower heads.
- Removed administration building from sewer plant and moved it to park, converted to storage and repair building.
- Replaced 1/3 (30 units) damaged and missing BBQ pits.
- Installed larger washers and dryers at the RV park.
- Assisted all other City departments with projects and equipment Repair.

Objectives for FY 2018:

- Continue assistance with the Tour de Castroville, Easter and 4th of July Celebration.
- Repair walking trails damaged by heavy rains.
- Continue to make improvements to all City parks.
- Maintain existing facilities and parks.
- Replace 1/3 (30 units) damaged and missing BBQ pits.
- Continue to replace light fixtures with LED lights.
- Continue to assist other departments as needed.

PERFORMANCE MEASURES	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018		
STAFFING	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PARKS AND RECREATION	1	1	1	1	0
BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES	\$ 52,080	\$ 64,994	\$ 63,656	\$ 65,422	\$ 428
OPERATION & MAINTENANCE	145,443	151,605	151,077	148,074	(3,531)
CAPITAL OUTLAY	-	32,500	24,222	5,000	(27,500)
	\$ 197,523	\$ 249,099	\$ 238,955	\$ 218,496	\$ (30,603)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget
Appropriations - Public Works: Park and Recreation

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50901-101	REGULAR SALARIES	\$ 36,415	\$ 42,367	\$ 41,547	\$ 43,957	\$ 1,590
50901-102	OVERTIME	-	2,000	-	-	(2,000)
50901-103	PART-TIME	2,354	4,000	6,268	4,000	-
50901-105	SOCIAL SECURITY	1,431	3,008	2,390	2,985	(23)
50901-106	MEDICARE	335	704	592	699	(5)
50901-107	RETIREMENT	3,357	4,207	4,096	4,209	2
50901-108	HEALTH INSURANCE	5,616	5,900	5,936	6,543	643
50901-109	LIFE INSURANCE	174	160	178	167	7
50901-109	VISION INSURANCE	99	102	102	107	5
50901-109	DENTAL INSURANCE	326	351	355	383	32
50901-109	LONG TERM DISABILITY	330	359	345	385	26
50901-112	WORKERS' COMPENSATION	1,532	1,689	1,700	1,804	115
50901-136	LONGEVITY	111	147	147	183	36
	TOTAL PERSONNEL SERVICES	\$ 52,080	\$ 64,994	\$ 63,656	\$ 65,422	\$ 428
<u>SUPPLIES</u>						
50902-201	OFFICE SUPPLIES	\$ 41	\$ 300	\$ 550	\$ 300	\$ -
50902-204	JANITORIAL SUPPLIES	2,191	4,500	3,600	4,000	(500)
50902-205	GENERAL SUPPLIES	1,590	2,000	1,900	2,000	-
50902-206	CLASSIFIED ADVERTISEMENTS	528	500		500	-
50902-212	FUEL & OIL	2,099	3,500	2,170	3,000	(500)
50902-236	INFORMATION HANDOUTS	104	200	200	200	-
50902-250	UTILITIES EXPENSE	49,354	70,000	53,400	58,000	(12,000)
	TOTAL SUPPLIES	\$ 55,907	\$ 81,000	\$ 61,820	\$ 68,000	\$ (13,000)
<u>PURCHASED SERVICES</u>						
50903-401	TELECOMMUNICATIONS	\$ 4,766	\$ 6,000	\$ 5,700	\$ 6,000	\$ -
50903-417	UNIFORM EXPENSE	220	700	690	700	-
50903-418	EQUIPMENT/LAND RENTAL	8,156	8,156	8,156	8,161	5
	TOTAL PURCHASED SERVICES	\$ 13,142	\$ 14,856	\$ 14,546	\$ 14,861	\$ 5
<u>CONTRACTED SERVICES</u>						
50904-413	OUTSIDE SERV/CONTR LABOR	\$ 37,461	\$ 5,000	\$ 6,755	\$ 5,500	\$ 500
50904-413	JANITORIAL CONTRACT	-	12,300	17,025	17,025	4,725
50904-413	TREE CARE PROGRAM	-	5,000	6,700	5,000	-
50904-423	LAUNDRY EQUIPMENT LEASE	1,584	1,584	2,546	2,688	1,104
	TOTAL CONTRACTED SERVICES	\$ 39,045	\$ 23,884	\$ 33,026	\$ 30,213	\$ 6,329

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Park and Recreation

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>EDUCATION & TRAINING</u>						
50905-505	TRAINING/TRAVEL/PERDIEM	\$ 1,475	\$ 500	\$ (50)	\$ 500	\$ -
	TOTAL EDUCATION & TRAINING	\$ 1,475	\$ 500	\$ (50)	\$ 500	\$ -
<u>TECHNOLOGY</u>						
50906-802	COMPUTER SOFTWARE	\$ 180	\$ -	\$ -	\$ -	\$ -
50906-803	COMPUTER HARDWARE	955	1,015	1,694	1,400	385
	TOTAL TECHNOLOGY	\$ 1,135	\$ 1,015	\$ 1,694	\$ 1,400	\$ 385
<u>REPAIRS & MAINTENANCE</u>						
50907-412	EQUIPMENT REPAIRS & MAINT	\$ 1,135	\$ 1,500	\$ 1,350	\$ 1,500	\$ -
50907-433	REPAIRS & MAINTENANCE	1,463	3,500	1,800	2,000	(1,500)
50907-601	SMALL TOOLS	111	500	200	250	(250)
50907-602	EQUIPMENT PURCHASES	798	2,000	2,051	2,000	-
50907-604	VEHICLE REPAIRS & MAINT	2,130	500	3,232	500	-
50907-609	SAFETY EQUIPMENT	147	350	250	350	-
50907-616	MISC. PARK IMPROVEMENTS	4,756	5,000	6,250	5,000	-
50907-903	BUILDINGS REPAIR & MAINTENANC	6,479	5,000	7,159	5,000	-
50907-918	GROUNDS MAINTENANCE	8,588	7,500	6,500	7,500	-
	TOTAL REPAIRS & MAINTENANCE	\$ 25,607	\$ 25,850	\$ 28,792	\$ 24,100	\$ (1,750)
<u>MISCELLANEOUS</u>						
50907-790	SPECIAL ACTIVITIES	\$ -	\$ -	\$ 1,249	\$ -	\$ -
50908-625	MISC. REFUND & REIMBURSEMENT	9,132	4,500	10,000	9,000	4,500
	TOTAL MISCELLANEOUS	9,132	4,500	11,249	9,000	4,500
<u>CAPITAL OUTLAY</u>						
50909-904	CAPITAL OUTLAY -LANDSCAPING	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -
50909-905	CAPITAL OUTLAY - STORAGE BLDG	-	20,000	16,722	-	(20,000)
50909-906	CAPITAL OUTLAY - EQUIPMENT	-	7,500	7,500	-	(7,500)
	TOTAL CAPITAL OUTLAY	\$ -	\$ 32,500	\$ 24,222	\$ 5,000	\$ (27,500)
	TOTAL PARKS & RECREATION	\$ 197,523	\$ 249,099	\$ 238,955	\$ 218,496	\$ (30,603)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget
BUDGET SUMMARY - Public Works: Swimming Pool

The swimming pool is a function within the Parks and Recreation Division and provides for open swimming, swimming lessons, private pool parties and coordination of the swim team.

Accomplishments for FY2017:

- Replaced old light fixtures with LED fixtures in bath house.
- Painted bath house ceiling support members.
- Constructed break room for lifeguards.
- Established pool as an American Red Cross Training Center.
- Replaced lane markers with no wave lane markers.
- Re-plastered pool.
- Re-grouted tiled pool area.
- Moved old light boxes to outside of pool traffic area.

Objectives for FY 2018:

- Continue to replace lights and fixtures with LED fixtures.
- Improve grounds around pool area.
- Replace gate on bath house.
- Complete replacement of lane markers
- Expand American Red Cross program and offer to include other Cities.
- Evaluate existing programs in order to establish more public swim times.
- Evaluate establishing a year-round pool operation in conjunction with the Medina Valley ISD physical activity programs.

PERFORMANCE MEASURES	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
Swim Team Members	NA	150	150
Attendance as Special Events	NA	12	15
Number of Pool Passes Sold	NA	110	100
Number of Pool Parties	NA	47	50

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES	\$ 59,681	\$ 55,458	\$ 55,469	\$ 61,301	\$ 5,843
OPERATION & MAINTENANCE	52,956	45,635	54,663	55,806	10,171
CAPITAL OUTLAY	-	30,000	30,380	-	(30,000)
	\$ 112,637	\$ 131,093	\$ 140,512	\$ 117,107	\$ (13,986)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Swimming Pool

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
51901-103	POOL HOURLY	\$ 53,964	\$ 50,000	\$ 50,000	\$ 55,000	\$ 5,000
51901-105	SOCIAL SECURITY	3,296	3,100	3,100	3,410	310
51901-106	MEDICARE	771	725	725	798	73
51901-112	WORKERS' COMPENSATION	1,650	1,633	1,644	2,093	460
	TOTAL PERSONNEL SERVICES	\$ 59,681	\$ 55,458	\$ 55,469	\$ 61,301	\$ 5,843
<u>SUPPLIES</u>						
51902-201	OFFICE SUPPLIES	\$ 483	\$ 300	\$ 673	\$ 500	\$ 200
51902-204	JANITORIAL SUPPLIES	352	1,000	300	500	(500)
51902-205	GENERAL SUPPLIES	919	550	450	550	-
51902-206	CLASSIFIED ADVERTISEMENTS	472	600	584	600	-
51902-210	SWIM TEAM	-	-	8,121	9,000	9,000
51902-213	POOL SUPPLIES	11,282	10,000	9,800	10,000	-
51902-215	SUPPLIES-VENDING MACHINES	2,789	4,200	2,700	3,000	(1,200)
51902-250	UTILITIES EXPENSE	11,790	13,000	10,000	11,000	(2,000)
	TOTAL SUPPLIES	\$ 28,087	\$ 29,650	\$ 32,628	\$ 35,150	\$ 5,500
<u>PURCHASED SERVICES</u>						
51903-401	TELECOMMUNICATIONS	\$ 1,636	\$ 1,900	\$ 1,673	\$ 1,700	\$ (200)
51903-417	UNIFORM EXPENSE	198	500	292	400	(100)
	TOTAL PURCHASED SERVICES	\$ 1,834	\$ 2,400	\$ 1,965	\$ 2,100	\$ (300)
<u>CONTRACTED SERVICES</u>						
51904-413	OUTSIDE SERV/CONT LABOR	\$ 3,093	\$ 1,500	\$ 3,718	\$ 4,056	\$ 2,556
	TOTAL CONTRACTED SERVICES	\$ 3,093	\$ 1,500	\$ 3,718	\$ 4,056	\$ 2,556
<u>EDUCATION & TRAINING</u>						
51905-505	TRAVEL/TRAINING/PERDIEM	\$ -	\$ 500	\$ 1,000	\$ 500	\$ -
	TOTAL EDUCATION & TRAINING	\$ -	\$ 500	\$ 1,000	\$ 500	\$ -
<u>REPAIRS & MAINTENANCE</u>						
51907-608	POOL EQUIPMENT	\$ 1,466	\$ 6,000	\$ 5,800	\$ 6,000	\$ -
51907-609	SAFETY EQUIPMENT	2,680	1,500	1,392	1,500	-
51907-903	BUILDING REPAIRS & MAINTENANCE	11,758	2,500	5,310	3,500	1,000
51907-918	GROUNDS MAINTENANCE	392	500	350	500	-
	TOTAL REPAIRS & MAINTENANCE	\$ 16,296	\$ 10,500	\$ 12,852	\$ 11,500	\$ 1,000
<u>MISCELLANEOUS</u>						
51908-625	MISC. REFUNDS & REIMBURSEMENT	\$ 3,646	\$ 1,085	\$ 2,500	\$ 2,500	\$ 1,415
	TOTAL MISCELLANEOUS	\$ 3,646	\$ 1,085	\$ 2,500	\$ 2,500	\$ 1,415

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Swimming Pool

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>CAPITAL OUTLAY</u>						
51909-238	POOL RENOVATIONS	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ (30,000)
51909-905	CAPITAL OUTLAY - STORAGE BUILDING	-	-	380	-	-
	TOTAL CAPITAL OUTLAY	\$ -	\$ 30,000	\$ 30,380	\$ -	\$ (30,000)
	TOTAL SWIMMING POOL	\$ 112,637	\$ 131,093	\$ 140,512	\$ 117,107	\$ (13,986)

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Animal Control

The Animal Control Division of the Police Department is responsible for the enforcement of the Texas Health and Safety Code, which pertains to the control, care and regulation of animals. Primary functions of the Animal Control Division are to safeguard public health and safety and to ensure responsible supervision and humane treatment of all animals within its jurisdiction. This division is also responsible for code enforcement for the City as well as enforcement of animal control ordinances.

Accomplishments for FY2017:

- 100% adoption rate on all non-injured or sick animals.
- Zero casualties in the animal control shelter.

Objectives for FY 2018:

- Build and secure a new temporary shelter for animal control.
- Increase networking for foster families within the community.
- Increase available adoption programs for located animals.

	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
PERFORMANCE MEASURES			
Number of Calls	365	0	295
Number of Citations Issued	403	5	305
Number of Animal Transports	500	36	370

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
STAFFING					
ANIMAL CONTROL	1	1	1	1	0

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
BUDGET					
PERSONNEL SERVICES	\$ 40,008	\$ 45,363	\$ 45,337	\$ 48,227	\$ 2,864
OPERATIONS & MAINTENANCE	9,152	10,350	7,853	9,625	(725)
CAPITAL OUTLAY	6,736	6,550	4,855	5,550	(1,000)
TOTAL	\$ 55,896	\$ 62,263	\$ 58,045	\$ 63,402	\$ 1,139

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Animal Control

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES						
51001-101	REGULAR SALARIES	\$ 27,233	\$ 30,186	\$ 30,186	\$ 32,414	\$ 2,228
51001-102	OVERTIME	1,030	1,500	1,500	1,000	(500)
51001-105	SOCIAL SECURITY	1,700	1,967	1,967	2,076	109
51001-106	MEDICARE	397	461	461	487	26
51001-107	RETIREMENT	2,606	2,999	2,999	3,192	193
51001-108	HEALTH INSURANCE	4,689	5,900	5,900	6,543	643
51001-109	LIFE INSURANCE	110	114	114	123	9
51001-109	VISION INSURANCE	108	102	102	107	5
51001-109	DENTAL INSURANCE	299	351	351	383	32
51001-109	LONG TERM DISABILITY	207	255	255	284	29
51001-112	WORKERS' COMPENSATION	1,527	1,492	1,502	1,549	57
51001-136	LONGEVITY	102	36	-	69	33
	TOTAL PERSONNEL SERVICES	\$ 40,008	\$ 45,363	\$ 45,337	\$ 48,227	\$ 2,864
SUPPLIES						
51002-201	OFFICE SUPPLIES	\$ 20	\$ 250	\$ 50	\$ 100	\$ (150)
51002-205	GENERAL SUPPLIES	299	400	100	200	(200)
51002-206	CLASSIFIED ADVERTISEMENTS	228	200	-	100	(100)
51002-212	FUEL & OIL	2,214	3,200	2,795	3,200	-
51002-250	UTILITIES EXPENSE	1,101	1,000	1,200	1,300	300
	TOTAL SUPPLIES	\$ 3,862	\$ 5,050	\$ 4,145	\$ 4,900	\$ (150)
PURCHASED SERVICES						
51003-401	TELECOMMUNICATIONS	\$ 1,394	\$ 1,500	\$ 1,637	\$ 1,775	\$ 275
51003-417	UNIFORM EXPENSE	1,083	600	375	600	-
51003-711	HOLDING/DISPOSAL	1,234	2,000	1,685	1,500	(500)
	TOTAL PURCHASED SERVICES	\$ 3,711	\$ 4,100	\$ 3,697	\$ 3,875	\$ (225)
EDUCATION & TRAINING						
51005-503	PROFESSIONAL ASSOC DUES/FEES	\$ -	\$ 200	\$ -	\$ 100	\$ (100)
51005-505	TRAINING/TRAVEL/PERDIEM	1,134	1,000	11	750	(250)
	TOTAL EDUCATION & TRAINING	\$ 1,134	\$ 1,200	\$ 11	\$ 850	\$ (350)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Animal Control

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
TECHNOLOGY						
51006-803	COMPUTER HARDWARE	\$ 400	\$ -	\$ -	\$ -	-
51006-802	COMPUTER SOFTWARE	\$ 45	\$ -	\$ -	\$ -	-
	TOTAL TECHNOLOGY	\$ 445	\$ -	\$ -	\$ -	-
REPAIRS & MAINTENANCE						
51007-412	EQUIPMENT REPAIRS & MAINT	\$ 166	\$ 300	\$ 100	\$ 300	\$ -
51007-601	SMALL TOOLS	518	150	100	150	-
51007-602	EQUIPMENT PURCHASES	3,409	3,000	2,308	3,000	-
51007-604	VEHICLE REPAIRS & MAINT	1,707	1,500	2,347	2,000	500
51007-609	SAFETY EQUIPMENT	-	100	-	100	-
51007-903	BUILDINGS REPAIR & MAINTENANC	936	1,500	-	-	(1,500)
	TOTAL REPAIRS & MAINTENANCE	\$ 6,736	\$ 6,550	\$ 4,855	\$ 5,550	\$ (1,000)
	TOTAL ANIMAL CONTROL	\$ 55,896	\$ 62,263	\$ 58,045	\$ 63,402	\$ 1,139

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Finance: Information Technology

The Information Technology Division of the Finance Department is a contracted service and is responsible for providing communications and information system services and support to City departments.

Accomplishments for FY2017:

- Completed online credit card bill pay.
- Completed FY17 Computer Replacement Plan.
- Upgrades Antivirus software.
- Purchased additional receipt printer for Utility Billing.

Objectives for FY 2018:

- Continue Computer Replacement Plan
- City Hall hardware upgrades
- Replace server and clean up wiring in server closet at Police Department
- Install equipment for live streaming of Council meetings.
- City facility security cameras.

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
OPERATION & MAINTENANCE	\$ 70,516	\$ 86,564	\$ 73,153	\$ 82,081	\$ (4,483)
	\$ 70,516	\$ 86,564	\$ 73,153	\$ 82,081	\$ (4,483)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Finance: Information Technology

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PURCHASED SERVICES</u>						
52304-413	OUTSIDE SERVICES/CONTRACT LAB	\$ 29,458	\$ 32,136	\$ 32,136	\$ 32,136	\$ -
52303-401	TELECOMMUNICATIONS	16,975	19,219	12,755	13,750	(5,469)
	TOTAL PURCHASED SERVICES	\$ 46,433	\$ 51,355	\$ 44,891	\$ 45,886	\$ (5,469)
<u>TECHNOLOGY</u>						
52306-802	COMPUTER SOFTWARE	\$ 14,011	\$ 14,854	\$ 17,776	\$ 15,840	\$ 986
52306-803	COMPUTER HARDWARE	7,347	15,000	7,500	15,000	-
52306-806	WEBSITE	2,725	5,355	2,986	5,355	-
	TOTAL TECHNOLOGY	\$ 24,083	\$ 35,209	\$ 28,262	\$ 36,195	\$ 986
	TOTAL INFORMATION TECH.	\$ 70,516	\$ 86,564	\$ 73,153	\$ 82,081	\$ (4,483)

CITY OF CASTROVILLE – GENERAL FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Finance: Non-Departmental

The Non-Departmental Division under the Finance Department is used to record those expenditures that cannot be readily identified to a specific department but benefit all City departments.

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES	\$ 931	\$ 5,000	\$ 5,414	\$ 5,000	\$ -
OPERATIONS & MAINTENANCE	254,176	255,306	55,060	26,175	(229,131)
TOTAL	\$ 255,107	\$ 260,306	\$ 60,474	\$ 31,175	\$ (229,131)

CITY OF CASTROVILLE – GENERAL FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Finance: Non - Departmental

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
52901-111	UNEMPLOYMENT INSURANCE	\$ 931	\$ 5,000	\$ 5,414	\$ 5,000	\$ -
	TOTAL PERSONNEL SERVICES	\$ 931	\$ 5,000	\$ 5,414	\$ 5,000	\$ -
<u>SUPPLIES</u>						
52902-250	UTILITIES EXPENSE CH	\$ 12,291	\$ 15,150	\$ 12,715	\$ 14,000	\$ (1,150)
	TOTAL SUPPLIES	\$ 12,291	\$ 15,150	\$ 12,715	\$ 14,000	\$ (1,150)
<u>PURCHASED SERVICES</u>						
52903-307	TML INSURANCE	\$ 20,945	\$ -	\$ -	\$ -	\$ -
52903-415	COPIER LEASE CH	9,434	11,650	11,775	12,175	525
	TOTAL PURCHASED SERVICES	\$ 30,379	\$ 11,650	\$ 11,775	\$ 12,175	\$ 525
<u>CONTRACTED SERVICES</u>						
52904-407	CITY ATTORNEY	\$ 36,421	\$ -	\$ -	\$ -	\$ -
52904-410	CITY ENGINEER	14,558	-	-	-	-
52904-413	OUTSIDE SERV/CONTR LABOR	\$ 13,430	\$ 17,000	\$ 12,930	\$ -	\$ (17,000)
	TOTAL CONTRACTED SERVICES	\$ 64,409	\$ 17,000	\$ 12,930	\$ -	\$ (17,000)
<u>EDUCATION & TRAINING</u>						
	PROFESSIONAL ASSOC DUES/FEES	\$ 147,097	\$ -	\$ -	\$ -	\$ -
	TOTAL EDUCATION & TRAINING	\$ 147,097	\$ -	\$ -	\$ -	\$ -
<u>REPAIRS & MAINTENANCE</u>						
52907-903	BUILDING REPAIRS - TEXAS HISTOR	\$ -	\$ 211,506	\$ 17,640	\$ -	\$ (211,506)
	TOTAL REPAIRS & MAINTENANCE	\$ -	\$ 211,506	\$ 17,640	\$ -	\$ (211,506)
	TOTAL NON-DEPARTMENTAL	\$ 255,107	\$ 260,306	\$ 60,474	\$ 31,175	\$ (229,131)
<u>TRANSFERS OUT</u>						
59909-910	TRANSFER OUT CRT TECH FUND	\$ -	\$ 932	\$ 932	\$ -	\$ (932)
59909-910	TRANSFER OUT HOTEL FUND	21,223	21,223	21,223	21,223	-
	TOTAL TRANSFERS OUT	\$ 21,223	\$ 22,155	\$ 22,155	\$ 21,223	\$ (932)
	TOTAL EXPENDITURES	\$ 3,071,948	\$ 3,811,805	\$ 3,196,459	\$ 3,794,614	\$ (17,191)

UTILITY FUND



CITY OF CASTROVILLE - UTILITY FUND SUMMARY

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY2018 ADOPTED	BUDGET CHANGE
BEGINNING BALANCE	\$ 3,702,389	\$ 4,139,073	\$ 4,491,078	\$ 4,557,148	\$ 418,075
REVENUE:					
UTILITY SALES	\$ 6,104,991	\$ 7,166,755	\$ 7,094,058	\$ 7,726,667	\$ 559,912
UTILITY SERVICES	40,153	58,000	25,392	58,000	-
OTHER REVENUE	33,996	961,499	958,983	28,500	(932,999)
	-	-	-	-	-
TOTAL REVENUES	\$ 6,179,140	\$ 8,186,254	\$ 8,078,433	\$ 7,813,167	\$ (373,087)
TOTAL AVAILABLE REVENUES	\$ 9,881,529	\$ 12,325,327	\$ 12,569,511	\$ 12,370,315	\$ 44,988
EXPENDITURES					
UTILITY ADMINISTRATION					
PERSONAL SERVICES	\$ 335,023	\$ 410,701	\$ 396,859	\$ 389,795	\$ (20,906)
OPERATIONS & MAINTENANCE	298,240	225,893	185,068	233,075	7,182
DEBT SERVICE	44,203	140,785	138,582	139,623	(1,162)
CAPITAL OUTLAY	187,848	1,315,098	1,032,396	15,000	(1,300,098)
UTILITY ADMINISTRATION TOTAL	\$ 865,314	\$ 2,092,477	\$ 1,752,905	\$ 777,493	\$ (1,314,984)
GAS DEPARTMENT					
OPERATIONS & MAINTENANCE	\$ 234,766	\$ 510,300	\$ 252,808	\$ 468,800	\$ (41,500)
TRANSFERS OUT	147,624	147,623	147,623	147,623	-
GAS DEPARTMENT TOTAL	\$ 382,390	\$ 657,923	\$ 400,431	\$ 616,423	\$ (41,500)
SEWER DEPARTMENT					
PERSONAL SERVICES	\$ 80,678	\$ 106,400	\$ 89,810	\$ 142,438	\$ 36,038
OPERATIONS & MAINTENANCE	285,373	665,200	632,898	400,183	(265,017)
CAPITAL OUTLAY	1,156	100,000	7,500	65,000	(35,000)
DEBT SERVICE PAYMENTS	82,627	574,881	574,881	641,127	66,246
TRANSFERS OUT	73,699	73,700	73,700	73,700	-
SEWER DEPARTMENT TOTAL	\$ 523,533	\$ 1,520,181	\$ 1,378,789	\$ 1,322,448	\$ (197,733)

CITY OF CASTROVILLE - UTILITY FUND SUMMARY
FY 2018 Adopted Annual Operating & Capital Budget

BUDGET	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY2018 ADOPTED	BUDGET CHANGE
ELECTRIC DEPARTMENT					
PERSONAL SERVICES	\$ 169,103	\$ 176,904	\$ 162,075	\$ 183,647	\$ 6,743
OPERATIONS & MAINTENANCE	2,062,274	2,465,666	2,176,058	2,536,826	71,160
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS OUT	334,649	334,650	334,650	334,650	-
ELECTRIC DEPARTMENT TOTAL	\$ 2,566,026	\$ 2,977,220	\$ 2,672,783	\$ 3,055,123	\$ 77,903
WATER DEPARTMENT					
PERSONAL SERVICES	\$ 112,899	\$ 111,487	\$ 112,959	\$ 116,170	\$ 4,683
OPERATIONS & MAINTENANCE	144,922	330,260	340,664	331,400	1,140
CAPITAL OUTLAY	-	190,975	364,800	-	(190,975)
DEBT SERVICE	26,400	243,244	243,953	243,235	(9)
TRANSFERS OUT	317,758	317,374	317,374	317,374	-
WATER DEPARTMENT TOTAL	\$ 601,979	\$ 1,193,340	\$ 1,379,750	\$ 1,008,179	\$ (185,161)
REFUSE					
OPERATIONS & MAINTENANCE	\$ 387,227	\$ 393,000	\$ 391,700	\$ 399,600	\$ 6,600
REFUSE DEPARTMENT TOTAL	\$ 387,227	\$ 393,000	\$ 391,700	\$ 399,600	\$ 6,600
NON-DEPARTMENTAL					
PERSONAL SERVICES	\$ -	\$ 9,500	\$ -	\$ -	\$ (9,500)
OPERATIONS & MAINTENANCE	63,982	96,000	36,005	96,000	-
NON-DEPARTMENTAL TOTAL	\$ 63,982	\$ 105,500	\$ 36,005	\$ 96,000	\$ (9,500)
TOTAL EXPENDITURES	\$ 5,390,451	\$ 8,939,641	\$ 8,012,363	\$ 7,275,266	\$ (1,664,375)
ENDING BALANCE	\$ 4,491,078	\$ 3,385,686	\$ 4,557,148	\$ 5,095,049	\$ 1,709,363

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

REVENUES

GL CODE	BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
BEGINNING BALANCE		\$ 3,702,389	\$ 4,139,073	\$ 4,491,078	\$ 4,557,148	\$ 418,075
UTILITY SALES						
4005-501	GARBAGE COLLECTION	416,742	436,936	484,747	448,123	11,187
4005-503	WATER SALES	804,546	983,847	1,286,825	1,384,188	400,341
4005-504	ELECTRIC SALES	3,362,295	3,661,006	3,602,515	3,763,870	102,864
4005-505	WASTE-WATER SALES	554,529	691,516	749,160	874,491	182,975
4005-506	GAS SALES	515,369	776,275	511,809	639,642	(136,633)
4005-555	CITY UTILITIES - ELECTRIC	263,469	295,879	271,650	295,879	-
4005-556	CITY UTILITIES - WATER	123,891	251,824	119,826	251,824	-
4005-557	CITY UTILITIES - GAS	1,238	1,659	1,629	1,700	41
4005-600	PENALTIES - UTILITIES	419	(1,648)	(348)	(1,500)	148
4005-601	PENALTIES - WATER	8,769	10,659	10,340	10,659	-
4005-602	PENALTIES - GAS	5,845	7,000	6,846	7,000	-
4005-603	PENALTIES - SEWER	5,980	6,270	7,254	7,391	1,121
4005-604	PENALTIES - GARBAGE	4,082	5,000	4,780	5,000	-
4005-605	PEANLTIES - ELECTRIC	37,817	40,532	37,025	38,400	(2,132)
TOTAL UTILITY SALES		\$ 6,104,991	\$ 7,166,755	\$ 7,094,058	\$ 7,726,667	\$ 559,912
UTILITY SERVICES						
4006-512	ELECTRIC SERVICE	\$ 8,915	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
4006-513	GAS SERVICE	7,753	6,000	-	6,000	-
4006-514	WATER SERVICE	12,489	22,000	8,400	22,000	-
4006-515	WASTE-WATER SERVICE	10,996	20,000	6,992	20,000	-
TOTAL UTILITY SERVICES		\$ 40,153	\$ 58,000	\$ 25,392	\$ 58,000	\$ -
OTHER REVENUE						
4009-307	UTILITY DISCONNECT/RECONNECT	\$ 11,000	\$ 7,000	\$ 9,800	\$ 9,000	\$ 2,000
4009-509	STREET LIGHTS	2,398	2,596	2,412	2,500	(96)
4009-811	NSF CHECK CHARGE	1,100	1,125	629	1,000	(125)
4009-813	MISCELLANEOUS REVENUE	2,031	1,829	720	1,000	(829)
4009-815	MISC. REFUNDS & REIMB	3,458	-	-2,028	2,000	2,000
4009-817	JOBGING	1,050	900	1,050	1,000	100
4009-830	INTEREST INCOME	12,959	8,049	11,400	12,000	3,951
4009-926	TAX NOTE PROCEEDS	-	940,000	935,000	-	(940,000)
TOTAL OTHER REVENUE		\$ 33,996	\$ 961,499	\$ 958,983	\$ 28,500	\$ (932,999)
TOTAL REVENUES		\$ 6,179,140	\$ 8,186,254	\$ 8,078,433	\$ 7,813,167	\$ (373,087)
TOTAL AVAILABLE FUNDS		\$ 9,881,529	\$ 12,325,327	\$ 12,569,511	\$ 12,370,315	\$ 44,988

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Public Works: Utility Administration

The Utility Administration of the Public Works Department is responsible for administrative support, technical and direct support for Electric, Gas, Refuse, Water, and Wastewater functions. Utility Administration provides a variety of services including inspection of new infrastructure, reviewing plat and subdivision plans as well as water and wastewater construction plans.

Accomplishments for FY 2017:

- Assisted Community Development with informational meetings with prospective new developments.
- Completion of all required annual, quarterly, monthly and bi-weekly reports as required by legal authorities.
- Assisted in the construction of the Wastewater Treatment Plant.
- Assisted in the construction of the Waterline Replacement Project.
- Assisted in the construction of the River Bluff Booster Pump Station.
- Assisted in the East Side Lift-Station Projects.
- Reviewed pay estimates, construction changes and other issues associated with all Public Works construction projects.
- Implemented new time-keeping procedures.

Objectives for FY 2018:

- Infrastructure improvements on the East Side Water Distribution System and storage.
- Continue infrastructure improvements for future development.
- Manage and oversee completion of the Wastewater Treatment Plant Expansion Project.
- Manage and oversee completion of the Waterline Replacement Project.
- Manage and oversee completion of the East Side Lift-station.
- Enhance documentation and procedures to improve all preventative maintenance for vehicles, equipment and infrastructure.

PERFORMANCE MEASURES	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
Number of Reports Processed	N/A	39	39
Number of 811 Calls Processed	N/A	416	450
Number of Work Orders	N/A	545	475

STAFFING	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PUBLIC WORKS ADMINISTRATION	7	7	7	6	-1

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONAL SERVICES	335,023	410,701	396,859	389,795	(20,906)
OPERATIONS & MAINTENANCE	298,240	225,893	185,068	233,075	7,182
DEBT SERVICE	44,203	140,785	138,582	139,623	(1,162)
CAPITAL OUTLAY	187,848	1,315,098	1,032,396	15,000	(1,300,098)
TRANSFERS OUT	-	-	-	-	-
UTILITY ADMINISTRATION TOTAL	865,314	2,092,477	1,752,905	777,493	(1,314,984)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Utility Administration

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
50101-101	REGULAR SALARIES	\$ 244,449	\$ 301,333	\$ 291,662	\$ 275,946	\$ (25,387)
50101-102	OVERTIME	787	1,500	1,243	1,500	-
50101-103	PART-TIME	2,188	7,500	-	7,500	-
50101-105	SOCIAL SECURITY	14,344	19,292	17,896	18,010	(1,282)
50101-106	MEDICARE	3,355	4,514	4,177	4,215	(299)
50101-107	RETIREMENT	27,129	28,696	28,906	26,969	(1,727)
50101-108	HEALTH INSURANCE	31,931	35,572	40,290	39,258	3,686
50101-109	LIFE INSURANCE	1,015	1,136	1,281	1,068	(68)
50101-109	VISION INSURANCE	597	614	682	536	(78)
50101-109	DENTAL INSURANCE	1,933	2,113	2,415	1,922	(191)
50101-109	LONG TERM DISABILITY	1,930	2,547	2,385	2,455	(92)
50101-111	UNEMPLOYMENT	-	-	-	5,000	5,000
50101-112	WORKER'S COMPENSATION	4,702	5,102	5,136	4,918	(184)
50101-136	LONGEVITY	663	782	786	498	(284)
	TOTAL PERSONNEL SERVICES	\$ 335,023	\$ 410,701	\$ 396,859	\$ 389,795	\$ (20,906)
<u>SUPPLIES</u>						
50102-201	OFFICE SUPPLIES	\$ 7,714	\$ 7,500	\$ 4,250	\$ 7,500	\$ -
50102-202	DUES & SUBSCRIPTIONS	1,676	1,000	-	1,000	-
50102-204	JANITORIAL SUPPLIES	1,101	1,000	1,350	1,000	-
50102-205	GENERAL SUPPLIES	7,534	5,500	7,770	5,500	-
50102-206	CLASSIFIED ADVERTISEMENTS	2,038	800	532	800	-
50102-207	POSTAGE/METER RENTAL	13,981	13,000	14,725	15,000	2,000
50102-212	FUEL & OIL	16,319	30,000	17,700	30,000	-
50102-214	PROFESSIONAL BOOKS	-	100	-	100	-
50102-250	UTILITIES EXPENSE	7,541	8,500	7,900	8,500	-
	TOTAL SUPPLIES	\$ 57,904	\$ 67,400	\$ 54,227	\$ 69,400	\$ 2,000
<u>PURCHASED SERVICES</u>						
50103-307	TML INSURANCE	\$ -	\$ 16,091	\$ 18,500	\$ 19,122	\$ 3,031
50103-401	TELECOMMUNICATIONS	24,751	20,000	18,000	20,000	-
50103-415	COPIER LEASE	-	2,500	4,450	5,000	2,500
50103-417	UNIFORM EXPENSE	6,481	6,250	8,233	6,250	-
50103-781	UTILITY MAPPING	-	5,000	-	5,000	-
	TOTAL PURCHASES SERVICES	\$ 31,232	\$ 49,841	\$ 49,183	\$ 55,372	\$ 5,531

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Utility Administration

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
CONTRACTED SERVICES						
50104-229	COLLECTION AGENCY FEES	\$ -	\$ 500	\$ -	\$ 500	-
50104-408	AUDIT SERVICE	-	20,140	16,104	20,000	(140)
50104-413	OUTSIDE SERV/CONTR LABOR	-	3,285	5,188	3,285	-
50104-413	UTILITY RATE STUDY	30,000	-	-	-	-
50104-701	EMPLOYEE EXAM/DRUG SCREEN	2,482	2,800	3,985	3,985	1,185
	TOTAL CONTRACTED SERVICES	\$ 32,482	\$ 26,725	\$ 25,277	\$ 27,770	\$ 1,045
EDUCATION & TRAINING						
50105-503	PROFESSIONAL ASSOC DUES/FEES	\$ 1,325	\$ 4,000	\$ 4,243	\$ 4,500	\$ 500
50105-505	TRAINING/TRAVEL/PERDIEM	7,156	12,000	6,100	12,000	-
	TOTAL EDUCATION & TRAINING	\$ 8,481	\$ 16,000	\$ 10,343	\$ 16,500	\$ 500
TECHNOLOGY						
50106-801	SOFTWARE MAINTENANCE	\$ -	\$ 1,014	\$ 1,482	\$ 1,482	468
50106-802	COMPUTER SOFTWARE	1,237	-	720	-	-
50106-803	COMPUTER HARDWARE	666	3,500	1,080	4,325	825
50106-805	COMPUTER MAINTENANCE	20,807	24,013	20,121	20,826	(3,187)
	TOTAL TECHNOLOGY	\$ 22,710	\$ 28,527	\$ 23,403	\$ 26,633	\$ (1,894)
REPAIRS & MAINTENANCE						
50107-412	EQUIPMENT REPAIRS & MAINT	\$ 14	\$ 2,500	\$ -	\$ 2,500	\$ -
50107-601	SMALL TOOLS	-	500	815	500	-
50107-602	EQUIPMENT PURCHASES	1,568	6,000	3,000	6,000	-
50107-603	EQUIPMENT LEASES	-	-	-	-	-
50107-604	VEHICLE REPAIRS & MAINT	12,064	10,000	8,315	10,000	-
50107-609	SAFETY EQUIPMENT	11,818	6,000	6,000	6,000	-
50107-903	BUILDINGS REPAIR & MAINTENANC	(212)	10,000	5,250	10,000	-
50107-918	GROUNDS MAINTENANCE	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	\$ 25,252	\$ 35,000	\$ 23,380	\$ 35,000	\$ -
MISCELLANEOUS						
50108-218	OVER/SHORT CASH	\$ 150	\$ 200	\$ (1,935)	\$ 200	\$ -
50108-225	BAD DEBT EXPENSE	119,008	-	-	-	-
50108-790	SPECIAL ACTIVITIES	-	1,000	150	1,000	-
50108-800	BANK FEES	1,021	1,000	840	1,000	-
50208-810	PAYING AGENT FEES	-	200	200	200	-
	TOTAL MISCELLANEOUS	\$ 120,179	\$ 2,400	\$ (745)	\$ 2,400	\$ -

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Utility Administration

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>DEBT SERVICE</u>						
50108-799	DEBT SERVICE INTEREST TAX NOTE	\$ 44,203	\$ 10,785	\$ 8,582	\$ 9,623	\$ (1,162)
50108-801	DEBT SERVICE PRINCIPAL TAX NOTE	-	130,000	130,000	130,000	-
	TOTAL DEBT SERVICE	\$ 44,203	\$ 140,785	\$ 138,582	\$ 139,623	\$ (1,162)
<u>CAPITAL OUTLAY</u>						
50109-905	VEHICLE PURCHASE	\$ -	\$ 170,000	\$ 166,213	\$ -	\$ (170,000)
50109-915	PUBLIC WORKS YARD RELOCATION	3,750	300,000	35,750	-	(300,000)
50109-915	PROPERTY ACQUISITION	-	790,000	791,633	-	(790,000)
50109-915	ACQUISITION COSTS	-	55,098	38,800	-	(55,098)
	EQUIPMENT		-	-	15,000	15,000
50109-998	AMORTIZATION EXPENSE	184,098	-	-	-	-
	TOTAL CAPITAL OUTLAY	\$ 187,848	\$ 1,315,098	\$ 1,032,396	\$ 15,000	\$(1,300,098)
	TOTAL UTILITY ADMINISTRATION	\$ 865,314	\$ 2,092,477	\$ 1,752,905	\$ 777,493	\$(1,314,984)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Public Works: Gas

The Gas Division of the Public Works Department is responsible for the purchase of natural gas. Additionally, the Gas Division is responsible for coordinating the operations and maintenance contract between the City and CPS Energy.

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
OPERATIONS & MAINTENANCE	\$ 234,766	\$ 510,300	\$ 252,808	\$ 468,800	\$ (41,500)
TRANSFERS OUT	147,624	147,623	147,623	147,623	-
TOTAL	\$ 382,390	\$ 657,923	\$ 400,431	\$ 616,423	\$ (41,500)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Gas

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	PROPOSED FY 2018	BUDGET CHANGE
<u>SUPPLIES</u>						
51102-250	UTILITIES EXPENSE	4,258	4,000	3,500	4,000	-
51102-403	GAS - WEST TEXAS GAS	126,209	275,000	131,468	175,000	(100,000)
	TOTAL SUPPLIES	\$ 130,467	\$ 279,000	\$ 134,968	\$ 179,000	\$ (100,000)
<u>CONTRACTED SERVICES</u>						
51104-407	CITY ATTORNEY	-	-	-	-	-
51104-413	OUTSIDE SERV/CONTR LABOR	\$ -	\$ 5,000	\$ 3,000	\$ 5,000	\$ -
51104-413	CITY PUBLIC SERVICE CONTRACT	99,840	104,800	99,840	104,800	-
51104-413	REPAIRS TO EXISTING SERVICE	1,105	15,000	9,500	15,000	-
51104-413	NEW SERVICE INSTALL	538	3,000	2,500	3,000	-
	TOTAL CONTRACTED SERVICES	\$ 101,483	\$ 127,800	\$ 114,840	\$ 127,800	\$ -
<u>REPAIRS & MAINTENANCE</u>						
51107-412	EQUIPMENT REPAIRS & MAINT	\$ 2,816	\$ 5,000	\$ 3,000	\$ 5,000	\$ -
51107-604	VEHICLE REPAIRS & MAINT	-	-	-	-	-
51107-730	UTILITIES SYSTEM MAINTENANCE	-	50,000	-	60,000	10,000
51107-730	GAS PIPELINE INTEGRITY TESTING	-	48,500	-	97,000	48,500
	TOTAL REPAIRS & MAINTENANCE	\$ 2,816	\$ 103,500	\$ 3,000	\$ 162,000	\$ 58,500
<u>TRANSFERS OUT</u>						
51110-915	TRANSFER TO GF FOR ROW MAINT	\$ 27,129	\$ 27,128	\$ 27,128	\$ 27,128	\$ -
51110-923	UTILITY FUND TRANSFERS	-	-	-	-	-
51110-925	TRANSFER TO GF FOR ADMIN	120,495	120,495	120,495	120,495	-
	TOTAL TRANSFERS OUT	\$ 147,624	\$ 147,623	\$ 147,623	\$ 147,623	\$ -
	TOTAL GAS DIVISION	\$ 382,390	\$ 657,923	\$ 400,431	\$ 616,423	\$ (41,500)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Public Works: Wastewater

The Wastewater Division of the Public Works Department is responsible for the operation and maintenance of the wastewater treatment plant and wastewater collection system of the City.

Accomplishments for FY 2017:

- Worked to save time and money in the design and construction of the expansion of the Wastewater Treatment Plant.
- Assisted in the construction of the Wastewater Treatment Plant.
- Assisted in the East Side Lift-Station Project.
- Installed sewer taps for all new construction of residential and small business customers.
- Worked with Engineers on plans to extend the East Side Lift Station.

Objectives for FY 2018:

- Improvements to the Regional Park Lift Station to comply with TCEQ regulations.
- Evaluate new developments as needed for infrastructure improvements.
- Assist in the final stages of construction of the Wastewater Treatment Plant Expansion Project.
- Increase preventative maintenance programs at all lift stations.

PERFORMANCE MEASURES	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
Sewer Taps Installed		18	36

STAFFING	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
WASTEWATER	2	2	2	3	1

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONAL SERVICES	80,678	106,400	89,810	142,438	36,038
OPERATIONS & MAINTENANCE	285,373	665,200	632,898	400,183	(265,017)
CAPITAL OUTLAY	1,156	100,000	7,500	65,000	(35,000)
DEBT SERVICE PAYMENTS	82,627	574,881	574,881	641,127	66,246
TRANSFERS OUT	73,699	73,700	73,700	73,700	-
TOTAL	523,533	1,520,181	1,378,789	1,322,448	(197,733)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Wastewater

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES						
51201-101	REGULAR SALARIES	\$ 52,339	\$ 69,328	\$ 58,467	\$ 94,716	\$ 25,388
51201-102	OVERTIME	6,063	8,000	6,004	8,000	-
51201-105	SOCIAL SECURITY	3,473	4,800	4,186	6,378	1,578
51201-106	MEDICARE	812	1,123	979	1,493	370
51201-107	RETIREMENT	5,848	7,316	5,912	9,802	2,486
51201-108	HEALTH INSURANCE	8,915	11,800	10,445	16,358	4,558
51201-109	LIFE INSURANCE	211	243	225	343	100
51201-109	VISION INSURANCE	166	204	170	268	64
51201-109	DENTAL INSURANCE	546	702	653	958	256
51201-109	LONG TERM DISABILITY	401	545	487	787	242
51201-112	WORKERS COMP	1,904	2,267	2,282	3,227	960
51201-136	LONGEVITY	-	72	-	108	36
	TOTAL PERSONNEL SERVICES	\$ 80,678	\$ 106,400	\$ 89,810	\$ 142,438	\$ 36,038
SUPPLIES						
51202-205	GENERAL SUPPLIES	\$ 1,137	\$ 1,000	\$ 1,022	\$ 1,000	\$ -
51202-230	BENCH STOCK	4,134	3,000	1,500	2,000	(1,000)
51202-250	UTILITIES EXPENSE	154,530	145,000	132,000	165,000	20,000
	TOTAL SUPPLIES	\$ 159,801	\$ 149,000	\$ 134,522	\$ 168,000	\$ 19,000
CONTRACTED SERVICES						
51204-410	CITY ENGINEER	\$ -	\$ 267,200	\$ 268,509	\$ 75,683	\$ (191,517)
51204-717	SLUDGE DISP/TESTING/SAMPLING	95,817	50,000	146,995	50,000	-
	TOTAL CONTRACTED SERVICES	\$ 95,817	\$ 317,200	\$ 415,504	\$ 125,683	\$ (191,517)
REPAIRS & MAINTENANCE						
51207-412	EQUIPMENT REPAIRS & MAINT	\$ 3,224	\$ 20,000	\$ 7,639	\$ 10,000	\$ (10,000)
51207-601	SMALL TOOLS	-	5,000	3,133	5,000	-
51207-602	EQUIPMENT PURCHASES	136	14,000	4,400	10,000	(4,000)
51207-604	VEHICLE REPAIRS & MAINTENANCE	-	7,500	1,200	5,000	(2,500)
51207-609	SAFETY EQUIPMENT	-	2,500	1,500	1,500	(1,000)
51207-730	UTILITIES SYSTEM MAINTENANCE	26,395	150,000	65,000	75,000	(75,000)
	TOTAL REPAIRS & MAINTENANCE	\$ 29,755	\$ 199,000	\$ 82,872	\$ 106,500	\$ (92,500)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Wastewater

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>CAPITAL OUTLAY</u>						
51209-931	STYSTEM UPGRADES	\$ 1,156	\$ 100,000	\$ 7,500	\$ 50,000	\$ (50,000)
	BACK UP GENERATOR	-	-	-	15,000	15,000
	TOTAL CAPITAL OUTLAY	\$ 1,156	\$ 100,000	\$ 7,500	\$ 65,000	\$ (35,000)
<u>DEBT SERVICE</u>						
51210-799	INTEREST EXPENSE PAD	\$ 2,351	\$ 2,337	\$ 2,337	\$ 2,261	\$ (76)
51210-799	INTEREST EXPENSE CWSRF CONSTR	15,058	21,947	21,947	21,947	-
51210-799	DEBT SERVICE INTEREST- WWTP	63,243	97,297	97,297	97,297	-
51210-799	DEBT SERVICE INTEREST- WWTP 16	-	-	-	11,322	11,322
51210-801	DEBT SERVICE - CWSRF (PAD)	-	35,000	35,000	35,000	-
51210-801	DEBT SERVICE - CWSRF (CONSTR)	-	145,000	145,000	145,000	-
51210-801	DEBT SERVICE - CWSRF WWTP	-	270,000	270,000	275,000	5,000
51210-801	DEBT SERVICE - CWSRF WWTP 16	-	-	-	50,000	50,000
51210-810	PAYING AGENT FEE	1,975	3,300	3,300	3,300	-
	TOTAL DEBT SERVICE	\$ 82,627	\$ 574,881	\$ 574,881	\$ 641,127	\$ 66,246
<u>TRANSFERS OUT</u>						
51210-915	TRANSFER TO GF FOR ROW	\$ 27,129	\$ 27,128	\$ 27,128	\$ 27,128	\$ -
51210-925	TRANSFER TO GF FOR ADMIN	46,570	46,572	46,572	46,572	\$ -
	TOTAL TRANSFERS OUT	73,699	73,700	73,700	73,700	-
	TOTAL SEWER DIVISION	\$ 523,533	\$ 1,520,181	\$ 1,378,789	\$ 1,322,448	\$ (197,733)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Public Works: Electric

The Electric Division of the Public Works Department is responsible for maintaining overhead and underground electric distribution lines along with electric meters. The Division is also responsible for coordinating the CPS Energy on all electrical issues.

Accomplishments for FY 2017:

- Improved areas of older infrastructure.
- Installed wild life protection for electric poles.
- Replaced utility poles.
- Improved grounding on transformers.

Objectives for FY 2018:

- Improvements and updating of electrical system
- Obtain continuing education for journey lineman
- Maintain knowledge of workforce.
- Establish an apprentice program for employees.
- Establish Smart Meter system.

PERFORMANCE MEASURES	ACTUAL FY 2016	ESTIMATED FY 2017	PROJECTED FY 2018
Number of Pole Replacements	N/A	10	10
High Voltage Line Replaced	N/A	5 blocks	5 blocks
Completed Work Orders	N/A	107	100

STAFFING	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
ELECTRIC	3	3	3	3	0

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONAL SERVICES	169,103	176,904	162,075	183,647	6,743
OPERATIONS & MAINTENANCE	2,062,274	2,465,666	2,176,058	2,536,826	71,160
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS OUT	334,649	334,650	334,650	334,650	-
TOTAL	2,566,026	2,977,220	2,672,783	3,055,123	77,903

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Electric

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES						
51301-101	REGULAR SALARIES	\$ 120,753	\$ 122,332	\$ 114,428	\$ 126,548	\$ 4,216
51301-102	OVERTIME	3,841	8,000	4,771	8,000	-
51301-105	SOCIAL SECURITY	7,551	8,133	7,494	8,387	254
51301-106	MEDICARE	1,766	1,903	1,739	1,963	60
51301-107	RETIREMENT	12,574	12,396	11,192	12,892	496
51301-108	HEALTH INSURANCE	16,848	17,700	16,398	19,629	1,929
51301-109	LIFE INSURANCE	492	436	441	456	20
51301-109	VISION INSURANCE	238	306	279	321	15
51301-109	DENTAL INSURANCE	977	1,053	1,008	1,149	96
51301-109	LONG TERM DISABILITY	940	978	837	1,049	71
51301-112	WORKERS COMP	2,267	2,839	2,858	2,551	(288)
51301-136	LONGEVITY	756	828	630	702	(126)
51301-138	CERTIFICATE PAY	100	-	-	-	-
	TOTAL PERSONNEL SERVICES	\$ 169,103	\$ 176,904	\$ 162,075	\$ 183,647	\$ 6,743
SUPPLIES						
51302-205	GENERAL SUPPLIES	\$ 638	\$ 1,000	\$ 575	\$ 1,000	\$ -
51302-230	BENCH STOCK	35,446	40,000	35,139	40,000	-
51302-402	ELECTRICITY - CPS	1,985,353	2,234,666	2,000,000	2,324,826	90,160
	TOTAL SUPPLIES	\$ 2,021,437	\$ 2,275,666	\$ 2,035,714	\$ 2,365,826	\$ 90,160
CONTRACTED SERVICES						
51304-413	OUTSIDE SERV/CONTR LABOR	\$ -	\$ 70,000	\$ 64,380	\$ 70,000	\$ -
51304-611	HAZARDOUS MATERIALS DISPOSAL	-	1,500	500	1,000	(500)
	TOTAL CONTRACTED SERVICES	\$ -	\$ 71,500	\$ 64,880	\$ 71,000	\$ (500)
REPAIRS & MAINTENANCE						
51307-412	EQUIPMENT REPAIRS & MAINT	\$ 12,000	\$ 15,000	\$ 13,895	\$ 15,000	\$ -
51307-601	SMALL TOOLS	-	5,000	3,555	5,000	-
51307-604	VEHICLE REPAIRS & MAINT	-	7,500	3,813	5,000	(2,500)
51307-730	UTILITIES SYSTEM MAINTENANCE	28,837	91,000	54,201	75,000	(16,000)
	TOTAL REPAIRS & MAINTENANCE	\$ 40,837	\$ 118,500	\$ 75,464	\$ 100,000	\$ (18,500)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Electric

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>TRANSFERS OUT</u>						
51310-915	TRANSFER TO GF FOR ROW	\$ 27,129	\$ 27,128	\$ 27,128	\$ 27,128	\$ -
51310-925	TRANSFER TO GF FOR ADMIN	307,520	307,522	307,522	307,522	-
	TOTAL TRANSFERS OUT	\$ 334,649	\$ 334,650	\$ 334,650	\$ 334,650	\$ -
	TOTAL ELECTRIC DEPARTMENT	\$ 2,566,026	\$ 2,977,220	\$ 2,672,783	\$ 3,055,123	\$ 77,903

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Public Works: Water

The Water Division of the Public Works Department is responsible for operation and maintenance of the water production, storage and distribution systems.

Accomplishments for FY 2017:

- Completed installation of the River Bluff Pressure Tanks.
- Assisting with the Waterline Replacement Project.
- Tapped waterlines and installed meters for new residential and small construction projects.

Objectives for FY 2018:

- Complete installation of the Water Line Replacement Project.
- Work with Engineers to determine best method to tie Medina Valley and/or the Airport to main system to improve pressure and reliability on the east side.
- Promote water conservation
- Provide accurate and timely responses to customer requests
- Work with new development projects to establish new water storage, water production and distribution opportunities.

	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	PROJECTED FY 2018
PERFORMANCE MEASURES					
Complete Work Orders			N/A	107	100
STAFFING	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
WATER	2	2	2	2	0
BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES	\$ 112,899	\$ 111,487	\$ 112,959	\$ 116,170	\$ 4,683
OPERATIONS & MAINTENANCE	114,922	330,260	340,664	331,400	1,140
DEBT SERVICE	26,400	243,244	243,953	243,235	(9)
CAPITAL OUTLAY	-	190,975	364,800	-	(190,975)
TRANSFER OUT	317,758	317,374	317,374	317,374	-
TOTAL	\$ 601,979	\$ 1,193,340	\$ 1,379,750	\$ 1,008,179	\$ (185,161)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Water

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES						
51401-101	REGULAR SALARIES	\$ 72,010	\$ 71,267	\$ 71,162	\$ 74,922	\$ 3,655
51401-102	OVERTIME	10,586	9,000	10,080	8,000	(1,000)
51401-105	SOCIAL SECURITY	4,900	4,992	5,013	5,162	170
51401-106	MEDICARE	1,146	1,169	1,167	1,209	40
51401-107	RETIREMENT	8,213	7,608	7,931	7,934	326
51401-108	HEALTH INSURANCE	11,232	11,800	11,904	13,086	1,286
51401-109	LIFE INSURANCE	269	253	286	270	17
51401-109	VISION INSURANCE	199	204	202	214	10
51401-109	DENTAL INSURANCE	652	702	710	766	64
51401-109	LONG TERM DISABILITY	512	567	537	620	53
51401-112	WORKER'S COMPENSATION	3,030	3,703	3,727	3,675	(28)
51401-136	LONGEVITY	150	222	240	312	90
	TOTAL PERSONNEL SERVICES	\$ 112,899	\$ 111,487	\$ 112,959	\$ 116,170	\$ 4,683
SUPPLIES						
51402-205	GENERAL SUPPLIES	\$ 375	\$ 500	\$ 200	\$ 500	\$ -
51402-230	BENCH STOCK	9,980	20,000	20,000	20,000	-
51402-250	UTILITIES EXPENSE	55,011	55,000	55,000	60,500	5,500
51402-714	TCEQ FEES	4,260	4,260	4,828	4,900	640
	TOTAL SUPPLIES	\$ 69,626	\$ 79,760	\$ 80,028	\$ 85,900	\$ 6,140
PURCHASED SERVICES						
51403-800	WATER LEASE	\$ -	\$ 31,000	\$ 31,000	\$ 31,000	\$ -
	TOTAL PURCHASES SERVICES	\$ -	\$ 31,000	\$ 31,000	\$ 31,000	\$ -
CONTRACTED SERVICES						
51404-410	CITY ENGINEER	\$ -	\$ -	\$ 11,820	\$ -	\$ -
51404-413	OUTSIDE SERV/CONTR LABOR	-	15,000	650	10,000	(5,000)
51404-717	SLUDGE DISP/TESTING/SAMPLING	11,169	12,000	24,487	12,000	-
	TOTAL CONTRACTED SERVICES	\$ 11,169	\$ 27,000	\$ 36,957	\$ 22,000	\$ (5,000)
EDUCATION & TRAINING						
51405-506	PUBLIC EDUCATION	\$ -	\$ 500	\$ -	\$ 500	\$ -
	TOTAL EDUCATION & TRAINING	\$ -	\$ 500	\$ -	\$ 500	\$ -

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Water

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
REPAIRS & MAINTENANCE						
51407-412	EQUIPMENT REPAIRS & MAINT	\$ 14,385	\$ 40,000	\$ 38,456	\$ 20,000	\$ (20,000)
51407-601	SMALL TOOLS	-	5,000	2,097	5,000	-
51407-602	EQUIPMENT PURCHASES	2,514	15,000	2,500	10,000	(5,000)
51407-604	VEHICLE REPAIRS & MAINT	-	7,500	1,200	5,000	(2,500)
51407-609	SAFETY EQUIPMENT	-	2,500	750	2,000	(500)
51407-730	UTILITIES SYSTEM MAINTENANCE	47,228	122,000	147,676	150,000	28,000
	TOTAL REPAIRS & MAINTENANCE	\$ 64,127	\$ 192,000	\$ 192,679	\$ 192,000	\$ -
CAPITAL OUTLAY						
51409-942	SCADA SYSTEM FOR WATER WELLS	\$ -	\$ -	\$ 57,400	\$ -	\$ -
51409-945	RIVER BLUFF WATER TANK	-	-	302,800	-	-
51409-975	WATER SYSTEM IMPROVEMENTS	-	190,975	4,600	-	(190,975)
	TOTAL CAPITAL OUTLAY	\$ -	\$ 190,975	\$ 364,800	\$ -	\$ (190,975)
DEBT SERVICE						
51409-799	INTEREST EXPENSE	\$ 1,418	\$ 1,418	\$ 1,418	\$ 1,409	\$ (9)
51409-799	INTEREST EXPENSE CONSTR	23,757	34,626	35,335	34,626	-
51409-801	DEBT SERVICE - DWSRF PAD	-	35,000	35,000	35,000	-
51409-801	DEBT SERVICE - DWSRF CONSTR	-	170,000	170,000	170,000	-
51409-810	PAYING AGENT FEE DWSRF	1,225	2,200	2,200	2,200	-
	TOTAL DEBT SERVICE	\$ 26,400	\$ 243,244	\$ 243,953	\$ 243,235	\$ (9)
TRANSFERS OUT						
51410-915	TRANSFER TO GF FOR ROW	\$ 27,129	\$ 27,128	\$ 27,128	\$ 27,128	\$ -
51410-925	TRANSFER TO GF FOR ADMIN	264,644	264,646	264,646	264,646	-
51410-926	TRANSFER DEBT SVC CO 2004	25,985	25,600	25,600	25,600	-
	TOTAL TRANSFERS OUT	\$ 317,758	\$ 317,374	\$ 317,374	\$ 317,374	\$ -
	TOTAL WATER DIVISION	\$ 601,979	\$ 1,193,340	\$ 1,379,750	\$ 1,008,179	\$ (185,161)

CITY OF CASTROVILLE – UTILITY FUND
FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Public Works: Refuse

The Refuse Division of the Public Works Department is responsible for refuse collection and monitoring the City contract with Waste Management of Texas. Public works staff changes out trash roll-out containers for citizens as needed.

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
OPERATIONS &	\$ 387,227	\$ 393,000	\$ 391,700	\$ 399,600	\$ 6,600
REFUSE TOTAL	\$ 387,227	\$ 393,000	\$ 391,700	\$ 399,600	\$ 6,600

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Refuse

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
51504-716	BRUSH DISPOSAL					
51504-718	GARBAGE (REFUSE)	\$ 387,227	\$ 393,000	\$ 391,700	\$ 399,600	\$ 6,600
	TOTAL CONTRACTED SERVICES	\$ 387,227	\$ 393,000	\$ 391,700	\$ 399,600	\$ 6,600
	TOTAL REFUSE	\$ 387,227	\$ 393,000	\$ 391,700	\$ 399,600	\$ 6,600

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Public Works: Non-Departmental

The Non-Departmental Division of the Public Works Department is used to record those expenditures that cannot be readily identified to a specific department but benefits all City departments.

BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONAL SERVICES	\$ -	\$ 9,500	\$ -	\$ -	\$ (9,500)
OPERATIONS & MAINTENANCE	63,982	96,000	36,005	96,000	-
NON-DEPARTMENTAL TOTAL	\$ 63,982	\$ 105,500	\$ 36,005	\$ 96,000	\$ (9,500)

CITY OF CASTROVILLE – UTILITY FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Public Works: Non - Departmental

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
51601-111	UNEMPLOYMENT INSURANCE	\$ -	\$ 9,500	\$ -	\$ -	(9,500)
	TOTAL PERSONNEL SERVICES	\$ -	\$ 9,500	\$ -	\$ -	(9,500)
<u>PURCHASED SERVICES</u>						
51603-307	TML INSURANCE	\$ 17,715	\$ -	\$ -	\$ -	-
51603-415	COPIER LEASE	1,797	-	-	-	-
	TOTAL PURCHASES SERVICES	\$ 19,512	\$ -	\$ -	\$ -	-
<u>CONTRACTED SERVICES</u>						
51604-407	CITY ATTORNEY	\$ 9,572	\$ 21,500	\$ 7,662	\$ 21,500	\$ -
51604-410	CITY ENGINEER	10,182	74,500	26,700	74,500	-
51604-413	OUTSIDE SERV/CONTR LABOR	24,716	-	1,643	-	-
	TOTAL CONTRACTED SERVICES	\$ 44,470	\$ 96,000	\$ 36,005	\$ 96,000	\$ -
	TOTAL NON-DEPARTMENTAL	\$ 63,982	\$ 105,500	\$ 36,005	\$ 96,000	\$ (9,500)

OTHER UTILITY FUNDS



CITY OF CASTROVILLE - OTHER UTILITY FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
Water Acquisition - Fund 24

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
REVENUES						
24-4005-601	PENALTIES WATER	\$ 307	\$ 500	\$ 291	\$ 500	\$ -
24-4009-507	WATER SURCHARGE FEE	35,909	37,750	41,626	42,000	4,250
24-4009-830	INTEREST INCOME	881	250	1,082	500	250
24-4009-849	WATER LEASE PAYMNT*	31,000	31,000	31,000	31,000	0
	TOTAL REVENUES	\$ 68,097	\$ 69,500	\$ 73,999	\$ 74,000	\$ 4,500
	TOTAL AVAILABLE FUNDS	\$ 313,053	\$ 366,407	\$ 386,862	\$ 360,862	\$ (5,545)
APPROPRIATIONS						
24-51404-424	PROFESSIONAL SERVICES	\$ 190	\$ 5,000	\$ -	\$ 5,000	\$ -
24-51404-605	LOAN TO AIRPORT		100,000	100,000	-	(100,000)
24-51404-605	LEASE OF WATER RIGHTS	-	-	-	-	-
24-51404-625	MISCELLANEOUS EXPENSE	-	-	-	-	-
24-51404-700	WATER RIGHT PURCHASE	-	100,000	-	100,000	-
24-51408-800	BANK FEES		200	-	200	-
24-59909-910	TRANSFER TO UF (T/N)		6,786	-	-	-6786
	TOTAL APPROPRIATIONS	\$ 190	\$ 211,986	\$ 100,000	\$ 105,200	\$ (106,786)
	ENDING BALANCE	\$ 312,863	\$ 154,421	\$ 286,862	\$ 255,662	\$ 101,241

* Repayment of loan from the UF of \$31,000/year for four years. Starting in FY 2015.

*Repayment of loan from the UF of \$8,614/yr for five years. Starting in FY 2019

*Repayment of loan from the AF of \$4,099/year for five years. Starting in FY 2019

CITY OF CASTROVILLE - OTHER UTILITY FUNDS
FY 2018 Adopted Annual Operating & Capital Budget

Water Impact Fees - Fund 25

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		139,021	244,091	250,240	291,127	47,036
REVENUES						
25-4009-520	WATER IMPACT FEES	110,413	25,000	46,100	50,000	25,000
25-4009-830	INTEREST INCOME	806	970	1,037	1,080	110
TOTAL REVENUES		111,219	25,970	47,137	51,080	25,110
TOTAL AVAILABLE FUNDS		\$ 250,240	\$ 270,061	\$ 297,377	\$ 342,207	\$ 72,146
APPROPRIATIONS						
25-51404-407	CITY ATTORNEY	-	-	-	-	-
25-51404-410	CITY ENGINEER	-	-	6,000	6,000	6,000
25-51404-416	MASTER PLAN	-	-	-	-	-
25-50608-625	MISCELLANEOUS EXPENSE	-	-	-	-	-
25-51408-800	BANK FEES	-	500	250	250	(250)
25-51409-975	SYSTEM IMPROVEMENTS	-	240,000	-	300,000	60,000
25-50099-910	TRANSFERS OUT	-	-	-	-	-
TOTAL APPROPRIATIONS		\$ -	\$ 240,500	\$ 6,250	\$ 306,250	\$ 65,750
ENDING BALANCE		\$ 250,240	\$ 29,561	\$ 291,127	\$ 35,957	\$ 6,396

CITY OF CASTROVILLE - OTHER UTILITY FUNDS
FY 2018 Adopted Annual Operating & Capital Budget

Sewer Impact Fees - Fund 26

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
	Beginning Fund Balance	\$ 96,441	\$ 174,979	\$ 180,835	\$ 218,881	\$ 43,902
REVENUES						
26-4009-521	SEWER IMPACT FEES	\$ 83,675	\$ 60,000	\$ 43,300	\$ 50,000	(10,000)
26-4009-830	INTEREST INCOME	719	800	946	972	\$ 172
	TOTAL REVENUES	\$ 84,394	\$ 60,800	\$ 44,246	\$ 50,972	\$ (9,828)
	TOTAL AVAILABLE FUNDS	\$180,835	\$ 235,779	\$ 225,081	\$ 269,853	\$ 34,074
APPROPRIATIONS						
26-51204-407	CITY ATTORNEY	-	-	-	-	-
26-51204-410	CITY ENGINEER	-	-	6,000	6,000	6,000
26-51204-416	MASTER PLAN	-	-	-	-	-
26-51208-800	BANK FEES	-	200	200	200	-
26-51209-976	SEWER SYS. IMPROVEMNTS	-	170,000	-	200,000	30,000
26-50099-910	TRANSFERS OUT	-	-	-	-	-
	TOTAL APPROPRIATIONS	\$ -	\$ 170,200	\$ 6,200	\$ 206,200	\$ 36,000
	ENDING BALANCE	\$180,835	\$ 65,579	\$ 218,881	\$ 63,653	\$ (1,926)

AIRPORT FUND



CITY OF CASTROVILLE - AIRPORT FUND SUMMARY
FY 2018 Adopted Annual Operating & Capital Budget

BUDGET	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY2018 ADOPTED	BUDGET CHANGE
BEGINNING FUND BALANCE	\$ 308,416	\$ 263,307	\$ 263,307	\$ 371,786	\$ 108,479
REVENUE:					
FACILITY RENTALS	289,857	303,647	291,065	311,061	7,414
FUEL SALES	202,209	257,190	228,567	288,080	30,890
OTHER REVENUE	34,874	152,130	167,419	51,652	(100,478)
TOTAL OPERATING REVENUES	526,940	712,967	687,051	650,793	(62,174)
TOTAL AVAILABLE REVENUES	835,356	976,274	950,358	1,022,579	46,305
EXPENDITURES					
PERSONAL SERVICES	70,083	86,794	84,933	88,863	2,069
OPERATIONS & MAINTENANCE	285,688	405,237	326,279	431,526	26,289
DEBT SERVICES	4,903	61,485	61,360	60,149	(1,336)
CAPITAL OUTLAY	199,375	100,000	100,000	-	(100,000)
TRANSFERS OUT	12,000	6,000	6,000	6,000	-
TOTAL APPROPRIATIONS	572,049	659,516	578,572	586,538	(72,978)
ENDING BALANCE	\$ 263,307	\$ 316,758	\$ 371,786	\$ 436,041	\$ 119,283

CITY OF CASTROVILLE – AIRPORT FUND

FY 2018 Adopted Annual Operating & Capital Budget

REVENUES

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 AMENDED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
BEGINNING BALANCE		\$ 308,416	\$ 263,307	\$ 263,307	\$ 335,352	\$ 72,045
<u>FACILITY RENTALS</u>						
4007-508	TERMINAL BLDG LEASES	\$ 9,009	\$ 10,496	\$ 5,700	\$ 10,698	\$ 202
4007-511	UNIT 'A' HANGARS	22,752	23,431	20,611	23,900	469
4007-516	UNIT 'B' HANGARS	22,310	23,431	23,402	23,900	469
4007-517	UNIT 'C' HANGARS	35,231	36,865	37,388	37,605	740
4007-518	UNIT 'D' HANGARS	34,775	36,867	36,753	37,605	738
4007-519	OPEN 'T' HANGARS	13,309	15,120	11,350	15,422	302
4007-522	UNIT 'E' HANGARS	32,000	33,254	31,648	33,920	666
4007-526	COMMERCIAL HANGAR 2	7,200	10,888	8,324	11,105	217
4007-527	LASHER HANGAR	5,967	6,145	5,967	6,268	123
4007-528	ALMOND HANGAR	2,718	2,820	2,967	2,876	56
4007-529	COMMERCIAL HANGAR 1	22,336	21,152	22,936	22,936	1,784
4007-530	RAMP TIE DOWN FEES	275	300	1,780	1,500	1,200
4007-531	COMMERCIAL HANGAR 4	4,154	4,417	4,423	4,423	6
4007-544	DRYLAND FARMLAND	5,457	5,457	5,457	5,457	-
4007-545	IRRIGATED FARMLAND	42,716	42,716	42,716	42,716	-
4007-552	MV YOUTH BASEBALL	8,161	8,156	8,156	8,156	-
4007-553	COMMERCIAL HANGAR 3	21,487	22,132	21,487	22,574	442
TOTAL FACILITY RENTALS		\$ 289,857	\$ 303,647	\$ 291,065	\$ 311,061	\$ 7,414
<u>FUEL SALES</u>						
4008-615	FUEL SALES - AVGAS	\$ 202,209	\$ 201,600	\$ 192,000	\$ 200,000	\$ (1,600)
4008-616	FUEL SALES - JET 'A'	-	55,590	36,567	88,080	32,490
TOTAL FUEL SALES		\$ 202,209	\$ 257,190	\$ 228,567	\$ 288,080	\$ 30,890
<u>OTHER REVENUE</u>						
4009-600	PENALTIES - LATE PAY	\$ 1,780	\$ 1,680	\$ 1,000	\$ 1,000	\$ (680)
4009-812	SALE OF ASSETS	-	-	11,213	-	-
4009-830	INTEREST INCOME	486	450	652	652	202
4009-849	WATER ACQUISITION LOAN	-	100,000	63,566	-	(100,000)
4009-856	TXDOT GRANT REFUND	-	-	25,654	-	-
4009-950	RAMP GRANT - TXDOT	26,608	50,000	28,900	50,000	-
4999-920	TRANSFER IN	6,000	-	-	-	-
TOTAL OTHER REVENUE		\$ 34,874	\$ 152,130	\$ 130,985	\$ 51,652	\$ (100,478)
TOTAL REVENUE		\$ 526,940	\$ 712,967	\$ 650,617	\$ 650,793	\$ (62,174)

CITY OF CASTROVILLE – AIRPORT FUND

FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Airport

The Airport Division of the Economic Development Department is responsible for promoting and providing general aviation services for regional air transportation at the Castroville Municipal Airport. The Airport accommodates general aviation activity including small to medium propeller and jet powered aircraft by maintaining aviation facilities, providing customer centered management, maintaining competitive fuel prices, and providing competitively priced hangar, land and office space lease rates.

Accomplishments for FY 2017:

- Developed airport rules and regulations and safety best practices.
- Developed and implemented Airport Fuel Spill Plan.
- Updated Airport Operation Standards.
- Negotiated lease-purchase of fuel truck to sell jet fuel.
- Began selling Jet A fuel (with additive) using a fuel truck.
- Initiated the Jet Fuel System Project with the Texas Department of Transportation to construct the pad site and install a 12,000-gallon fuel tank.
- Initiated 5-year plan for repairing hangars.
- Revised hangar lease document.
- Updated 42 hangar leases.
- Negotiated 35-year commercial hangar lease for a new flying service business.
- Assisted tenants with application for designation of a chapter of the Experimental Aircraft Association (EAA) at the Airport.
- Worked with 4 business prospects for location of their business operations at the Airport.
- Developed Airport ad for Castroville Area Chamber of Commerce guide.
- Coordinated Airport projects for RAMP Grant reimbursement of approximately \$30,000

Objectives for FY 2018:

- Continue 5-year plan for repairing hangars.
- Plan for development and construction of private, individual and commercial hangars.
- Update of 14 hangar and 3 office leases.
- Update Pavement and Maintenance Management Program.
- Complete \$400,000 Jet Fuel System Project.
- Perform outreach and follow-up to businesses and government agencies with jet aircraft.
- Update Airport Layout Plan to include development of 300 acres west of the runway.
- Expand Airport’s web page and begin social media campaign.
- Coordinate Airport projects for RAMP Grant reimbursement of approximately \$30,000.

PERFORMANCE MEASURES	ACTUAL	ESTIMATED	PROJECTED
	FY 2016	FY 2017	FY 2018
Contacts	NA	100	150
Fuel Sales	NA	\$2,285,667	\$288,080
Hangar Occupancy Rate	NA	8500%	10000%
New Airport Leases	NA	0	2
RAMP Grant Reimbursement	NA	\$30,000	\$50,000

CITY OF CASTROVILLE – AIRPORT FUND
FY 2018 Adopted Annual Operating & Capital Budget

BUDGET SUMMARY - Airport

STAFFING	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
AIRPORT FUND	2	1.5	1.5	1.5	0
BUDGET	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONAL SERVICES	70,083	86,794	84,933	88,863	2,069
OPERATIONS & MAINTENANCE	285,688	405,237	326,279	431,526	26,289
DEBT SERVICES	4,903	61,485	61,360	60,149	(1,336)
CAPITAL OUTLAY	199,375	100,000	100,000	-	(100,000)
TRANSFERS OUT	12,000	6,000	6,000	6,000	-
TOTAL APPROPRIATIONS	572,049	659,516	578,572	586,538	(72,978)

CITY OF CASTROVILLE – AIRPORT FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Airport Fund

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
PERSONNEL SERVICES						
50101-101	REGULAR SALARIES	\$ 51,655	\$ 62,668	\$ 61,305	\$ 63,083	\$ 415
50101-102	OVERTIME	-	-	62	-	-
50101-103	PART-TIME	-	-	-	-	-
50101-105	SOCIAL SECURITY	2,843	3,986	3,898	3,989	3
50101-106	MEDICARE	665	933	912	933	-
50101-107	RETIREMENT	4,551	6,074	5,842	6,132	58
50101-108	HEALTH INSURANCE	7,036	8,850	8,903	9,814	964
50101-109	LIFE INSURANCE	186	242	256	244	2
50101-109	VISION INSURANCE	129	204	152	153	(51)
50101-109	DENTAL INSURANCE	410	702	533	575	(127)
50101-109	LONG TERM DISABILITY	354	542	488	561	19
50101-112	WORKER'S COMPENSATION	1,399	997	1,004	1,734	737
50101-136	LONGEVITY	42	96	78	145	49
50101-139	CAR ALLOWANCE	650	1,200	1,200	1,200	-
50101-140	PHONE ALLOWANCE	163	300	300	300	-
	TOTAL PERSONNEL SERVICES	\$ 70,083	\$ 86,794	\$ 84,933	\$ 88,863	\$ 2,069
SUPPLIES						
50102-200	MILEAGE REIMBURSEMENT	\$ 228	\$ 300	\$ -	\$ -	\$ (300)
50102-201	OFFICE SUPPLIES	355	600	738	400	(200)
50102-202	DUES & SUBSCRIPTIONS	231	150	75	75	(75)
50102-204	JANITORIAL SUPPLIES	475	780	830	830	50
50102-205	GENERAL SUPPLIES	1,232	1,000	1,000	1,000	-
50102-206	CLASSIFIED ADVERTISEMENT	48	50	-	50	-
50102-206	ADVERTISING-PROMOTIONA	-	750	385	750	-
50102-207	POSTAGE	29	120	30	60	(60)
50102-212	FUEL & OIL	2,324	2,400	2,700	3,000	600
50102-214	PROFESSIONAL BOOKS	75	70	-	100	30
50102-250	UTILITIES EXPENSE	17,000	19,000	18,666	19,500	500
50102-309	AVIATION FUEL	168,949	170,000	165,947	175,280	5,280
50102-309	JET FUEL	-	32,075	20,211	52,800	20,725
	TOTAL SUPPLIES	\$ 190,946	\$ 227,295	\$ 210,582	\$ 253,845	\$ 26,550
PURCHASED SERVICES						
50103-307	TML INSURANCE	\$ 6,246	\$ 9,000	\$ 7,752	\$ 7,500	\$ (1,500)
50103-401	TELEPHONE	6,630	7,230	3,275	3,300	(3,930)
50103-419	UNIFORM EXPENSE	-	850	678	678	(172)
	TOTAL PURCHASES SERVICES	\$ 12,876	\$ 17,080	\$ 11,705	\$ 11,478	\$ (5,602)

CITY OF CASTROVILLE – AIRPORT FUND
FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Airport Fund

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
50104-407	CITY ATTORNEY	\$ 7,023	\$ 10,000	\$ 7,000	\$ 10,000	\$ -
50104-408	AUDIT SERVICE	1,959	2,274	1,818	5,000	2,726
50104-410	CITY ENGINEER	-	4,879	-	5,000	121
50104-413	OUTSIDE SERV/CONTR LABOR	5	1,600	1,663	1,000	(600)
50104-413	CUSTODIAL SERVICES	3,744	3,744	3,744	4,000	256
50104-413	LEASE FOR REFUELER	-	18,000	15,531	16,949	(1,051)
50104-701	EMPLOYEE EXAM/DRUG SCREEN	12	-	-	-	-
50104-964	AWOS MAINTENANCE CONTRAC	-	6,280	6,280	6,280	-
	TOTAL CONTRACTED SERVICES	\$ 12,743	\$ 46,777	\$ 36,036	\$ 48,229	\$ 1,452
<u>EDUCATION & TRAINING</u>						
50105-505	TRAINING/TRAVEL/PERDIEM	\$ 1,094	\$ 1,500	\$ 475	\$ 1,500	\$ -
	TOTAL EDUCATION & TRAINING	\$ 1,094	\$ 1,500	\$ 475	\$ 1,500	\$ -
<u>TECHNOLOGY</u>						
50106-802	COMPUTER SOFTWARE	\$ 1,085	\$ 1,074	\$ 1,015	\$ 1,074	\$ -
50106-803	COMPUTER HARDWARE	2,400	500	243	500	-
50106-805	COMPUTER MAINTENANCE	-	500	130	500	-
	TOTAL TECHNOLOGY	\$ 3,485	\$ 2,074	\$ 1,388	\$ 2,074	\$ -
<u>REPAIRS & MAINTENANCE</u>						
50107-412	EQUIPMENT REPAIRS & MAINT	\$ 7,326	\$ 6,500	\$ 1,200	\$ 8,000	\$ 1,500
50107-412	RAMP GRANT ELIGIBLE	-	500	289	-	(500)
50107-602	EQUIPMENT PURCHASES	-	500	100	5,000	4,500
50107-604	VEHICLE REPAIRS & MAINT	453	500	1,453	1,000	500
50107-609	SAFETY EQUIPMENT	760	1,127	764	500	(627)
50107-630	FUEL TANK TESTING	-	-	-	-	-
50107-903	BUILDINGS REPAIR & MAINTENANCE	39,514	11,125	24,000	15,900	4,775
50107-903	RAMP GRANT ELIGIBLE	-	-	1,125	-	-
50107-911	RUNWAY MAINTENANCE	14,874	24,000	25,000	30,000	6,000
50107-911	RAMP GRANT ELIGIBLE	1,617	-	-	-	-
50107-918	GROUNDS MAINTENANCE	-	66,259	12,162	54,000	(12,259)
	TOTAL REPAIRS & MAINTENANCE	\$ 64,544	\$ 110,511	\$ 66,093	\$ 114,400	\$ 3,889

CITY OF CASTROVILLE – AIRPORT FUND

FY 2018 Adopted Annual Operating & Capital Budget

Appropriations - Airport Fund

GL CODE	DESCRIPTION	ACTUAL FY 2016	ADOPTED FY 2017	ESTIMATED FY 2017	ADOPTED FY 2018	BUDGET CHANGE
DEBT SERVICE						
50108-225	BAD DEBT	\$ 110	\$ 285	\$ 285	\$ 200	\$ (85)
50108-799	INTEREST EXPENSE	1,153	2,500	2,500	1,500	(1,000)
50108-800	BANK FEES	382	50	125	-	(50)
50108-810	PAYING AGENT FEES	50	300	100	100	(200)
50108-820	DEBT SERVICE - PRINCIPAL	-	35,000	35,000	35,000	-
50108-821	LOAN PAYMENT TXDOT PRIN	-	20,746	20,746	21,368	622
50108-821	LOAN PAYMENT - TXDOT (INT)	3,208	2,604	2,604	1,981	(623)
	TOTAL DEBT SERVICE	\$ 4,903	\$ 61,485	\$ 61,360	\$ 60,149	\$ (1,336)
CAPITAL OUTLAY						
50109-972	JET FUEL INFRASTRUCTURE	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ (100,000)
50109-998	AMORTIZATION EXPENSE	873	-	-	-	-
50109-999	DEPRECIATION	198,502	-	-	-	-
	TOTAL CAPITAL OUTLAY	\$ 199,375	\$ 100,000	\$ 100,000	\$ -	\$ (100,000)
TRANSFERS OUT						
59909-910	TRANSFERS OUT - GENERAL FUND	\$ 12,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
	TOTAL TRANSFERS OUT	\$ 12,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
	TOTAL EXPENDITURES	\$ 572,049	\$ 659,516	\$ 578,572	\$ 586,538	\$ (72,978)

CAPITAL PROJECTS



CITY OF CASTROVILLE - CAPITAL PROJECTS

FY 2018 Adopted Annual Operating & Capital Budget

Drainage Utility - Fund 16

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 199,994	\$ 210,813	\$ 209,540	\$ 230,578	\$ 19,765
REVENUES						
16-4005-601	PENALTIES WATER	\$ 251	\$ 300	\$ 271	\$ 300	\$ -
16-4005-815	MISC. REFUNDS	-	-	(35)	-	-
16-4009-830	INTEREST INCOME	1,019	1,000	1,017	1,000	-
16-4009-925	DRAINAGE FEES	105,134	108,000	110,801	113,823	5,823
		\$ 106,404	\$ 109,300	\$ 112,054	\$ 115,123	5,823
	TOTAL AVAILABLE FUNDS	\$ 306,398	\$ 320,113	\$ 321,594	\$ 345,701	25,588
APPROPRIATIONS						
16-52008-800	BANK FEES	\$ -	\$ 100	\$ 33	\$ 100	\$ -
	TOTAL	\$ -	\$ 100	\$ 33	\$ 100	\$ -
TRANSFER OUT						
16-59909-991	TRNSFR GF DEBT SERV 2003 CO	\$ 96,858	\$ 90,983	\$ 90,983	\$ 89,450	\$ (1,533)
	TOTAL EXPENDITURES	\$ 96,858	\$ 91,083	\$ 91,016	\$ 89,550	\$ (1,533)
	ENDING BALANCE	\$ 209,540	\$ 229,030	\$ 230,578	\$ 256,151	\$ 27,121

CITY OF CASTROVILLE - CAPITAL PROJECTS
FY 2018 Adopted Annual Operating & Capital Budget
Capital Improvement - Fund 70

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 1,141	\$14,338,542	\$ 488,008	\$ 6,359,608	\$ (7,978,934)
REVENUES						
70-4009-912	TWDB CWSRF PAD	7	-	-	-	-
70-4009-915	TWDB DWSRF CONSTRUCTION	(17)	-	-	-	-
70-4009-917	TWDB CWSRF WWTP	-	-	7,985,432	2,090,000	2,090,000
70-4009-830	INTEREST INCOME	174	-	1,202	-	-
70-4999-920	TRANSFERS FROM UTILITY FUND	486,703	-	9,416,602	-	-
	TOTAL REVENUES	486,867	-	17,403,236	2,090,000	2,090,000
	TOTAL AVAILABLE FUNDS	\$488,008	\$14,338,542	\$ 17,891,244	\$ 8,449,608	(5,888,934)
APPROPRIATIONS						
70-50808-800	BANK FEES	\$ -	\$ -	\$ (11)	\$ -	\$ -
	TOTAL FEES	\$ -	\$ -	\$ (11)	\$ -	\$ -
DWSRF-PAD						
70-52209-900	DESIGN DWSRF	\$ -	\$ 85,555	\$ 19,500	\$ -	\$ (85,555)
	TOTAL DWSRF-PAD	\$ -	\$ 85,555	\$ 19,489	\$ -	\$ (85,555)
CWSRF-PAD						
70-53209-903	SURVEY CWSRF	\$ -	\$ -	\$ 21,315	\$ -	\$ -
	TOTAL CWSRF-PAD	\$ -	\$ -	\$ 21,315	\$ -	\$ -
DWSRF - WATER LINE REPLACEMENT						
70-54209-901	ENGINEERING	\$ -	\$ -	\$ 60,000	\$ -	\$ -
70-54209-902	CONSTRUCTION	-	3,000,000	2,016,160	950,000	(2,050,000)
70-54209-910	CONTINGENCY	-	155,527	-	-	(155,527)
	TOTAL DWSRF - WATER LINE	\$ -	\$ 3,155,527	\$ 2,076,160	\$ 950,000	\$ (2,205,527)
CWSRF - EAST SIDE LIFT STATION						
70-54309-901	ENGINEERING	\$ -	\$ -	\$ 30,000	\$ 23,200	\$ 23,200
70-54309-402	CONSTRUCTION	-	2,500,000	1,397,890	890,000	(1,610,000)
70-54309-910	CONTINGENCY	-	262,962	1,350	-	(262,962)
	TOTAL CWSRF - ES LIFT STATION	\$ -	\$ 2,762,962	\$ 1,429,240	\$ 913,200	\$ (1,849,762)

CITY OF CASTROVILLE - CAPITAL PROJECTS
FY 2018 Adopted Annual Operating & Capital Budget
Capital Improvement - Fund 70 (Continued)

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
<u>CWSRF - WASTEWATER TREATMENT PLANT</u>						
70-54409-901	ENGINEERING	\$ -	\$ 100,000	\$ 178,000	\$ 50,467	\$ (49,533)
70-54409-902	CONSTRUCTION	-	7,734,498	7,232,906	1,829,100	(5,905,398)
70-54409-903	RESIDENT PROJECT INSPECTION	-	300,000	233,054	66,946	(233,054)
70-54409-903	MATERIALS TESTING	-	200,000	69,500	130,500	(69,500)
70-54409-904	FINANCIAL ADVISOR	-	-	21,750	-	-
70-54409-905	BOND COUNSEL	-	-	21,750	-	-
70-54409-906	ISSUANCE COST	-	-	2,250	-	-
70-54409-907	BOND RESERVE FUND	-	-	59,471	-	-
70-54409-908	LOAN ORIGINATION FEE	-	-	27,900	-	-
70-54409-909	FISCAL/LEGAL/ADMINISTRATION	-	-	138,851	-	-
	TOTAL CWSRF - WWTP	\$ -	\$ 8,334,498	\$ 7,985,432	\$ 2,077,013	\$ (6,257,485)
	TOTAL APPROPRIATIONS	\$ -	\$14,338,542	\$ 11,531,636	\$ 3,940,213	\$ (10,398,329)
	ENDING BALANCE	\$488,008	\$ -	\$ 6,359,608	\$ 4,509,395	\$ 4,509,395

CITY OF CASTROVILLE - CAPITAL PROJECTS
FY 2018 Adopted Annual Operating & Capital Budget
Street Rehabilitation - Fund 72

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 138,483	\$ 78,806	\$ 78,806	\$ -	\$ (78,806)
REVENUES						
72-4009-830	INTEREST INCOME	\$ 323	\$ -	\$ 57	\$ -	\$ -
TOTAL REVENUES		\$ 323	\$ -	\$ 57	\$ -	\$ -
TOTAL AVAILABLE FUNDS		\$ 138,806	\$ 78,806	\$ 78,863	\$ -	\$ (78,806)
APPROPRIATIONS						
72-599-910	TRANSFER TO GENERAL FUND	\$ 60,000	\$ 78,806	\$ 78,863	\$ -	\$ (78,806)
TOTAL APPROPRIATIONS		\$ 60,000	\$ 78,806	\$ 78,863	\$ -	\$ (78,806)
ENDING BALANCE		\$ 78,806	\$ -	\$ -	\$ -	\$ -

SPECIAL REVENUE FUNDS



CITY OF CASTROVILLE - SPECIAL REVENUR FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

Police Department Training - Fund 40

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 1,198	\$ 2,312	\$ 2,312	\$ 3,465	\$ 1,153
REVENUES						
40-4009-995	LEOSE ALLOTMENT	\$ 1,155	\$ -	\$ 1,153	\$ 1,153	\$ 1,153
TOTAL REVENUES		\$ 1,155	\$ -	\$ 1,153	\$ 1,153	\$ 1,153
TOTAL AVAILABLE FUNDS		\$ 2,353	\$ 2,312	\$ 3,465	\$ 4,618	\$ 2,306
APPROPRIATIONS						
40-50305-505	TRAVEL & TRAINING	\$ 41	\$ 1,000	\$ -	\$ 3,000	\$ 2,000
40-50309-607	SPECIAL EQUIPMENT	-	1,000	-	1,600	600
TOTAL APPROPRIATIONS		\$ 41	\$ 2,000	\$ -	\$ 4,600	\$ 2,600
ENDING BALANCE		\$ 2,312	\$ 312	\$ 3,465	\$ 18	\$ (294)

CITY OF CASTROVILLE - SPECIAL REVENUE FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

DEA Drug Forfeiture - Fund 42

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 8,543	\$ 7,509	\$ 8,569	\$ 4,108	\$ (3,401)
REVENUES						
42-4009-830	INTEREST INCOME	\$ 26	\$ -	\$ 15	\$ -	\$ -
TOTAL REVENUES		\$ 26	\$ -	\$ 15	\$ -	\$ -
TOTAL AVAILABLE FUNDS		\$ 8,569	\$ 7,509	\$ 8,584	\$ 4,108	\$ (3,401)
APPROPRIATIONS						
42-50302-205	GENERAL SUPPLIES	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
42-50302-217	LAW ENF. SUPPLIES	-	2,000	300	2,000	-
42-50302-602	EQUIPMENT PURCHASES	-	5,000	3,086	-	(5,000)
42-50306-807	SPECIAL ACTIVITIES	-	-	1,090	-	-
TOTAL APPROPRIATIONS		\$ -	\$ 7,000	\$ 4,476	\$ 4,000	\$ (3,000)
ENDING BALANCE		\$ 8,569	\$ 509	\$ 4,108	\$ 108	\$ (401)

CITY OF CASTROVILLE - SPECIAL REVENUE FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

Municipal Court Building Security - Fund 48

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 22,308	\$ 25,161	\$ 25,002	\$ 27,391	\$ 2,230
REVENUES						
48-4003-609	SECURITY FEE	\$ 3,480	\$ 3,960	\$ 3,223	\$ 3,255	\$ (705)
48-4009-830	INTEREST INCOME	70	67	62	62	(5)
TOTAL REVENUES		\$ 3,550	\$ 4,027	\$ 3,285	\$ 3,317	(710)
TOTAL AVAILABLE FUNDS		\$ 25,858	\$ 29,188	\$ 28,287	\$ 30,708	1,520
APPROPRIATIONS						
48-50408-765	ADT SECURITY SYSTEM	\$ 856	\$ 896	\$ 896	\$ 896	\$ -
48-50408-800	BANK FEES	-	50	-	-	(50)
48-50408-903	BLDG REPAIR & MAINT.	-	15,000	-	10,000	(5,000)
48-50408-960	COURT SECURITY	-	10,000	-	15,000	5,000
TOTAL APPROPRIATIONS		\$ 856	\$ 25,946	\$ 896	\$ 25,896	(50)
ENDING BALANCE		\$ 25,002	\$ 3,242	\$ 27,391	\$ 4,812	\$ 1,570

CITY OF CASTROVILLE - SPECIAL REVENUE FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

Municipal Court Technology - Fund 49

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 1,141	\$ 158	\$ (1,428)	\$ 883	\$ 725
REVENUES						
49-4003-610	TECHNOLOGY FEE	\$ 4,641	\$ 5,700	\$ 4,289	\$ 4,332	\$ (1,368)
49-4009-830	INTEREST INCOME	4	7	-	-	-
49-4999-920	TRANSFER IN	\$ -	\$ 932	\$ -	\$ -	\$ (932)
	TOTAL REVENUES	\$ 4,645	\$ 6,639	\$ 4,289	\$ 4,332	\$ (2,307)
	TOTAL AVAILABLE	\$ 5,786	\$ 6,797	\$ 2,861	\$ 5,215	\$ (1,582)
APPROPRIATIONS						
49-50406-802	COMPUTER SOFTWARE	\$ 1,672	\$ 1,671	\$ 1,978	\$ 1,755	\$ 84
49-50406-805	COMPUTER MAINT.	5,542	4,943	-	3,460	(1,483)
49-50408-800	BANK FEES	\$ -	\$ 25	\$ -	\$ -	\$ (25)
	TOTAL APPROPRIATIONS	\$ 7,214	\$ 6,639	\$ 1,978	\$ 5,215	\$ (1,424)
	ENDING BALANCE	\$ (1,428)	\$ 158	\$ 883	\$ -	(158)

CITY OF CASTROVILLE - SPECIAL REVENUE FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

Library Memorial - Fund 60

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 6,018	\$ 6,036	\$ 6,036	\$ 1,998	\$ (4,038)
REVENUES						
60-4009-830	INTEREST INCOME	\$ 18	\$ 18	\$ 15	\$ 2	\$ (16)
TOTAL REVENUES		\$ 18	\$ 18	\$ 15	\$ 2	\$ (16)
TOTAL AVAILABLE		\$ 6,036	\$ 6,054	\$ 6,051	\$ 2,000	\$ (4,054)
APPROPRIATIONS						
60-50202-203	LIBRARY BOOKS	-	-	-	-	-
60-50202-625	MISCELLANEOUS EXPENSE	-	-	-	-	-
60-50208-790	SPECIAL ACTIVITIES	-	-	-	-	-
60-50207-903	BLDG REPAIRS & MAINT	-	\$ 6,000	\$ 4,053	\$ 2,000	\$ (4,000)
TOTAL APPROPRIATIONS		-	\$ 6,000	\$ 4,053	\$ 2,000	\$ (4,000)
ENDING BALANCE		\$ 6,036	\$ 54	\$ 1,998	\$ -	\$ (54)

CITY OF CASTROVILLE - SPECIAL REVENUE FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

Alsatian House Project - Fund 80

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 13,632	\$ 14,617	\$ 14,617	\$ 1,575	\$ (13,042)
REVENUES						
80-4009-813	MISCELLANEOUS	\$ 2,213	\$ 2,800	\$ 11,902	\$ 2,000	\$ (800)
80-4009-830	INTEREST INCOME	41	40	56	36	(4)
TOTAL REVENUES		\$ 2,254	\$ 2,840	\$ 11,958	\$ 2,036	\$ (804)
TOTAL AVAILABLE		\$ 15,886	\$ 17,457	\$ 26,575	\$ 3,611	\$ (13,846)
APPROPRIATIONS						
80-50108-709	ALSATIAN HOUSE	\$ 1,269	\$ 15,000	\$ 25,000	\$ 3,607	\$ (11,393)
TOTAL APPROPRIATIONS		\$ 1,269	\$ 15,000	\$ 25,000	\$ 3,607	\$ (11,393)
ENDING BALANCE		\$ 14,617	\$ 2,457	\$ 1,575	\$ 4	\$ (2,453)

CITY OF CASTROVILLE - SPECIAL REVENUE FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

Biry House - Fund 81

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 9,818	\$ 9,818	\$ 9,818	\$ 9,818	\$ -
REVENUES						
	TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL AVAILABLE	\$ 9,818	\$ 9,818	\$ 9,818	\$ 9,818	\$ -
APPROPRIATIONS						
81-50108-424	PROFESSIONAL SERVICES	\$ -	\$ 4,000	\$ -	\$ 6,000	\$ 2,000
81-50107-903	BLDG REPAIRS & MAINT.	\$ -	5,000	-	3,000	(2,000)
	TOTAL APPROPRIATIONS	\$ -	\$ 9,000	\$ -	\$ 9,000	\$ -
	ENDING BALANCE	\$ 9,818	\$ 818	\$ 9,818	\$ 818	\$ -

CITY OF CASTROVILLE - SPECIAL REVENUE FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

Hotel Occupancy Tax - Fund 90

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 13,110	\$ 9,931	\$ 13,271	\$ 12,048	\$ 2,117
REVENUES						
90-4009-801	HOTEL/MOTEL TAX	\$ 43,966	\$ 44,000	\$ 40,000	\$ 40,000	\$ (4,000)
90-4009-830	INTEREST INCOME	24	25	-	-	(25)
90-4499-920	TRANSFER FR GEN FUND	\$ 21,223	\$ 21,223	\$ 21,223	\$ 21,223	\$ -
TOTAL REVENUES		\$ 65,213	\$ 65,248	\$ 61,223	\$ 61,223	\$ (4,025)
TOTAL AVAILABLE		\$ 78,323	\$ 75,179	\$ 74,494	\$ 73,271	\$ (1,908)
APPROPRIATIONS						
90-50101-102	OVERTIME	-	-	-	-	-
90-50101-103	PART TIME	\$ 33,993	\$ 35,175	\$ 35,175	\$ 35,175	\$ -
90-50101-105	SOCIAL SECURITY	2,093	2,183	2,183	2,183	-
90-50101-106	MEDICARE	490	511	511	511	-
90-50101-107	RETIREMENT	(572)	1,536	1,536	1,549	13
90-50101-112	WORKERS' COMP	114	133	134	143	10
90-50102-201	OFFICE SUPPLIES	399	400	400	400	-
90-50102-202	DUES & SUBSCRIPTIONS	-	250	250	150	(100)
90-50102-204	JANITORIAL SUPPLIES	112	75	75	75	-
90-50102-206	ADVERTISING	4,941	5,500	5,500	5,500	-
90-50102-206	WEB	962	3,000	3,000	3,000	-
90-50102-206	SIGNAGE	-	1,800	500	800	(1,000)
90-50102-207	POSTAGE	532	700	100	100	(600)
90-50102-222	PRINTING	1,088	2,000	1,800	1,800	(200)
90-50102-401	TELECOMMUNICATIONS	1,451	1,232	1,824	1,850	618
90-50102-413	OUTSIDE SERVICES	1,944	1,954	1,944	1,944	(10)
90-50102-505	TRAVEL & TRAINING	278	250	-	250	-
90-50106-802	COMPUTER SOFTWARE	930	1,020	1,014	1,020	-
90-50106-803	COMPUTER HARDWARE	3,260	-	-	-	-
90-50107-903	BLDG REPAIRS & MAINT.	8,037	8,000	1,500	8,000	-
90-50108-790	4TH OF JULY WEEKEND	5,000	5,000	5,000	5,000	-
90-50108-800	BANK FEES	-	25	-	-	(25)
TOTAL APPROPRIATIONS		\$ 65,052	\$ 70,744	\$ 62,446	\$ 69,450	\$ (1,294)
ENDING BALANCE		\$ 13,271	\$ 4,435	\$ 12,048	\$ 3,821	\$ (614)

DEBT SERVICE FUNDS



CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
2012 Refunding (2003 Certificate of Obligation) I&S - Fund 51

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 13,549	\$ 15,871	\$ 16,523	\$ 19,764	\$ 3,893
REVENUES						
51-4002-101	CURRENT AD VALOREM TAX	\$ 19,316	\$ 15,867	\$ 18,739	\$ 15,600	\$ (267)
51-4002-102	DELINQUEST AD VALOREM TAX	\$ 141	\$ 100	\$ 155	\$ 100	\$ -
51-4002-103	PENALTY & INTEREST TAXES	\$ 161	\$ 150	\$ 145	\$ 150	\$ -
51-4009-830	INTEREST INCOME	\$ 148	\$ 50	\$ 69	\$ 50	\$ -
51-4999-916	TRANSFER FR DRAINAGE UTILITY	\$ 96,858	\$ 90,983	\$ 90,983	\$ 89,450	\$ (1,533)
TOTAL REVENUES		\$ 116,624	\$ 107,150	\$ 110,091	\$ 105,350	\$ (1,800)
TOTAL AVAILABLE FUNDS		\$ 130,173	\$ 123,021	\$ 126,614	\$ 125,114	\$ 2,093
APPROPRIATIONS						
51-50108-800	BANK FEES	\$ -	\$ -	\$ -	\$ -	\$ -
51-50108-810	PAYING AGENT FEE	\$ 50	\$ 200	\$ 200	\$ 200	\$ -
51-50108-820	BOND PRINCIPLE	\$ 89,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ -
51-50108-821	BOND INTEREST	\$ 18,600	\$ 16,650	\$ 16,650	\$ 14,850	\$ (1,800)
51-59909-910	TRANSFER OUT	\$ 6,000	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS		\$ 113,650	\$ 106,850	\$ 106,850	\$ 105,050	\$ (1,800)
ENDING BALANCE		\$ 16,523	\$ 16,171	\$ 19,764	\$ 20,064	\$ 3,893

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
2012 Refunding (2004 Certificate of Obligation Bonds) I&S - Fund 53

GL CODE	DESCRIPTION	FY 2016 ACTUAL	FY 2017 ADOPTED	FY 2017 ESTIMATED	FY 2018 ADOPTED	BUDGET CHANGE
Beginning Fund Balance		\$ 6,682	\$ 14,206	\$ 15,745	\$ 26,114	\$ 11,908
REVENUES						
53-4002-101	AD VALOREM	\$ 62,879	\$ 54,150	\$ 63,543	\$ 56,730	\$ 2,580
53-4002-102	DELINQUENT AD VALOREM	\$ 458	\$ 275	\$ 437	\$ 425	\$ 150
53-4002-103	PENALTY & INTEREST	\$ 525	\$ 250	\$ 402	\$ 365	\$ 115
53-4009-830	INTEREST INCOME	\$ 66	\$ 91	\$ 37	\$ 40	\$ (51)
53-4999-911	TRANSFER FR ENTERPRISE FUNI	\$ 25,985	\$ 25,600	\$ 25,600	\$ 26,819	\$ 1,219
TOTAL REVENUES		\$ 89,913	\$ 80,366	\$ 90,019	\$ 84,379	\$ 4,013
TOTAL AVAILABLE FUNDS		\$ 96,595	\$ 94,572	\$ 105,764	\$ 110,493	\$ 15,921
APPROPRIATIONS						
53-50108-810	PAYING AGENT FEE	\$ 100	\$ 100	\$ 100	\$ 200	\$ 100
53-50108-820	BOND PRINCIPAL	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 5,000
53-50108-821	BOND INTEREST	\$ 20,750	\$ 19,550	\$ 19,550	\$ 18,350	\$ (1,200)
TOTAL APPROPRIATIONS		\$ 80,850	\$ 79,650	\$ 79,650	\$ 83,550	\$ 3,900
ENDING BALANCE		\$ 15,745	\$ 14,922	\$ 26,114	\$ 26,943	\$ 12,021

CITY OF CASTROVILLE - DEBT SERVICE FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

Fiscal Year 2018 Debt Service Requirements

2012 GO BOND REFUNDING

	TXDOT Loan - Airport	Cert of Oblig Series 2003	Gen Oblig Series 2004	Cert of Oblig Series 2004	2016 Tax Note	PAD CWSRF DMSRF	CONSTRUCTION CWSRF DMSRF	CONSTRUCTION WMTTP CWSRF	TOTAL
02/01/18		7425	750	9175	4811	71870	28286	53396	175713
05/15/18	23350								23350
08/01/18		97425	35750	74174	134812	1800	377912	380222	1102095
Paying Agent		200	200	200	200	1100	1100	1100	4100
TOTAL	\$23,350	\$105,050	\$36,700	\$83,549	\$139,823	\$74,770	\$407,298	\$434,718	\$1,305,258

Sources of Funds :	Fund 30	Fund 51	Fund 30	Fund 53	Fund 20	Fund 20	Fund 20	Fund 20	TOTAL
Drainage Fees		89,450							89,450
Airport	23,350		36,700						60,050
Enterprise Fund				26,819	139,823	74,770	407,298	434,718	1,083,428
Prop Tax		15,600		56,730					72,330
TOTAL	\$ 23,350	\$ 105,050	\$ 36,700	\$ 83,549	\$ 139,823	\$ 74,770	\$ 407,298	\$ 434,718	\$ 1,305,258

Drainage Fees		85.15%							
Airport	100%		100%						
Enterprise Fund				32.10%	100.00%	100%	100%	100%	
Prop Tax		14.85%		67.90%					

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
COMBINED DEBT SERVICE

<u>PERIOD ENDING</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>ANNUAL DEBT SER</u>
9/30/2018	\$1,051,368.34	\$215,164.82	\$1,266,533.16
9/30/2019	1,052,009.39	211,057.38	1,263,066.77
9/30/2020	1,022,669.68	204,659.59	1,227,329.27
9/30/2021	1,000,000.00	202,342.50	1,337,342.50
9/30/2022	1,140,000.00	189,116.00	1,194,116.00
9/30/2023	1,030,000.00	179,762.00	1,209,762.00
9/30/2024	725,000.00	169,139.50	894,139.50
9/30/2025	730,000.00	162,827.50	892,827.50
9/30/2026	730,000.00	155,620.00	885,620.00
9/30/2027	655,000.00	147,610.00	802,610.00
9/30/2028	660,000.00	141,140.50	801,140.50
9/30/2029	670,000.00	133,894.00	803,894.00
9/30/2030	680,000.00	125,916.50	805,916.50
9/30/2031	690,000.00	117,230.50	807,230.50
9/30/2032	700,000.00	107,924.50	807,924.50
9/30/2033	705,000.00	98,049.50	803,049.50
9/30/2034	720,000.00	87,749.50	807,749.50
9/30/2035	730,000.00	76,864.50	806,864.50
9/30/2036	365,000.00	65,464.50	430,464.50
9/30/2037	370,000.00	59,982.00	429,982.00
9/30/2038	375,000.00	54,279.00	429,279.00
9/30/2039	385,000.00	48,351.50	433,351.50
9/30/2040	390,000.00	42,164.00	432,164.00
9/30/2041	395,000.00	35,810.00	430,810.00
9/30/2042	400,000.00	29,293.00	429,293.00
9/30/2043	405,000.00	22,611.00	427,611.00
9/30/2044	410,000.00	15,797.00	425,797.00
9/30/2045	420,000.00	8,855.50	428,855.50
9/30/2046	60,000.00	1,698.00	61,698.00
9/30/2047	\$60,000.00	\$852.00	\$60,852.00
TOTAL	<u>\$18,726,047.41</u>	<u>\$3,111,226.29</u>	<u>\$21,837,273.70</u>

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
General Obligation Refunding Bonds, Series 2012
Refunding Series 2003 Certificated of Obligation

<u>PERIOD</u> <u>ENDING</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>ANNUAL</u> <u>DEBT SERVICE</u>
9/30/2018	\$90,000.00	\$14,850.00	\$104,850.00
9/30/2019	90,000.00	13,050.00	103,050.00
9/30/2020	95,000.00	11,250.00	106,250.00
9/30/2021	90,000.00	8,400.00	98,400.00
9/30/2022	95,000.00	5,700.00	100,700.00
9/30/2023	95,000.00	2,850.00	97,850.00
TOTAL	<u>\$555,000.00</u>	<u>\$56,100.00</u>	<u>\$611,100.00</u>

Original issue amount \$1,515,000; \$225,000 for Street Projects and \$1,290,000 for Drainage Projects.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
General Obligation Refunding Bonds, Series 2012
Refunding Series 2004 Certificated of Obligation

<u>PERIOD ENDING</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>ANNUAL DEBT SERVICE</u>
9/30/2018	\$35,000.00	\$1,500.00	\$36,500.00
9/30/2019	<u>40,000.00</u>	<u>800.00</u>	<u>40,800.00</u>
TOTAL	<u>\$75,000.00</u>	<u>\$2,300.00</u>	<u>\$77,300.00</u>

Original issue amount \$410,000 for the construction of Hangars
 B & C at the Castroville Airport.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
General Obligation Refunding Bonds, Series 2012
Refunding Series 2004 Certificates of Obligation

<u>PERIOD ENDING</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>ANNUAL DEBT SERVICE</u>
9/30/2018	\$65,000.00	\$18,350.00	\$83,350.00
9/30/2019	65,000.00	17,050.00	82,050.00
9/30/2020	65,000.00	15,750.00	80,750.00
9/30/2021	70,000.00	13,800.00	83,800.00
9/30/2022	70,000.00	11,700.00	81,700.00
9/30/2023	75,000.00	9,600.00	84,600.00
9/30/2024	80,000.00	7,350.00	87,350.00
9/30/2025	85,000.00	4,950.00	89,950.00
9/30/2026	80,000.00	2,400.00	82,400.00
TOTAL	<u>\$655,000.00</u>	<u>\$100,950.00</u>	<u>\$755,950.00</u>

**Original issue amount \$1,135,000; \$770,665 for street projects
and \$364,335 for water projects.**

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget

TxDOT Loan - Airport

Original Loan Amount \$278,748

<u>PERIOD ENDING</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>ANNUAL DEBT SERVICE</u>
9/30/2018	\$21,368.34	\$1,981.43	\$23,349.77
9/30/2019	22,009.39	1,340.38	23,349.77
9/30/2020	22,669.68	680.09	23,349.77
TOTAL	\$66,047.41	\$4,001.90	\$70,049.31

Original issue amount \$278,748; TXDOT Loan for Maintenance Hangar.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget

DWSRF PAD Loan - Enterprise

Original Loan Amount \$350,000 Series 2013

<u>PERIOD ENDING</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>ANNUAL DEBT SERVICE</u>
9/30/2018	\$35,000.00	\$1,408.75	\$36,408.75
9/30/2019	35,000.00	1,340.50	36,340.50
9/30/2020	35,000.00	1,176.00	36,176.00
9/30/2021	35,000.00	927.50	35,927.50
9/30/2022	35,000.00	605.50	35,605.50
9/30/2023	35,000.00	213.50	35,213.50
TOTAL	<u>\$210,000.00</u>	<u>\$5,671.75</u>	<u>\$215,671.75</u>

NOTE: Original issue amount \$350,000; TWDB DWSRF for planning and design of the Waterline Replacement Project.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
 CWSRF PAD Loan - Enterprise
 Original Loan Amount \$375,000 Series 2013A

<u>PERIOD</u> <u>ENDING</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>ANNUAL</u> <u>DEBT SERVICE</u>
9/30/2018	\$35,000.00	\$2,261.25	\$37,261.25
9/30/2019	40,000.00	2,072.00	42,072.00
9/30/2020	40,000.00	1,764.00	41,764.00
9/30/2021	40,000.00	1,360.00	41,360.00
9/30/2022	40,000.00	872.00	40,872.00
9/30/2023	40,000.00	304.00	40,304.00
TOTAL	<u>\$235,000.00</u>	<u>\$8,633.25</u>	<u>\$243,633.25</u>

NOTE: Original loan amount \$375,000; TWDB CWSRF planning and design fund for the East Side Sanitary Sewer Regional Lift Station.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget

CWSRF Lift Station Construction Loan - Enterprise

Original Loan Amount \$3,050,000 Series 2015

PERIOD ENDING	PRINICIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2018	\$145,000.00	\$21,946.50	\$166,946.50
9/30/2019	145,000.00	21,946.50	166,946.50
9/30/2020	145,000.00	21,946.50	166,946.50
9/30/2021	145,000.00	21,946.50	166,946.50
9/30/2022	145,000.00	21,946.50	166,946.50
9/30/2023	150,000.00	21,671.00	171,671.00
9/30/2024	150,000.00	21,041.00	171,041.00
9/30/2025	150,000.00	20,201.00	170,201.00
9/30/2026	150,000.00	19,196.00	169,196.00
9/30/2027	150,000.00	17,981.00	167,981.00
9/30/2028	155,000.00	16,586.00	171,586.00
9/30/2029	155,000.00	14,974.00	169,974.00
9/30/2030	155,000.00	13,222.50	168,222.50
9/30/2031	160,000.00	11,331.50	171,331.50
9/30/2032	160,000.00	9,267.50	169,267.50
9/30/2033	160,000.00	7,107.50	167,107.50
9/30/2034	165,000.00	4,867.50	169,867.50
9/30/2035	165,000.00	2,475.00	167,475.00
TOTAL	\$2,750,000.00	\$289,654.00	\$3,039,654.00

Original loan amount \$3,050,000; TWDB CWSRF Project #73646
construction funds for the East Side Sanitary Sewer Regional Lift Station.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
DWSRF Water Line Construction Loan - Enterprise
Original Loan Amount \$3,500,000 Series 2015A

PERIOD			ANNUAL
ENDING	PRINICIPAL	INTEREST	DEBT SERVICE
9/30/2018	\$170,000.00	\$34,626.00	\$204,626.00
9/30/2019	170,000.00	34,626.00	204,626.00
9/30/2020	170,000.00	34,626.00	204,626.00
9/30/2021	170,000.00	34,524.00	204,524.00
9/30/2022	170,000.00	34,065.00	204,065.00
9/30/2023	175,000.00	33,232.00	208,232.00
9/30/2024	175,000.00	31,972.00	206,972.00
9/30/2025	175,000.00	30,467.00	205,467.00
9/30/2026	175,000.00	28,769.50	203,769.50
9/30/2027	180,000.00	26,827.00	206,827.00
9/30/2028	180,000.00	24,613.00	204,613.00
9/30/2029	185,000.00	22,201.00	207,201.00
9/30/2030	185,000.00	19,555.50	204,555.50
9/30/2031	190,000.00	16,743.50	206,743.50
9/30/2032	195,000.00	13,722.50	208,722.50
9/30/2033	195,000.00	10,505.00	205,505.00
9/30/2034	200,000.00	7,190.00	207,190.00
9/30/2035	205,000.00	3,690.00	208,690.00
TOTAL	\$3,265,000.00	\$441,955.00	\$3,706,955.00

**Original loan amount \$3,500,000; TWDB DWSRF Project #62534
construction funds for the Water Line Replacement Project.**

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget

CWSRF WWTP Construction Loan - Enterprise
 Original Loan Amount \$9,050,000 Series 2015B

PERIOD			ANNUAL
ENDING	PRINICIPAL	INTEREST	DEBT SERVICE
9/30/2018	\$275,000.00	\$97,296.50	\$372,296.50
9/30/2019	270,000.00	97,296.50	367,296.50
9/30/2020	270,000.00	97,296.50	367,296.50
9/30/2021	270,000.00	97,296.50	367,296.50
9/30/2022	270,000.00	97,296.50	367,296.50
9/30/2023	275,000.00	96,783.50	371,783.50
9/30/2024	275,000.00	95,628.50	370,628.50
9/30/2025	275,000.00	94,088.50	369,088.50
9/30/2026	280,000.00	92,246.00	372,246.00
9/30/2027	280,000.00	89,978.00	369,978.00
9/30/2028	280,000.00	87,374.00	367,374.00
9/30/2029	285,000.00	84,462.00	369,462.00
9/30/2030	290,000.00	81,241.50	371,241.50
9/30/2031	290,000.00	77,703.50	367,703.50
9/30/2032	295,000.00	73,962.50	368,962.50
9/30/2033	300,000.00	69,980.00	369,980.00
9/30/2034	305,000.00	65,780.00	370,780.00
9/30/2035	310,000.00	61,357.50	371,357.50
9/30/2036	315,000.00	56,707.50	371,707.50
9/30/2037	320,000.00	51,825.00	371,825.00
9/30/2038	325,000.00	46,737.00	371,737.00
9/30/2039	330,000.00	41,439.50	371,439.50
9/30/2040	335,000.00	35,961.50	370,961.50
9/30/2041	340,000.00	30,333.50	370,333.50
9/30/2042	345,000.00	24,553.50	369,553.50
9/30/2043	350,000.00	18,619.50	368,619.50
9/30/2044	355,000.00	12,564.50	367,564.50
9/30/2045	365,000.00	6,387.50	371,387.50
TOTAL	<u>\$8,475,000.00</u>	<u>\$1,882,197.00</u>	<u>\$10,357,197.00</u>

Original loan amount \$9,050,000; TWDB CWSRF Project #73707
 construction funds for the expansion of the Wastewater Treatment Plant.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2018 Adopted Annual Operating & Capital Budget
2018 TAX Note Schedule

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2018	\$130,000.00	\$9,622.50	\$139,622.50
9/30/2019	130,000.00	8,387.50	138,387.50
9/30/2020	135,000.00	7,022.50	142,022.50
9/30/2021	135,000.00	5,470.00	140,470.00
9/30/2022	135,000.00	3,782.50	138,782.50
9/30/2023	140,000.00	1,960.00	141,960.00
TOTAL	\$805,000.00	\$36,245.00	\$841,245.00

CITY OF CASTROVILLE - DEBT SERVICE FUNDS

FY 2018 Adopted Annual Operating & Capital Budget

CWSRF WWTP Construction Loan - Enterprise

Original Loan Amount \$1,500,000 Series 2017

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2018	\$50,000.00	\$11,321.89	\$61,321.89
9/30/2019	45,000.00	13,148.00	58,148.00
9/30/2020	45,000.00	13,148.00	58,148.00
9/30/2021	45,000.00	13,148.00	58,148.00
9/30/2022	45,000.00	13,148.00	58,148.00
9/30/2023	45,000.00	13,148.00	58,148.00
9/30/2024	45,000.00	13,148.00	58,148.00
9/30/2025	45,000.00	13,121.00	58,121.00
9/30/2026	45,000.00	13,008.50	58,008.50
9/30/2027	45,000.00	12,824.00	57,824.00
9/30/2028	45,000.00	12,567.50	57,567.50
9/30/2029	45,000.00	12,257.00	57,257.00
9/30/2030	50,000.00	11,897.00	61,897.00
9/30/2031	50,000.00	11,452.00	61,452.00
9/30/2032	50,000.00	10,972.00	60,972.00
9/30/2033	50,000.00	10,457.00	60,457.00
9/30/2034	50,000.00	9,912.00	59,912.00
9/30/2035	50,000.00	9,342.00	59,342.00
9/30/2036	50,000.00	8,757.00	58,757.00
9/30/2037	50,000.00	8,157.00	58,157.00
9/30/2038	50,000.00	7,542.00	57,542.00
9/30/2039	55,000.00	6,912.00	61,912.00
9/30/2040	55,000.00	6,202.50	61,202.50
9/30/2041	55,000.00	5,476.50	60,476.50
9/30/2042	55,000.00	4,739.50	59,739.50
9/30/2043	55,000.00	3,991.50	58,991.50
9/30/2044	55,000.00	3,232.50	58,232.50
9/30/2045	55,000.00	2,468.00	57,468.00
9/30/2046	60,000.00	1,698.00	61,698.00
9/30/2047	60,000.00	852.00	60,852.00
	<u>\$1,500,000.00</u>	<u>\$278,048.39</u>	<u>\$1,778,048.39</u>

**Additional loan amount \$1,500,000; TWDB CWSRF Project #73707
construction funds for the expansion of the Wastewater Treatment Plant.**

FIVE-YEAR CAPITAL IMPROVEMENT PLAN



CITY OF CASTROVILLE - FIVE YEAR CAPITAL IMPROVEMENT PLAN

Project	FY18	FY19	FY20	FY21	FY22	Total by Project
STREETS & DRAINAGE						
Street Repair and Reconstruction	\$ 600,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,400,000
Drainage	\$ 125,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 525,000
Total By Year	\$ 725,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,925,000

ELECTRIC

Infrastructure Assess/Repair		\$80,000	\$80,000	\$50,000	\$50,000	\$260,000
River Bluff Electric System Rehab				\$1,500,000		\$1,500,000
Country Village Elect System Rehab			\$1,100,000			\$1,100,000
Total By Year	\$0	\$80,000	\$1,180,000	\$1,550,000	\$50,000	\$2,860,000

GAS SYSTEM

Line Testing and Repair	\$97,000					\$97,000
Total By Year	\$97,000					\$97,000

WATER & WASTEWATER SYSTEM

Water Line Replacement	\$950,000					\$950,000
East Side Lift Station	\$890,000					\$890,000
WWTP Improvement	\$2,077,013					\$2,077,013
Hwy. 90 Looping	\$150,000					\$150,000
Meter Replacement Program	\$570,000					\$570,000
Airport Plant/Distribution		\$3,300,000				\$3,300,000
Cross Hill Distribution			\$1,000,000			\$1,000,000
Eastside Elev Storage Tank	\$3,952,000					\$3,952,000
East Side Lift Station Extensions	\$624,750					\$624,750
Total By Year	\$9,213,763	\$3,300,000	\$1,000,000	\$0		\$13,513,763

AIRPORT FUND:

Hangar Construction 90/10				\$2,070,000		\$2,070,000
Hangar Construction 90/10				\$230,000		\$230,000
Total By Year				\$2,300,000		\$2,300,000

FUNDING SOURCES:	Annual Budget	Bonded Debt	Impact Fees	Grant/Other	Airport Budget
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**CITY OF CASTROVILLE - VEHICLE REPLACEMENT
FY 2018 Adopted Annual Operating & Capital Budget**

Year	MAKE/MODEL	Mileage/ Hrs	Type	Funding	Condition	2018	2019	2020	2021	2022	2018 \$'s to Replace
N/A	Dynapa - Jump JackTamper	n/a	Heavy	General	Poor		X				\$11,000
N/A	Belshe - Red Trailer 16ft	UNK	Heavy Equip	Utility	New						\$18,500
1986	Small utility-blue - Trailer	n/a	Heavy	General	Fair		X				\$3,250
1986	Small utility-red - Trailer	n/a	Heavy	General	Fair						\$5,000
1991	Caterpillar - 910E Front	6K	Heavy	General	Fair		X				\$117,500
1992	Harben - Sewer Jet	2302h	Light Duty	Utility	Fair			X			\$21,000
1993	Ditch Witch - Trencher	1K	Heavy	Utility	Fair		X				\$16,800
1993	Red Utility - 16 foot Trailer	n/a	Light Duty	General	Poor			X			\$5,500
1998	John Deere - 310E Backhoe	2K	Heavy	General	Fair		X				\$84,000
1998	John Deere - 5210 Tractor	4K	Heavy Equip	General	Fair		X				\$42,000
1999	Small utility-black - Trailer	n/a	Heavy	Utility	Good		X				\$10,500
1999	Ford - F-450 2 yd Dump Truck	167K	Heavy Duty	General	Poor		X				\$29,400
2001	John Deere - Gator ATV	2K	Light Duty	General	Fair		X				\$12,000
2002	Ford - F-550 Bucket Truck	55K	Heavy Duty	Utility	Good		X				\$95,000
2002	Holt - D150P4 Generator	n/a	Heavy	Utility	Good						\$100,000
2003	Ford - 1/2 Ton Extended Cab	139K	Light Duty	General	Fair			X			\$26,000
2003	Ford - F-350 Flatbed	130K	Light Duty	General	Good			X			\$30,000
2006	Cub Cadet - 60" Zero Turn	415h	Light Duty	Utility	Fair		X				\$4,000
2007	Case - Backhoe	1K	Heavy	Utility	Good			X			\$84,000
2008	International - DuraStar	5K	Heavy Equip	Utility	Good						\$225,000
2009	Ford F-750 5YD Dump Truck	20K	Heavy Equip	General	Good						\$50,000
2010	Bush Hog - 60" Zero Turn Lawnmower	116h	Light Duty	Utility	Good		X				\$4,000
2012	Dodge - 2500 3/4 ton p/u	18K	Heavy Duty	Utility	Good					X	\$33,000
2012	Kawasaki - Mule	486h	Light Duty	General	New					X	\$9,000
2012	Dodge - 2500 3/4 ton p/u	1k	Heavy Duty	Utility	New						\$33,000
2012	Dodge - 1500 1/2 ton p/u	13k	Light Duty	Utility	Good						\$18,500
2013	Dodge - Ram 2Dr	7K	Light Duty	Utility	Good						\$26,500
2014	Dodge - 2500 1/2 ton Mega	3K	Light Duty	Utility	New						\$32,000
2014	John Deere - A25I	300	Light Duty	General	New						\$14,000
2015	SCAG Mower	n/a	Mower	General	New						\$13,500
2016	Chevrolet - Silverado C15903	New	Light Duty	Utility	New						\$28,000
2016	Chevrolet - Spark	New	Compact Car	General	New						\$15,500
2016	Chevrolet - Colorado Crew	New	Light Duty	General	New						\$24,500

**CITY OF CASTROVILLE - VEHICLE REPLACEMENT
 FY 2018 Adopted Annual Operating & Capital Budget**

Year	MAKE/MODEL	Mileage/ Hrs	Type	Funding	Condition	2018	2019	2020	2021		2018 \$'s to Replace
2005	Dodge - Dakota	72,000	Light Duty	Airport	Good			X			\$26,000
2016	Ford - Focus Hatchback	New	Compact Car	Comm Dev	New						\$18,000
2006	Ford - Crown Vic	88K	Light Duty	Airport	Fair		X				\$37,000
2007	Ford - Crown Vic	121k	Light Duty	General	Poor						\$37,000
2007	Ford 309 - Crown Vic	136k	Light Duty	Police	Poor						\$37,000
2007	Ford - F150 Ext Cab	63k	Light Duty	Animal C	Fair		X				\$32,000
2011	Ford - F150 Crew Cab	67K	Light Duty	Police	Good						\$32,000
2009	Ford - Expedition	110k	Light Duty	Police	Fair						\$35,000
2006	River Forest - Travel Trailer	n/a	Light Duty	Police	Fair						\$0
2012	Ford 305 - Crown Vic	56k	Light Duty	Police	Good		X				\$40,000
2011	Ford 304 - Crown Vic	70k	Light Duty	Police	Good		X				\$40,000
2013	DODGE - 1500	30K	Light Duty	Police	Good			X			\$32,000
2013	Chevrolet - Tahoe	30K	Light Duty	Police	Good			X			\$40,000
2014	Chevrolet - Tahoe	25K	Light Duty	Police	Good						\$40,000
2014	Chevrolet - Tahoe	28K	Light Duty	Police	Good						\$32,000
2015	Chevrolet - Tahoe	5K	Light Duty	Police	New						\$32,000

CITY OF CASTROVILLE – FY 2018 ADOPTED PAY PLAN

Full-time Employees

RANGE	Job Title	FLSA	Minimum	Maximum
101	Library Assistant	NE	12.50	15.63
	Meter Reader	NE	26,000.00	32,510.40
	Streets and Grounds Maintenance Worker	NE		
	Utility Worker Apprentice	NE		
102	Building & Grounds Maintenance Worker	NE	13.75	17.19
	Customer Service Representative	NE	28,600.00	35,755.20
	Electric Line Worker Apprentice	NE		
	Technical Services Coordinator	NE		
	Utility Worker I	NE		
103	Animal Control Officer	NE	15.13	18.91
	Electric Line Worker I	NE	21,470.40	39,332.80
	Police Department Secretary	NE		
	Utility Worker II	NE		
104	Finance Clerk	NE	17.40	21.75
	Electric Line Worker II	NE	36,192.00	45,240.00
	Municipal Court Clerk	NE		
	Utility Billing Specialist	NE		
105	Community Policing Officer/Corporal	NE	19.14	24.88
	Electric Line Worker III	NE	39,811.20	51,570.40
	Park Superintendent	NE		
	Patrol Officer	NE		
	Utility Worker III	NE		
106	Community Development Coordinator	NE	21.05	27.37
	Librarian	NE	43,784.00	56,929.60
	Police Sergeant	NE		

CITY OF CASTROVILLE – FY 2018 ADOPTED PAY PLAN

Full-time Employees

Range	Job Title	FLSA	Minimum	Maximum
107	Airport Manager	E	23.16	30.11
	Human Resource Manager	E	48,172.80	62,628.80
	Police Lieutenant	E		
	Senior Accountant	E		
108	City Secretary	E	26.16	34.01
	Public Works Operations Manager	E	54,412.80	70,740.80
	Economic Development Director	E		
109	Police Chief	E	34.60	44.98
			71,968.00	93,558.40
110	Finance Director	E	39.79	51.72
	Public Works Director		82,763.20	107,577.60

CITY OF CASTROVILLE – FY 2018 ADOPTED PAY PLAN

Part-time Employees

Job Title	Step A	Step B	Step C	Step D
Grounds Maintenance Worker	8.00	8.25	8.50	
Library Assistant	10.00			
Lifeguard	9.00	9.50	10.00	10.50
Swim Instructor	9.00	9.50	10.00	10.50
Senior Lifeguard	11.00	11.25		
Swim Program Director	13.50	13.75		
Tourism Representative	11.00	12.00	13.00	

COMPREHENSIVE FEE SCHEDULE



CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Administration		
Administrative Fees:		
Copies (8 1/2 x 11)	\$0.10 per page	\$0.10 per page
Copies (8 1/2 x 14)	\$0.10 per page	\$0.10 per page
Copies (11 x 17)	\$0.25 per page	\$0.25 per page
Color Copies	\$1.00 per page	\$1.00 per page
Certified Copies	\$1.00 per page	\$1.00 per page
Fax Outgoing Same Area Code	\$0.50 per page	\$0.50 per page
Fax Outgoing Long Distance	\$1.00 per page	\$1.00 per page
Fax Incoming	\$0.20 per page	\$0.20 per page
Return Check Fee	\$25.00	\$25.00
Occupational Tax:		
Retail Beer on Premise (BE) Annual	\$75.00	\$75.00
Beer Retailer Off Premise (BF) Annual	\$30.00	\$30.00
Retail Beer & Wine on premise (BG) Annual	\$87.50	\$87.50
Retail Beer & Wine off premise (BQ) Annual	\$30.00	\$30.00
Package Store (P) Annual	\$250.00	\$250.00
Wine Only Package Store (Q) Annual	\$30.00	\$30.00
Wholesale Distributor (W) Annual	\$37.50	\$37.50
Mixed Beverage (MB) Annual	\$312.50	\$312.50
Other Liquor Permits (TX Alcohol Beverage Code)	1/2 State Fee/yr.	1/2 State Fee/yr.
Other Beer Licenses	1/2 State Fee/yr.	1/2 State Fee/yr.
Coin Operated game machines	\$7.50	\$7.50
Special Events:		
Application Fee:	\$50-\$150/event +	\$50-\$150/event +
On City Property & ROW excluding Regional Park	cost	cost
Litter Pick Up Deposit	\$12/90 gal container	\$12/90 gal container
Banner Placement	\$75/hr.; 1 hr. minimum	\$75/hr.; 1 hr. minimum
Sanctioned Event Permit (Ord. 2014-10)	\$20.00	\$20.00

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
PERMITS		
Horse Drawn Carriage	\$100.00	\$100.00
Park Alcohol Permit Fee (for each day of the event)	\$20.00	\$20.00
Moving of any building or structure*	\$100.00	\$100.00
*Only for moving structure where no plan review or inspection is required. All others will be charged regular permit and plan review fees		
COMMUNITY DEVELOPMENT		
GENERAL FEES:		
Moving of any building or structure on City Streets or ROW where City assistance is required.	\$100.00	\$100.00
Consultant Fees- Review of construction plans, reports, drainage studies, TIA's & any other documents associated with plats, site plans, mixed use concept plans or special legal instruments or submittals as necessary per application submitted. Fees include professional fees billed by engineering and planning consultants or any consultant utilized by the City to review development applications. Fees may be waived by City Administrator if project is minor in nature.	Actual Cost +5% Administration Fee.	Actual Cost +5% Administration Fee.
Legal Fees- All legal fees incurred by the City in the review, preparation and/or amendment of any legal document associated with a development application, such as, but not limited to Development Agreement or Public Infrastructure Agreement.	Actual Cost +5% Administration Fee.	Actual Cost +5% Administration Fee.
Extension of Time- Fee may be waived by the City Council If the extension is requested prior to any approval expiring & subject to applicant proving cause for the extension. In granting an extension of time, the applicant will be subject to any new regulations Adopted by the City.	\$250/extension	\$250/extension
Postponement On an agenda for which a public hearing was scheduled. Fee may be waived by City Administrator at his/her direction.	\$100.00	\$100.00

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Request for Variance	\$100.00	\$200.00
Request for Amendments, Zoning & Specific Use Permit CZO Article VIII, Section 2. May require Consultant fees and/or legal fees.	\$75.00	\$75.00
Application for Historic Landmark Commission Presentation	\$50.00	\$50.00
Vested Rights Petition or Development Rights Determination	\$500 + City Atty. fees	\$500 + Legal fees
Zoning, Variance, Nonconforming Use, Floodplain, or other Verification Letter		\$50.00
Home Occupation Registration Fee		\$25.00
Comprehensive Plan Amendment Application		\$75.00 + Consultant Fees
PLATTING:		
Minor Plat/Minor Re-plat		
Plat administratively reviewed & approved only.		
Single & Two Family Residential:	\$500 + \$20/lot	\$500 + \$20/lot
Non-residential/Mixed Use/Other Residential	\$750 + \$25/acre	\$750 + \$25/acre
Amending Plat		
Plat administratively reviewed & approved only.		
Single & Two Family Residential	\$100 + \$20/Lot	\$100 + \$20/Lot
Non-residential/Mixed Use/ Other Residential	\$100 + \$20/acre	\$150 + \$20/acre
Preliminary/Final Plat/Re-plat		
Subject to Consultant Fee and Legal Fees		
Single & Two Family Residential:		
0 to 5 acres	\$500 + \$25/lot	\$500 + \$25/lot
5+ to 10 acres	\$750 + \$25/lot	\$750 + \$25/lot
10+ to 20 acres	\$1,000 + \$25/lot	\$1,000 + \$25/lot
20+ to 50 acres	\$1,500 + \$25/lot	\$1,500 + \$25/lot
50+ acres	\$2,000 + \$25/lot	\$2,000 + \$25/lot
Other Residential/Non-Residential/Mixed Use/PUD	\$1,000 + \$50/acre and/or \$25/lot whichever is greater	\$1,000 + \$50/acre and/or \$25/lot whichever is greater

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Extension of Time – Fee may be waived by the City Council If the extension is requested prior to any approval expiring & subject to applicant proving cause for the extension. For Platting and PUD projects.	\$250/extension	\$250/extension
PUD APPLICATION PROCESS: Preliminary Concept PUD Plan	5% of Projected Plat Fee (\$100 Minimum) + Consultant Fee	5% of Projected Plat Fee (\$100 Minimum) + Consultant Fee
PUD Plan	10% of Projected Plat Fee (\$200 Minimum) + Consultant Fee	10% of Projected Plat Fee (\$200 Minimum) + Consultant Fee
Substantial PUD Amendment	10% of Projected Plat Fee (\$200 Minimum) + Consultant Fee	10% of Projected Plat Fee (\$200 Minimum) + Consultant Fee
Non-substantial PUD Amendment	5% of Projected Plat Fee (\$100 Minimum) + Consultant Fee	5% of Projected Plat Fee (\$100 Minimum) + Consultant Fee
CONSTRUCTION PERMITS Based upon construction valuation for projects. Valuation		
\$0-\$2000	\$75.00	\$75.00
\$2,001 to \$25,000	\$75.00 for the first \$2,000 plus \$13.75 for each additional \$1,000 or fraction thereof, up to and including \$25,000.	\$75.00 for the first \$2,000 plus \$13.75 for each additional \$1,000 or fraction thereof, up to and including \$25,000.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
\$25,000 - \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, up to and including \$50,000.	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, up to and including \$50,000.
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000.	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000.
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, up to and including \$500,000.	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, up to and including \$500,000.
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000.	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof.
PLAN REVIEW FEE <i>Charged at time of submittal of a permit application for review of application and accompanying documents for compliance. NOT REFUNDABLE.</i>	65% of Building Permit Fee	65% of Building Permit Fee
Work Performed Without a Permit	Double Building Permit Fee	Double Building Permit Fee \$75/re-inspection fee after 2 nd failed inspection of same type
Construction/Sign/Fire Prevention Re-Inspection Fee		
Certificate of Occupancy	\$80.00	\$80.00
Demolition Fee	\$80.00	\$80.00
MISCELLANEOUS PERMITS:		
Mobile Home Park Annual License Fee	\$100.00	\$100.00
Burn Permit	\$25.00	\$25.00
Flood Plain Development Permit		\$50.00
SIGN PERMITS:		
Temporary Signs Signs requiring permits only	\$25.00 per sign	\$25.00 per sign
Permanent Signs Plan review fee required	Fee equal to a Construction Permit Fee for an equivalent valuation	Fee equal to a Construction Permit Fee for an equivalent valuation
Sign Plan Review Fee <i>Charged at time of submittal of a sign permit application for review of application and accompanying documents for.</i>	65% of Sign Permit Fee	None

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
<i>Compliance with applicable codes and ordinance. NOT REFUNDABLE</i>		
WAYFINDING OFF-PREMISE SIGNS:		
Wayfinding Sign Rental	\$125/yr per space	\$125/yr per space
Wayfinding Sign Purchase	\$500 or cost	Cost
TREE ORDINANCE FEES:		
Pre-Development Conference with Arborist Application	\$50.00	Actual Consultant Cost + 5% Admin fee
Tree Mitigation Fee Schedule (same fee for Flood Plain Trees)	Tree DBH in Inches	Tree DBH in Inches
Significant Trees, Commercial	(1 x tree caliper) x \$25	(1 x tree caliper) x \$25
Heritage Trees, Commercial	(2 x tree caliper) x \$100	(2 x tree caliper) x \$100
Landmark Trees, Commercial	(3 x tree caliper) x \$225	(3 x tree caliper) x \$225
Significant Trees, Residential	(1 x tree caliper) x \$25	(1 x tree caliper) x \$25
Heritage Trees, Residential	(2 x tree caliper) x \$50	(2 x tree caliper) x \$50
Landmark Trees, Residential	(3 x tree caliper) x \$75	(3 x tree caliper) x \$75
Protected Tree Removal Permit Application	Residential:\$75 + Consultant fees Commercial:\$150 + consultant fees	Residential: \$75 + Consultant fees Commercial: \$150 + consultant fees
Legacy Tree Removal Permit Application	\$500	\$500
Replacement Tree Plan Review Application	Residential:\$75 + Consultant fees Commercial:\$150 + consultant fees	Residential:\$75 + Consultant fees Commercial:\$150 + consultant fees

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Affidavit in Lieu of Tree Removal Permit Application	\$50 + consultant fees	\$50 + consultant fees
Affidavit in Lieu of Tree Removal Appeal Application	\$50 + consultant fees	\$50 + consultant fees
Work Commencing Before Issuance of Tree Removal Permit	\$500	\$500
FIRE PREVENTION RELATED FEES		
Fire Alarm and/or Sprinkler System Plan Review		
Based upon construction valuation		
\$1.00 to \$250,000	1% of Valuation (\$100 Minimum)	1% of Valuation (\$100 Minimum)
\$250,001 to \$500,000	\$850	\$850
\$500,001 to \$1,000,000	\$1,100	\$1,100
\$1,000,001 to \$3,000,000	\$1,600	\$1,600
\$3,000,001 to \$6,000,000	\$2,400	\$2,400
\$6,000,001 and up	\$2,400 for the first \$6,000,000 plus \$0.25 for ea. additional \$1,000.	\$2,400 for the first \$6,000,000 plus \$0.25 for ea. additional \$1,000.
Fire Alarm and/or Sprinkler System Inspection		
Based upon construction valuation of project		
\$1.00 to \$250,000	2.0% of Valuation (\$250 minimum)	2.0% of Valuation (\$250 minimum)
\$250,001 to \$500,000	\$1,050	\$1,050
\$500,001 to \$1,000,000	\$1,350	\$1,350
\$1,000,001 to \$3,000,000	\$1,900	\$1,900
\$3,000,001 to \$6,000,000	\$2,850	\$2,850
\$6,000,001 and up	\$2,850 for the first \$6,000,000 plus \$0.25 for ea. additional \$1,000.	\$2,850 for the first \$6,000,000 plus \$0.25 for ea. Additional \$1,000.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Kitchen Hood Suppression System Plan And review	\$175.00	\$175.00 for 1 st Hood Suppression System + \$25 for each additional system
Annual Fire Inspection	\$75.00	\$75.00
Printing Fees:		
Large format Prints (20lbs. Bond Paper Only)		
18"x24" B&W	\$3.00/page	\$3.00/page
18"x24" Color	\$6.00/page	\$6.00/page
24"x36" B&W	\$7.00/page	\$7.00/page
24"x36" Color	\$11.00/page	\$11.00/page
30"x42" B&W	\$11.00/page	\$11.00/page
30"x42" Color	\$17.00/page	\$17.00/page
36"x48" B&W	\$15.00/page	\$15.00/page
36"x48" Color	\$23.00/page	\$23.00/page
Miscellaneous B&W	\$1.50/sf	\$1.50/sf
Miscellaneous Color	\$2.00/sf	\$2.00/sf
Police Department Fees		
Past Department Reports	\$15/hr., 1 hr. minimum	\$15/hr., 1 hr. minimum
Accident Report Copy	\$6.00	\$6.00
Accident Report Certified Copy	\$8.00	\$8.00
Police Report Copy	\$0.10 per page	\$0.10 per page
Fingerprinting (up to 2 cards)	\$10.00	\$10.00
Animal Control Fees		
Pet License:		
Annual Fee Per Animal	\$10.00	\$10.00
Annual Fowl Registration Fee	\$1.00/Fowl	\$1.00/Fowl
Neutered Animal Lifetime	\$10.00	\$10.00
Dangerous Animal License Annual	\$50.00 Annual	\$50.00 Annual
Livestock Registration Fee	\$1.00/Species	\$1.00/Species
Replacement Tag	\$2.00	\$2.00

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
Impoundment (Running At Large) Altered:		
First Impoundment – (1 st Offense)	\$20/animal + daily board fee	\$20/animal + daily board fee
Second Offense	\$40/animal + daily board fee	\$40/animal + daily board fee
Third Offense or more	\$60/animal + daily board fee	\$60/animal + daily board fee
Impoundment (Running At Large) Unaltered:		
First Impoundment – (1 st Offense)	\$25/animal + daily board fee	\$25/animal + daily board fee
Second Offense	\$45/animal + daily board fee	\$45/animal + daily board fee
Third Offense or more	\$65/animal + daily board fee	\$65/animal + daily board fee
Boarding after Impoundment	Board Fee \$10/day \$50	Board Fee \$10/day \$50
Owner Surrender Fee	(Adoption/Euthanasia)	(Adoption/Euthanasia)
Airport Fees		
Ramp Tie Down Fees:		
Monthly	\$35.00	\$35.00
Daily	\$5.00	\$5.00
Terminal Building Lease/Rental:		
Office # 110	\$121.00/mo.	\$123.42/mo.
Space # 111	\$121.00/mo.	\$123.42/mo.
Space #119 & 120	\$399.00/mo.	\$406.98/mo.
Space #108	\$121.00/mo.	\$123.42/mo.
Space # 107	\$112.00/mo.	\$114.24/mo.
Hangar Lease/Rental:		
A1 & A8	\$271.30/mo.	\$276.73/mo.
A2 - A7	\$235.00/mo.	\$239.70/mo.
B1 & B8	\$271.50/mo.	\$276.73/mo.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY2017 Adopted Annual Operating & Capital Budget

	FY 2016 Adopted	FY 2017 Adopted
B2-B7	\$235.00/mo.	\$239.70/mo.
C1-C4	\$277.30/mo.	\$282.85/mo.
C5	\$326.90/mo.	\$333.44/mo.
C6	\$526.95/mo.	\$537.49/mo.
C7-C10	\$277.30/mo.	\$282.85/mo.
D1	\$326.90/mo.	\$333.44/mo.
D2-D5	\$277.30/mo.	\$282.85/mo.
D6	\$526.95/mo.	\$537.49/mo.
D7-D10	\$277.30/mo.	\$282.85/mo.
E Hangers	\$346.40/mo.	\$353.33/mo.
T1-T10 Hail Shed	\$126.00/mo.	\$128.52/mo.
Almond	\$228.20/mo.	\$232.76/mo.
Lasher 1-3	\$165.75/mo.	\$169.07/mo.
Commercial 1	\$1,711.35/mo.	1,911.35/mo.
Commercial 2	\$907.33/mo.	\$925.48/mo.
Commercial 3	\$1,844.27/mo.	\$1,881.16/mo.
Commercial 4 (Brask)	\$4,422.65/yr.	\$4,422.65/yr.
Late Fees		10% of Amount owned, with a minimum of \$20.00

*Adjusted every five years based CPI

** Commercial Hanger 1 Lease negotiated for \$1,911.35

To be adjusted every 5 years based on CPI-U

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
LIBRARY FEES		
Library Card Replacement Fee	\$1.00	\$1.00
Out-of-Area Library Card Fee	\$12.00	\$25.00
Overdue Book Fine (No Grace Period)	\$0.25 per day OR replacement cost.	\$0.25 per day OR replacement cost.
Overdue Audio/DVD Fines (No Grace Period)	\$1.00/day OR replacement cost.	\$1.00/day OR replacement cost.
Overdue Course Kits (No Grace Period)	\$1.00/day OR replacement cost.	\$1.00/day OR replacement cost.
Overdue Texana Books (No Grace Period)	\$1.00/day OR replacement value.	\$1.00/day OR replacement value.
Black & White Copies/Printouts	\$0.10/page	\$0.10/page
Color Copies	\$1.00/page	\$1.00/page
Scans	\$0.10/page	\$0.10/page
Outgoing Fax Service Local	\$0.50/page	\$0.50/page
Outgoing Fax Service Long Distance	\$1.00/page	\$1.00/page
Outgoing Toll- Free Fax	\$0.50/page	\$0.50/page
In-Coming Fax	\$0.20/page	\$0.20/page
Lost Items	Replacement cost or replacement of book in good-excellent condition of title lost approved by library staff.	Replacement cost or replacement of book in good-excellent condition of title lost approved by library staff.
Meeting Room Fee - Non-profit	Free of charge	Free of charge
Postage	Current postage cost	Current postage cost
Exam Proctoring:		
Regular Class Exam per 3 hours	\$10.00	\$10.00
Standardized Test per 3 hours	\$25.00	\$25.00

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE

FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
PARK FEES		
Lion Park Fees:		
Per Season Athletic Field Fee	\$500 per season	\$500 per season
Softball Daily Fee	\$100.00	\$100.00
Regional Park Fees		
Per Season Soccer Field Fee	\$3,000 per season.	\$3,000 per season.
Individual Picnic Table	\$5.00/day/picnic table	\$5.00/day/picnic table
Tent Camping	\$10.00 per tent per day	\$10.00 per tent per day
RV Park		
Daily	\$35.00; +10% discount Seniors & RV Members	\$35.00; +10% discount Seniors & RV Members
Weekly	\$165 + \$2/day/person over 5 yrs. old more than 2 people	\$165 + \$2/day/person over 5 yrs. old more than 2 people
Monthly- 30 Amp RV	\$300	\$300
Monthly- 50 Amp RV	\$325	\$325
Dump Station - Non Registered Guest	\$15	\$15
Dump Station - Resident	\$15	\$0
Dump Station - Non-Resident	\$15	\$15
Pavilion & Picnic Areas		
Large Group Facility & Fees		
Area #1 (4 Tables)	\$40/day plus \$60 refundable cleaning deposit	\$40/day plus \$60 refundable cleaning deposit
Area # 2 (6 Tables)	\$50/day plus \$60 refundable cleaning deposit	\$50/day plus \$60 refundable cleaning deposit
Area # 3 (8 Tables)	\$60/day plus \$60 refundable cleaning deposit	\$60/day plus \$60 refundable cleaning deposit
Area # 4 (4 Tables)	\$40/day plus \$60 refundable cleaning deposit	\$40/day plus \$60 refundable cleaning deposit

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Area #5 (4 Tables)	\$40/day plus \$60 refundable cleaning deposit	\$40/day plus \$60 refundable cleaning deposit
Large Pavilion (4 Tables)	\$100/day plus \$60 refundable cleaning deposit	\$100/day plus \$60 refundable cleaning deposit
Small Pavilion (2 Tables)	\$80/day plus \$60 refundable cleaning deposit	\$80/day plus \$60 refundable cleaning deposit
SPECIAL HOLIDAY FEES:		
Special Holiday Entrance Fee:		
Easter	\$10.00/car/day	\$10.00/car/day
4th of July	\$10.00/car/day	\$10.00/car/day
Memorial Day	\$10.00/car/day	\$10.00/car/day
Labor Day	\$10.00/car/day	\$10.00/car/day
EASTER WEEKEND ONLY		
Individual Picnic Tables:		
Reserved Picnic Table	\$20/table, 3 day minimum plus \$25 refundable cleaning deposit.	\$20/table, 3 day minimum plus \$25 refundable cleaning deposit.
Unreserved Table/ Good Friday	\$15/table, 3 day minimum, if available plus \$25 refundable cleaning deposit.	\$15/table, 3 day minimum, if available Plus \$25 refundable cleaning deposit.
Unreserved Table/ Easter Saturday	\$10/table, 2 day minimum, if available plus \$25 refundable cleaning deposit.	\$10/table, 2 day minimum, if available plus \$25 refundable cleaning deposit.
Unreserved Table Easter Sunday	\$5/table if available plus \$25 refundable cleaning deposit.	\$5/table if available plus \$25 refundable cleaning deposit.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Pavilion & Picnic Areas (3 day minimum):		
Large Pavilion #1	\$270 plus \$60 refundable cleaning deposit.	\$270 plus \$60 refundable cleaning deposit.
Small Pavilion #2	\$180 plus \$60 refundable cleaning deposit.	\$180 plus \$60 refundable cleaning deposit.
Area #1	\$120 plus \$60 refundable cleaning deposit.	\$120 plus \$60 refundable cleaning deposit.
Area #2	\$150 plus \$60 refundable cleaning deposit.	\$150 plus \$60 refundable cleaning deposit.
Area #3	\$180 plus \$60 refundable cleaning deposit.	\$180 plus \$60 refundable cleaning deposit.
Area #4	\$120 plus \$60 refundable cleaning deposit.	\$120 plus \$60 refundable cleaning deposit.
Area #5	\$120 plus \$60 refundable cleaning deposit	\$120 plus \$60 refundable cleaning deposit
SWIMMING POOL FEES		
Admission	\$5.00/person (2yr & under free)	\$5.00/person (2yr & under free)
Admission Group > 25 in Group	\$0.25 discount per person = \$4.75/person	\$0.25 discount per person = \$4.75/person
Fitness & Aerobic per FIT session	\$5.00/person	\$5.00/person

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Season Pass:		
Single person season pass	\$75.00	\$75.00
Family Pass (max 4 people)	\$100.00	\$100.00
Fitness Pass (May-Oct.)	\$90.00	\$90.00
Single Combo	\$115.00	\$115.00
Swim Camp	\$60.00/person	\$60.00/person
Swim Lessons	\$60.00/child	\$60.00/child
Swim Lessons Late Registration	\$70.00/child	\$70.00/child
Private Pool Parties (2 hr. minimum)	\$105.00/hr., plus \$60 refundable cleaning deposit.	\$105.00/hr., plus \$60 refundable cleaning deposit.
Pool Pavilion Reservations	\$35.00/hr. plus daily fees plus \$60 refundable cleaning deposit.	\$35.00/hr. plus daily fees plus \$60 refundable cleaning deposit.
Swim Team	\$125/person	\$150/person
Private Swim Lessons:		
1 Person, 5 hours of instruction	\$150.00	\$150.00
2 Persons, 5 hours of instruction	\$80 each person	\$80 each person
3 Persons, 5 hours of instruction	\$80 each person	\$80 each person
AMPHITHEATER FEES:		
Class 1: City/FCRP Events	No fee	No fee
Class 2: Commercial Events w/Admission Charge	\$750/day + 10% on gross sales & concessions + security deposit	\$750/day + 10% on gross sales & concessions + security deposit
Class 3: Events/No Admission Fee	\$500/day + 10% on gross sales & concessions + security deposit	\$500/day + 10% on gross sales & concessions + security deposit
Class 4: Non-Profit Events	\$250/day + 10% on gross sales & concessions + security deposit	\$250/day + 10% on gross sales & concessions + security deposit
Security Deposit	\$300.00	\$300.00

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Utility Fees		
Deposit - Residential	\$150.00	\$150.00
Deposit - Commercial	\$500.00	\$500.00
Re-Connect Fee	\$50.00	\$50.00
Re-Read Fee	\$5.00	\$5.00
Temporary Utility Service Connection Fee	\$50.00	\$50.00
Water Tap Fee		
3/4" Meter	\$700.00	\$700.00
1" Meter	\$800.00	\$800.00
1 1/2" Meter	\$1,550.00	\$1,550.00
2" Meter	\$2,000.00	\$2,000.00
3" or Larger	\$2,000 plus actual cost*	\$2,000 plus actual cost*
Sewer Tap Fee		
5' and above	\$900.00	\$900.00
Below 5'	\$1,200.00	\$1,200.00
Electric Service		
Electric Overhead (Single & Multi)	\$400 w/100 ft. included plus actual cost*	\$400 w/100 ft. included plus actual cost*
Electric Underground (Single & Multi)	\$700 w/100 ft. included plus actual cost*	\$700 w/100 ft. included plus actual cost*
Gas Service		
	\$700 plus actual cost*	\$700 plus actual cost*

* Allows for the adjustment of fees in accordance with cost of providing the utility service. Commercial accounts- Service fees will be based on actual cost of installation & metering equipment.

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Edwards Aquifer Authority (EAA)	\$5.17/mo./account; pass thru (As set by EAA)	\$5.17/mo./account; pass thru (As set by EAA)
Street Light Installation	\$300.00	\$300.00
Water Sales - Coin Op	\$25 - 50 gallons	\$25 - 50 gallons
Solid Waste		
Service Fee - Residential	\$2.00/mo.	\$ 2.00/mo.
Service Fee - Commercial	\$2.50/mo.	\$ 2.50/mo.
Household Hazardous Waste - Residential	\$0.79/mo.	\$ 0.82/mo.
90 Gallon Recycling Cart-Residential	\$3.00/mo.	\$3.00/mo.
Residential Garbage Collection		
1/week Garbage & 1/week Recycle Collection	\$20.77	\$ 20.95
Commercial & Industrial Containerized Service		
Shops & Professional(Light) 1-90 Gal Can	\$ 23.61	\$ 23.71
Shops & Professional (Medium) 2-90 Gal Can	\$ 24.48	\$ 24.97
2 Cubic Yard Container - 1/week	\$ 67.33	\$ 68.04
2 Cubic Yard Container - 2/week	\$ 106.17	\$ 107.28
3 Cubic Yard Container - 1/week	\$ 73.81	\$ 75.58
3 Cubic Yard Container - 2/week	\$ 117.84	\$ 119.08
4 Cubic Yard Container - 1/week	\$ 92.35	\$ 93.32
4 Cubic Yard Container - 2/week	\$ 175.45	\$ 177.53
6 Cubic Yard Container - 1/week	\$ 132.51	\$ 134.08
6 Cubic Yard Container - 2/week	\$ 258.62	\$ 263.79
8 Cubic Yard Container - 1/week	\$ 175.45	\$ 177.53
8 Cubic Yard Container - 2/week	\$ 350.89	\$ 355.05
10 Cubic Yard Container – 1/week	\$ 208.68	\$ 164.76
10 Cubic Yard Container – 2/week	\$ 437.24	\$ 406.79

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Extra Pickups		
Available on regular service days only- all containers	\$91.35	\$93.18
Lock Fee/Casters	\$25.00	\$25.00
Rates for Roll Off Containers:		
Delivery Fee	\$ 153.00	\$ 153.00
Rental Fee (per day)	\$ 6.12/day	\$ 6.12/day
20 Cubic Yard Container	\$ 392.82	\$ 392.82
30 Cubic Yard Container	\$ 428.15	\$ 428.15
40 Cubic Yard Container	\$ 469.20	\$ 469.20
Disposal Fee	Included	Included

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Impact Fees		
Water Only		
Type & Meter Size		
Simple 5/8" x 3/4"	\$2,044.68	\$2,044.68
Simple 3/4"	\$3,067.02	\$3,067.02
Simple 1"	\$5,111.69	\$5,111.69
Simple 1 1/2"	\$10,223.39	\$10,223.39
Simple 2"	\$16,357.42	\$16,357.42
Compound 2"	\$16,357.42	\$16,357.42
Turbine 2"	\$20,446.77	\$20,446.77
Compound 3"	\$32,714.84	\$32,714.84
Turbine 3"	\$49,072.26	\$49,072.26
Compound 4"	\$51,116.93	\$51,116.93
Turbine 4"	\$85,876.45	\$85,876.45
Compound 6"	\$102,233.87	\$102,233.87
Turbine 6"	\$188,110.31	\$188,110.31
Compound 8"	\$163,574.19	\$163,574.19
Turbine 8"	\$327,148.37	\$327,148.37
Compound 10"	\$235,137.89	\$235,137.89
Turbine 10"	\$511,169.33	\$511,169.33
Turbine 12"	\$674,743.52	\$674,743.52
Sewer Only		
Type & Meter Size		
Simple 5/8" x 3/4"	\$1,880.34	\$1,880.34
Simple 3/4"	\$2,820.51	\$2,820.51
Simple 1"	\$4,700.84	\$4,700.84
Simple 1 1/2"	\$9,401.69	\$9,401.69
Simple 2"	\$15,042.70	\$15,042.70
Compound 2"	\$15,042.70	\$15,042.70
Turbine 2"	\$18,803.37	\$18,803.37
Compound 3"	\$30,085.40	\$30,085.40
Turbine 3"	\$45,128.09	\$45,128.09
Compound 4"	\$47,008.43	\$47,008.43
Turbine 4"	\$78,974.16	\$78,974.16
Compound 6"	\$94,016.86	\$94,016.86
Turbine 6"	\$172,991.02	\$172,991.02

CITY OF CASTROVILLE - ADOPTED COMPREHENSIVE FEE SCHEDULE
FY 2018 Adopted Annual Operating & Capital Budget

	FY 2017 Adopted	FY 2018 Adopted
Compound 8"	\$150,426.98	\$150,426.98
Turbine 8"	\$300,853.95	\$300,853.95
Compound 10"	\$216,238.78	\$216,238.78
Turbine 10"	\$470,084.30	\$470,084.30
Turbine 12"	\$620,511.27	\$620,511.27
Both		
Type & Meter Size		
Simple 5/8" x 3/4"	\$3,925.01	\$3,925.01
Simple 3/4"	\$5,887.52	\$5,887.52
Simple 1"	\$9,812.54	\$9,812.54
Simple 1 1/2"	\$19,625.07	\$19,625.07
Simple 2"	\$31,400.12	\$31,400.12
Compound 2"	\$31,400.12	\$31,400.12
Turbine 2"	\$39,250.15	\$39,250.15
Compound 3"	\$62,800.23	\$62,800.23
Turbine 3"	\$94,200.35	\$94,200.35
Compound 4"	\$98,125.36	\$98,125.36
Turbine 4"	\$164,850.61	\$164,850.61
Compound 6"	\$196,250.73	\$196,250.73
Turbine 6"	\$361,101.34	\$361,101.34
Compound 8"	\$314,001.16	\$314,001.16
Turbine 8"	\$628,002.32	\$628,002.32
Compound 10"	\$451,376.67	\$451,376.67
Turbine 10"	\$981,253.63	\$981,253.63
Turbine 12"	\$1,295,254.79	\$1,295,254.79

APPENDICES



CITY OF CASTROVILLE: MISCELLANEOUS STATISTICS

Date of Incorporation: Settled in 1844 and last incorporation 1948

Form of Government: Mayor/Council with an appointed administrator/General Law A

Council Composed of: Elected Mayor and Five (5) Councilmembers

STATISTICS

Population 2014	2785
Area/Square Miles	Approx. 4 Sq. Mi.
Miles of Streets	24
Number of Street Lights	466

FACILITIES

Number of Accounts

	Water Service	Sewer Service	Gas Service	Electric Service
Residential (Apr 2016)	1290	999	745	1170
Commercial	181	150	97	246

PARKS, RECREATION & CULTURE

Municipal Airport	4600' x 75' Runway
Regional Park	128 Acres
Swimming Pool	1
Parks	5
Playgrounds	3
Campgrounds	1 with 40 Pull-through RV Spots and Tent Camping
Baseball/Softball Fields	8
Soccer Field	4
Public Library	16,

Glossary

The budget contains specialized and technical terminology that is unique to public finance and budgeting.

Accounting Basis: The basis of accounting under which transactions are recognized and reported. The City employs the modified accrual basis of accounting. This means that revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred.

Ad Valorem Tax: The tax is based “according to value” of property and is used as the source of revenue to pay general obligation debt and to support the General Fund.

Assessed Valuation: A value that is established for real and personal property for use as a basis for levying property taxes. The assessed valuation represents the appraised valuation less any exemptions. Property values are established by the Medina Appraisal District.

Balanced Budget: A budget in which planned expenditures can be met by current income from taxation and other government receipts.

Bond: A debt instrument embodying a written promise to pay a specified sum of money, the face value or principal, at a specific date or dates in the future (maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures, such as buildings, streets, or utility expansion/repair.

Budget: A budget is a plan of financial operation embodying an estimate of adopted expenditures and the means of financing them for a single fiscal year.

Budget Adjustments: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. City staff has the prerogative to adjust expenditures within a department budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. The adopted budget document presents the authorization made by the City Council for City Officials to obligate and expend resources.

Budget Ordinance: The official enactment by the City Council that establishes legal authority for the City Officials to obligate and expend resources.

Budgetary Control: The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Outlay: The portion of the annual operating budget that appropriates funds for the purpose of capital equipment needs. The Capital Outlay Budget includes funds for capital

equipment purchases such as vehicles, furniture, machinery, building improvements, computers, and special tools, which are usually distinguished from operating items according to their value and projected useful life. The City's current capitalization policy requires expenditures to be at least \$5,000 with the asset having a useful life in excess of two (2) years.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a period of five future years setting forth each capital project, scope of work, the amount to be expended in each year and the method of financing those expenditures, to provide long-lasting physical improvements.

Chart of Accounts: A chart detailing the system of general ledger accounts.

City Administrator: The individual appointed by the City Council who is responsible for the administration of the affairs of the City.

Commodities: Items of expenditures which, after use, are consumed or show a material change in their physical condition, and which, are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Goods and services acquired under contract the City receives from an internal service fund or an outside company. Professional services, utilities, rentals, and insurance are examples of contractual services,

Current Taxes: Taxes that are levied and due within one year.

Debt Service Fund: Accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt, certificates of obligation and short term contractual obligation certificates.

Debt Service: The City's obligation to pay the principal and interest of all outstanding debt instruments according to a predetermined payment schedule.

Deficit: A deficit is the excess of expenditures over revenues during a single accounting period.

Delinquent Taxes: Taxes remaining unpaid on and after the date on which a penalty for non-payment is imposed.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Disbursement: Payment for goods and services in cash or by check.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue next year from the properties on this year's tax rolls.

Encumbrance: Obligation in the form of a purchase order, contract, or salary commitment which is chargeable to appropriations and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

Enterprise Fund: A government accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimate: The estimated actual expenditures and revenues for the fiscal year prior to the budget fiscal year.

Estimated Revenues: The amount of projected revenue to be collected during the fiscal year. It may be also defined to finance the adopted projected expenditures.

Expenditure: Decrease in the use of net financial resources for the purpose of acquiring and providing goods and services.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance, and workers compensation.

Expenses: Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

Fiscal Year: The 12 month time period designated by the City signifying the beginning and ending period for recording financial transactions. The City's fiscal year is October 1st to September 30th.

Fixed Asset: Assets of a long-term nature that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Time-Equivalent (FTE): Full time, authorized positions, filled or vacant, that equal to 2,080 hours of work annually.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial sources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

Fund Balance: The difference between a fund's assets and liabilities.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting.

General Fund: The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, service charges, and other types of revenue. The fund includes the basic operating services such as police, finance, community development, parks & recreation, pool, library, public works and general administration.

General Ledger: A listing of the various accounts necessary to reflect the financial position and results of operation of government.

Interfund Transfers: Amounts transferred from one fund to another.

Modified Accrual Accounting: A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable and expenditures are recorded in the period that they are incurred.

Non-Recurring Revenue: Revenue recognized by the City that are unique and occur one time or without pattern.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic services for the fiscal year. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the adopted means of financing them.

Personal Services: All cost related to compensating employees of the City including employee benefit costs such as City contribution for retirement, social security, and health and life insurance.

Program Improvement: A program improvement is the addition of new equipment, personnel or other expenditures aimed at improving the level of service or expanding services.

Property Tax Rate: The property tax rate consists of two elements. The first is the maintenance and operation rate. Revenues received from this element are deposited in the General Fund and can be used for any public purpose. The maintenance and operation rate is subject to the provisions of state statute and an increase in the effective rate excess of 8% is subject to a voter initiated rollback election. The second element is the debt service rate. The rate is set based on the City's debt service requirements. Funds received from this rate are deposited in the Debt Service Fund and are used solely to pay the principal and interest on present and projected debt.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue Estimate: An estimate of how much revenue will be earned from a specific revenue source for some future specific period; typically, a future fiscal year.

Shortfall: The excess of expenditures over revenues during a single accounting period.

Special revenue Fund: A fund used to account for revenues and expenditures that have been earmarked for special activities.

Surplus: A surplus is the amount by which revenues exceed outlays.

Tax Levy: The total amount of funds to be raised by general property taxes for operating and debt service purposes specified in the Annual Tax Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax