



**City of Castroville**

**FY 2020**

**Adopted Budget**

09.26.2019

## NOTICE ABOUT THIS BUDGET

As required by Section 102.007d of the Texas Local Government Code, the City of Castroville is providing the following statements:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$92,996, which is a 9.58 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$23,560.

Of the \$23,560 in added property tax revenue, \$23,560 will be used in the City's General Fund for essential City services such as Police, Streets, Parks & Recreation and Code Enforcement.

<u>TAX RATE</u>	<u>FY 2018-19</u>	<u>FY 2019-20</u>
Property Tax Rate	0.508850	0.507771
Rollback Rate	0.508853	0.507771
Effective Tax Rate	0.487850	0.470508
Effective M&O Rate	0.446356	0.473889
Debt Rate	0.041494	0.033882

<u>GOVERNING BODY</u>	<u>RECORDED VOTE</u>
Mayor Phyllis Santleben	Abstain
Herb Dyer – Mayor Pro Tem	Aye
Sheena Martinez	Aye
Paul Carey	Aye
Jesse Byars	Aye
Todd Tschirhart	Absent

**CITY OF CASTROVILLE**  
**ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**

**FY 2019- 2020**

**MAYOR**

**Phyllis Santleben**

**CITY COUNCILMEMBERS**

<b>Herb Dyer</b>	<b>Mayor Pro Tem, District 5</b>
<b>Sheena Martinez</b>	<b>Councilmember, District 1</b>
<b>Paul Carey</b>	<b>Councilmember, District 2</b>
<b>Jesse Byars</b>	<b>Councilmember, District 3</b>
<b>Todd Tschirhart</b>	<b>Councilmember, District 4</b>

**Submitted By**

**Leroy Vidales**

**Interim City Administrator/Finance Director**

**CITY OF CASTROVILLE**

**EXECUTIVE STAFF 2020**

<b>Leroy Vidales</b>	<b>Interim City Admin./Finance Director</b>
<b>Debra Howe</b>	<b>City Secretary</b>
<b>Brian Jackson</b>	<b>Interim Police Chief</b>
<b>John Gomez</b>	<b>Public Works Director</b>
<b>Devin Fredrickson</b>	<b>Parks &amp; Recreation Director</b>
<b>Hilda Bernal-Chavez</b>	<b>Finance Clerk</b>
<b>Roy Clayton</b>	<b>Public Works Operations Manager</b>
<b>Breana Soto</b>	<b>Community Development Coord.</b>
<b>Angela Alejandro</b>	<b>Library Manager</b>
<b>David Kirkpatrick</b>	<b>Airport Manager</b>

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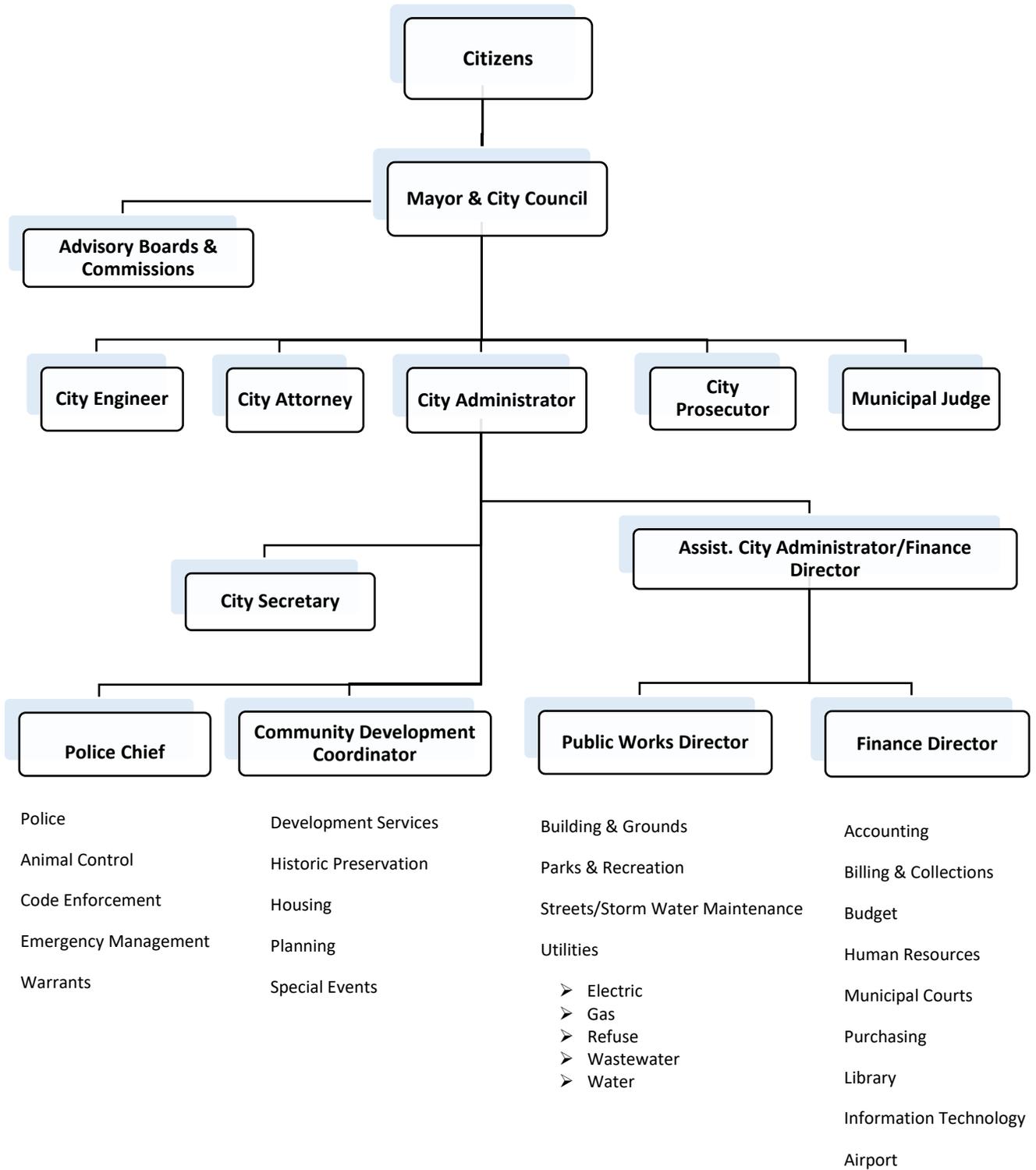
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# CITY OF CASTROVILLE (2018-2019) ORGANIZATIONAL CHART

\*New Organizational Chart will be updated once new city administrator is hired.



**CITY OF CASTROVILLE – PERSONNEL ALLOCATION OVERVIEW**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>	<b>BUDGET CHANGE</b>
<b>GENERAL FUND</b>				
CITY ADMINISTRATOR	1	1	1	0
CITY SECRETARY	1	1	1	0
ECONOMIC DEVELOPMENT	0.5	0.5	0	-.5
FINANCE	3	3	3	0
HUMAN RESOURCES	1	1	0	-1
LIBRARY	3	3.5	2.5	-1
POLICE	10	10	9.5	-.5
MUNICIPAL COURT	1	1	1.5	.5
COMMUNITY DEVELOPMENT	1	1	2	1
PUBLIC WORKS/STREETS	4	4	4	0
PARKS AND RECREATION	1	1	2	1
ANIMAL CONTROL	1	1	1	0
INFORMATION TECHNOLOGY	0	0	0	0
<b>TOTAL GENERAL FUND</b>	<b>27.5</b>	<b>28</b>	<b>27.5</b>	<b>-.5</b>
<b>UTILITY FUND</b>				
PUBLIC WORKS ADMINISTRATION	6	6	7	1
WASTEWATER	2	3	3	0
ELECTRIC	4	4	4	0
WATER	2	3	3	0
<b>TOTAL UTILITY FUND</b>	<b>14</b>	<b>16</b>	<b>17</b>	<b>1</b>
<b>AIRPORT FUND</b>				
AIRPORT FUND	1.5	1.5	2	.5
<b>TOTAL AIRPORT FUND</b>	<b>1.5</b>	<b>1.5</b>	<b>2</b>	<b>.5</b>
<b>HOTEL FUND</b>				
HOTEL	1.2	1.2	.5	-.7
<b>TOTAL HOTEL FUND</b>	<b>1.2</b>	<b>1.2</b>	<b>.5</b>	<b>-.7</b>
<b>TOTAL</b>	<b>44.2</b>	<b>46.7</b>	<b>47</b>	<b>.3</b>

**CITY OF CASTROVILLE – PROPERTY TAX RATE**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**

<b>TAX YEAR</b>	<b>FISCAL YEAR</b>	<b>TOTAL RATE</b>	<b>M&amp;O RATE</b>	<b>I &amp; S RATE</b>
2001	2002	0.303500	0.224600	0.078900
2002	2003	0.311000	0.230500	0.080500
2003	2004	0.327900	0.266100	0.061800
2004	2005	0.365900	0.284400	0.081500
2005	2006	0.365000	0.291000	0.074000
2006	2007	0.380000	0.271400	0.108600
2007	2008	0.399900	0.312500	0.087400
2008	2009	0.377500	0.316000	0.061500
2009	2010	0.427000	0.351000	0.076000
2010	2011	0.454500	0.383000	0.071500
2011	2012	0.454500	0.385774	0.068726
2012	2013	0.454500	0.394731	0.059769
2013	2014	0.454500	0.412379	0.042121
2014	2015	0.454500	0.415150	0.039350
2015	2016	0.499400	0.458080	0.041320
2016	2017	0.523233	0.478661	0.044572
2017	2018	0.504093	0.466232	0.037861
2018	2019	0.508853	0.446356	0.041494
2019	2020	0.507771	0.473889	0.033882

# ALL FUNDS



**CITY OF CASTROVILLE – ALL FUNDS BUDGET SUMMARY**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**

	<b>GENERAL FUND</b>	<b>UTILITY FUND</b>	<b>WATER ACQUISITION</b>	<b>WATER IMPACT</b>	<b>SEWER IMPACT</b>	<b>AIRPORT FUND</b>
<b>BEGINNING BALANCE</b>	<b>\$ 1,781,536</b>	<b>\$ 10,146,726</b>	<b>\$ 368,045</b>	<b>\$ 82,914</b>	<b>\$ 248,413</b>	<b>\$ 7,761,118</b>
<b>REVENUE</b>	2,926,085	8,969,090	34,831	51,124	51,113	705,172
<b>TRANSFER IN</b>	873,347	-	12,713	-	-	-
<b>TOTAL AVAILABLE</b>	<b>\$ 5,580,968</b>	<b>\$ 19,115,816</b>	<b>\$ 415,589</b>	<b>\$ 134,038</b>	<b>\$ 299,526</b>	<b>\$ 8,466,290</b>
<b>EXPENDITURES</b>	3,774,432	8,969,090	52,600	1,080	51,080	691,978
<b>TRANSFERS OUT</b>	25,000	873,347	-	-	-	6,000
<b>ENDING BALANCE</b>	<b>\$ 1,781,536</b>	<b>\$ 9,273,379</b>	<b>\$ 362,989</b>	<b>\$ 132,958</b>	<b>\$ 248,446</b>	<b>\$ 7,768,312</b>

	<b>DRAINAGE UTILITY</b>	<b>CAPITAL PROJECTS</b>	<b>POLICE TRAINING</b>	<b>DRUG FORFEITURE</b>	<b>COURT SECURITY</b>	<b>COURT TECHNOLOGY</b>
<b>BEGINNING BALANCE</b>	<b>\$ 283,096</b>	<b>\$ 196,062</b>	<b>\$ 4,265</b>	<b>\$ 3,138</b>	<b>\$ 15,500</b>	<b>\$ 9,982</b>
<b>REVENUE</b>	119,762	3,500	1,150	50	4,060	5,300
<b>TRANSFER IN</b>	-	-	-	-	-	-
<b>TOTAL AVAILABLE</b>	<b>\$ 402,858</b>	<b>\$ 199,562</b>	<b>\$ 5,415</b>	<b>\$ 3,188</b>	<b>\$ 19,560</b>	<b>\$ 15,282</b>
<b>EXPENDITURES</b>	130	196,072	1,000	50	8,400	2,300
<b>TRANSFERS OUT</b>	90,000	-	-	-	-	-
<b>ENDING BALANCE</b>	<b>\$ 312,728</b>	<b>\$ 3,490</b>	<b>\$ 4,415</b>	<b>\$ 3,138</b>	<b>\$ 11,160</b>	<b>\$ 12,982</b>

**CITY OF CASTROVILLE – ALL FUNDS BUDGET SUMMARY**  
**FY2020 ADOPTED Annual Operating & Capital Budget**

	LIBRARY MEMORIAL	ALSATIAN HOUSE	BIRY HOUSE	HOTEL/ MOTEL	2003 CO I & S	2004 CO I & S
<b>BEGINNING BALANCE</b>	\$ 1,994	\$ 11,701	\$ 2,343	\$ 22,337	\$ 19,416	\$ 29,940
REVENUE	5	3,050	1	40,200	15,952	60,812
TRANSFER IN	-	-	-	21,223	89,675	27,194
<b>TOTAL AVAILABLE</b>	\$ 1,999	\$ 14,751	\$ 2,344	\$ 83,760	\$ 125,043	\$ 117,946
EXPENDITURES	-	8,000	2,000	58,800	98,600	80,950
TRANSFERS OUT	-	-	-	-	-	-
<b>ENDING BALANCE</b>	\$ 1,999	\$ 6,751	\$ 344	\$ 24,960	\$ 26,443	\$ 36,996

	TOTAL OF ALL FUNDS
<b>BEGINNING BALANCE</b>	\$ 20,988,526
REVENUE	12,991,257
TRANSFER IN	1,024,152
<b>TOTAL AVAILABLE</b>	\$ 35,003,935
EXPENDITURES	13,996,562
TRANSFERS OUT	994,347
<b>ENDING BALANCE</b>	\$ 20,013,026

# GENERAL FUND



**CITY OF CASTROVILLE – GENERAL FUND SUMMARY**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**

	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY2020</b>
<b>BEGINNING BALANCE</b>	<b>\$1,593,006</b>	<b>\$ 1,547,323</b>	<b>\$ 1,781,536</b>
<b>REVENUE:</b>			
SALES TAXES	1,034,549	1,046,954	1,078,363
PROPERTY TAXES	878,469	772,952	984,511
MUNICIPAL COURT FEES	265,275	269,149	245,787
PARKS & RECREATION FEES	204,059	410,187	221,800
OTHER REVENUE	190,178	191,411	395,624
<b>TOTAL OPERATING REVENUES</b>	<b>2,572,530</b>	<b>2,690,653</b>	<b>2,926,085</b>
TRANSFERS IN	853,747	853,747	873,347
<b>TOTAL REVENUE</b>	<b>3,426,277</b>	<b>3,544,400</b>	<b>3,799,432</b>
<b>TOTAL AVAILABLE</b>	<b>5,019,283</b>	<b>5,091,723</b>	<b>5,580,968</b>
<b>EXPENDITURES</b>			
CITY COUNCIL	27,618	36,131	50,309
CITY ADMINISTRATOR	341,158	363,234	331,641
CITY SECRETARY	126,520	122,694	136,240
FINANCE	268,398	317,135	321,210
HUMAN RESOURCES	76,695	86,162	11,850
LIBRARY	153,581	220,551	164,628
POLICE	774,649	920,095	918,989
MUNICIPAL COURT	94,981	100,123	113,738
COMMUNITY DEVELOPMENT	115,261	145,215	231,500
PUBLIC WORKS	798,920	814,684	729,072
PARKS & RECREATION	176,303	274,364	299,981
RV PARK	-	49,250	29,250
SWIMMING POOL	129,233	117,852	146,120
ANIMAL CONTROL	59,706	101,250	71,823
INFORMATION TECHNOLOGY	72,967	87,445	163,081
NON-DEPARTMENTAL	52,703	31,175	55,000
<b>TOTAL OPERATING EXPENDITURES:</b>	<b>3,268,693</b>	<b>3,787,360</b>	<b>3,774,432</b>
TRANSFERS OUT	21,223	21,223	25,000
<b>TOTAL EXPENDITURES</b>	<b>3,289,916</b>	<b>3,808,583</b>	<b>3,799,432</b>
<b>ENDING BALANCE</b>	<b>\$1,729,367</b>	<b>\$ 1,283,140</b>	<b>\$ 1,781,536</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**REVENUES**

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>REVENUES</b>				
<b><u>SALES TAXES</u></b>				
4001-401	CITY SALES TAX	\$1,031,317	\$ 1,043,524	\$ 1,074,830
4001-402	LIQUOR TAX	3,232	3,430	3,533
	<b>TOTAL SALES TAXES</b>	<b>1,034,549</b>	<b>1,046,954</b>	<b>1,078,363</b>
<b><u>PROPERTY TAXES</u></b>				
4002-101	CURRENT AD VALOREM TAX	864,008	761,252	903,311
4002-102	DELINQUENT AD VALOREM TAX	8,172	5,500	75,000
4002-103	PENALTY & INTEREST - TAXES	6,289	6,200	6,200
	<b>TOTAL PROPERTY TAXES</b>	<b>878,469</b>	<b>772,952</b>	<b>984,511</b>
<b><u>MUNICIPAL COURT FEES</u></b>				
4003-601	FINES	240,854	250,214	229,055
4003-602	COURT COST/ARREST FEES	21,670	16,052	14,000
4003-606	DEF. DRIVING LIST REQUEST	30	32	32
4003-607	FTA CITY FUND	2,721	2,851	2,700
	<b>TOTAL MUNICIPAL COURT FEES</b>	<b>265,275</b>	<b>269,149</b>	<b>245,787</b>
<b><u>PARK &amp; RECREATION FEES</u></b>				
4004-809	SWIMMING POOL FEES	27,697	39,976	29,000
4004-810	SWIMMING LESSONS FEES	19,801	29,343	18,000
4004-811	CITY SWIM TEAM	14,900	15,000	15,000
4004-812	VENDING MACHINE/POOL	1,739	2,500	2,000
4004-815	R V PARK FEES	66,004	225,743	85,000
4004-816	TENT CAMPING FEES	995	1,128	1,300
4004-817	PICNIC AREA RESERVATIONS	7,460	8,302	5,000
4004-818	TABLE DAILY USE FEES	2,194	2,500	1,800
4004-819	PAVILION FEES	14,263	15,000	12,000
4004-820	HOLIDAY WEEKEND FEES	13,380	13,500	17,000
4004-822	SPORTS FIELD USAGE	3,080	4,000	3,200
4004-825	LAUNDROMAT REVENUE	2,390	12,480	2,000
4004-826	POOL PARTIES	18,756	27,500	19,000
4004-827	POOL - SEASON PASSES	11,395	13,215	11,500
4004-828	HOUSTON SQUARE	5		-
	<b>TOTAL PARKS &amp; RECREATION FEES</b>	<b>204,059</b>	<b>410,187</b>	<b>221,800</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**REVENUES (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>OTHER REVENUE</u></b>				
4009-201	TELEPHONE FRANCHISE FEES	2,033	2,500	3,200
4009-202	CABLE TV FRANCHISE FEES	4,338	3,150	1,100
4009-203	CABLE TV POLE RENT/LAND LEASE	10,200	10,200	10,200
4009-204	ELECTRIC FRANCHISE FEES	18,193	15,000	9,600
4009-301	PERMITS & FEES	97,908	112,167	135,000
4009-303	OCCUPATIONAL TAX	1,528	2,000	1,500
4009-304	PET LICENSE	645	775	300
4009-308	PLATTING/MAPPING FEES	3,509	5,250	5,000
4009-315	LOT MOWING ENFORCEMENT	-	1,560	200
4009-510	HOLDING & DISPOSAL	390	450	200
4009-601	LIBRARY DONATIONS	40	50	20
4009-603	LIBRARY FINES & USER FEES	2,437	2,500	2,000
4009-605	LIBRARY GRANTS	20,791	-	-
4009-608	E-RATE REIMBURSEMENT	-	1,011	1,031
4009-699	LOSS RECOVERY	-	-	-
4009-701	THC PRESERVATION GRANT	-	-	-
4009-803	COPY/FAX SERVICES	7,707	8,250	6,000
4009-805	DONATIONS	-	-	-
4009-806	POLICE REPORTS	1,606	1,700	1,500
4009-811	NSF CHECK CHARGES	100	-	-
4009-812	SALE OF ASSETS	-	2,000	2,000
4009-813	MISCELLANEOUS REVENUE	-	500	500
4009-815	MISC. REFUNDS & REIMB.	2,347	1,000	1,000
4009-830	INTEREST INCOME	4,936	5,348	10,000
4009-901	SPECIAL EVENTS REVENUE	11,470	16,000	7,000
4009-903	DONATION 4TH OF JULY	-	-	-
4009-9XX	USE OF FUND BALANCE	-	-	198,273
	<b>TOTAL OTHER REVENUE</b>	<b>190,178</b>	<b>191,411</b>	<b>395,624</b>
<b><u>TRANSFERS:</u></b>				
4999-920	TRANSFER IN: AIRPORT	6,000	6,000	6,000
4999-921	TRANSFER IN: STREET REHAB	-	-	-
4999-922	TRANSFER IN: UTILITY ROW	108,512	108,512	108,512
4999-923	TRANSFERS IN: UTILITY FUND	739,235	739,235	758,835
	<b>TOTAL TRANSFERS IN</b>	<b>853,747</b>	<b>853,747</b>	<b>873,347</b>
	<b>TOTAL REVENUES</b>	<b>3,426,277</b>	<b>3,544,400</b>	<b>3,799,432</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – City Council**

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The City Council is responsible for the scope, direction, and financing of City services; establishing policy based on information provided by staff, advisory boards and commissions, and the general public; and implementing policy through staff under the Mayor-Council form of government.

**City Council**

Phyllis Santleben, Mayor

Herb Dyer, Mayor Pro Tem

Sheena Martinez, District 1

Paul Carey, District 2

Jesse Byars, District 3

Todd Tschirhart, District 4

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 6,882	\$ 7,997	\$ 8,009
OPERATIONS & MAINTENANCE	20,736	28,134	42,300
<b>TOTAL</b>	<b>\$ 27,618</b>	<b>\$ 36,131</b>	<b>\$ 50,309</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – City Council**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
52101-101.07	CITY COUNCIL PAY	\$ 5,520	\$ 6,500	\$ 6,500
52101-105.00	SOCIAL SECURITY	342	459	459
52101-106.00	MEDICARE	80	107	107
52101-112	WORKERS' COMPENSATION	40	31	40
52101-140	CELL PHONE ALLOWANCE	900	900	900
	<b>TOTAL PERSONNEL SERVICES</b>	<b>6,882</b>	<b>7,997</b>	<b>8,009</b>
<b><u>SUPPLIES</u></b>				
52102-201	OFFICE SUPPLIES	133	-	-
52102-205	GENERAL SUPPLIES	599	800	800
	<b>TOTAL SUPPLIES</b>	<b>732</b>	<b>800</b>	<b>800</b>
<b><u>CONTRACTED SERVICES</u></b>				
52104-407	CITY ATTORNEY	59	-	-
52104-413	OUTSIDE SERV/CONTR LABOR	2,500	-	-
	<b>TOTAL CONTRACTED SERVICES</b>	<b>2,559</b>		
<b><u>EDUCATION &amp; TRAINING</u></b>				
52105-505	TRAINING/TRAVEL/PER DIEM	620	1,400	3,000
52105-505.01	BOARD TRAINING		1,000	
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>620</b>	<b>2,400</b>	<b>3,000</b>
<b><u>MISCELLANEOUS</u></b>				
52105-503	PROFESSIONAL ASSOCIATION DUES	1,495	1,434	1,500
52108-790	SPECIAL ACTIVITIES	15,330	23,500	37,000
	SPECIAL ACTIVITIES - NIP & TUCK			
	SPECIAL ACTIVITIES - WELCOME SIGN			
	<b>TOTAL MISCELLANEOUS</b>	<b>16,825</b>	<b>24,934</b>	<b>38,500</b>
	<b>TOTAL CITY COUNCIL</b>	<b>\$ 27,618</b>	<b>\$ 36,131</b>	<b>\$50,309</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – City Administrator**

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The City Administrator Office is the primary point of contact between the City’s departments and the City Council. The City Administrator’s function is to lead, guide and provide coordination to the departments as they implement City policies and to advise the City Council on policy decisions. The City Administrator communicates the City’s vision and mission to all employees and provides leadership in the administration of the City’s programs and services.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>CITY ADMINISTRATOR</b>	<b>1</b>	<b>1</b>	<b>1</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 175,859	\$ 165,585	\$ 171,241
OPERATIONS & MAINTENANCE	165,299	197,649	160,400
<b>TOTAL</b>	<b>\$ 341,158</b>	<b>\$ 363,234</b>	<b>\$ 331,641</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – City Administrator**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
50101-101	REGULAR SALARIES	\$ 141,888	\$ 126,402	\$ 135,000
50101-105	SOCIAL SECURITY	7,468	8,210	8,370
50101-106	MEDICARE	1,747	1,920	1,960
50101-107	RETIREMENT	13,942	13,122	13,285
50101-108	HEALTH INSURANCE	4,816	6,971	7,533
50101-109	LIFE INSURANCE	312	546	405
50101-109	VISION INSURANCE	78	402	110
50101-109	DENTAL INSURANCE	351	104	419
50101-109	LONG TERM DISABILITY	481	1,259	648
50101-112	WORKERS' COMPENSATION	486	634	511
50101-136	LONGEVITY	252	315	-
50101-139	CAR ALLOWANCE	3,400	4,800	2,400
50101-140	PHONE ALLOWANCE	638	900	600
	<b>TOTAL PERSONNEL SERVICES</b>	<b>175,859</b>	<b>165,585</b>	<b>171,241</b>
<b><u>SUPPLIES</u></b>				
50102-201	OFFICE SUPPLIES	175	1,000	1,500
50102-202	DUES & SUBSCRIPTIONS	1,465	1,000	1,000
50102-205	GENERAL SUPPLIES	230	300	300
50102-206	CLASSIFIED ADVERTISEMENTS	-	-	-
50102-207	POSTAGE/METER RENTAL	-	100	-
50102-214	PROFESSIONAL PUBLICATIONS	81	200	200
50102-602	SMALL OFFICE EQUIPMENT	-	-	-
50102-922	OFFICE FURNITURE & EQUIPMENT	219	500	-
	<b>TOTAL SUPPLIES</b>	<b>2,170</b>	<b>3,100</b>	<b>3,000</b>
<b><u>PURCHASED SERVICES</u></b>				
50103-307	TML INSURANCE	29,335	28,618	35,000
50103-308	INSURANCE BONDS	-	400	400
	<b>TOTAL PURCHASED SERVICES</b>	<b>29,335</b>	<b>29,018</b>	<b>35,400</b>
<b><u>CONTRACTED SERVICES</u></b>				
50104-407	CITY ATTORNEY	31,004	50,000	45,000
50104-410	CITY ENGINEER	14,622	50,000	40,000
50104-413	CONTRACT SERVICES	3,759	12,331	12,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>49,385</b>	<b>112,331</b>	<b>97,000</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
50105-505	TRAINING/TRAVEL/PER DIEM	2,768	1,500	2,500
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>2,768</b>	<b>1,500</b>	<b>2,500</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – City Administrator (continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>TECHNOLOGY</u></b>				
50106-802	COMPUTER SOFTWARE	580	-	-
50106-803	COMPUTER HARDWARE	128	-	-
	<b>TOTAL TECHNOLOGY</b>	<b>708</b>	<b>-</b>	<b>-</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
50107-412	EQUIPMENT REPAIRS & MAINT	6,003	1,200	1,000
50107-602	EQUIPMENT PURCHASES	-	-	-
50107-903	BUILDING REPAIR / MAINTENANCE	74,782	50,000	20,000
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>80,785</b>	<b>51,200</b>	<b>21,000</b>
<b><u>MISCELLANEOUS</u></b>				
50108-790	AWARDS & RECOGNITIONS	-	-	500
50108-625	MISCELLANEOUS EXPENSE	148	500	1,000
	<b>TOTAL MISCELLANEOUS</b>	<b>148</b>	<b>500</b>	<b>1,500</b>
	<b>TOTAL CITY ADMINISTRATOR</b>	<b>\$ 341,158</b>	<b>\$ 363,234</b>	<b>\$331,641</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – City Secretary**

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The City Secretary is the Chief Election Official and the official Records Management Officer for the City of Castroville. Open Records requests are generated through the City Secretary and are accounted for as to their timeliness. The officer compiles applications for all the City Boards and Commissions, publishes board agendas and maintains their minutes. The officer generates Council information, including the bi-weekly agenda packets (paper and electronic) for regular called meetings, workshops, and special called meetings. The officer is responsible for ensuring compliance with state and Federal laws related to open records, open meetings, elections and public notices.

	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>STAFFING</b>			
<b>CITY SECRETARY</b>	<b>1</b>	<b>1</b>	<b>1</b>

	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>BUDGET</b>			
PERSONNEL SERVICES	\$ 83,984	\$ 91,363	\$ 99,390
OPERATIONS & MAINTENANCE	42,536	31,331	36,850
<b>TOTAL</b>	<b>\$ 126,520</b>	<b>\$ 122,694</b>	<b>\$ 136,240</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – City Secretary**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
52201-101	REGULAR SALARIES	\$ 61,710	\$ 66,843	\$ 74,000
52201-105	SOCIAL SECURITY	3,744	4,356	4,600
52201-106	MEDICARE	876	1,019	1,100
52201-107	RETIREMENT	6,205	6,963	7,300
52201-108	HEALTH INSURANCE	6,558	6,971	7,533
52201-109	LIFE INSURANCE	257	289	222
52201-109	VISION INSURANCE	104	104	110
52201-109	DENTAL INSURANCE	385	402	419
52201-109	LONG TERM DISABILITY	494	666	353
52201-112	WORKERS' COMPENSATION	273	336	278
52201-136	LONGEVITY	378	414	475
52201-139	CAR ALLOWANCE	2,400	2,400	2,400
52201-140	PHONE ALLOWANCE	600	600	600
	<b>TOTAL PERSONNEL SERVICES</b>	<b>83,984</b>	<b>91,363</b>	<b>99,390</b>
<b><u>SUPPLIES</u></b>				
52202-201	OFFICE SUPPLIES	2,051	4,000	4,000
52202-202	DUES & SUBSCRIPTIONS	367	631	650
52202-203	ELECTION SUPPLIES	7,373	8,500	9,000
52202-204	JANITORIAL SUPPLIES	985	1,500	1,500
52202-205	GENERAL SUPPLIES	713	-	-
52202-206	CLASSIFIED ADVERTISEMENTS	1,730	5,000	5,000
52202-207	POSTAGE/METER RENTAL	2,789	2,000	2,000
52202-214	PROFESSIONAL BOOKS	229	300	300
52202-602	SMALL OFFICE EQUIPMENT	-	-	-
	<b>TOTAL SUPPLIES</b>	<b>16,237</b>	<b>21,931</b>	<b>22,450</b>
<b><u>PURCHASED SERVICES</u></b>				
52203-401	TELECOMMUNICATIONS		2,400	2,400
52203-420	MUNICIPAL CODE CORPORATION	1,565	4,000	4,000
52203-421	RECORDS MANAGEMENT	3,231	-	5,000
	<b>TOTAL PURCHASED SERVICES</b>	<b>4,796</b>	<b>6,400</b>	<b>11,400</b>
<b><u>CONTRACTED SERVICES</u></b>				
52204-413	OUTSIDE SERV/CONTR. LABOR	47		-
	<b>TOTAL CONTRACTED SERVICES</b>	<b>47</b>		<b>-</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
52205-505	TRAINING/TRAVEL/PER DIEM	1,251	2,500	2,500
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>1,251</b>	<b>2,500</b>	<b>2,500</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – City Secretary (continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>REPAIRS &amp; MAINTENANCE</b>				
52207-412	EQUIPMENT REPAIRS & MAINT	-	250	250
52207-602	EQUIPMENT PURCHASES	20,205	-	
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>20,205</b>	<b>250</b>	<b>250</b>
<b>MISCELLANEOUS</b>				
52208-625	MISCELLANEOUS EXPENSE		250	250
	<b>TOTAL MISCELLANEOUS</b>		<b>250</b>	<b>250</b>
	<b>TOTAL CITY SECRETARY</b>	<b>\$ 126,520</b>	<b>\$ 122,694</b>	<b>\$ 136,240</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Finance**

The Finance Department is responsible for management of the financial affairs of the City, and includes accounting, budgeting, auditing, revenue collections, cash management and investments, debt management, payroll, grant administration, internal audit, purchasing, and fixed assets in accordance with Generally Accepted Accounting Principles, Governmental Accounting Standards Board Pronouncements and other standards as required by Federal, state and city laws. The Department also prepares an annual financial report and assist with the development of the City’s annual budget and capital improvement program. The Finance Department is responsible for Accounting, Customer Service, Human Resources, Information Technology and Utility Billing.

	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>STAFFING</b>			
<b>FINANCE</b>	<b>3</b>	<b>3</b>	<b>3</b>

	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>BUDGET</b>			
PERSONNEL SERVICES	\$ 214,277	\$ 262,886	\$ 267,160
OPERATIONS & MAINTENANCE	54,121	54,249	54,050
<b>TOTAL</b>	<b>\$ 268,398</b>	<b>\$ 317,135</b>	<b>\$ 321,210</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Finance**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
51601-101	REGULAR SALARIES	\$ 159,772	\$ 196,169	\$ 200,000
51601-102	OVERTIME	17	2,000	2,000
51601-103	PART-TIME	-	-	-
51601-105	SOCIAL SECURITY	9,668	12,483	12,800
51601-106	MEDICARE	2,261	2,919	3,000
51601-107	RETIREMENT	15,517	19,952	18,500
51601-108	HEALTH INSURANCE	19,746	20,913	23,000
51601-109	LIFE INSURANCE	728	847	610
51601-109	VISION INSURANCE	322	313	350
51601-109	DENTAL INSURANCE	1,154	1,207	1,300
51601-109	LONG TERM DISABILITY	1,297	1,954	1,000
51601-112	WORKERS' COMPENSATION	795	964	800
51601-136	LONGEVITY	-	165	200
51601-139	CAR ALLOWANCE	2,400	2,400	2,400
51601-140	PHONE ALLOWANCE	600	600	1,200
	<b>TOTAL PERSONNEL SERVICES</b>	<b>214,277</b>	<b>262,886</b>	<b>267,160</b>
<b><u>SUPPLIES</u></b>				
51602-200	MILEAGE REIMBURSEMENT	-	200	200
51602-201	OFFICE SUPPLIES	3,380	2,000	2,500
51602-202	DUES & SUBSCRIPTIONS	975	895	900
51602-205	GENERAL SUPPLIES	-	500	500
51602-206	CLASSIFIED ADVERTISEMENTS	286	750	700
51602-922	OFFICE FURNITURE & EQUIPMENT	328	500	250
	<b>TOTAL SUPPLIES</b>	<b>4,969</b>	<b>4,845</b>	<b>5,050</b>
<b><u>CONTRACTED SERVICES</u></b>				
51604-408	AUDIT SERVICE	12,606	10,312	10,500
51604-409	TAX COLLECTION	2,232	3,000	3,000
51604-411	CENTRAL APPRAISAL DISTRICT	19,301	20,000	20,000
51604-413	CONTRACT SERVICES	11,823	10,302	10,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>45,962</b>	<b>43,614</b>	<b>43,500</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
51605-503	PROFESSIONAL ASSOC DUES/FEES	147	-	500
51605-505	TRAINING/TRAVEL/PER DIEM	421	1,500	2,500
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>568</b>	<b>1,500</b>	<b>3,000</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Finance (continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>TECHNOLOGY</u></b>				
51606-801	SOFTWARE MAINTENANCE	446	-	-
51606-805	COMPUTER MAINTENANCE	961	2,000	1,000
	<b>TOTAL TECHNOLOGY</b>	<b>1,407</b>	<b>2,000</b>	<b>1,000</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
51607-412	EQUIPMENT REPAIRS & MAINT	50	-	-
51607-903	BUILDING REPAIRS & MAINT	-	-	-
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>50</b>	<b>-</b>	<b>-</b>
<b><u>MISCELLANEOUS</u></b>				
51608-218	CASH OVER/SHORT	-	-	-
51608-800	BANK FEES	1,165	1,800	1,500
51605-503	PROFESSIONAL ASSOC DUES/FEES	-	490	-
	<b>TOTAL MISCELLANEOUS</b>	<b>1,165</b>	<b>2,290</b>	<b>1,500</b>
	<b>TOTAL FINANCE DEPARTMENT</b>	<b>\$ 268,398</b>	<b>\$ 317,135</b>	<b>\$ 321,210</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Finance: Human Resources**

Human Resources is a division of the Finance Department and is responsible for ensuring fair and equitable processes for recruitment and selection, classification, performance evaluation, salary and benefits administration and for the accurate distribution of payroll and timely compliance with Federal, state, and local laws governing employment.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>HUMAN RESOURCES</b>	<b>1</b>	<b>1</b>	<b>0</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 67,348	\$ 75,587	-
OPERATIONS & MAINTENANCE	9,347	10,575	11,850
<b>TOTAL</b>	<b>\$ 76,695</b>	<b>\$ 86,162</b>	<b>\$ 11,850</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Human Resources**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
52401-101	REGULAR SALARIES	\$ 50,625	\$ 56,816	\$0.00
52401-105	SOCIAL SECURITY	3,109	3,535	0.00
52401-106	MEDICARE	727	827	0.00
52401-107	RETIREMENT	4,842	5,650	0.00
52401-108	HEALTH INSURANCE	6,558	6,971	0.00
52401-109	LIFE INSURANCE	460	245	0.00
52401-109	VISION INSURANCE	104	104	0.00
52401-109	DENTAL INSURANCE	385	402	0.00
52401-109	LONG TERM DISABILITY	159	566	0.00
52401-112	WORKERS' COMPENSATION	217	273	0.00
52401-136	LONGEVITY	162	198	0.00
	<b>TOTAL PERSONNEL SERVICES</b>	<b>67,348</b>	<b>75,587</b>	<b>0.00</b>
<b><u>SUPPLIES</u></b>				
52402-201	OFFICE SUPPLIES	520	350	500
52402-202	DUES AND SUBSCRIPTIONS	-	300	250
52402-206	CLASSIFIED ADVERTISEMENTS	384	50	100
52402-922	OFFICE FURNITURE & EQUIPMENT	-	-	-
	<b>TOTAL SUPPLIES</b>	<b>904</b>	<b>700</b>	<b>850</b>
<b><u>CONTRACTED SERVICES</u></b>				
52404-413	CONTRACT SERVICES	1,800	1,500	1,500
	<b>TOTAL CONTRACTED SERVICES</b>	<b>1,800</b>	<b>1,500</b>	<b>1,500</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
52405-505	TRAVEL/TRAINING/PER DIEM	175	500	1,000
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>175</b>	<b>500</b>	<b>1,000</b>
<b><u>TECHNOLOGY</u></b>				
52406-801	SOFTWARE MAINTENANCE	1,549	-	-
	<b>TOTAL TECHNOLOGY</b>	<b>1,549</b>	<b>-</b>	<b>-</b>
<b><u>MISCELLANEOUS</u></b>				
52405-801	AWARDS & RECOGNITION		3,500	4,000
52404-701	EMPLOYEE EXAM/DRUG SCREEN	4,730	4,000	4,000
52405-503	PROFESSIONAL ASSOC DUES/	189	375	500
	<b>TOTAL MISCELLANEOUS</b>	<b>4,919</b>	<b>7,875</b>	<b>8,500</b>
	<b>TOTAL HUMAN RESOURCES</b>	<b>\$ 76,695</b>	<b>\$ 86,162</b>	<b>\$11,850</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Library**

The Library provides educational, informational, and recreational resources to the City of Castroville and Greater Medina County. The Library promotes equitable free and open access to information, materials, and services to the members. Emphasis is placed on services which advance lifelong learning, foster creativity, encourages the exchange of ideas, builds community and enhance the quality of life.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>LIBRARY</b>	<b>3</b>	<b>3</b>	<b>2.5</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$83,665	\$ 142,512	\$ 98,628
OPERATIONS & MAINTENANCE	54,662	63,039	66,000
CAPITAL OUTLAY	15,254	15,000	-
<b>TOTAL</b>	<b>\$ 153,581</b>	<b>\$ 220,551</b>	<b>\$ 164,628</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Library**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
50201-101	REGULAR SALARIES	\$37,141	\$ 81,890	\$ 46,000
50201-102	OVERTIME	19		-
50201-103	PART-TIME	27,785	25,000	33,000
50201-105	SOCIAL SECURITY	4,017	6,639	4,900
50201-106	MEDICARE	940	1,553	1,200
50201-107	RETIREMENT	5,282	10,611	4,600
50201-108	HEALTH INSURANCE	7,088	13,942	7,533
50201-109	LIFE INSURANCE	146	354	145
50201-109	VISION INSURANCE	113	209	110
50201-109	DENTAL INSURANCE	416	804	430
50201-109	LONG TERM DISABILITY	279	817	230
50201-112	WORKERS' COMPENSATION	439	627	380
50201-136	LONGEVITY	-	66	100
	<b>TOTAL PERSONNEL SERVICES</b>	<b>83,665</b>	<b>142,512</b>	<b>98,628</b>
<b><u>SUPPLIES</u></b>				
50202-200	MILEAGE REIMBURSEMENT	-	-	150
50202-201	OFFICE SUPPLIES	288	1,500	2,000
50202-202	DUES & SUBSCRIPTIONS	626	1,100	4,000
50202-204	JANITORIAL SUPPLIES	763	1,000	1,000
50202-205	GENERAL SUPPLIES	-	-	-
50202-206	CLASSIFIED ADVERTISEMENTS	90	200	-
50202-207	POSTAGE/METER RENTAL	227	400	400
50202-209	LIBRARY BOOKS	10,890	13,000	14,000
50202-210	LONE STAR LIBRARY EXPENSE	-	-	1,500
50202-211	AUDIO-VISUAL MATERIALS	422	2,000	3,000
50202-226	LIBRARY BOOK SUPPLIES	456	800	950
50202-250	UTILITIES EXPENSE	8,239	8,306	8,500
	<b>TOTAL SUPPLIES</b>	<b>22,001</b>	<b>28,306</b>	<b>35,000</b>
<b><u>PURCHASED SERVICES</u></b>				
50203-224	TEXSHARE VAN SERVICE	2,318	2,350	2,500
50203-401	TELECOMMUNICATIONS	7,254	8,000	8,000
50203-415	COPIER LEASE	3,151	3,700	3,700
	<b>TOTAL PURCHASED SERVICES</b>	<b>12,723</b>	<b>14,050</b>	<b>14,200</b>
<b><u>CONTRACTED SERVICES</u></b>				
50204-413	OUTSIDE SERVICE/CONTRACT LABOR	12,853	7,383	10,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>12,853</b>	<b>7,383</b>	<b>10,000</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Library (continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>	<b>ADOPTED FY 2020</b>
<b><u>EDUCATION &amp; TRAINING</u></b>					
50205-505	TRAINING/TRAVEL/PER DIEM	307	1,000	1,500	
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>307</b>	<b>1,000</b>	<b>1,500</b>	
<b><u>TECHNOLOGY</u></b>					
50206-802	COMPUTER SOFTWARE	3,225	3,600	-	
50206-803	COMPUTER HARDWARE	319	2,000	-	
50206-805	COMPUTER MAINTENANCE	2,209	1,500	1,500	
	<b>TOTAL TECHNOLOGY</b>	<b>5,753</b>	<b>7,100</b>	<b>1,500</b>	
<b><u>REPAIRS &amp; MAINTENANCE</u></b>					
50207-412	EQUIPMENT REPAIRS & MAINT	-	200	-	
50207-903	BUILDINGS REPAIR & MAINT	657	2,000	500	
50207-918	GROUNDS MAINTENANCE	72	500	200	
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>729</b>	<b>2,700</b>	<b>700</b>	
<b><u>MISCELLANEOUS</u></b>					
50208-790	SPECIAL ACTIVITIES	296	2,000	2,500	
50205-503	PROFESSIONAL ASSOC DUES/FEES	-	500	600	
	<b>TOTAL MISCELLANEOUS</b>	<b>296</b>	<b>2,500</b>	<b>3,100</b>	
<b><u>CAPITAL OUTLAY</u></b>					
50209-909	CAPITAL OUTLAY	15,254	15,000	-	
	<b>TOTAL CAPITAL OUTLAY</b>	<b>15,254</b>	<b>15,000</b>	<b>-</b>	
	<b>TOTAL LIBRARY</b>	<b>\$ 153,581</b>	<b>\$ 220,551</b>	<b>\$ 164,628</b>	

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Police**

The Police Department’s function is to enforce Federal, state and local laws and ordinances, and establish partnerships with the community through programs that involve citizens and businesses with problem solving and crime prevention. The Department’s additional responsibilities include safe and expedient movement of vehicle and pedestrian traffic through enforcement and education, investigate and solve crimes, child safety and awareness. The Department is also responsible for the City animal control services and code enforcement.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>POLICE</b>	<b>10</b>	<b>10.5</b>	<b>10</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 631,334	\$ 693,700	\$ 646,200
OPERATIONS & MAINTENANCE	143,315	172,695	176,389
CAPITAL OUTLAY	-	53,700	96,400
<b>TOTAL</b>	<b>\$ 774,649</b>	<b>\$ 920,095</b>	<b>\$ 918,989</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Police**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
50301-101.01	REGULAR SALARIES	\$ 449,246	\$ 471,657	\$ 430,000
50301-102	OVERTIME	8,391	10,000	10,000
50301-101.09	WARRANT OFFICER	-	15,450	16,500
50301-105	SOCIAL SECURITY	27,598	31,600	28,000
50301-106	MEDICARE	6,452	7,390	6,900
50301-107	RETIREMENT	43,255	50,509	45,000
50301-108	HEALTH INSURANCE	61,348	69,712	76,000
50301-109	LIFE INSURANCE	1,765	2,054	1,500
50301-109	VISION INSURANCE	954	1,044	1,200
50301-109	DENTAL INSURANCE	8,353	4,022	4,300
50301-109	LONG TERM DISABILITY	3,360	4,736	2,200
50301-112	WORKERS' COMPENSATION	17,810	23,381	15,200
50301-136	LONGEVITY	1,152	1,545	1,800
50301-138	CERTIFICATE PAY	1,050	-	7,000
50301-140	PHONE ALLOWANCE	600	600	600
	<b>TOTAL PERSONNEL SERVICES</b>	<b>631,334</b>	<b>693,700</b>	<b>646,200</b>
<b><u>SUPPLIES</u></b>				
50302-201	OFFICE SUPPLIES	2,086	3,500	3,500
50302-202	DUES & SUBSCRIPTIONS	893	900	900
50302-203	SPECIAL EQUIPMENT	-	3,900	3,900
50302-204	JANITORIAL SUPPLIES	704	1,200	1,200
50302-205	GENERAL SUPPLIES	534	1,000	1,000
50302-206	CLASSIFIED ADVERTISEMENTS	444	100	100
50302-207	POSTAGE/METER RENTAL	641	1,000	2,400
50302-212	FUEL & OIL	26,697	21,000	21,000
50302-217	LAW ENFORCEMENT SUPPLIES	3,462	3,000	3,000
50302-219	TRAINING SUPPLIES	-	2,500	2,500
50302-220	SCHOOL HANDOUTS	-	100	100
50302-221	FILM & FILM DEVELOPMENT	142	150	150
50302-222	PRINTING	541	1,000	1,000
50302-250	UTILITIES EXPENSE	7,448	8,400	8,400
	<b>TOTAL SUPPLIES</b>	<b>43,592</b>	<b>47,750</b>	<b>49,150</b>
<b><u>PURCHASED SERVICES</u></b>				
50303-308	INSURANCE BONDS	-	-	-
50303-401	TELECOMMUNICATIONS	12,791	13,000	13,000
50303-415	COPIER LEASE	1,196	1,500	1,500
50303-417	UNIFORM EXPENSE	11,554	11,000	11,000
50303-780	COMMUNICATION EQUIPMENT	17,469	10,000	10,000
	<b>TOTAL PURCHASED SERVICES</b>	<b>43,010</b>	<b>35,500</b>	<b>35,500</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Police (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>CONTRACTED SERVICES</u></b>				
50304-413	OUTSIDE SERVICE/CONTRACT LABOR	5,327	5,777	5,777
50304-420	WARRANT OFFICER EXPENSES	-	9,100	9,100
50304-425	WARRANT OFFICER OFFICE LEASE	2,250	5,400	-
	<b>TOTAL CONTRACTED SERVICES</b>	<b>7,577</b>	<b>20,277</b>	<b>14,877</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
50305-503	PROFESSIONAL ASSOC DUES/FEES	140	-	-
50305-505	TRAINING/TRAVEL/PER DIEM	6,649	9,000	9,000
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>6,789</b>	<b>9,000</b>	<b>9,000</b>
<b><u>TECHNOLOGY</u></b>				
50306-801	SOFTWARE MAINTENANCE	11,350	10,918	10,918
50306-803	COMPUTER HARDWARE	-	-	-
50306-805	COMPUTER MAINTENANCE	1,055	500	500
	<b>TOTAL TECHNOLOGY</b>	<b>12,405</b>	<b>11,418</b>	<b>11,418</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
50307-412	EQUIPMENT REPAIRS & MAINT	2,094	2,300	2,300
50307-602	EQUIPMENT PURCHASES	3,789	12,100	12,100
50307-604	VEHICLE REPAIRS & MAINT	16,676	25,000	25,000
50307-609	SAFETY EQUIPMENT	284	600	600
50307-740	VEHICLE GRAPHICS	752	1,500	3,000
50307-903	BUILDINGS REPAIR & MAINTENANCE	1,824	1,750	1,750
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>25,419</b>	<b>43,250</b>	<b>44,750</b>
<b><u>MISCELLANEOUS</u></b>				
50308-703	SPECIAL INVESTIGATIONS	1,980	2,500	2,500
50308-790	SPECIAL ACTIVITIES	2,543	2,750	2,750
50305-503	PROFESSIONAL ASSOC DUES/FEES	-	250	250
50304-701	EMPLOYEE EXAM/DRUG SCREEN	-	-	-
	<b>TOTAL MISCELLANEOUS</b>	<b>4,523</b>	<b>5,500</b>	<b>5,500</b>
<b><u>EMERGENCY MANAGEMENT</u></b>				
XXXXX-XXX	GENERATOR INSTALLATION	-	-	5,539
XXXXX-XXX	GENERATOR MAINTENANCE	-	-	655
	<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>-</b>	<b>-</b>	<b>6,194</b>
<b><u>CAPITAL OUTLAY</u></b>				
50309-607	CAPITAL OUTLAY - VEHICLES	-	5,500	96,400
50309-905	CAPITAL OUTLAY	-	48,200	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>53,700</b>	<b>96,400</b>
	<b>TOTAL POLICE</b>	<b>\$ 774,649</b>	<b>\$ 920,095</b>	<b>\$ 918,989</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Finance: Municipal Court**

The Municipal Court, a division of the Finance Department, processes violations of City Ordinances resulting from citizen complaints, traffic citations and misdemeanor arrests. To properly administer this function, the division must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>MUNICIPAL COURT</b>	<b>1</b>	<b>1</b>	<b>1.5</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 72,632	\$ 75,463	\$ 83,338
OPERATIONS & MAINTENANCE	2,349	24,660	30,400
<b>TOTAL</b>	<b>\$ 94,981</b>	<b>\$ 100,123</b>	<b>\$ 113,738</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Finance: Municipal Court**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
50401-101.13	MUNICIPAL COURT CLERK	\$42,564	\$ 43,941	\$ 46,800
50401-101	OVERTIME	140	500	1,000
50401-102	PART TIME	2,820	-	-
50401-103	MUNICIPAL COURT JUDGE	10,380	13,200	18,000
50401-103	SOCIAL SECURITY	3,473	3,618	3,000
50401-105	MEDICARE	812	846	700
50401-106	RETIREMENT	4,119	4,475	4,600
50401-107	HEALTH INSURANCE	6,558	6,971	7,533
50401-108	LIFE INSURANCE	178	191	145
50401-109	VISION INSURANCE	104	104	110
50401-109	DENTAL INSURANCE	385	402	430
50401-109	LONG TERM DISABILITY	340	440	230
50401-109	WORKERS' COMPENSATION	255	271	260
50401-112	LONGEVITY	504	504	530
	<b>TOTAL PERSONNEL SERVICES</b>	<b>72,632</b>	<b>75,463</b>	<b>83,338</b>
<b><u>SUPPLIES</u></b>				
50402-200	MILEAGE REIMBURSEMENT	-	-	-
50402-201	OFFICE SUPPLIES	1,529	1,500	2,000
50402-202	DUES & SUBSCRIPTIONS	75	60	200
50402-207	POSTAGE/METER RENTAL	207	-	500
50402-922	OFFICE FURNITURE & EQUIPMENT	75	-	-
	<b>TOTAL SUPPLIES</b>	<b>1,886</b>	<b>1,560</b>	<b>2,700</b>
<b><u>PURCHASED SERVICES</u></b>				
50403-401	TELECOMMUNICATIONS	564	2,000	2,000
	<b>TOTAL PURCHASED SERVICES</b>	<b>564</b>	<b>2,000</b>	<b>2,000</b>
<b><u>CONTRACTED SERVICES</u></b>				
50404-407	CITY ATTORNEY	15,266	14,000	18,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>15,266</b>	<b>14,000</b>	<b>18,000</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
50405-505	TRAINING/TRAVEL/PER DIEM	190	900	1,500
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>190</b>	<b>900</b>	<b>1,500</b>
<b><u>TECHNOLOGY</u></b>				
50406-803	TECHNOLOGY	4,139	5,000	5,000
	<b>TOTAL TECHNOLOGY</b>	<b>4,139</b>	<b>5,000</b>	<b>5,000</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Finance: Municipal Court (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2019</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
50407-412	EQUIPMENT REPAIRS & MAINT	-	200	200
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>-</b>	<b>200</b>	<b>200</b>
<b><u>MISCELLANEOUS</u></b>				
50408-625	MISCELLANEOUS EXPENSE REFUND	262	750	750
50408-770	JURY & COURT COST	42	250	250
	<b>TOTAL MISCELLANEOUS</b>	<b>304</b>	<b>1,000</b>	<b>1,000</b>
	<b>TOTAL MUNICIPAL COURT</b>	<b>94,981</b>	<b>\$ 100,123</b>	<b>\$ 113,738</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Community Development**

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The Community Development is responsible for planning and development in accordance with the Comprehensive Master Plan and adopted City development codes. Activities include facilitation of land subdivision, the Planning & Zoning Commission, the Zoning Board of Adjustment, Board of Appeals, the Historic Landmark Commission, construction permitting, signage permitting, and other community related issues. CDD staffs the Planning & Zoning Commission, the Zoning Board of Adjustment, Board of Appeals, the Historic Landmark Commission, and other pertinent Ad Hoc Committees such as the Impact Fee Advisory Committee that provides recommendations for zoning, platting and impact fees; and decisions on appeals, variances, and certificates of appropriateness.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>COMMUNITY DEVELOPMENT</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 60,671	\$ 73,365	\$ 122,750
OPERATIONS & MAINTENANCE	54,590	71,850	108,750
<b>TOTAL</b>	<b>\$ 115,261</b>	<b>\$ 145,215</b>	<b>\$ 231,500</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Community Development**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
50601-101	REGULAR SALARIES	\$ 45,118	\$ 54,953	\$ 90,000
50601-102	OVERTIME	-	-	-
50601-105	SOCIAL SECURITY	2,657	3,420	5,400
50601-106	MEDICARE	621	800	1,300
50601-107	RETIREMENT	4,317	5,466	8,700
50601-108	HEALTH INSURANCE	6,558	6,971	15,200
50601-109	LIFE INSURANCE	189	237	275
50601-109	VISION INSURANCE	104	104	225
50601-109	DENTAL INSURANCE	385	402	900
50601-109	LONG TERM DISABILITY	361	547	420
50601-112	WORKERS' COMPENSATION	196	264	330
50601-136	LONGEVITY	165	201	-
50601-139	CAR ALLOWANCE	-	-	-
50601-140	PHONE ALLOWANCE	-	-	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>60,671</b>	<b>73,365</b>	<b>122,750</b>
<b><u>SUPPLIES</u></b>				
50602-201	OFFICE SUPPLIES	274	1,500	2,500
50602-206	CLASSIFIED ADVERTISEMENTS	-	-	300
50602-207	POSTAGE	-	500	300
50602-212	FUEL & OIL	36	-	1,500
50602-214	PROFESSIONAL BOOKS	81	900	500
	<b>TOTAL SUPPLIES</b>	<b>391</b>	<b>2,900</b>	<b>5,100</b>
<b><u>PURCHASED SERVICES</u></b>				
50603-401	TELECOMMUNICATIONS	1,445	1,200	2,500
50603-418	EQUIPMENT LEASE	2,748	2,800	2,900
50603-419	MAPPING	2,564	2,600	3,000
	<b>TOTAL PURCHASED SERVICES</b>	<b>6,757</b>	<b>6,600</b>	<b>8,400</b>
<b><u>CONTRACTED SERVICES</u></b>				
50604-413	OUTSIDE SERVICE/CONTRACT LABOR	45,056	60,000	90,000
50604-413	COMPREHENSIVE PLAN	-	-	-
	<b>TOTAL CONTRACTED SERVICES</b>	<b>45,056</b>	<b>60,000</b>	<b>90,000</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
50605-503	PROFESSIONAL ASSOC DUES/FEES	460	-	-
50605-505	TRAINING/TRAVEL/PER DIEM	169	500	2,000
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>629</b>	<b>500</b>	<b>2,000</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Community Development (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>TECHNOLOGY</u></b>				
50606-802	COMPUTER SOFTWARE	1,600	1,100	1,500
50606-803	COMPUTER HARDWARE	-	-	-
	<b>TOTAL TECHNOLOGY</b>	<b>1,600</b>	<b>1,100</b>	<b>1,500</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
50607-602	EQUIPMENT PURCHASES	-	-	1,000
50607-604	VEHICLE REPAIRS & MAINT	157	-	-
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>157</b>	<b>-</b>	<b>1,000</b>
<b><u>MISCELLANEOUS</u></b>				
50608-625	MISCELLANEOUS EXPENSES	-	250	250
50605-503	PROFESSIONAL ASSOC DUES/FEES	-	500	500
	<b>TOTAL MISCELLANEOUS</b>	<b>-</b>	<b>750</b>	<b>750</b>
	<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>\$ 115,261</b>	<b>\$ 145,215</b>	<b>\$ 231,500</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Streets**

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The Street Division has various functions including street maintenance, which consists of removal and replacement of road surface failures, crack sealing, concrete replacement, and other preventive measures and street signs that includes mowing and vegetation management of City right-of-way's. Responsible for City property and drainage. Provides personnel when necessary for small maintenance and construction projects at City owned infrastructure.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>PUBLIC WORKS</b>	<b>3</b>	<b>2</b>	<b>3</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$119,281	\$ 85,864	\$ 149,540
OPERATIONS & MAINTENANCE	679,639	608,770	429,532
CAPITAL OUTLAY	-	120,050	150,000
<b>TOTAL</b>	<b>\$ 798,920</b>	<b>\$ 814,684</b>	<b>\$ 729,072</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Streets**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>PERSONNEL SERVICES</b>				
50801-101	REGULAR SALARIES	\$78,203	\$ 56,431	\$ 100,000
50801-102	OVERTIME	836	300	1,000
50801-105	SOCIAL SECURITY	4,861	3,521	6,300
50801-106	MEDICARE	1,137	824	1,600
50801-107	RETIREMENT	7,542	5,628	9,900
50801-108	HEALTH INSURANCE	18,565	13,942	23,000
50801-109	LIFE INSURANCE	324	244	310
50801-109	VISION INSURANCE	305	209	330
50801-109	DENTAL INSURANCE	1,123	804	1,300
50801-109	LONG TERM DISABILITY	619	562	500
50801-112	WORKERS' COMPENSATION	5,706	3,336	5,200
50801-136	LONGEVITY	60	63	100
	<b>TOTAL PERSONNEL SERVICES</b>	<b>119,281</b>	<b>85,864</b>	<b>149,540</b>
<b>SUPPLIES</b>				
50802-205	GENERAL SUPPLIES	189	750	200
50802-212	FUEL & OIL	3,856	3,500	3,500
50802-250	UTILITIES EXPENSE	127,041	128,520	110,000
	<b>TOTAL SUPPLIES</b>	<b>131,086</b>	<b>132,770</b>	<b>113,700</b>
<b>PURCHASED SERVICES</b>				
50803-401	TELECOMMUNICATIONS	-	300	300
50803-417	UNIFORM EXPENSE	1,260	2,500	2,500
	<b>TOTAL PURCHASED SERVICES</b>	<b>1,260</b>	<b>2,800</b>	<b>2,800</b>
<b>CONTRACTED SERVICES</b>				
50804-413	OUTSIDE SERVICE/CONTRACT LABOR	452	4,000	10,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>452</b>	<b>4,000</b>	<b>10,000</b>
<b>EDUCATION &amp; TRAINING</b>				
50805-505	TRAINING/TRAVEL/PERDIEM	-	500	1,500
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>-</b>	<b>500</b>	<b>1,500</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Streets (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
50807-412	EQUIPMENT REPAIRS & MAINT	8,579	4,500	9,000
50807-601	SMALL TOOLS	263	500	500
50807-602	EQUIPMENT PURCHASES	-	-	-
50807-604	VEHICLE REPAIRS & MAINT	1,233	2,500	2,500
50807-605	STREET REPAIR & MAINTENANCE	-	-	83,832
50807-609	SAFETY EQUIPMENT	216	200	200
50807-906	STREET & DRAINAGE	532,603	450,000	200,000
50807-918	GROUNDS MAINTENANCE	810	5,000	1,000
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>543,704</b>	<b>462,700</b>	<b>297,032</b>
<b><u>MISCELLANEOUS</u></b>				
50808-708	TRAFFIC CONTROL	-	3,000	1,500
50808-708	STREET NAME SIGNS	3,137	3,000	3,000
	<b>TOTAL MISCELLANEOUS</b>	<b>3,137</b>	<b>6,000</b>	<b>4,500</b>
<b><u>CAPITAL OUTLAY</u></b>				
50809-906	CAPITAL OUTLAY	-	120,050	150,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>120,050</b>	<b>150,000</b>
	<b>TOTAL PUBLIC WORKS</b>	<b>\$ 798,920</b>	<b>\$ 814,684</b>	<b>\$ 729,072</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Parks and Recreation**

The Parks and Recreation Division of the Public Works Department is responsible for the development and maintenance of all city parks including the RV Campground at Regional Park, and the Steinbach Haus.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>PARKS AND RECREATION</b>	<b>1</b>	<b>3</b>	<b>3</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 39,766	\$ 156,397	\$ 182,290
OPERATIONS & MAINTENANCE	136,537	117,967	117,691
CAPITAL OUTLAY	-	-	-
<b>TOTAL</b>	<b>\$176,303</b>	<b>\$ 274,364</b>	<b>\$ 299,981</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures –Public Works: Parks and Recreation**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
50901-101	REGULAR SALARIES	\$28,621	\$ 103,572	\$ 126,000
50901-103	OVER-TIME	-	4,000	2,000
50901-105	SOCIAL SECURITY	1,129	6,689	7,900
50901-106	MEDICARE	264	1,564	1,950
50901-107	RETIREMENT	2,743	10,692	12,800
50901-108	HEALTH INSURANCE	4,235	20,913	23,100
50901-109	LIFE INSURANCE	121	447	400
50901-109	VISION INSURANCE	78	313	340
50901-109	DENTAL INSURANCE	251	1,207	1,300
50901-109	LONG TERM DISABILITY	232	1,032	650
50901-112	WORKERS' COMPENSATION	1,909	5,647	5,500
50901-136	LONGEVITY	183	321	350
	<b>TOTAL PERSONNEL SERVICES</b>	<b>39,766</b>	<b>156,397</b>	<b>182,290</b>
<b><u>SUPPLIES</u></b>				
50902-201	OFFICE SUPPLIES	5	250	250
50902-204	JANITORIAL SUPPLIES	2,724	3,000	3,000
50902-205	GENERAL SUPPLIES	5,238	1,500	1,500
50902-206	CLASSIFIED ADVERTISEMENTS	284	400	400
50902-212	FUEL & OIL	1,033	1,200	1,200
50902-236	INFORMATION HANDOUTS	-	200	200
50902-250	UTILITIES EXPENSE	56,169	38,000	38,000
	<b>TOTAL SUPPLIES</b>	<b>65,453</b>	<b>44,550</b>	<b>44,550</b>
<b><u>PURCHASED SERVICES</u></b>				
50903-401	TELECOMMUNICATIONS	5,491	5,500	5,500
50903-417	UNIFORM EXPENSE	280	700	700
50903-418	EQUIPMENT	8,156	8,161	8,161
	<b>TOTAL PURCHASED SERVICES</b>	<b>13,927</b>	<b>14,361</b>	<b>14,361</b>
<b><u>CONTRACTED SERVICES</u></b>				
50904-413	OUTSIDE SERVICE/CONTRACT LABOR	1,741	5,500	7,000
50904-413	JANITORIAL CONTRACT	26,783	11,656	-
50904-413	TREE CARE PROGRAM	-	5,000	5,000
50904-423	LAUNDRY EQUIPMENT LEASE	2,800	-	-
	<b>TOTAL CONTRACTED SERVICES</b>	<b>31,324</b>	<b>22,156</b>	<b>12,000</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
50905-505	TRAINING/TRAVEL/PER DIEM	207	500	2,000
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>207</b>	<b>500</b>	<b>2,000</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Parks and Recreation (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>TECHNOLOGY</u></b>				
50906-802	COMPUTER SOFTWARE	-	-	-
50906-803	COMPUTER HARDWARE	1,314	1,400	1,630
	<b>TOTAL TECHNOLOGY</b>	<b>1,314</b>	<b>1,400</b>	<b>1,630</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
50907-412	EQUIPMENT REPAIRS & MAINT	692	6,000	6,000
50907-433	REPAIRS & MAINTENANCE	828	1,500	1,500
50907-601	SMALL TOOLS	38	250	250
50907-602	EQUIPMENT PURCHASES	137	2,000	3,500
50907-604	VEHICLE REPAIRS & MAINT	500	500	500
50907-609	SAFETY EQUIPMENT	507	350	500
50907-616	MISC. PARK IMPROVEMENTS	3,417	4,500	10,000
	BUILDINGS REPAIR &			
50907-903	MAINTENANCE	2,143	4,000	4,000
50907-918	GROUNDS MAINTENANCE	6,410	6,500	6,500
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>14,672</b>	<b>25,600</b>	<b>32,750</b>
<b><u>MISCELLANEOUS</u></b>				
50907-790	SPECIAL ACTIVITIES	222	400	1,400
	MISC. REFUND &			
50908-625	REIMBURSEMENT	9,418	9,000	9,000
	<b>TOTAL MISCELLANEOUS</b>	<b>9,640</b>	<b>9,400</b>	<b>10,400</b>
<b><u>CAPITAL OUTLAY</u></b>				
50909-906	CAPITAL OUTLAY	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL PARKS &amp; RECREATION</b>	<b>\$ 176,303</b>	<b>\$ 274,364</b>	<b>\$ 299,981</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: RV Park**

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The RV Park is a function within the Parks and Recreation Division and provides temporary housing to tenants and their RV's.

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ -	\$ -	\$ 0
OPERATIONS & MAINTENANCE	-	49,250	29,250
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 49,250</b>	<b>\$ 29,250</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: RV Park**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>SUPPLIES</u></b>				
51102-201	OFFICE SUPPLIES	\$ -	\$ 50	\$ 50
51102-204	JANITORIAL SUPPLIES	-	1,000	1,000
51102-205	GENERAL SUPPLIES	-	500	500
51102-206	CLASSIFIED ADVERTISEMENTS	-	100	-
51102-212	FUEL & OIL	-	300	300
51102-250	UTILITIES EXPENSE	-	20,000	20,000
	<b>TOTAL SUPPLIES</b>	<b>-</b>	<b>21,950</b>	<b>21,850</b>
<b><u>PURCHASED SERVICES</u></b>				
51103-401	TELECOMMUNICATIONS	-	500	500
	<b>TOTAL PURCHASED SERVICES</b>	<b>-</b>	<b>500</b>	<b>500</b>
<b><u>EDUCATION AND TRAINING</u></b>				
51105-505	TRAINING/TRAVEL/PERDIEM	-	-	-
		-	-	-
<b><u>CONTRACTED SERVICES</u></b>				
51104-413.00	JANITORIAL CONTRACT	-	20,000	-
51104-423	LAUNDRY EQUIPMENT LEASE	-	2,700	2,700
	<b>TOTAL CONTRACTED SERVICES</b>	<b>-</b>	<b>22,700</b>	<b>2,700</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
51107-412	EQUIPMENT REPAIRS & MAINT	-	500	600
51107-433	REPAIRS & MAINTENANCE	-	500	500
51107-616	MISC. PARK IMPROVEMENTS	-	500	500
51107-903	BUILDINGS REPAIR & MAINT	-	1,000	1,000
51107-918	GROUNDS MAINTENANCE	-	1,000	1,600
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>-</b>	<b>3,500</b>	<b>4,200</b>
<b><u>MISCELLANEOUS</u></b>				
51108-790	STIPEND	-	600	-
	<b>TOTAL MISCELLANEOUS</b>	<b>-</b>	<b>600</b>	<b>-</b>
	<b>TOTAL RV PARK</b>	<b>\$ -</b>	<b>\$ 49,250</b>	<b>\$ 29,250</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Swimming Pool**

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The Swimming Pool is a function within the Parks and Recreation Division and provides for open swimming, swimming lessons, private pool parties, and coordination of the swim team.

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 73,622	\$ 61,671	\$ 77,600
OPERATIONS & MAINTENANCE	55,611	56,181	60,020
CAPITAL OUTLAY	-	-	8,500
<b>TOTAL</b>	<b>\$ 129,233</b>	<b>\$ 117,852</b>	<b>\$ 146,120</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Swimming Pool**

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>PERSONNEL SERVICES</b>				
51901-103	POOL HOURLY	\$ 66,332	\$ 55,000	\$ 70,000
51901-105	SOCIAL SECURITY	4,114	3,410	4,000
51901-106	MEDICARE	962	797	1,000
51901-112	WORKERS' COMPENSATION	2,214	2,464	2,600
	<b>TOTAL PERSONNEL SERVICES</b>	<b>73,622</b>	<b>61,671</b>	<b>77,600</b>
<b>SUPPLIES</b>				
51902-201	OFFICE SUPPLIES	552	500	500
51902-204	JANITORIAL SUPPLIES	80	500	500
51902-205	GENERAL SUPPLIES	236	550	1,000
51902-206	CLASSIFIED ADVERTISEMENTS	340	600	600
51902-210	SWIM TEAM	10,961	9,000	9,500
51902-213	POOL SUPPLIES	4,996	10,000	10,000
51902-215	SUPPLIES-VENDING MACHINES	1,711	3,000	2,200
51902-250	UTILITIES EXPENSE	15,798	11,000	11,000
	<b>TOTAL SUPPLIES</b>	<b>34,674</b>	<b>35,150</b>	<b>\$ 35,300</b>
<b>PURCHASED SERVICES</b>				
51903-401	TELECOMMUNICATIONS	1,627	1,700	1,522
51903-417	UNIFORM EXPENSE	537	400	400
	<b>TOTAL PURCHASED SERVICES</b>	<b>2,164</b>	<b>2,100</b>	<b>\$ 1,922</b>
<b>CONTRACTED SERVICES</b>				
51904-413	OUTSIDE SERVICE/CONTRACT LABOR	4,306	4,431	4,056
	<b>TOTAL CONTRACTED SERVICES</b>	<b>4,306</b>	<b>4,431</b>	<b>\$ 4,056</b>
<b>EDUCATION &amp; TRAINING</b>				
51905-505	TRAVEL/TRAINING/PERDIEM	619	500	2,000
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>619</b>	<b>500</b>	<b>\$ 2,000</b>
<b>REPAIRS &amp; MAINTENANCE</b>				
51907-608	POOL EQUIPMENT	5,862	6,000	7,564
51907-609	SAFETY EQUIPMENT	825	1,500	1,500
51907-903	BUILDING REPAIRS & MAINTENANCE	3,181	3,500	3,500
51907-918	GROUNDS MAINTENANCE	-	500	923
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>9,868</b>	<b>11,500</b>	<b>\$ 13,487</b>
<b>MISCELLANEOUS</b>				
51908-625	MISC. REFUNDS & REIMBURSEMENTS	3,980	2,500	3,255
	<b>TOTAL MISCELLANEOUS</b>	<b>3,980</b>	<b>2,500</b>	<b>\$ 3,255</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Swimming Pool (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>CAPITAL OUTLAY</u></b>				
51909-238	POOL RENOVATIONS	-	-	8,500
51909-905	CAPITAL OUTLAY - STORAGE BUILDING	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>8,500</b>
	<b>TOTAL SWIMMING POOL</b>	<b>\$ 129,233</b>	<b>\$ 117,852</b>	<b>\$ 146,120</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Police: Animal Control**

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The Animal Control Division of the Police Department is responsible for the enforcement of the Texas Health and Safety Code, which pertains to the control, care and regulation of animals. Primary functions of the Animal Control Division are to safeguard public health and safety and to ensure responsible supervision and humane treatment of all animals within its jurisdiction. This division is also responsible for code enforcement for the City as well as enforcement of animal control ordinances.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>ANIMAL CONTROL</b>	<b>1</b>	<b>1</b>	<b>1</b>

<b>BUDGET</b>	<b>ACTUAL FY 2017</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 47,772	\$ 54,985	\$ 55,228
OPERATIONS & MAINTENANCE	11,934	16,265	16,595
CAPITAL OUTLAY	-	30,000	-
<b>TOTAL</b>	<b>\$ 59,706</b>	<b>\$ 101,250</b>	<b>\$ 71,823</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Police: Animal Control**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
51001-101	REGULAR SALARIES	\$ 31,801	\$ 36,721	\$ 37,200
51001-102	OVERTIME	1,458	1,000	1,000
51001-105	SOCIAL SECURITY	1,720	2,345	2,350
51001-106	MEDICARE	402	548	545
51001-107	RETIREMENT	3,251	3,749	3,750
51001-108	HEALTH INSURANCE	6,558	6,971	7,533
51001-109	LIFE INSURANCE	133	159	120
51001-109	VISION INSURANCE	104	104	110
51001-109	DENTAL INSURANCE	385	402	430
51001-109	LONG TERM DISABILITY	252	366	190
51001-112	WORKERS' COMPENSATION	1,639	2,515	2,000
51001-136	LONGEVITY	69	105	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>47,772</b>	<b>54,985</b>	<b>55,228</b>
<b><u>SUPPLIES</u></b>				
51002-201	OFFICE SUPPLIES	-	100	100
51002-205	GENERAL SUPPLIES	639	200	200
51002-206	CLASSIFIED ADVERTISEMENTS	-	100	100
51002-212	FUEL & OIL	3,133	2,837	2,837
51002-250	UTILITIES EXPENSE	2,103	1,353	1,353
	<b>TOTAL SUPPLIES</b>	<b>5,875</b>	<b>4,490</b>	<b>4,590</b>
<b><u>PURCHASED SERVICES</u></b>				
51003-401	TELECOMMUNICATIONS	1,775	1,775	1,755
51003-417	UNIFORM EXPENSE	-	600	600
51003-711	HOLDING/DISPOSAL	1,151	1,500	1,500
	<b>TOTAL PURCHASED SERVICES</b>	<b>2,926</b>	<b>3,875</b>	<b>3,855</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
51005-505	TRAINING/TRAVEL/PERDIEM	543	750	1,000
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>543</b>	<b>750</b>	<b>1,000</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
51007-412	EQUIPMENT REPAIRS & MAINT	-	300	300
51007-601	SMALL TOOLS	-	150	150
51007-602	EQUIPMENT PURCHASES	2,578	3,000	3,000
51007-604	VEHICLE REPAIRS & MAINT	12	2,000	2,000
51007-609	SAFETY EQUIPMENT	-	100	100
51007-903	BUILDINGS REPAIR & MAINT	-	1,500	1,500
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>2,590</b>	<b>7,050</b>	<b>7,050</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Police: Animal Control (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2019</b>
<b><u>MISCELLANEOUS</u></b>				
51008-503	PROFESSIONAL ASSOC DUES/FEES	-	100	100
	<b>TOTAL MISCELLANEOUS</b>	<b>-</b>	<b>100</b>	<b>\$ 100</b>
<b><u>CAPITAL OUTLAY</u></b>				
51009-614	CAPITAL OUTLAY	-	30,00	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>30,000</b>	<b>-</b>
	<b>TOTAL ANIMAL CONTROL</b>	<b>\$ 59,706</b>	<b>\$ 101,250</b>	<b>\$ 71,823</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Finance: Information Technology**

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The Information Technology Division of the Finance Department is a contracted service and is responsible for providing communications and information system services and support to City departments.

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
OPERATIONS & MAINTENANCE	\$ 72,967	\$ 87,445	\$ 163,081
<b>TOTAL</b>	<b>\$ 72,967</b>	<b>\$ 87,445</b>	<b>\$ 163,081</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Finance: Information Technology**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PURCHASED SERVICES</u></b>				
52304-413	OUTSIDE SERVICE/CONTRACT LABOR	\$ 32,136	\$ 37,500	\$ 106,610
52303-401	TELECOMMUNICATIONS	7,917	13,750	15,000
	<b>TOTAL PURCHASED SERVICES</b>	<b>40,053</b>	<b>51,250</b>	<b>121,610</b>
<b><u>TECHNOLOGY</u></b>				
52306-802	COMPUTER SOFTWARE	31,201	15,840	4,100
52306-803	COMPUTER HARDWARE	-	15,000	31,371
52306-806	WEBSITE	1,713	5,355	6,000
	<b>TOTAL TECHNOLOGY</b>	<b>32,914</b>	<b>36,195</b>	<b>41,471</b>
	<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>\$ 72,967</b>	<b>\$ 87,445</b>	<b>\$ 163,081</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Non-Departmental**

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The Non-Departmental Division under the Finance Department is used to record those expenditures that cannot be readily identified to a specific department but benefit all City departments.

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 1,026	\$ 5,000	\$ 5,000
OPERATIONS & MAINTENANCE	51,677	26,175	50,000
<b>TOTAL</b>	<b>\$ 52,703</b>	<b>\$ 31,175</b>	<b>\$ 55,000</b>

**CITY OF CASTROVILLE – GENERAL FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Non- Departmental**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
52901-111	UNEMPLOYMENT INSURANCE	\$ 1,026	\$ 5,000	\$ 5,000
	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,026</b>	<b>5,000</b>	<b>\$ 5,000</b>
<b><u>SUPPLIES</u></b>				
52902-250	UTILITIES EXPENSE CITY HALL	14,261	14,000	12,000
	UTILITIES EXPENSE - SHALOM HOUSE			
	<b>TOTAL SUPPLIES</b>	<b>14,261</b>	<b>14,000</b>	<b>12,000</b>
<b><u>PURCHASED SERVICES</u></b>				
52903-415	COPIER LEASE CH	9,666	12,175	13,000
	<b>TOTAL PURCHASED SERVICES</b>	<b>9,666</b>	<b>12,175</b>	<b>13,000</b>
<b><u>CONTRACTED SERVICES</u></b>				
52904-413	OUTSIDE SERVICE/CONTRACT LABOR	-	-	-
	<b>TOTAL CONTRACTED SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
52907-903	BUILDING REPAIRS & MAINTENANCE		-	-
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>		<b>-</b>	<b>-</b>
<b><u>MISCELLANEOUS</u></b>				
52908-625	MISCELLANEOUS EXPENSE	27,750	-	-
	<b>TOTAL MISCELLANEOUS</b>	<b>27,750</b>		
<b><u>TRANSFERS OUT</u></b>				
59909-910	TRANSFER OUT STREET REHAB FUND	\$ -	\$ -	\$ -
59909-910	TRANSFER OUT CRT TECH FUND	-	-	-
59909-910	TRANSFER OUT HOTEL FUND	21,223	21,223	25,000
	<b>TOTAL TRANSFERS OUT</b>	<b>\$ 21,223</b>	<b>\$ 21,223</b>	<b>\$ 25,000</b>
	<b>TOTAL NON-DEPARTMENTAL &amp; TRANSFER OUTS</b>	<b>\$ 73,926</b>	<b>\$ 52,398</b>	<b>\$ 55,000</b>

# UTILITY FUND



# CITY OF CASTROVILLE – UTILITY FUND SUMMARY

## FY 2020 ADOPTED Annual Operating & Capital Budget

	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY2020
<b>BEGINNING BALANCE</b>	<b>\$ 11,773,832</b>	<b>\$ 10,339,198</b>	<b>\$ 10,146,726</b>
<b>REVENUE:</b>			
UTILITY SALES	6,705,452	7,172,322	6,113,200
UTILITY SERVICES	26,151	52,000	60,500
OTHER REVENUE	63,126	37,500	75,300
USE OF FUND BALANCE	-	-	2,720,090
<b>TOTAL REVENUES</b>	<b>6,794,729</b>	<b>7,261,822</b>	<b>8,969,090</b>
<b>TOTAL AVAILABLE REVENUES</b>	<b>18,568,561</b>	<b>17,601,020</b>	<b>19,115,816</b>
<b>EXPENDITURES:</b>			
<b>UTILITY ADMINISTRATION</b>			
PERSONAL SERVICES	384,151	398,093	503,050
OPERATIONS & MAINTENANCE	194,501	219,274	227,011
DEBT SERVICE	-	138,388	142,023
CAPITAL OUTLAY	230,516	15,000	90,214
TRANSFERS OUT	-	-	-
<b>UTILITY ADMINISTRATION TOTAL</b>	<b>809,168</b>	<b>770,755</b>	<b>962,298</b>
<b>GAS DEPARTMENT</b>			
PERSONAL SERVICES	-	-	-
OPERATIONS & MAINTENANCE	278,021	311,800	296,240
CAPITAL OUTLAY	-	-	-
TRANSFERS OUT	147,623	147,623	147,623
<b>GAS DEPARTMENT TOTAL</b>	<b>425,644</b>	<b>459,423</b>	<b>443,863</b>
<b>SEWER DEPARTMENT</b>			
PERSONAL SERVICES	118,600	180,045	171,200
OPERATIONS & MAINTENANCE	563,701	414,000	868,475
CAPITAL OUTLAY	-	44,850	643,750
DEBT SERVICE PAYMENTS	134,026	637,764	661,474
TRANSFERS OUT	73,700	73,700	73,700
<b>SEWER DEPARTMENT TOTAL</b>	<b>890,027</b>	<b>1,350,359</b>	<b>2,418,599</b>
<b>ELECTRIC DEPARTMENT</b>			
PERSONAL SERVICES	169,516	240,232	230,840
OPERATIONS & MAINTENANCE	2,260,412	2,493,326	2,664,651
CAPITAL OUTLAY	-	80,000	215,000
TRANSFERS OUT	334,650	334,650	334,650
<b>ELECTRIC DEPARTMENT TOTAL</b>	<b>2,764,578</b>	<b>3,148,208</b>	<b>3,445,141</b>

# CITY OF CASTROVILLE – UTILITY FUND SUMMARY

## FY 2020 ADOPTED Annual Operating & Capital Budget (Continued)

	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY2020
<b>WATER DEPARTMENT</b>			
PERSONAL SERVICES	118,863	179,739	178,910
OPERATIONS & MAINTENANCE	200,221	182,714	424,903
CAPITAL OUTLAY	-	19,850	5,000
DEBT SERVICE	36,685	240,967	243,002
TRANSFERS OUT	318,593	318,176	317,374
<b>WATER DEPARTMENT TOTAL</b>	<b>674,362</b>	<b>941,446</b>	<b>1,169,189</b>
<b>REFUSE</b>			
OPERATIONS & MAINTENANCE	426,530	411,588	460,000
<b>REFUSE DEPARTMENT TOTAL</b>	<b>426,530</b>	<b>411,588</b>	<b>460,000</b>
<b>NON-DEPARTMENTAL</b>			
PERSONAL SERVICES	-	-	-
OPERATIONS & MAINTENANCE	38,687	70,000	70,000
<b>NON-DEPARTMENTAL TOTAL</b>	<b>38,687</b>	<b>70,000</b>	<b>70,000</b>
<b>TOTAL EXPENDITURES</b>	<b>6,028,996</b>	<b>7,151,799</b>	<b>8,969,090</b>
<b>AVAILABLE FOR OPERATIONS</b>	<b>\$ 12,539,656</b>	<b>\$ 10,449,242</b>	<b>\$ 7,426,636</b>
<b>ENDING BALANCE</b>	<b>\$ 12,539,656</b>	<b>\$ 10,449,242</b>	<b>\$ 7,426,636</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**REVENUES**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>REVENUES</b>				
<b>UTILITY SALES</b>				
4005-501	GARBAGE COLLECTION	\$ 479,384	\$ 487,174	\$ 450,000
4005-503	WATER SALES	992,179	1,144,800	1,100,000
4005-504	ELECTRIC SALES	3,623,547	3,533,011	2,900,000
4005-505	WASTE-WATER SALES	601,458	835,200	720,000
4005-506	GAS SALES	622,590	644,200	650,000
4005-555	CITY UTILITIES - ELECTRIC	266,518	295,879	195,000
4005-556	CITY UTILITIES - WATER	46,019	161,059	25,000
4005-557	CITY UTILITIES - GAS	2,214	2,340	2,000
4005-558	CITY UTILITIES - SEWER	-	-	-
4005-558	PENALTIES - UTILITIES	(8)	(1,500)	100
4005-600	PENALTIES - WATER	10,958	10,659	12,000
4005-602	PENALTIES - GAS	7,521	8,600	8,800
4005-603	PENALTIES - SEWER	7,672	7,500	8,000
4005-604	PENALTIES - GARBAGE	4,921	5,000	5,300
4005-605	PENALTIES - ELECTRIC	40,479	38,400	37,000
	<b>TOTAL UTILITY SALES</b>	<b>6,705,452</b>	<b>7,172,322</b>	<b>6,113,200</b>
<b>UTILITY SERVICES</b>				
4006-512	ELECTRIC SERVICE	12,874	10,000	30,000
4006-513	GAS SERVICE	2,387	10,000	4,000
4006-514	WATER SERVICE	2,800	22,000	14,500
4006-515	WASTE-WATER SERVICE	8,090	10,000	12,000
	<b>TOTAL UTILITY SERVICES</b>	<b>26,151</b>	<b>52,000</b>	<b>60,500</b>
<b>OTHER REVENUE</b>				
4009-307	UTILITY DISCONNECT/RECONNECT	12,000	11,000	12,000
4009-509	STREET LIGHTS	2,378	2,500	1,800
4009-811	NSF CHECK CHARGE	800	1,000	400
4009-813	MISCELLANEOUS REVENUE	6,960	1,500	30,000
4009-815	MISC. REFUNDS & REIMB	(75)	3,000	100
4009-817	JOBGING	2,975	1,000	1,000
4009-830	INTEREST INCOME	38,088	17,500	30,000
4009-8XX	USE OF FUND BALANCE	-	-	2,720,090
	<b>TOTAL OTHER REVENUE</b>	<b>63,126</b>	<b>37,500</b>	<b>2,795,390</b>
	<b>TOTAL REVENUES</b>	<b>6,794,729</b>	<b>7,261,822</b>	<b>8,969,090</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Utility Administration**

The Utility Administration Division of the Public Works Department is responsible for administrative support, technical, and direct support for Electric, Gas, Refuse, Water, and Wastewater functions. Utility Administration provides a variety of services including inspection of new infrastructure, reviewing plat and subdivision plans as well as water and wastewater construction plans.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>UTILITY ADMINISTRATION</b>	<b>6</b>	<b>6</b>	<b>7</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 384,151	\$ 398,093	\$ 503,050
OPERATIONS & MAINTENANCE	194,501	219,274	227,011
DEBT SERVICE	-	138,388	142,023
CAPITAL OUTLAY	230,516	15,000	90,214
<b>TOTAL</b>	<b>\$ 809,168</b>	<b>\$ 770,755</b>	<b>\$ 962,298</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Utility Administration**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
50101-101.01	REGULAR SALARIES	\$278,736	\$ 282,563	\$ 365,000
50101-102	OVERTIME	361	1,500	1,500
50101-103	PART-TIME	11,653	7,500	5,000
50101-105.00	SOCIAL SECURITY	17,778	18,094	23,000
50101-106.00	MEDICARE	4,158	4,232	5,800
50101-107.00	RETIREMENT	21,796	28,922	37,000
50101-108.00	HEALTH INSURANCE	35,594	41,827	53,000
50101-109.00	LIFE INSURANCE	882	1,221	1,200
50101-109.01	VISION INSURANCE	583	626	800
50101-109.02	DENTAL INSURANCE	2,084	2,413	3,000
50101-109.03	LONG TERM DISABILITY	1,978	2,814	1,900
50101-111	UNEMPLOYMENT INSURANCE	2,871	-	-
50101-112	WORKERS' COMPENSATION	5,203	6,099	5,500
50101-136	LONGEVITY	474	282	350
	<b>TOTAL PERSONNEL SERVICES</b>	<b>384,151</b>	<b>389,093</b>	<b>503,050</b>
<b><u>SUPPLIES</u></b>				
50102-201	OFFICE SUPPLIES	4,864	7,500	8,125
50102-202	DUES & SUBSCRIPTIONS	122	1,000	1,500
50102-204	JANITORIAL SUPPLIES	723	1,000	975
50102-205	GENERAL SUPPLIES	3,564	5,500	5,500
50102-206	CLASSIFIED ADVERTISEMENTS	314	800	1,200
50102-207	POSTAGE/METER RENTAL	13,191	15,000	12,500
50102-212	FUEL & OIL	18,494	25,000	6,000
50102-214	PROFESSIONAL BOOKS	81	100	100
50102-250	UTILITIES EXPENSE	7,846	8,500	8,500
	<b>TOTAL SUPPLIES</b>	<b>49,199</b>	<b>64,400</b>	<b>44,400</b>
<b><u>PURCHASED SERVICES</u></b>				
50103-307	TML INSURANCE	22,836	19,122	25,000
50103-401	TELECOMMUNICATIONS	21,641	20,000	25,000
50103-415	COPIER LEASE	1,949	5,000	5,000
50103-417	UNIFORM EXPENSE	6,425	6,250	750
50103-781	UTILITY MAPPING	-	-	-
	<b>TOTAL PURCHASED SERVICES</b>	<b>52,854</b>	<b>50,372</b>	<b>55,750</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Utility Administration (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>CONTRACTED SERVICES</u></b>				
50104-229	COLLECTION AGENCY	650	500	500
50104-407	CITY ATTORNEY			2,200
50104-408	AUDIT SERVICES	19,812	24,115	24,200
50104-410	CITY ENGINEER			9,474
50104-413.00	OUTSIDE SERVICE/CONTRACT LABOR	6,233	6,187	8,300
50104-413.01	UTILITY RATE STUDY	5,000	-	-
50104-701	EMPLOYEE EXAM/DRUG SCREEN	4,764		5,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>36,459</b>	<b>30,802</b>	<b>49,674</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
50105-505	TRAINING/TRAVEL/PERDIEM	5,573	7,500	9,000
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>5,573</b>	<b>7,500</b>	<b>9,000</b>
<b><u>TECHNOLOGY</u></b>				
50106-801	SOFTWARE MAINTENANCE	972	1,500	1,325
50106-803	COMPUTER HARDWARE	2,584	1,500	1,575
50106-805	COMPUTER MAINTENANCE	29,399	25,000	32,123
	<b>TOTAL TECHNOLOGY</b>	<b>32,955</b>	<b>28,000</b>	<b>35,023</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
50107-412	EQUIPMENT REPAIRS & MAINT	494	1,000	1,200
50107-601	SMALL TOOLS	71	500	500
50107-602	EQUIPMENT PURCHASES	3,258	6,000	5,525
50107-604	VEHICLE REPAIRS & MAINT	1,576	10,000	10,000
50107-609	SAFETY EQUIPMENT	2,234	6,000	7,564
50107-903	BUILDING REPAIR / MAINTENANCE	51	5,000	7,675
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>7,684</b>	<b>28,500</b>	<b>32,464</b>
<b><u>MISCELLANEOUS</u></b>				
50108-218	OVER/SHORT CASH	(17)	-	-
50108-799	INTEREST EXPENSE	9,619	-	-
50108-503	PROFESSIONAL ASSOC DUES/FEES	-	4,000	-
50108-701	EMPLOYEE EXAM/DRUG SCREEN	-	4,000	-
50108-790	SPECIAL ACTIVITIES	-	500	-
50108-800	BANK FEES	175	1,000	500
50108-810	PAYING AGENT FEES	-	200	200
	<b>TOTAL MISCELLANEOUS</b>	<b>9,777</b>	<b>9,700</b>	<b>700</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Utility Administration (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>DEBT SERVICE</u></b>				
50110-799	DEBT SERVICE INTEREST TAX NOTE		8,388	7,023
50110-801	DEBT SERVICE PRINCIPAL TAX NOTE	-	130,000	135,000
	<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>138,388</b>	<b>142,023</b>
<b><u>CAPITAL OUTLAY</u></b>				
50109-965	CAPITAL OUTLAY		-	90,214
50109-915	ACQUISITION COSTS		-	-
50109-995	CAPITAL OUTLAY		15,000	-
50109-999	DEPRECIATION	230,516		
	<b>TOTAL CAPITAL OUTLAY</b>	<b>230,516</b>	<b>15,000</b>	<b>90,214</b>
	<b>TOTAL UTILITY ADMINISTRATION</b>	<b>\$ 809,168</b>	<b>\$ 770,755</b>	<b>\$ 962,298</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Gas**

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The Gas Division of the Public Works Department is responsible for the purchase of natural gas and coordinating the operations and maintenance (OM) contract between the City and CPS Energy.

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
OPERATIONS & MAINTENANCE	\$278,021	\$ 311,800	\$ 296,240
CAPITAL OUTLAY	-	-	-
TRANSFERS OUT	147,623	147,623	147,623
<b>TOTAL</b>	<b>\$ 425,644</b>	<b>\$ 459,423</b>	<b>\$ 443,863</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Gas**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>SUPPLIES</u></b>				
51102-250	UTILITIES EXPENSE	\$ 4,609	\$ 4,000	\$ 4,000
51102-403	GAS - WEST TEXAS GAS	170,369	175,000	175,000
	<b>TOTAL SUPPLIES</b>	<b>174,978</b>	<b>179,000</b>	<b>179,000</b>
<b><u>CONTRACTED SERVICES</u></b>				
51104-413.00	OUTSIDE SERVICE/CONTRACT LABOR	1,539	5,000	1,200
51104-413.01	CITY PUBLIC SERVICE CONTRACT	100,840	104,800	100,840
51104-413.02	REPAIRS TO EXISTING SERVICE		15,000	6,000
51104-413.03	NEW SERVICE INSTALL		3,000	2,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>102,379</b>	<b>127,800</b>	<b>110,040</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
51107-412	EQUIPMENT REPAIRS & MAINT	-	5,000	5,000
51107-730	GAS PIPELINE INTEGRITY TESTING	664	-	700
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>664</b>	<b>5,000</b>	<b>5,700</b>
<b><u>MISCELLANEOUS</u></b>				
51108-503	PROFESSIONAL ASSOC. DUES/FEES			1,500
	<b>TOTAL MISCELLANEOUS</b>			<b>1,500</b>
<b><u>TRANSFERS OUT</u></b>				
51110-915	TRANSFER TO GF FOR ROW MAINT	27,128	27,128	27,128
51110-925	TRANSFER TO GF FOR ADMIN	120,495	120,495	120,495
	<b>TOTAL TRANSFER OUT</b>	<b>147,623</b>	<b>147,623</b>	<b>147,623</b>
	<b>TOTAL GAS DIVISION</b>	<b>\$425,644</b>	<b>\$ 459,423</b>	<b>\$ 443,863</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Wastewater**

The Wastewater Division of the Public Works Department is responsible for the operation and maintenance of the wastewater treatment plant and collection system of the City.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>WASTEWATER</b>	<b>2</b>	<b>3</b>	<b>3</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 118,600	\$ 180,045	\$ 171,200
OPERATIONS & MAINTENANCE	563,701	414,000	868,475
CAPITAL OUTLAY	-	44,850	643,750
DEBT SERVICE PAYMENTS	134,026	637,764	661,474
TRANSFERS OUT	73,700	73,700	73,700
<b>TOTAL</b>	<b>\$ 890,027</b>	<b>\$ 1,350,359</b>	<b>\$ 2,418,599</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Wastewater**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
51201-101.01	REGULAR SALARIES	\$ 78,502	\$ 120,340	\$ 113,000
51201-102	OVERTIME	7,450	8,000	8,000
51201-105.00	SOCIAL SECURITY	5,390	7,968	7,200
51201-106.00	MEDICARE	1,261	1,864	1,800
51201-107.00	RETIREMENT	7,540	12,737	11,200
51201-108.00	HEALTH INSURANCE	13,117	20,913	22,900
51201-109.00	LIFE INSURANCE	290	500	400
51201-109.01	VISION INSURANCE	209	313	350
51202-109.02	DENTAL INSURANCE	769	1,207	1,300
51202-109.03	LONG TERM DISABILITY	553	1,152	600
51201-112	WORKERS' COMPENSATION	3,414	4,868	4,200
51201-136	LONGEVITY	105	183	250
	<b>TOTAL PERSONNEL SERVICES</b>	<b>118,600</b>	<b>180,045</b>	<b>171,200</b>
<b><u>SUPPLIES</u></b>				
51202-205	GEN. SUPPLIES	2,683	1,000	3,800
51202-208	CHEMICALS		20,000	48,000
51202-230	BENCH STOCK	1,024	2,000	6,000
51202-212	FUEL AND OIL			5,500
51202-250	UTILITIES EXPENSE	50,942	165,000	150,000
51202-714	TCEQ FEES	-	100,000	75,000
	<b>TOTAL SUPPLIES</b>	<b>54,649</b>	<b>288,000</b>	<b>288,300</b>
<b><u>PURCHASED SERVICES</u></b>				
512203-417	UNIFORM EXPENSE			2,450
512203-781	UTILITY MAPPING			3,875
	<b>TOTAL PURCHASED SERVICES</b>			<b>6,325</b>
<b><u>CONTRACTED SERVICES</u></b>				
51204-410	CITY ENGINEER	7,967	35,000	45,000
51204-413	OUTSIDE SERVICES	256		239,425
51204-414	TCEQ PERMIT			7,000
51204-415	TESTING SAMPLING			30,000
51204-717	SLUDGE DISP/TESTING/SAMPLING	385,160	50,000	110,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>393,383</b>	<b>85,000</b>	<b>431,425</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
51205-505	TRAINING/TRAVEL PER DIEM	78	-	3,200
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>78</b>		<b>3,200</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
51207-412	EQUIPMENT REPAIRS & MAINT	19,293	5,000	30,000
51207-601	SMALL TOOLS	1,344	2,500	5,225

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Wastewater (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
51207-602	EQUIPMENT PURCHASES	17,758	-	10,000
51207-604	VEHICLE REPAIRS & MAINTENANCE	6,560	3,000	9,000
51207-609	SAFETY EQUIPMENT	505	500	10,000
51207-730	UTILITIES SYSTEM MAINTENANCE	70,131	50,000	75,000
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>115,591</b>	<b>61,000</b>	<b>139,225</b>
<b><u>CAPITAL OUTLAY</u></b>				
51209-906	STREET REPAIR & PAVING	-	-	-
51209-941.00	CAPITAL OUTLAY	-	25,000	643,750
52502-206	CAPITAL OUTLAY	-	-	-
51209-941.01	CAPITAL OUTLAY	-	19,850	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>44,850</b>	<b>643,750</b>
<b><u>DEBT SERVICE</u></b>				
51210-799	INTEREST EXPENSE PAD	2,261	2,072	2,072
51210-799.01	INTEREST EXPENSE CWSRF CONSTR	21,947	21,947	21,947
51210-799.03	DEBT SERVICE INTEREST- WWTP	108,618	110,445	134,155
51210-801	DEBT SERVICE - CWSRF (PAD)	-	40,000	40,000
51210-801.01	DEBT SERVICE - CWSRF (CONSTR)	-	145,000	145,000
51210-801.02	DEBT SERVICE - CWSRF WWTP	-	270,000	270,000
51210-801.03	DEBT SERVICE - CWSRF WWTP 16	-	45,000	45,000
51210-810	PAYING AGENT FEE	1,200	3,300	3,300
	<b>TOTAL DEBT SERVICE</b>	<b>134,026</b>	<b>637,764</b>	<b>661,474</b>
<b><u>TRANSFERS OUT</u></b>				
51210-915	TRANSFER TO GF FOR ROW	27,128	27,128	27,128
51210-925	TRANSFER TO GF FOR ADMIN	46,572	46,572	46,572
	<b>TOTAL TRANSFERS OUT</b>	<b>73,700</b>	<b>73,700</b>	<b>73,700</b>
	<b>TOTAL WASTEWATER DIVISION</b>	<b>\$ 890,027</b>	<b>\$ 1,350,359</b>	<b>\$ 2,418,599</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Electric**

The Electric Division of the Public Works Department is responsible for maintaining overhead and underground electric distribution lines along with electric meters. The Division is also responsible for coordinating with CPS Energy on all electrical issues.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>ELECTRIC</b>	<b>4</b>	<b>4</b>	<b>4</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 169,516	\$ 240,231	\$ 230,840
OPERATIONS & MAINTENANCE	2,260,412	2,493,326	2,664,651
CAPITAL OUTLAY	-	80,000	215,000
TRANSFERS OUT	334,650	334,650	334,650
<b>TOTAL</b>	<b>\$2,764,578</b>	<b>\$ 3,148,208</b>	<b>\$ 3,445,141</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Electric**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
51301-101.01	REGULAR SALARIES	\$ 118,940	\$ 161,516	\$ 151,000
51301-102	OVERTIME	4,592	10,000	10,000
51301-105.00	SOCIAL SECURITY	7,617	10,686	9,800
51301-106.00	MEDICARE	1,781	2,499	2,500
51301-107.00	RETIREMENT	10,667	17,080	14,800
51301-108.00	HEALTH INSURANCE	19,675	27,885	30,400
51301-109.00	LIFE INSURANCE	487	698	500
51301-109.01	VISION INSURANCE	313	418	490
51301-109.02	DENTAL INSURANCE	1,154	1,609	1,750
51301-109.03	LONG TERM DISABILITY	925	1,609	800
51301-112	WORKERS' COMPENSATION	2,699	5,392	7,800
51301-136	LONGEVITY	666	840	1,000
	<b>TOTAL PERSONNEL SERVICES</b>	<b>169,516</b>	<b>240,232</b>	<b>230,840</b>
<b><u>SUPPLIES</u></b>				
51302-205	GENERAL SUPPLIES	(35)	500	2,000
51302-230	BENCH STOCK/FUEL & OIL	40,694	35,000	125,500
51302-402	ELECTRICITY - CPS	2,078,813	2,324,826	2,234,826
	<b>TOTAL SUPPLIES</b>	<b>2,119,472</b>	<b>2,360,326</b>	<b>2,362,326</b>
<b><u>CONTRACTED SERVICES</u></b>				
51304-413.00	OUTSIDE SERVICE/ENGINEER	21,238	40,000	180,000
51304-611	HAZARDOUS MATERIALS DISPOSAL	-	1,000	-
	<b>TOTAL CONTRACTED SERVICES</b>	<b>21,238</b>	<b>41,000</b>	<b>180,000</b>
<b><u>PURCHASED SERVICES</u></b>				
51303-417	UNIFORM EXPENSE			2,600
51303-781	UTILITIES MAPPING			3,875
	<b>TOTAL CONTRACTED SERVICES</b>			<b>6,475</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
51305-505	TRAVEL/PER DIEM/TRAINING			16,350
	<b>TOTAL EDUCATION &amp; TRAINING</b>			<b>16,350</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
51307-412	EQUIPMENT REPAIRS & MAINT	9,105	12,000	12,000
51307-601	SMALL TOOLS	1,350	2,500	3,500
51307-604	VEHICLE REPAIRS & MAINT	7,684	2,500	9,000
51307-730	UTILITIES SYSTEM MAINTENANCE	101,563	75,000	75,000
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>119,702</b>	<b>92,000</b>	<b>99,500</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Electric (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>CAPITAL OUTLAY</u></b>				
51309-906	CAPITAL OUTLAY	-	80,000	215,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>80,000</b>	<b>310,000</b>
<b><u>TRANSFERS OUT</u></b>				
51310-915	TRANSFER TO GF FOR ROW	27,128	27,128	27,128
51310-925	TRANSFER TO GF FOR ADMIN	307,522	307,522	307,522
	<b>TOTAL TRANSFERS OUT</b>	<b>334,650</b>	<b>334,650</b>	<b>334,650</b>
	<b>TOTAL ELECTRIC DEPARTMENT</b>	<b>\$ 2,764,578</b>	<b>\$ 3,148,208</b>	<b>\$ 3,445,141</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Water**

The Water Division of the Public Works Department is responsible for operation and maintenance of the water production, storage and distribution systems.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>WATER</b>	<b>2</b>	<b>3</b>	<b>3</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	\$ 118,863	\$ 179,739	\$ 178,910
OPERATIONS & MAINTENANCE	200,221	182,714	424,903
CAPITAL OUTLAY	-	19,850	5,000
DEBT SERVICE	36,685	240,967	243,002
TRANSFERS OUT	318,593	318,176	317,374
<b>WATER DEPARTMENT TOTAL</b>	<b>\$ 674,362</b>	<b>\$ 941,446</b>	<b>\$ 1,169,189</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Water**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
51401-101.01	REGULAR SALARIES	\$ 76,110	\$ 114,566	\$ 116,500
51401-102	OVERTIME	9,908	12,000	10,000
51401-105.00	SOCIAL SECURITY	5,197	7,879	7,300
51401-106.00	MEDICARE	1,215	1,843	1,800
51401-107.00	RETIREMENT	7,282	12,593	11,600
51401-108.00	HEALTH INSURANCE	13,117	20,913	23,000
51401-109.00	LIFE INSURANCE	296	468	360
51401-109.01	VISION INSURANCE	209	313	350
51401-109.02	DENTAL INSURANCE	769	1,207	1,400
51401-109.03	LONG TERM DISABILITY	560	1,079	600
51401-112	WORKERS' COMPENSATION	3,888	6,368	5,400
51401-136	LONGEVITY	312	510	600
	<b>TOTAL PERSONNEL SERVICES</b>	<b>118,863</b>	<b>179,739</b>	<b>178,910</b>
<b><u>SUPPLIES</u></b>				
51402-205	SUPPLIES	108	500	1,400
51402-206	CHEMICALS			15,000
51402-212	FUEL AND OIL			6,700
51402-230	BENCH STOCK	30,394	15,000	56,200
51402-250	UTILITIES EXPENSE	52,181	60,500	62,500
51402-714	TCEQ FEES	4,828	4,900	6,200
	<b>TOTAL SUPPLIES</b>	<b>87,511</b>	<b>80,900</b>	<b>148,000</b>
<b><u>PURCHASED SERVICES</u></b>				
51403-800	WATER LEASE	-	8,614	9,528
51403-417	UNIFORM EXPENSE			2,450
51403-781	MAPPING			3,875
	<b>TOTAL PURCHASE SERVICES</b>	<b>-</b>	<b>8,614</b>	<b>15,853</b>
<b><u>CONTRACTED SERVICES</u></b>				
51404-407	CITY ENGINEER	-	-	35,000
51404-413.00	OUTSIDE SERVICE/CONTRACT LABOR	1,124	1,500	100,000
51404-717	SLUDGE DISP/TESTING/SAMPLING	4,803	12,000	12,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>5,927</b>	<b>13,500</b>	<b>147,000</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
51405-506	PUBLIC EDUCATION/TRAINING	405	500	2,850
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>405</b>	<b>500</b>	<b>2,850</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Water (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
51407-412	EQUIPMENT REPAIRS & MAINT	38,509	15,000	17,500
51407-601	SMALL TOOLS	1,646	1,500	500
51407-602	EQUIPMENT PURCHASES	195	10,000	10,000
51407-609	VEHICLE REPAIRS & MAINT	3,918	-	5,000
51407-609	SAFETY EQUIPMENT	403	500	1,000
51407-730	UTILITIES SYSTEM MAINTENANCE	61,707	50,000	75,000
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>106,378</b>	<b>77,000</b>	<b>109,000</b>
<b><u>MISCELLANEOUS</u></b>				
51408-810	PAYING AGENT FEE DWSRF	-	2,200	2,200
	<b>TOTAL MISCELLANEOUS</b>	<b>-</b>	<b>2,200</b>	<b>2,200</b>
<b><u>CAPITAL OUTLAY</u></b>				
51409-942	SCADA SYSTEM FOR WATER WELLS	-	-	-
51409-941.00	CAPITAL OUTLAY	-	4,100	-
51409-941.01	CAPITAL OUTLAY	-	15,750	5,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>19,850</b>	<b>5,000</b>
<b><u>DEBT SERVICE</u></b>				
51410-799	INTEREST EXPENSE	1,409	1,341	1,176
51410-799.01	INTEREST EXPENSE CONSTR	34,626	34,626	34,626
51410-801	DEBT SERVICE - DWSRF PAD	-	35,000	35,000
51410-801.01	DEBT SERVICE - DWSRF CONSTR	-	170,000	170,000
51409-810	PAYING AGENT FEE DWSRF	650	-	2,200
	<b>TOTAL DEBT SERVICE</b>	<b>36,685</b>	<b>240,967</b>	<b>243,002</b>
<b><u>TRANSFERS OUT</u></b>				
51410-915	TRANSFER TO GF FOR ROW	27,128	27,128	27,128
51410-925	TRANSFER TO GF FOR ADMIN	264,646	264,646	264,646
51410-926	TRANSFER DEBT SVC CO 2004	26,819	26,402	25,600
	<b>TOTAL TRANSFERS OUT</b>	<b>318,593</b>	<b>318,176</b>	<b>317,374</b>
	<b>TOTAL WATER DIVISION</b>	<b>\$ 674,362</b>	<b>\$ 941,446</b>	<b>\$ 1,169,189</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Refuse**

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The Refuse Division of the Public Works Department is responsible for refuse collection, monitoring the City contract with a local refuse collector and changes out trash roll-out container for citizens as needed.

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
OPERATIONS & MAINTENANCE	\$ 426,530	\$ 411,588	\$ 460,000
<b>REFUSE DEPARTMENT TOTAL</b>	<b>\$ 426,530</b>	<b>\$ 411,588</b>	<b>\$ 460,00</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Refuse**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>CONTRACTED SERVICES</u></b>				
51504-716	BRUSH DISPOSAL	\$ 125	\$ -	\$ 15,000
51504-718	GARBAGE (REFUSE)	426,405	411,588	445,000
	<b>TOTAL CONTRACTED SERVICES</b>	<b>426,530</b>	<b>411,588</b>	<b>460,000</b>
	<b>TOTAL REFUSE</b>	<b>\$ 426,530</b>	<b>\$ 411,588</b>	<b>\$ 460,000</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Public Works: Non-Departmental**

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The Non-Departmental Division of the Public Works Department is used to record those expenditures that cannot be readily identified to a specific department but benefits all City departments

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
OPERATIONS & MAINTENANCE	38,687	70,000	70,000
<b>NON-DEPARTMENTAL TOTAL</b>	<b>\$ 38,687</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>

**CITY OF CASTROVILLE – UTILITY FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Public Works: Non-Departmental**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>CONTRACTED SERVICES</u></b>				
51604-407	CITY ATTORNEY	6,757	10,000	10,000
51604-410	CITY ENGINEER	31,930	60,000	60,000
51604-413.00	OUTSIDE SERVICE/CONTRACT LABOR	-	-	-
	<b>TOTAL CONTRACTED SERVICES</b>	<b>38,687</b>	<b>70,000</b>	<b>70,000</b>
	<b>TOTAL NON-DEPARTMENTAL</b>	<b>\$ 38,687</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>

# OTHER UTILITY



**CITY OF CASTROVILLE – OTHER UTILITY FUNDS**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Water Acquisition – Fund 24**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>BEGINNING BALANCE</b>		<b>\$ 312,863</b>	<b>\$ 374,115</b>	<b>\$ 368,045</b>
<b>REVENUES</b>				
4005-601	PENALTIES WATER	323	321	331
4009-507	WATER SURCHARGE FEE	39,979	32,136	33,100
4009-508	FEE IN LIEU OF WATER RIGHTS	39,168	-	
4009-815	MISC. REFUNDS & REIMBURSEMENT	31		
4009-830	INTEREST INCOME	1,398	1,360	1,400
4009-849	WATER LEASE PAYMENT	-	12,713	12,713
	<b>TOTAL REVENUES</b>	<b>80,899</b>	<b>46,530</b>	<b>47,544</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 393,762</b>	<b>\$ 420,645</b>	<b>\$ 415,589</b>
<b>EXPENDITURES</b>				
51404-424	PROFESSIONAL SERVICES	\$ -	\$ 2,500	\$ 2,500
51404-700	WATER RIGHT PURCHASE	-	50,000	50,000
51408-800	BANK FEES	37	100	100
	<b>TOTAL EXPENDITURES</b>	<b>37</b>	<b>52,600</b>	<b>52,600</b>
	<b>ENDING BALANCE</b>	<b>\$ 393,725</b>	<b>\$ 368,045</b>	<b>\$ 362,989</b>

Repayment of loan from the  
 UF of \$8,614/yr for five  
 years. Starting in FY 2019  
 Repayment of loan from the  
 AF of \$4,099/year for five  
 years. Starting in FY 2019

**CITY OF CASTROVILLE – OTHER UTILITY FUNDS**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Water Impact Fees – Fund 25**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
	<b>BEGINNING BALANCE</b>	<b>\$ 281,852</b>	<b>\$ 332,492</b>	<b>\$ 82,914</b>
	<b>REVENUES</b>			
4009-520	WATER IMPACT FEES	43,225	50,000	50,000
4009-830	INTEREST INCOME	1,313	1,102	1,124
	<b>TOTAL REVENUES</b>	<b>44,538</b>	<b>51,102</b>	<b>51,124</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 326,390</b>	<b>\$ 383,594</b>	<b>\$ 134,038</b>
	<b>EXPENDITURES</b>			
51404-410	CITY ENGINEER	\$ 569	\$ 600	\$1,000
51408-800	BANK FEES	-	80	80
51409-975	SYSTEM IMPROVEMENTS	-	300,000	
	<b>TOTAL EXPENDITURES</b>	<b>569</b>	<b>300,680</b>	<b>1,080</b>
	<b>ENDING BALANCE</b>	<b>\$ 325,821</b>	<b>\$ 82,914</b>	<b>\$ 132,958</b>

**CITY OF CASTROVILLE – OTHER UTILITY FUNDS**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Sewer Impact Fees – Fund 26**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>BEGINNING BALANCE</b>		<b>\$ 210,219</b>	<b>\$ 248,403</b>	<b>\$ 248,413</b>
<b>REVENUES</b>				
4009-521	SEWER IMPACT FEES	40,359	50,000	50,000
4009-830	INTEREST INCOME	1,129	1,091	1,113
	<b>TOTAL REVENUES</b>	<b>41,488</b>	<b>51,091</b>	<b>51,113</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 251,707</b>	<b>\$ 299,494</b>	<b>\$ 299,526</b>
<b>EXPENDITURES</b>				
51204-410	CITY ENGINEER	\$ 569	\$ 1,000	1,000
51208-800	BANK FEES	-	80	80
51209-976	SEWER SYS. IMPROVEMENTS	-	50,000	50,000
	<b>TOTAL EXPENDITURES</b>	<b>569</b>	<b>51,080</b>	<b>51,080</b>
	<b>ENDING BALANCE</b>	<b>\$ 251,138</b>	<b>\$ 248,414</b>	<b>\$ 248,446</b>

# AIRPORT FUND



**CITY OF CASTROVILLE – AIRPORT FUND SUMMARY**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**

	ACTUAL	ADOPTED	ADOPTED
	FY 2018	FY 2019	FY2020
<b>BEGINNING FUND BALANCE</b>	\$ 8,119,120	\$ 7,971,652	\$ 7,761,118
<b>REVENUE:</b>			
FACILITY RENTALS		316,612	320,838
FUEL SALES		223,143	174,000
OTHER REVENUE		52,300	210,334
<b>TOTAL OPERATING REVENUES</b>		<b>592,055</b>	<b>705,172</b>
<b>TOTAL AVAILABLE REVENUES</b>	<b>\$</b>	<b>\$ 8,563,707</b>	<b>\$ 8,466,290</b>
<b>EXPENDITURES:</b>			
PERSONNEL SERVICES	\$	\$ 81,877	\$ 122,595
OPERATIONS & MAINTENANCE		406,463	451,469
DEBT SERVICES		64,150	66,009
CAPITAL OUTLAY		240,000	55,000
TRANSFERS OUT		10,099	10,099
<b>TOTAL EXPENDITURES</b>		<b>802,589</b>	<b>705,172</b>
<b>ENDING BALANCE</b>	<b>\$</b>	<b>\$ 7,761,118</b>	<b>\$ 7,761,118</b>

**CITY OF CASTROVILLE – AIRPORT FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Revenues - Airport**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>REVENUES</b>				
<b><u>FACILITY RENTALS</u></b>				
4007-508	TERMINAL BLDG LEASES	\$ 7,142	\$ 11,008	\$ 9,258
4007-511	UNIT 'A' HANGARS	22,548	24,593	24,593
4007-516	UNIT 'B' HANGARS	23,861	24,593	24,593
4007-517	UNIT 'C' HANGARS	35,852	38,696	38,695
4007-518	UNIT 'D' HANGARS	35,282	38,696	38,695
4007-519	OPEN 'T' HANGARS	11,459	15,869	15,870
4007-522	UNIT 'E' HANGARS	33,677	34,904	34,903
4007-526	COMMERCIAL HANGAR 2	10,840	11,427	18,000
4007-527	LASHER HANGAR	6,077	6,450	6,262
4007-528	ALMOND HANGAR	2,789	2,959	2,874
4007-529	COMMERCIAL HANGAR 1	22,936	22,936	22,936
4007-530	RAMP TIE DOWN FEES	79	500	100
4007-531	COMMERCIAL HANGAR 4	4,423	4,423	4,422
4007-544	DRYLAND FARMLAND	5,457	5,457	4,997
4007-545	IRRIGATED FARMLAND	42,716	42,716	42,716
4007-552	MV YOUTH BASEBALL	8,156	8,156	8,156
4007-553	COMMERCIAL HANGAR 3	22,483	23,229	23,768
	<b>TOTAL FACILITY RENTALS</b>	<b>295,777</b>	<b>316,612</b>	<b>320,838</b>
<b><u>FUEL SALES</u></b>				
4008-615	FUEL SALES - AVGAS	151,222	183,482	150,000
4008-616	FUEL SALES - JET 'A'	26,536	39,661	24,000
	<b>TOTAL FUEL SALES</b>	<b>177,758</b>	<b>223,143</b>	<b>174,000</b>
<b><u>OTHER REVENUE</u></b>				
4009-600	PENALTIES - LATE PAY	1,200	1,500	1,200
4009-812	SALE OF ASSETS	-	-	-
4009-830	INTEREST INCOME	754	800	2,500
4009-900	CAPITAL CONTRIBUTIONS	270,629	-	-
4009-950	RAMP GRANT - TXDOT	32,139	50,000	50,000
4999-920	TRANSFER IN	2,000	-	-
4009-9XX	USE OF FUND BALANCE	-	-	156,634
	<b>TOTAL OTHER REVENUE</b>	<b>306,722</b>	<b>52,300</b>	<b>210,334</b>
	<b>TOTAL REVENUE</b>	<b>780,257</b>	<b>592,055</b>	<b>705,172</b>

**CITY OF CASTROVILLE – AIRPORT FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Budget Summary – Airport**

The Airport Department is responsible for providing general aviation services for regional air transportation at the Airport. The Airport accommodates general aviation activity including all types of small to medium propeller and jet powered aircraft.

<b>STAFFING</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>AIRPORT</b>	<b>1.5</b>	<b>1.5</b>	<b>2</b>

<b>BUDGET</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
PERSONNEL SERVICES	81,781	81,877	133,970
OPERATIONS & MAINTENANCE	266,228	406,463	436,999
DEBT SERVICES	2,600	64,450	66,009
CAPITAL OUTLAY	224,883	240,000	55,000
TRANSFERS OUT	6,000	10,099	6,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 581,492</b>	<b>\$ 802,889</b>	<b>\$ 697,978</b>

**CITY OF CASTROVILLE – AIRPORT FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures - Airport**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>PERSONNEL SERVICES</u></b>				
50101-101.01	REGULAR SALARIES	\$ 58,699	\$ 59,822	\$ 96,000
50101-102	OVERTIME	154	1,000	800
50101-105.00	SOCIAL SECURITY	3,570	3,783	6,000
50101-106	MEDICARE	835	885	1,400
50101-107	RETIREMENT	5,325	6,047	9,600
50101-108	HEALTH INSURANCE	8,966	6,971	15,200
50101-109.00	LIFE INSURANCE	160	146	300
50101-109.01	VISION INSURANCE	144	104	220
50101-109.02	DENTAL INSURANCE	527	402	900
50101-109.03	LONG TERM DISABILITY	357	337	500
50101-112	WORKER'S COMPENSATION	1,835	2,181	2,200
50101-136	LONGEVITY	146	199	250
50101-139	CAR ALLOWANCE	850	-	-
50101-140	PHONE ALLOWANCE	213	-	600
	<b>TOTAL PERSONNEL SERVICES</b>	<b>81,781</b>	<b>81,877</b>	<b>133,970</b>
<b><u>SUPPLIES</u></b>				
50102-201	OFFICE SUPPLIES	145	200	800
50102-202	DUES & SUBSCRIPTIONS	349	100	3,320
50102-204	JANITORIAL SUPPLIES	377	500	500
50102-205	GENERAL SUPPLIES	2,071	1,000	1,500
50102-206.00	CLASSIFIED ADVERTISEMENTS	-	-	-
50102-206.01	ADVERTISING-PROMOTIONAL	135	500	1,000
50102-207	POSTAGE	169	50	350
50102-212.00	FUEL & OIL	2,997	2,500	3,000
50102-214	PROFESSIONAL BOOKS	-	-	-
50102-250	UTILITIES EXPENSE	16,445	18,000	18,000
50102-309	AVIATION FUEL	125,543	163,568	125,500
50102-309.01	JET FUEL	20,261	40,236	40,000
	<b>TOTAL SUPPLIES</b>	<b>168,492</b>	<b>226,654</b>	<b>193,970</b>
<b><u>PURCHASED SERVICES</u></b>				
50103-307	TML INSURANCE	5,995	8,000	13,500
50103-401.00	TELEPHONE	4,222	6,100	4,900
50103-401-01	AWOS LINE			930
50103-417	UNIFORM EXPENSE	663	675	300
	<b>TOTAL PURCHASES SERVICES</b>	<b>10,880</b>	<b>14,775</b>	<b>19,630</b>

**CITY OF CASTROVILLE – AIRPORT FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Airport (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>CONTRACTED SERVICES</u></b>				
50104-407.00	CITY ATTORNEY	2,097	5,000	4,500
50104-408	AUDIT SERVICE	3,602	2,138	2,000
50104-410	CITY ENGINEER	-	-	2,300
50104-413.00	OUTSIDE SERVICE/CONTRACT LABOR	619	1,000	1,000
50104-413.01	CUSTODIAL SERVICES	4,867	5,167	5,950
50104-413.02	LEASE FOR REFUELER	-	16,949	16,949
50104-964	AWOS MAINTENANCE CONTRACT	6,280	6,280	6,400
	<b>TOTAL CONTRACTED SERVICES</b>	<b>17,465</b>	<b>36,534</b>	<b>39,099</b>
<b><u>EDUCATION &amp; TRAINING</u></b>				
50105-505	TRAINING/TRAVEL/PERDIEM	1,244	2,000	2,000
	<b>TOTAL EDUCATION &amp; TRAINING</b>	<b>1,244</b>	<b>2,000</b>	<b>2,000</b>
<b><u>TECHNOLOGY</u></b>				
50106-802	COMPUTER SOFTWARE	1,014	1,000	1,200
50106-803	COMPUTER HARDWARE	-	-	-
50106-805	COMPUTER MAINTENANCE	85	500	500
50106-806	WEB PAGE	-	-	-
	<b>TOTAL TECHNOLOGY</b>	<b>1,099</b>	<b>1,500</b>	<b>1,700</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
50107-412	EQUIPMENT REPAIRS & MAINT	8,699	8,000	7,000
50107-602	EQUIPMENT PURCHASES AND TOOLS	1,195	500	1,000
50107-604	VEHICLE REPAIRS & MAINT	1,378	1,000	1,500
50107-609	SAFETY EQUIPMENT	480	500	750
50107-903	BUILDINGS REPAIR & MAINTENANCE	19,305	10,000	20,000
50107-903.01	RAMP GRANT ELIGIBLE	-	100,000	100,000
50107-911	RUNWAY MAINTENANCE	29,998	-	45,000
50107-918	GROUNDS MAINTENANCE	5,856	5,000	5,000
	<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>66,911</b>	<b>125,000</b>	<b>180,250</b>
<b><u>MISCELLANEOUS</u></b>				
50108-225	BAD DEBT		200	200
50108-800	BANK FEES	37	-	50
50108-810	PAYING AGENT FEES	100	100	100
	<b>TOTAL MISCELLANEOUS</b>	<b>137</b>	<b>300</b>	<b>350</b>

**CITY OF CASTROVILLE – AIRPORT FUND**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Expenditures – Airport (Continued)**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b><u>CAPITAL OUTLAY</u></b>				
50109-905	BRASK APRON EXTENSION	-	-	40,000
50109-906	TXDOT AIRPORT PLANNING	-	10,000	15,000
50109-999	DEPRECIATION	224,010	215,000	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>224,883</b>	<b>240,000</b>	<b>55,000</b>
<b><u>DEBT SERVICE</u></b>				
50110-799	INTEREST EXPENSE	619	800	1,500
50110-820	DEBT SERVICE -PRINCIPAL	-	40,000	40,000
50110-821	LOAN PAYMENT TXDOT PRIN	-	22,009	22,009
50110-821.01	LOAN PAYMENT - TXDOT (INT)	1,981	1,340	2,500
	<b>TOTAL DEBT SERVICE</b>	<b>2,600</b>	<b>64,150</b>	<b>66,009</b>
<b><u>TRANSFERS OUT</u></b>				
59909-910	TRANSFERS OUT - GENERAL FUND	\$ 6,000	\$ 6,000	\$ 6,000
	<b>TOTAL TRANSFERS OUT</b>	<b>6,000</b>	<b>10,099</b>	<b>6,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>581,492</b>	<b>802,889</b>	<b>697,978</b>

# CAPITAL FUNDS



**CITY OF CASTROVILLE – CAPITAL PROJECTS**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Drainage Utility – Fund 16**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>BEGINNING BALANCE</b>		<b>\$ 230,940</b>	<b>\$ 253,694</b>	<b>\$ 283,096</b>
<b>REVENUES</b>				
4005-601	PENALTIES WATER	235	300	300
4009-815	MISC. REFUNDS	-	-	-
4009-830	INTEREST INCOME	1,025	1,020	1,040
4009-925	DRAINAGE FEES	111,604	116,099	118,421
	<b>TOTAL REVENUES</b>	<b>112,864</b>	<b>117,419</b>	<b>119,762</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 343,804</b>	<b>\$ 371,113</b>	<b>\$ 402,858</b>
<b>EXPENDITURES</b>				
52008-800	BANK FEES	\$ 72	\$ 100	\$ 130
	<b>TOTAL</b>	<b>72</b>	<b>100</b>	<b>130</b>
<b>TRANSFER OUT</b>				
59909-991	TRANSFR GF DEBT SERV 2003 CO	89,450	87,917	90,000
	<b>TOTAL EXPENDITURES</b>	<b>89,450</b>	<b>87,917</b>	<b>90,00</b>
	<b>ENDING BALANCE</b>	<b>\$ 254,282</b>	<b>\$ 283,096</b>	<b>\$ 312,728</b>

**CITY OF CASTROVILLE – CAPITAL PROJECTS**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Capital Improvement – Fund 70**

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>BEGINNING BALANCE</b>		<b>\$ 10,331,314</b>	<b>\$ 218,717</b>	<b>\$ 196,062</b>
<b>REVENUES</b>				
4009-917	TWDB CWSRF WWTP	-	-	
4009-830	INTEREST INCOME	4,866	500	3,500
4999-920	TRANSFERS FROM UTILITY FUND	1,502,661	-	
	<b>TOTAL REVENUES</b>	<b>1,507,527</b>	<b>500</b>	<b>3,500</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 11,838,841</b>	<b>\$ 219,217</b>	<b>\$ 199,562</b>
<b>EXPENDITURES</b>				
<b><u>STREETS</u></b>				
50808-80	BANK FEES	\$ -	\$ 10	\$ 10
	<b>TOTAL FEES</b>	<b>-</b>	<b>10</b>	<b>10</b>
<b><u>DWSRF-PAD</u></b>				
52209-900	DESIGN DWSRF	-	-	
52209-901	PLANNING DWSRF	-	-	
	<b>TOTAL DWSRF-PAD</b>	<b>-</b>	<b>-</b>	
<b><u>DWSRF - WATERLINE REPLACEMENT</u></b>				
54209-902	CONSTRUCTION	-	-	
	<b>TOTAL DWSRF - WATER LINE</b>	<b>-</b>	<b>-</b>	
<b><u>CWSRF - EAST SIDE LIFT STATION</u></b>				
54309-901	ENGINEERING	-	-	
54309-902	CONSTRUCTION	-	-	
	<b>TOTAL CWSRF - ES LIFT STATION</b>	<b>-</b>	<b>-</b>	
<b><u>CWSRF - WASTEWATER TREATMENT PLANT</u></b>				
54409-901	ENGINEERING	-	-	196,062
54409-902	CONSTRUCTION	-	100,000	
54409-903	RESIDENT PROJECT INSPECTION	-	50,000	
54409-903.01	MATERIALS TESTING	-	50,000	
54409-904	FINANCIAL ADVISOR	( 3,104)		
	<b>TOTAL CWSRF - WWTP</b>	<b>( 3,104)</b>	<b>200,000</b>	<b>196,072</b>
	<b>TOTAL EXPENDITURES</b>	<b>( 3,104)</b>	<b>200,010</b>	<b>196,072</b>
	<b>ENDING BALANCE</b>	<b>\$ 11,835,737</b>	<b>\$ 19,207</b>	<b>\$ 3,490</b>

# SPECIAL REVENUE FUNDS



# CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Police Department Training – Fund 40

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>BEGINNING BALANCE</b>		\$ 3,465	\$ 4,615	\$ 4,265
<b>REVENUES</b>				
4009-995	LEOSE ALLOTMENT	\$1,153	\$ 1,150	\$ 1,150
	<b>TOTAL REVENUES</b>	<b>\$1,153</b>	<b>\$ 1,150</b>	<b>\$ 1,150</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 4,618</b>	<b>\$ 5,765</b>	<b>\$ 5,415</b>
<b>EXPENDITURES</b>				
50305-505	TRAVEL & TRAINING	\$ -	\$ 1,500	\$ 1,000
50309-607	SPECIAL EQUIPMENT	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,000</b>
	<b>ENDING BALANCE</b>	<b>\$ 4,618</b>	<b>\$ 4,265</b>	<b>\$ 4,415</b>

# CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

## FY 2020 ADOPTED Annual Operating & Capital Budget

### DEA Drug Forfeiture – Fund 42

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>BEGINNING BALANCE</b>		\$ 3,130	\$ 3,138	\$ 3,138
<b>REVENUES</b>				
4009-830	INTEREST INCOME	8	50	50
	<b>TOTAL REVENUES</b>		<b>50</b>	<b>50</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 3,138</b>	<b>\$ 3,188</b>	<b>\$ 3,188</b>
<b>EXPENDITURES</b>				
50302-205	GENERAL SUPPLIES	\$ 2,775	\$ 50	\$ 50
50302-217	LAW ENF. SUPPLIES	-	-	-
50302-602	EQUIPMENT PURCHASES	-	-	-
50306-807	SPECIAL ACTIVITIES	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>2,775</b>	<b>50</b>	<b>50</b>
	<b>ENDING BALANCE</b>	<b>\$363</b>	<b>\$ 3,138</b>	<b>\$ 3,138</b>

# CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Municipal Court Building Security – Fund 48

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>BEGINNING BALANCE</b>		\$ 27,580	\$ 26,540	\$ 15,500
<b>REVENUES</b>				
4003-609	SECURITY FEE	4,502	4,800	4,000
4009-830	INTEREST INCOME	39	60	60
<b>TOTAL REVENUES</b>		<b>4,541</b>	<b>4,860</b>	<b>4,060</b>
<b>TOTAL AVAILABLE FUNDS</b>		<b>\$ 32,121</b>	<b>\$ 31,400</b>	<b>\$ 19,560</b>
<b>EXPENDITURES</b>				
50408-765	ADT SECURITY SYSTEM	\$ 931	\$ 900	\$ 900
50408-903	BLDG REPAIR & MAINT.	-	5,000	2,500
50408-960	COURT SECURITY	-	10,000	5,000
<b>TOTAL EXPENDITURES</b>		<b>931</b>	<b>15,900</b>	<b>8,400</b>
<b>ENDING BALANCE</b>		<b>\$ 31,190</b>	<b>\$ 15,500</b>	<b>\$ 11,160</b>

# CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Municipal Court Technology – Fund 49

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>BEGINNING BALANCE</b>		\$ 302	\$ 5,152	\$ 9,982
<b>REVENUES</b>				
4003-610	TECHNOLOGY FEE	6,010	6,000	5,200
4009-830	INTEREST INCOME	10	1,080	100
4999-920	TRANSFER IN	-	-	-
<b>TOTAL REVENUES</b>			<b>7,080</b>	<b>5,300</b>
<b>TOTAL AVAILABLE</b>		<b>\$ 6,322</b>	<b>\$ 12,232</b>	<b>\$ 15,282</b>
<b>EXPENDITURES</b>				
50406-802	COMPUTER SOFTWARE	\$ 479	\$ 500	\$ 500
50406-805	COMPUTER MAINT.		1,750	1,800
<b>TOTAL EXPENDITURES</b>			<b>2,250</b>	<b>2,300</b>
<b>ENDING BALANCE</b>		<b>\$ 5,843</b>	<b>\$ 9,982</b>	<b>\$ 12,982</b>

# CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Library Memorial – Fund 60

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>BEGINNING BALANCE</b>		\$ 1,994	\$ 1,999	\$ 2,004
<b>REVENUES</b>				
4009-830	INTEREST INCOME	5	5	10
	<b>TOTAL REVENUES</b>	<b>5</b>	<b>5</b>	<b>10</b>
	<b>TOTAL AVAILABLE</b>	<b>\$ 1,999</b>	<b>\$ 2,004</b>	<b>\$ 2,041</b>
<b>EXPENDITURES</b>				
50207-903	BLDG REPAIRS & MAINT	\$ -	\$ -	\$ 500
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>500</b>
	<b>ENDING BALANCE</b>	<b>\$ 1,999</b>	<b>\$ 2,004</b>	<b>\$ 1,541</b>

# CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Alsatian House Project – Fund 80

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>BEGINNING BALANCE</b>		\$ 20,722	\$ 13,161	\$ 11,701
<b>REVENUES</b>				
4009-813	MISCELLANEOUS	1,900	2,000	3,000
4009-830	INTEREST INCOME	38	40	50
<b>TOTAL REVENUES</b>		<b>1,938</b>	<b>2,040</b>	<b>3,050</b>
<b>TOTAL AVAILABLE</b>		<b>\$ 22,660</b>	<b>\$ 15,201</b>	<b>\$ 14,751</b>
<b>EXPENDITURES</b>				
50108-709	ALSATIAN HOUSE	\$ 9,829	\$ 3,500	\$ 8,000
<b>TOTAL EXPENDITURES</b>		<b>9,829</b>	<b>3,500</b>	<b>8,000</b>
<b>ENDING BALANCE</b>		<b>\$ 12,831</b>	<b>\$ 11,701</b>	<b>\$ 6,751</b>

# CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Biry House – Fund 81

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>BEGINNING BALANCES</b>		\$ 9,818	\$ 6,092	\$ 2,343
<b>REVENUES</b>				
4009-813	MISCELLANEOUS	-	1	1
	<b>TOTAL REVENUES</b>	-	1	1
	<b>TOTAL AVAILABLE</b>	\$	\$ 6,093	\$ 2,344
<b>EXPENDITURES</b>				
50108-424	PROFESSIONAL SERVICES	\$ 650	\$ 750	\$ 500
50107-903	BLDG REPAIRS & MAINT.	-	3,000	1,500
	<b>TOTAL EXPENDITURES</b>	650	3,750	2,000
	<b>ENDING BALANCE</b>	\$ 9,168	\$ 2,343	\$ 344

# CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

## FY 2020 ADOPTED Annual Operating & Capital Budget

### Hotel Occupancy Tax – Fund 90

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ADOPTED FY 2019	ADOPTED FY 2020
<b>BEGINNING BALANCE</b>		\$ 20,175	\$ 21,634	\$ 22,337
<b>REVENUES</b>				
4009-801	HOTEL/MOTEL TAX	42,636	40,000	40,000
4009-830	INTEREST INCOME	65	65	200
4999-920	TRANSFER FR GEN FUND		21,223	21,223
<b>TOTAL REVENUES</b>			<b>61,288</b>	<b>61,423</b>
<b>TOTAL AVAILABLE</b>		\$ 42,701	\$ 82,922	\$ 83,760
<b>EXPENDITURES</b>				
50101-103	PART TIME	\$	\$ 35,175	\$ 36,000
50101-105	SOCIAL SECURITY		2,181	1,500
50101-106	MEDICARE		510	400
50101-107	RETIREMENT		1,500	850
50101-112	WORKERS' COMP		206	300
50102-201	OFFICE SUPPLIES		300	200
50102-202	DUES & SUBSCRIPTIONS	-	-	-
50102-204	JANITORIAL SUPPLIES		150	150
50102-206	ADVERTISING		3,000	1,500
50102-206	WEB		-	-
50102-206	SIGNAGE		400	400
50102-207	POSTAGE		50	100
50102-222	PRINTING		500	350
50102-401	TELECOMMUNICATIONS		2,250	2,700
50102-413	OUTSIDE SERVICES		4,113	4,000
50102-505	TRAVEL & TRAINING	-	250	250
50106-802	COMPUTER SOFTWARE		1,000	1,100
50107-903	BLDG REPAIRS & MAINT.		4,000	4,000
50108-790	4TH OF JULY WEEKEND		5,000	5,000
50108-800	BANK FEES		-	-
<b>TOTAL EXPENDITURES</b>			<b>60,585</b>	<b>58,800</b>
<b>ENDING BALANCE</b>		\$	\$ 22,337	\$ 24,960

# DEBT SERVICE



**CITY OF CASTROVILLE – DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**2012 Refunding (2003 Certificate of Obligation) I & S – Fund 51**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>BEGINNING BALANCE</b>		<b>\$ 20,030</b>	<b>\$ 19,110</b>	<b>\$ 19,416</b>
<b>REVENUES</b>				
4002-101	CURRENT AD VALOREM TAX	15,898	15,333	15,640
4002-102	DELINQUEST AD VALOREM TAX	182	102	104
4002-103	PENALTY & INTEREST TAXES	132	153	156
4009-830	INTEREST INCOME	402	51	52
4999-916	TRANSFER FR DRAINAGE UTILITY	89,450	87,917	89,675
	<b>TOTAL REVENUES</b>	<b>106,064</b>	<b>103,556</b>	<b>105,627</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 126,094</b>	<b>\$ 122,666</b>	<b>\$ 125,043</b>
<b>EXPENDITURES</b>				
50108-810	PAYING AGENT FEE	\$ 100	\$ 200	\$ 200
50108-820	BOND PRINCIPLE	88,000	90,000	90,000
50108-821	BOND INTEREST	14,850	13,050	8,400
59909-910	TRANSFER OUT	2,000	-	-
	<b>TOTAL EXPENDITURES</b>	<b>104,950</b>	<b>103,250</b>	<b>98,600</b>
	<b>ENDING BALANCE</b>	<b>\$ 21,144</b>	<b>\$ 19,416</b>	<b>\$ 26,443</b>

**CITY OF CASTROVILLE – DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**2012 Refunding (2004 Certificate of Obligation Bonds) I & S – Fund 53**

<b>GL CODE</b>	<b>BUDGET DESCRIPTION</b>	<b>ACTUAL FY 2018</b>	<b>ADOPTED FY 2019</b>	<b>ADOPTED FY 2020</b>
<b>BEGINNING BALANCE</b>		<b>\$ 27,075</b>	<b>\$ 29,110</b>	<b>\$ 29,940</b>
<b>REVENUES</b>				
4002-101	AD VALOREM	54,259	55,848	59,965
4002-102	DELINQUENT AD VALOREM	622	425	434
4002-103	PENALTY & INTEREST	450	365	372
4009-830	INTEREST INCOME	181	40	41
4999-911	TRANSFER FR UTILITY FUND	26,819	26,402	27,194
	<b>TOTAL REVENUES</b>	<b>82,331</b>	<b>83,080</b>	<b>88,006</b>
	<b>TOTAL AVAILABLE FUNDS</b>	<b>\$ 109,406</b>	<b>\$ 112,190</b>	<b>\$ 117,946</b>
<b>EXPENDITURES</b>				
50108-810	PAYING AGENT FEE	\$ 100	\$ 200	\$ 200
50108-820	BOND PRINCIPAL	65,000	65,000	65,000
50108-821	BOND INTEREST	18,350	17,050	15,750
	<b>TOTAL EXPENDITURES</b>	<b>83,450</b>	<b>82,250</b>	<b>80,950</b>
	<b>ENDING BALANCE</b>	<b>\$ 25,956</b>	<b>\$ 29,940</b>	<b>\$ 36,996</b>

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
**COMBINED DEBT SERVICE**

<b>PERIOD ENDING</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	1,022,669.68	204,659.59	1,227,329.27
9/30/2021	1,000,000.00	202,342.50	1,337,342.50
9/30/2022	1,140,000.00	189,116.00	1,194,116.00
9/30/2023	1,030,000.00	179,762.00	1,209,762.00
9/30/2024	725,000.00	169,139.50	894,139.50
9/30/2025	730,000.00	162,827.50	892,827.50
9/30/2026	730,000.00	155,620.00	885,620.00
9/30/2027	655,000.00	147,610.00	802,610.00
9/30/2028	660,000.00	141,140.50	801,140.50
9/30/2029	670,000.00	133,894.00	803,894.00
9/30/2030	680,000.00	125,916.50	805,916.50
9/30/2031	690,000.00	117,230.50	807,230.50
9/30/2032	700,000.00	107,924.50	807,924.50
9/30/2033	705,000.00	98,049.50	803,049.50
9/30/2034	720,000.00	87,749.50	807,749.50
9/30/2035	730,000.00	76,864.50	806,864.50
9/30/2036	365,000.00	65,464.50	430,464.50
9/30/2037	370,000.00	59,982.00	429,982.00
9/30/2038	375,000.00	54,279.00	429,279.00
9/30/2039	385,000.00	48,351.50	433,351.50
9/30/2040	390,000.00	42,164.00	432,164.00
9/30/2041	395,000.00	35,810.00	430,810.00
9/30/2042	400,000.00	29,293.00	429,293.00
9/30/2043	405,000.00	22,611.00	427,611.00
9/30/2044	410,000.00	15,797.00	425,797.00
9/30/2045	420,000.00	8,855.50	428,855.50
9/30/2046	60,000.00	1,698.00	61,698.00
9/30/2047	\$60,000.00	\$852.00	\$60,852.00
<b>TOTAL</b>	<b>\$17,674,679.07</b>	<b>\$2,896,061.47</b>	<b>\$20,570,740.54</b>

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
 General Obligation Refunding Bonds, Series 2012  
 Refunding Series 2003 Certificates of Obligation

<b>PERIOD ENDING</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	95,000.00	11,250.00	106,250.00
9/30/2021	90,000.00	8,400.00	98,400.00
9/30/2022	95,000.00	5,700.00	100,700.00
9/30/2023	95,000.00	2,850.00	97,850.00
<b>TOTAL</b>	<b>\$465,000.00</b>	<b>\$41,250.00</b>	<b>\$506,250.00</b>

Original issue amount \$1,515,000; \$225,000 for Street Projects  
 and \$1,290,000 for Drainage Projects.

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
 General Obligation Refunding Bonds, Series 2012  
 Refunding Series 2004 Certificates of Obligation

<b>PERIOD ENDING</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	65,000.00	15,750.00	80,750.00
9/30/2021	70,000.00	13,800.00	83,800.00
9/30/2022	70,000.00	11,700.00	81,700.00
9/30/2023	75,000.00	9,600.00	84,600.00
9/30/2024	80,000.00	7,350.00	87,350.00
9/30/2025	85,000.00	4,950.00	89,950.00
9/30/2026	80,000.00	2,400.00	82,400.00
<b>TOTAL</b>	<b>\$590,000.00</b>	<b>\$82,600.00</b>	<b>\$672,600.00</b>

Original issue amount \$1,135,000; \$770,665 for street projects and \$364,335 for water projects.

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**

TxDOT Loan - Airport  
 Original Loan Amount \$278,748

<u>PERIOD ENDING</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>ANNUAL DEBT SERVICE</u>
9/30/2020	22,669.68	680.09	23,349.77
<b>TOTAL</b>	<b>\$44,679.07</b>	<b>\$2,020.47</b>	<b>\$46,699.54</b>

Original issue amount \$278,748; TXDOT Loan for Maintenance Hangar.

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
DWSRF PAD Loan - Enterprise  
Original Loan Amount \$350,000 Series 2013

<b>PERIOD ENDING</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	35,000.00	1,176.00	36,176.00
9/30/2021	35,000.00	927.50	35,927.50
9/30/2022	35,000.00	605.50	35,605.50
9/30/2023	35,000.00	213.50	35,213.50
<b>TOTAL</b>	<b>\$175,000.00</b>	<b>\$4,263.00</b>	<b>\$179,263.00</b>

**NOTE: Original issue amount \$350,000; TWDB DWSRF for planning and design of the Waterline Replacement Project.**

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
 CWSRF PAD Loan - Enterprise  
 Original Loan Amount \$375,000 Series 2013A

<b>PERIOD ENDING</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	40,000.00	1,764.00	41,764.00
9/30/2021	40,000.00	1,360.00	41,360.00
9/30/2022	40,000.00	872.00	40,872.00
9/30/2023	40,000.00	304.00	40,304.00
<b>TOTAL</b>	<b>\$200,000.00</b>	<b>\$6,372.00</b>	<b>\$206,372.00</b>

**NOTE: Original loan amount \$375,000; TWDB CWSRF planning and design funds for the East Side Sanitary Sewer Regional Lift Station.**

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
CWSRF Lift Station Construction Loan - Enterprise  
Original Loan Amount \$3,050,000 Series 2015

<b>PERIOD ENDING</b>	<b>PRINICIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	145,000.00	21,946.50	166,946.50
9/30/2021	145,000.00	21,946.50	166,946.50
9/30/2022	145,000.00	21,946.50	166,946.50
9/30/2023	150,000.00	21,671.00	171,671.00
9/30/2024	150,000.00	21,041.00	171,041.00
9/30/2025	150,000.00	20,201.00	170,201.00
9/30/2026	150,000.00	19,196.00	169,196.00
9/30/2027	150,000.00	17,981.00	167,981.00
9/30/2028	155,000.00	16,586.00	171,586.00
9/30/2029	155,000.00	14,974.00	169,974.00
9/30/2030	155,000.00	13,222.50	168,222.50
9/30/2031	160,000.00	11,331.50	171,331.50
9/30/2032	160,000.00	9,267.50	169,267.50
9/30/2033	160,000.00	7,107.50	167,107.50
9/30/2034	165,000.00	4,867.50	169,867.50
9/30/2035	165,000.00	2,475.00	167,475.00
<b>TOTAL</b>	<b>\$2,605,000.00</b>	<b>\$267,707.50</b>	<b>\$2,872,707.50</b>

Original loan amount \$3,050,000; TWDB CWSRF Project #73646  
construction funds for the East Side Sanitary Sewer Regional Lift Station.

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
DWSRF Water Line Construction Loan - Enterprise  
Original Loan Amount \$3,500,000 Series 2015A

<b>PERIOD ENDING</b>	<b>PRINICIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	170,000.00	34,626.00	204,626.00
9/30/2021	170,000.00	34,524.00	204,524.00
9/30/2022	170,000.00	34,065.00	204,065.00
9/30/2023	175,000.00	33,232.00	208,232.00
9/30/2024	175,000.00	31,972.00	206,972.00
9/30/2025	175,000.00	30,467.00	205,467.00
9/30/2026	175,000.00	28,769.50	203,769.50
9/30/2027	180,000.00	26,827.00	206,827.00
9/30/2028	180,000.00	24,613.00	204,613.00
9/30/2029	185,000.00	22,201.00	207,201.00
9/30/2030	185,000.00	19,555.50	204,555.50
9/30/2031	190,000.00	16,743.50	206,743.50
9/30/2032	195,000.00	13,722.50	208,722.50
9/30/2033	195,000.00	10,505.00	205,505.00
9/30/2034	200,000.00	7,190.00	207,190.00
9/30/2035	205,000.00	3,690.00	208,690.00
<b>TOTAL</b>	<b><u>\$3,095,000.00</u></b>	<b><u>\$407,329.00</u></b>	<b><u>\$3,502,329.00</u></b>

Original loan amount \$3,500,000; TWDB DWSRF Project #62534  
construction funds for the Water Line Replacement Project.

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
 CWSRF WWTP Construction Loan - Enterprise  
 Original Loan Amount \$9,050,000 Series 2015B

<b>PERIOD ENDING</b>	<b>PRINICIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	270,000.00	97,296.50	367,296.50
9/30/2021	270,000.00	97,296.50	367,296.50
9/30/2022	270,000.00	97,296.50	367,296.50
9/30/2023	275,000.00	96,783.50	371,783.50
9/30/2024	275,000.00	95,628.50	370,628.50
9/30/2025	275,000.00	94,088.50	369,088.50
9/30/2026	280,000.00	92,246.00	372,246.00
9/30/2027	280,000.00	89,978.00	369,978.00
9/30/2028	280,000.00	87,374.00	367,374.00
9/30/2029	285,000.00	84,462.00	369,462.00
9/30/2030	290,000.00	81,241.50	371,241.50
9/30/2031	290,000.00	77,703.50	367,703.50
9/30/2032	295,000.00	73,962.50	368,962.50
9/30/2033	300,000.00	69,980.00	369,980.00
9/30/2034	305,000.00	65,780.00	370,780.00
9/30/2035	310,000.00	61,357.50	371,357.50
9/30/2036	315,000.00	56,707.50	371,707.50
9/30/2037	320,000.00	51,825.00	371,825.00
9/30/2038	325,000.00	46,737.00	371,737.00
9/30/2039	330,000.00	41,439.50	371,439.50
9/30/2040	335,000.00	35,961.50	370,961.50
9/30/2041	340,000.00	30,333.50	370,333.50
9/30/2042	345,000.00	24,553.50	369,553.50
9/30/2043	350,000.00	18,619.50	368,619.50
9/30/2044	355,000.00	12,564.50	367,564.50
9/30/2045	365,000.00	6,387.50	371,387.50
<b>TOTAL</b>	<b><u>\$8,200,000.00</u></b>	<b><u>\$1,784,900.50</u></b>	<b><u>\$9,984,900.50</u></b>

Original loan amount \$9,050,000; TWDB CWSRF Project #73707  
 Construction funds for the expansion of the Wastewater Treatment Plant.

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
 2019 TAX Note Schedule

<b>PERIOD ENDING</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	135,000.00	7,022.50	142,022.50
9/30/2021	135,000.00	5,470.00	140,470.00
9/30/2022	135,000.00	3,782.50	138,782.50
9/30/2023	140,000.00	1,960.00	141,960.00
<b>TOTAL</b>	<b>\$675,000.00</b>	<b>\$26,622.50</b>	<b>\$701,622.50</b>

**CITY OF CASTROVILLE - DEBT SERVICE FUNDS**  
**FY 2020 ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**  
 CWSRF WWTP Construction Loan - Enterprise  
 Original Loan Amount \$1,500,000 Series 2017

<b>PERIOD ENDING</b>	<b>PRINICIPAL</b>	<b>INTEREST</b>	<b>ANNUAL DEBT SERVICE</b>
9/30/2020	45,000.00	13,148.00	58,148.00
9/30/2021	45,000.00	13,148.00	58,148.00
9/30/2022	45,000.00	13,148.00	58,148.00
9/30/2023	45,000.00	13,148.00	58,148.00
9/30/2024	45,000.00	13,148.00	58,148.00
9/30/2025	45,000.00	13,121.00	58,121.00
9/30/2026	45,000.00	13,008.50	58,008.50
9/30/2027	45,000.00	12,824.00	57,824.00
9/30/2028	45,000.00	12,567.50	57,567.50
9/30/2029	45,000.00	12,257.00	57,257.00
9/30/2030	50,000.00	11,897.00	61,897.00
9/30/2031	50,000.00	11,452.00	61,452.00
9/30/2032	50,000.00	10,972.00	60,972.00
9/30/2033	50,000.00	10,457.00	60,457.00
9/30/2034	50,000.00	9,912.00	59,912.00
9/30/2035	50,000.00	9,342.00	59,342.00
9/30/2036	50,000.00	8,757.00	58,757.00
9/30/2037	50,000.00	8,157.00	58,157.00
9/30/2038	50,000.00	7,542.00	57,542.00
9/30/2039	55,000.00	6,912.00	61,912.00
9/30/2040	55,000.00	6,202.50	61,202.50
9/30/2041	55,000.00	5,476.50	60,476.50
9/30/2042	55,000.00	4,739.50	59,739.50
9/30/2043	55,000.00	3,991.50	58,991.50
9/30/2044	55,000.00	3,232.50	58,232.50
9/30/2045	55,000.00	2,468.00	57,468.00
9/30/2046	60,000.00	1,698.00	61,698.00
9/30/2047	60,000.00	852.00	60,852.00
	<b><u>\$1,450,000.00</u></b>	<b><u>\$266,726.50</u></b>	<b><u>\$1,716,726.50</u></b>

**Additional loan amount \$1,500,000; TWDB CWSRF Project #73707  
 construction funds for the expansion of the Wastewater Treatment Plant.**

# FIVE-YEAR CAPITAL IMPROVEMENT



# CITY OF CASTROVILLE – FIVE YEAR CAPITAL IMPROVEMENT PLAN

## FY 2020 ADOPTED Annual Operating & Capital Budget

PROJECT COSTS	FUNDING	2020	2021	2022	2023	2024	TOTAL BY PROJECT
<b>UTILITIES ADMINISTRATION</b>							
Case Mini-Excavator (shared usage)		33,700					
Ditch Witch Hx30 Vacuum Excavator (shared)		56,514					
Generator for Public Works Building	Utility Fund Revenues					63,000	63,000
<b>Total Capital Outlay</b>		<b>90,214</b>				<b>63,000</b>	<b>153,214</b>
<b>WASTE WATER PROJECTS</b>							
TCEQ Ponds & Spillway Design		195,000					195,000
Tree Removal from ponds		200,000					200,000
SCADA at WWTP		65,000					65,000
Grit Remove Installation			550,000				550,000
Bed & Banks application		48,750					48,750
New road to WWTP			162,000				162,000
Sludge roll-off boxes						75,000	75,000
Renew & Replace Program			300,000	200,000	400,000	300,000	1,200,000
CCTV		75,000	300,000	300,000			675,000
Genie 5519		60,000					60,000
Pipe Hunter 7744 Tandem Axle Sewer Jetter			64,781				64,781
Country Village Lift Station - Generator	Utility Fund Revenues		58,000				58,000
Riverside Lift Station - Generator	Utility Fund Revenues			58,000			58,000
Koenig Park Lift Station - Generator	Utility Fund Revenues				58,000		58,000
Old East Side Lift Station - Generator	Utility Fund Revenues		59,970				59,970
<b>Total Capital Outlay</b>		<b>643,750</b>	<b>1,494,781</b>	<b>558,000</b>	<b>458,000</b>	<b>375,000</b>	<b>3,529,501</b>
<b>WATER PROJECTS</b>							
Hwy 90 Water Looping	Developer/ TWDB	800,000					800,000
Well 3 Generator	Utility Fund Revenues			200,000			200,000
Meter Program	TWDB Funds	5,000	10,000	5,000	10,000	5,000	35,000
Well 1 Replacement			2,200,000				2,200,000
Cross Hill Distribution	New Bond				3,300,000		3,300,000
Airport Plant/Distribution	New Bond		1,000,000				1,000,000
<b>Total Capital Outlay</b>		<b>805,000</b>	<b>3,210,000</b>	<b>205,000</b>	<b>3,310,000</b>	<b>5,000</b>	<b>7,535,000</b>
<b>STORMWATER PROJECTS</b>							
Athens Street		100,000					100,000
<b>Total by Year</b>		<b>100,000</b>					<b>100,000</b>
<b>ELECTRICAL PROJECTS</b>							
Infrastructure Assessment/Repairs	Utility Fund Revenues	150,000	80,000	50,000	50,000	50,000	380,000
River Bluff Improvements	New Bond			2,792,576			2,792,576
Country Village Improvements	New Bond				1,905,296		1,905,296
Tree Trimming & Removal		65,000	60,000	60,000	60,000	60,000	305,000
<b>Total Capital Outlay</b>		<b>215,000</b>	<b>140,000</b>	<b>2,902,576</b>	<b>2,015,296</b>	<b>110,000</b>	<b>5,382,872</b>
<b>GAS PROJECTS</b>							
Line Testing and Repair							
<b>Total by Year</b>							

# CITY OF CASTROVILLE – VEHICLE REPLACEMENT

## FY 2020 ADOPTED Annual Operating & Capital Budget

Year	MAKE/MODEL	Type	Funding/Department	Condition	2020	2021	2022	2023	2024	2020 Estimates to Replace
2018	Chevrolet Silverado	Light Duty	General	Good						\$ 30,000
2018	Ford - F350 Dumptruck	Heavy Duty	General	Good						\$ 38,000
2016	Ford - Focus Hatchback	Compact Car	General	Good						\$ 22,500
2001	John Deere - Gator ATV	Light Duty	General	Fair		X				\$ 15,000
2014	John Deere - A25I	Light Duty	General	Good						\$ 17,500
N/A	Dynapa - Jump JackTammer	Heavy Equip	General	Poor		X				\$ 13,750
1986	Small utility-blue - Trailer	Heavy Equip	General	Fair		X				\$ 4,063
1986	Small utility-red - Trailer	Heavy Equip	General	Fair			X			\$ 6,250
1991	Caterpillar - 910E Front Loader	Heavy Equip	General	Poor		X				\$ 146,875
1998	John Deere - 310E Backhoe	Heavy Equip	General	Fair		X				\$ 105,000
1998	John Deere - 5210 Tractor	Heavy Equip	General	Fair						\$ 52,500
2015	SCAG Mower	Mower	General	Good						\$ 16,875
<del>1999</del>	<del>Ford - F-450 2-yd Dump Truck</del>	<del>Heavy Duty</del>	<del>General</del>	<del>Poor</del>	RETIRED					<del>36750</del>
2003	Ford - 1/2 Ton Extended Cab	Light Duty	General	Poor	X					\$ 32,500
<del>2003</del>	<del>Ford - F-350 Flatbed</del>	<del>Light Duty</del>	<del>General</del>	<del>Fair</del>	RETIRED					<del>37500</del>
2009	Ford F-750 5YD Dump Truck	Heavy Equip	General	Good						\$ 62,500
2012	Kawasaki - Mule	Light Duty	General	Good			X			\$ 11,250
2002	Ford - F-550 Bucket Truck	Heavy Duty	Utility	Fair			X			\$ 118,750
2008	International - DuraStar (Bucket)	Heavy Equip	Utility	Good		X				\$ 281,250
2012	Dodge - 2500 3/4 ton p/u	Heavy Duty	Utility	Fair		X				\$ 41,250
2016	Chevrolet - Silverado C15903	Light Duty	Utility	Good						\$ 35,000
2010	Bush Hog - 60" Zero Turn	Light Duty	Utility	Good	X					\$ 5,000
2014	Dodge - 2500 1/2 ton Mega Cab	Light Duty	Utility	Good						\$ 40,000
2016	Chevrolet - Spark	Compact Car	Utility	Good						\$ 19,375
2016	Chevrolet - Colorado Crew Cab	Light Duty	Utility	Good						\$ 30,625
1999	Small utility-black - Trailer	Heavy Equip	Utility	Good		X				\$ 13,125
2002	Holt - D150P4 Generator	Heavy Equip	Utility	Good				X		\$ 125,000
2007	Case - Backhoe	Heavy Equip	Utility	Good		X				\$ 105,000
2012	Dodge - 1500 1/2 ton p/u	Light Duty	Utility	Good			X			\$ 23,125
N/A	Belshe - Red Trailer 16ft w/Ramps	Heavy Equip	Utility	Good			X			\$ 23,125
1992	Harben - Sewer Jet	Light Duty	Utility	Fair	X					\$ 26,250
2012	Dodge - 2500 3/4 ton p/u	Heavy Duty	Utility	Good			X			\$ 41,250
2013	Dodge - Ram 2Dr	Light Duty	Utility	Good						\$ 33,125

**CITY OF CASTROVILLE – PAY PLAN**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Full-Time Employees**

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<b>Range</b>	<b>Classification</b>	<b>Minimum</b>	<b>Maximum</b>
<b>101</b>	Library Assistant Meter Reader Streets & Grounds Maintenance Worker Utility Worker Apprentice	15.00 31,200.00	18.25 37,960.00
<b>102</b>	Building & Grounds Maintenance Worker Customer Service Representative Electric Line Worker Apprentice Utility Worker I Park Attendant	15.00 31,200.00	18.58 38,646.40
<b>103</b>	Administrative Assistant Animal Control Officer Code Compliance Officer Electric Line Worker I Police Department Secretary Utility Worker II	15.73 32,718.40	19.66 40,892.80
<b>104</b>	Finance Clerk Electric Line Worker II Municipal Court Clerk Technical Services Coordinator Utility Billing Clerk	17.40 36,192.00	21.75 45,240.00
<b>105</b>	Community Policing Officer/Corporal Electric Line Worker III Patrol Officer Utility Worker III	19.14 39,811.20	24.88 51,750.40
<b>106</b>	Accountant Accounting Manager Librarian Parks & Recreation Director Police Sergeant	21.05 43,784.00	27.37 56,929.60
<b>107</b>	Airport Manager Community Development Director Police Lieutenant	23.16 48,172.80	30.11 62,628.80

**CITY OF CASTROVILLE – PAY PLAN**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Full-Time Employees (Continue)**

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<b>Range</b>	<b>Classification</b>	<b>Minimum</b>	<b>Maximum</b>
<b>108</b>	City Secretary Public Works Operations Manager	26.63 55,390.40	34.62 72,009.60
<b>109</b>	Police Chief	34.62 72,009.60	45.01 93,620.80
<b>110</b>	Finance Director Public Works Director	39.82 82,825.60	51.72 107,577.60

**CITY OF CASTROVILLE – PAY PLAN**  
**FY 2020 ADOPTED Annual Operating & Capital Budget**  
**Part-Time Employees**

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<b>Classification</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>
Grounds Maintenance Worker	\$ 9.50	\$ 10.00	\$ 10.00	
Intern	\$ 10.00			
Library Assistant	\$ 10.00			
Lifeguard	\$ 9.00	\$ 9.50	\$ 10.00	\$ 10.50
Swim Instructor	\$ 9.00	\$ 9.50	\$ 10.00	\$ 10.50
Sr. Lifeguard	\$ 11.00	\$ 11.50		
Swim Pool Manager	\$ 13.50	\$ 13.75		
Swim Program Manager	\$ 13.00	\$ 13.50		
Tourism Representative	\$ 11.00	\$ 12.00	\$ 13.00	

# COMPREHENSIVE FEE SCHEDULE



# CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

## FY2020 ADOPTED Annual Operating & Capital Budget

### ADMINISTRATION FEES:

Copies (8 1/2 x 11)	0.10 per page
Copies (8 1/2 x 14)	0.10 per page
Copies (11 x 17)	0.25 per page
Color Copies	1.00 per page
Certified Copies	1.00 per page
Fax Outgoing Same Area Code	0.50 per page
Fax Outgoing Long Distance	1.00 per page
Fax Incoming	0.20 per page
Return Check Fee	\$25.00

### Occupational Tax:

Retail Beer on Premise (BE) Annual	\$75.00
Retail Beer off Premise (BF) Annual	\$30.00
Retail Beer and Wine on premise (BG) Annual	\$87.50
Retail Beer and wine off premise (BQ) Annual	\$30.00
Package Store (P) Annual	\$250.00
Wine Only Package Store (Q) Annual	\$30.00
Wholesale Distributor (W) Annual	\$37.50
Mixed Beverage (MB) Annual	\$312.50
Other Liquor Permits (Tx Alcohol Beverage Code)	1/2 State Fee/yr
Other Beer Licenses	1/2 State Fee/yr
Coin operated game machines	\$7.50

### Special Events:

Application Fee:	
On City Property & ROW excluding Regional Park	\$50 - \$150/event + cost
Litter Pick up Deposit	\$12/90 gal container
Banner Placement	\$75/hr.;1 hr. minimum
Sanctioned Event Permit (Ord.2014-10)	\$20.00

### Permits:

Horse Drawn Carriage	\$100.00
Park Alcohol Permit Fee (for each day of the event)	\$20.00

# CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

## FY2020 ADOPTED Annual Operating & Capital Budget

### General Fees:

Moving of any building or structure \$100.00  
 For movement of structure on City Streets or ROW  
 where city assistance is required

**Consultant fees** - Review of construction plans, reports, drainage studies, TIA's, landscape plans, & any other docs associated with plats, site plans, mixed use concept plans or special legal instruments or submittals as necessary per application submitted. Fees include professional fees billed by engineering and planning consultants or any consultant utilized by the City to review development applications. Fees may be waived by City Administrator if project is minor in nature Actual Cost + 5% Administration Fee.

**Legal Fees** - All legal fees incurred by the City in the review preparation and/or amendment of any legal document associated with a development application, such as, but not limited to Development Agreement or Public Infrastructure Agreement. Actual Cost + 5% Administration Fee.

**Extension of Time** - Fee may be waived by the City Administrator if the extension is requested prior to any approval expiring & subject to applicant proving cause for the extension. \$250/extension

**Postponement** - When postponement is requested by applicant for an item on an agenda for which a public hearing was scheduled. Fee may be waived by City Administrator. \$200.00

**Request for Appeal/ Variance** \$200.00

**Request for Amendments, Zoning & Specific Use Permits CZO Article VIII, Section 2. May require Consultant fees and/or legal fees.** \$75.00

**CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE  
 FY2020 ADOPTED Annual Operating & Capital Budget**

<b>Application for Certificate of Appropriateness</b>	\$50.00
<b>Application for Commercial Design Review</b>	\$100 + applicable Consultant fee
<b>Determination-Vested Rights Petition or Development Rights Determination</b>	\$500 + Consultant & Legal fees
<b>Verification Letter (Zoning, Variance, Nonconforming Use, floodplain, or other</b>	\$50.00
<b>Home Occupation Registration Fee</b>	\$25.00
<b>Comprehensive Plan Amendment Application - Including but not limited to Future Land Use Plan and Thoroughfare Plan Amendments</b>	\$250 + Consultant Fees
<b>PLATTING:</b>	
<b>Minor Plat/Amending Plat</b>	
Consultant & Legal Fees may apply	
Single & Two Family Residential	\$100 + \$20/lot
Non-residential/Mixed Use/Other Residential	\$150 + \$25/acre
<b>Preliminary Plat/Final Plat</b>	
Consultant Fee and Legal Fees may apply	
Single & Two Family Residential	\$500 + \$20/lot
Non-residential/Mixed Use/Other Residential	\$750 + \$25/acre
Plat Recordation	Actual Cost +\$25 (Admin)
<b>PUD APPLICATION FEES:</b>	
<b>Preliminary Concept PUD Plan</b>	\$100 + \$25/acre plus, consultant fee
<b>PUD Plan</b>	\$500 + \$25/acre plus, consultant fee
<b>Substantial PUD Amendment</b>	\$500 + \$25/acre plus, consultant fee

# CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

## FY2020 ADOPTED Annual Operating & Capital Budget

### Non-substantial PUD Amendment

\$100 + \$25/acre  
plus, consultant fee

\*CZO Article VIII, Section 2. May require Consultant Fees and/or Legal Fees

Application for Historic Landmark Commission Presentation  
\$50.00

Vested Rights Petition or Development Rights Determination  
\$500 plus City Attorney Fees

### RESIDENTIAL BUILDING PERMIT FEE

Fee based upon construction square footage for project.  
Consultant Fee may apply in addition to Residential Permit Fee.

New Single-Family Dwelling, Townhouse, Two-Family Dwelling, Residential Alterations, Garages, Carport, Storage Buildings. **\$0.53/square foot**

Trade Permits (Electrical, Plumbing and Mechanical)  
\$100 per trade

### CONSTRUCTION PERMITS:

Consultant fees may apply in addition to construction permit fee

### CONSTRUCTION VALUATION

\$0 - \$2,000	\$80.00
\$2,001 to \$25,000	\$75 for the first \$2,000 plus \$13.75 for each additional \$1,000 or fraction thereof, up to and including \$25,000
\$25,000 - \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, up to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, up to and including \$500,000





# CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

## FY2020 ADOPTED Annual Operating & Capital Budget

### FIRE PREVENTION RELATED FEES:

Fire alarm and/or sprinkler system plan review based upon construction valuation	Actual Consultant Cost + 5% Admin fee
Fire Alarm and/or Sprinkler System Permit based upon construction valuation	Actual Consultant Cost + 5% Admin fee
Kitchen Hood Suppression System Plan Review and Inspection	Actual Consultant Cost + 5% Admin fee
Annual Fire Inspection	Actual Consultant Cost + 5% Admin fee

### PRINTING FEES:

Large Format Prints (20 lb. Bond Paper Only)	
18"x24" B&W	\$3.00/page
18"x24" Color	\$6.00/page
24"x36" B&W	\$7.00/page
24"x36" Color	\$11.00/page
30"x42" B&W	\$11.00/page
30"x42" Color	\$17.00/page
36"x48" B&W	\$15.00/page
36"x48" Color	\$23.00/page
Miscellaneous B&W	\$1.50/sf
Miscellaneous Color	\$2.00/sf

# CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

## FY2020 ADOPTED Annual Operating & Capital Budget

**POLICE DEPARTMENT FEES:**

Past Department Reports	\$15/hr., 1hr. Minimum
Accident Report Copy	\$6.00
Accident Report Certified Copy	\$8.00
Police Report Copy	\$0.10 per page
Fingerprinting (up to 2 cards)	\$10.00

**ANIMAL CONTROL FEES:**

Pet License:

Annual Fee per Animal	\$10.00
Annual Fowl Registration Fee	\$1.00/Fowl
Neutered Animal Lifetime	\$10.00
Dangerous Animal License Annual	\$50.00 Annual
Livestock Registration Fee	\$1.00/Species
Replacement Tag	\$2.00

<b>Impoundment (Running-At-Large) Altered:</b>	
First Impoundment - (1st Offense)	\$20/animal + daily board fee
Second Impoundment - (2nd Offense)	\$40/animal + daily board fee
Third Impoundment or more - (3rd offense or more)	\$60/animal + daily board fee
<b>Impoundment (Running-At-Large) Unaltered:</b>	
First Impoundment - (1st Offense)	\$25/animal + daily board fee
Second Impoundment - (2nd Offense)	\$45/animal + daily board fee
Third Impoundment or more - (3rd offense or more)	\$65/animal + daily board fee
Boarding after Impoundment	Board Fee \$10/day
Owner Surrender Fee	\$50.00 (Adoption/Euthanasia)

# CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

## FY2020 ADOPTED Annual Operating & Capital Budget

**AIRPORT FEES:**

**Ramp Tie Down Fees:**

Monthly	\$35.00
Daily	\$5.00

**Terminal Building Lease/Rental:**

Office #110	\$127/month
Space #111	\$127/month
Space #119 and #120	\$400/month
Space #107	\$117.55/month

**Hanger Lease/Rental:**

A1 & A8	\$284.76/month
A2 - A7	\$246.65/month
B1 - B8	\$284.76/month
B2-B7	\$246.65/month
C1-C4	\$291.05/month
C5	\$343.11/month
C6	\$553.08/month
C7-C10	\$291.05/month
D1	\$343.11/month
D2-D5	\$291.05/month
D6	\$553.08/month
D7-D10	\$291.05/month
E Hangars	\$363.58/month
T1-T10 Hail Shed	\$132.25/month
Almond	\$239.51/month
Lasher 1-3	\$173.97/month
Commercial 1	See Airport Manager for rates
Commercial 2	See Airport Manager for rates
Commercial 3	See Airport Manager for rates
Commercial 4 (Brask)- Annual Ground Lease	See Airport Manager for rates

**Late Fees**

Delinquent Rentals	10% of amount owed with a minimum of \$20.00
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**CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE**  
**FY2020 ADOPTED Annual Operating & Capital Budget**

**Library Fees**

Library Card Replacement Fee	\$1.00
Service Area Members/Reside within Medina County \$10 Fee/per household	
Out-of-area Library Card fee	\$25.00
Overdue Book Fine (No Grace Period)	\$0.25 per day or replacement cost
Overdue Audio/DVD Fines (No Grace Period)	\$1.00 per day or replacement cost
Overdue Course Kits (No Grace Period)	\$1.00 per day or replacement cost
Overdue Texana Books (No Grace Period)	\$1.00 per day or replacement cost
Black & White Copies/Printouts (8 ½ X 11)	\$0.10/page
Black & White Copies/Printouts (8 ½ X 14) - \$0.10/page	
Black & White Copies/Printouts (8 ½ X 17) - \$0.25/page	
Color Copies	\$1.00/page
Scans	\$0.10/page
Outgoing Fax Service Local	\$0.50/page
Outgoing Fax Service Long Distance	\$1.00/page
Outgoing Toll-Free Fax	\$0.50/page
In-Coming Fax	\$0.20/page
Lost Items	Replacement cost or replacement of book in good-excellent condition of title lost approved by library staff
Meeting Room Fee - Non-Profit	Free of charge
Postage	Current postage cost
<b>Exam Proctoring:</b>	
Regular Class Exam per 3 hours	\$10.00
Standardized Test per 3 hours	\$25.00

# CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

## FY2020 ADOPTED Annual Operating & Capital Budget

**Park Fees**

Lion Park Fees:

Per Season Athletic Field Fee	\$500 per season
Softball Daily Fee	\$100.00

**Regional Park Fees:**

Per season Soccer Field Fee	\$3,000 per season
Individual Picnic Table	\$5/day/picnic table
Tent Camping	\$10/tent per day

**RV Park:**

Daily	\$45/day up to 6 day max
Weekly	\$180/week up to 7 day max

*Monthly - 30 Amp RV	\$425.00
*Monthly - 50 Amp RV	\$485.00
Dump Station - Non-Registered Guest	\$15.00
Dump Station - Resident	\$15.00
Dump Station - Non-Resident	\$15.00
*Additional utility charge (March – September)	\$50.00/month

**Pavilion & Picnic Areas**

Large Group Facility & Fees

Area #1 (4 tables)	\$40/day + \$60 refundable clean deposit
Area #2 (6 tables)	\$50/day + \$60 refundable clean deposit
Area #3 (8 tables)	\$60/day + \$60 refundable clean deposit
Area #4 (4 tables)	\$40/day + \$60 refundable clean deposit
Area #5 (4 tables)	\$40/day + \$60 refundable clean deposit
Large Pavilion (4 tables)	\$100/day + \$60 refundable clean deposit
Small Pavilion (2 tables)	\$80/day + \$60 refundable clean deposit

## CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

### FY2020 ADOPTED Annual Operating & Capital Budget

Special Holiday Entrance Fees

Easter	\$10/car/day
4th of July	\$10/car/day
Memorial Day	\$10/car/day
Labor Day	\$10/car/day

**Easter Weekend Only:**

Individual Picnic Tables:

Reserved Picnic Table	\$20/table, 3 day minimum + \$25 refundable cleaning deposit
Unreserved Table/Good Friday	\$15/table, 3 day minimum + \$25 refundable cleaning deposit
Unreserved Table/Easter Saturday	\$20/table, 2 day minimum + \$25 refundable cleaning deposit
Unreserved Table/Easter Sunday	\$10/table + \$25 refundable cleaning deposit

Pavilion & Picnic Areas (3 day minimum):

Large Pavilion #1	\$270 + \$60 refundable cleaning deposit
Small Pavilion #2	\$180 + \$60 refundable cleaning deposit
Area #1	\$120 + \$60 refundable cleaning deposit
Area #2	\$150 + \$60 refundable cleaning deposit
Area #3	\$180 + \$60 refundable cleaning deposit
Area #4	\$120 + \$60 refundable cleaning deposit
Area #5	\$120 + \$60 refundable cleaning deposit

# CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE

## FY2020 ADOPTED Annual Operating & Capital Budget

### Swimming Pool Fees

Admission	\$5/person (2yr & under are free)
Admission Group > 25 in group	\$5/person (\$0.25 discount per person)
Fitness & Aerobic per FIT session	\$5/person

### Season Pass:

Single Person season pass	\$75.00
Family Pass (max 4 people)	\$100.00
Fitness Pass ( May - October)	\$90.00
Single Combo	\$115.00
Swim Camp	\$60/person
Swim Lessons	\$60/child
Swim Lessons Late Registration	\$70/child
Private Pool Parties (2 hr. minimum)	\$105/hr., + \$60 refundable cleaning deposit
Pool Pavilion Reservations	\$35/hr., + daily fees + \$60 refundable cleaning deposit
Swim Team	\$150/person

### Private Swim Lessons:

1 person, 5 hours of instruction	\$150.00
2 persons, 5 hours of instruction	\$80/person
3 persons, 5 hours of instruction	\$80/person

### Amphitheater Fees:

Class 1: City/FCRP Events	No Fee
Class 2: Commercial Events w/Admission Charge	\$750/day + 10% on gross sales & Concessions + security deposit
Class 3: Events/No Admission Fee	\$500/day + 10% on gross sales & concessions + security deposit
Class 4: Non-Profit Events	\$250/day + 10% on gross sales & concessions + security deposit
Security Deposit	\$300.00

**CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE**  
**FY2020 ADOPTED Annual Operating & Capital Budget**

**Utility Fees**

Deposit - Residential	\$150.00
Deposit - Commercial	\$500.00
Re-Connect Fee	\$50.00
Re-Read Fee	\$5.00
Temporary Utility Service Connection Fee	\$50.00

**Water Tap Fee**

3/4" Meter	\$1,200.00
1" Meter	\$1,350.00
1 1/2" Meter	\$2,100.00
2" Meter	\$2500 + actual cost
3" or Larger	\$3500 + actual cost

**Sewer Tap Fee**

4 " Sewer Tap Fee and 5' and above	\$1,200.00
Below 5'	\$2,200.00
Below 8' priced per foot	\$200.00
6" Sewer Tap Fee & 45' Pole	Cost to be determined by Public Works

**Electric Service**

Electric Overhead w/ existing Transformer & Pole	\$650 with 100 ft included
Electric Overhead Install 30' Pole with existing Transformer	\$2,100 with 100 ft included
Electric Overhead Install 45' Pole with existing Transformer	\$2,700 with 100 ft included
Electric Overhear Install Transformer & 30' Pole & 45' Pole	\$6,500 with 100 ft included

**CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE**  
**FY2020 ADOPTED Annual Operating & Capital Budget**

Electric Overhead Install 15 KVA OH Transformer on existing Pole	\$2,100 with 100 ft included
Electric Overhead Install 37.5 KVA OH Transformer on existing Pole	\$2,500 with 100 ft included
Electric Underground (Single)	\$3,000 with 100 ft included
Electric Underground with pad mount	\$6,500 with 100 ft included
<b>Gas Service</b>	\$1000 + actual cost
<b>Street Light Installation</b>	\$300.00
<b>Water Sales - Coin Op</b>	25¢ - 50 gallons
<b>Edwards Aquifer Authority (EAA)</b>	\$5.17/month/account
<b>Service Fee - Residential</b>	\$2.00/month
<b>Service Fee - Commercial</b>	\$2.50/month
<b>Household Hazardous Waste - Residential</b>	\$.82/month
<b>90 Gallon Recycling Cart - Residential</b>	\$3.00/month
<b>Residential Garbage Collection</b>	
1/week Garbage & 1/week Recycle Collection	\$20.95
<b>Commercial &amp; Industrial Containerized Service</b>	
Shops & Professional (Light) 1-90 Gal Can	\$23.71
Shops & Professional (Medium) 2-90 Gal Can	\$24.97
2 Cubic Yard Container - 1/week	\$68.04
2 Cubic Yard Container - 2/week	\$107.28
3 Cubic Yard Container - 1/week	\$75.58

**CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE**  
**FY2020 ADOPTED Annual Operating & Capital Budget**

3 Cubic Yard Container - 2/week	\$119.08
4 Cubic Yard Container - 1/week	\$93.32
4 Cubic Yard Container - 2/week	\$177.53
6 Cubic Yard Container - 1/week	\$134.08
6 Cubic Yard Container - 2/week	\$263.79
8 Cubic Yard Container - 1/week	\$177.53
8 Cubic Yard Container - 2/week	\$355.05
10 Cubic Yard Container - 1/week	\$208.68
10 Cubic Yard Container - 2/week	\$437.24

**Extra Pickups**

Available on regular service days only - all containers	\$93.18
Lock Fee/Casters	\$25.00

**Rates for Roll Off Containers:**

Delivery Fee	\$153.00
Rental Fee (per day)	\$6.12
20 Cubic Yard Container	\$392.82
30 Cubic Yard Container	\$428.15
40 Cubic Yard Container	\$469.20

**CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE**  
**FY2020 ADOPTED Annual Operating & Capital Budget**

**Impact Fees**  
**Water Only**

Type & Meter Size	
Simple 5/8" x 3/4"	\$2,995.90
Simple 3/4"	\$4,493.85
Simple 1"	\$7,489.75
Simple 1 1/2"	\$14,979.49
Simple 2"	\$23,967.19
Compound 2"	\$23,967.19
Turbine 2"	\$29,958.98
Compound 3"	\$47,934.37
Turbine 3"	\$71,901.56
Compound 4"	\$74,897.46
Turbine 4"	\$125,827.73
Compound 6"	\$149,794.91
Turbine 6"	\$275,622.64
Compound 8"	\$239,671.86
Turbine 8"	\$479,343.73
Compound 10"	\$344,528.30
Turbine 10"	\$748,974.57
Turbine 12"	\$988,646.43

**CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE**  
**FY2020 ADOPTED Annual Operating & Capital Budget**

**Sewer Only**

Type & Meter Size	
Simple 5/8" x 3/4"	\$3,817.96
Simple 3/4"	\$5,726.93
Simple 1"	\$9,544.89
Simple 1 1/2"	\$19,089.78
Simple 2"	\$30,543.65
Compound 2"	\$30,543.65
Turbine 2"	\$38,179.56
Compound 3"	\$61,087.29
Turbine 3"	\$91,630.94
Compound 4"	\$95,448.89
Turbine 4"	\$160,354.14
Compound 6"	\$190,897.78
Turbine 6"	\$351,251.92
Compound 8"	\$305,436.45
Turbine 8"	\$610,872.91
Compound 10"	\$439,064.90
Turbine 10"	\$954,488.92
Turbine 12"	\$1,259,925.37

**CITY OF CASTROVILLE - COMPREHENSIVE FEE SCHEDULE**  
**FY2020 ADOPTED Annual Operating & Capital Budget**

**Water & Sewer**

Type & Meter Size	
Simple 5/8" x 3/4"	\$6,813.85
Simple 3/4"	\$10,220.78
Simple 1"	\$17,034.63
Simple 1 1/2"	\$34,069.27
Simple 2"	\$54,510.83
Compound 2"	\$54,510.83
Turbine 2"	\$68,138.54
Compound 3"	\$109,021.66
Turbine 3"	\$163,532.49
Compound 4"	\$170,346.35
Turbine 4"	\$286,181.87
Compound 6"	\$340,692.70
Turbine 6"	\$626,874.56
Compound 8"	\$545,108.32
Turbine 8"	\$1,090,216.63
Compound 10"	\$783,593.20
Turbine 10"	\$1,703,463.49
Turbine 12"	\$2,248,571.80

# APPENDICES



## CITY OF CASTROVILLE: MISCELLANEOUS STATISTICS

Date of Incorporation: Settled in 1844 and last incorporation 1948

Form of Government: Mayor/Council with an appointed administrator/General Law A

Council Composed of: Elected Mayor and Five (5) Councilmembers

### STATISTICS

Population 2019	3059
Area/Square Miles	Approx. 4 Sq. Mi.
Miles of Streets	24
Number of Street Lights	469

### FACILITIES

#### Number of Accounts

	Water Service	Sewer Service	Gas Service	Electric Service
Residential (Aug. 2019)	1145	1031	743	1244
Commercial	211	163	98	303

### PARKS, RECREATION & CULTURE

Municipal Airport	5,001' x 75' Runway
Regional Park	128 Acres
Swimming Pool	1
Parks	5
Playgrounds	3
Campgrounds	1 with 40 Pull-through RV Spots and Tent Camping
Baseball/Softball Fields	8
Soccer Field	4
Public Library	16,022 books

## Glossary

The budget contains specialized and technical terminology that is unique to public finance and budgeting.

**Accounting Basis:** The basis of accounting under which transactions are recognized and reported. The City employs the modified accrual basis of accounting. This means that revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred.

**Ad Valorem Tax:** The tax is based “according to value” of property and is used as the source of revenue to pay general obligation debt and to support the General Fund.

**Assessed Valuation:** A value that is established for real and personal property for use as a basis for levying property taxes. The assessed valuation represents the appraised valuation less any exemptions. Property values are established by the Medina Appraisal District.

**Balanced Budget:** A budget in which planned expenditures can be met by current income from taxation and other government receipts.

**Bond:** A debt instrument embodying a written promise to pay a specified sum of money, the face value or principal, at a specific date or dates in the future (maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures, such as buildings, streets, or utility expansion/repair.

**Budget:** A budget is a plan of financial operation embodying an estimate of adopted expenditures and the means of financing them for a single fiscal year.

**Budget Adjustments:** A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. City staff has the prerogative to adjust expenditures within a department budget.

**Budget Document:** The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. The adopted budget document presents the authorization made by the City Council for City Officials to obligate and expend resources.

**Budget Ordinance:** The official enactment by the City Council that establishes legal authority for the City Officials to obligate and expend resources.

**Budgetary Control:** The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**Capital Outlay:** The portion of the annual operating budget that appropriates funds for the purpose of capital equipment needs. The Capital Outlay Budget includes funds for capital equipment purchases such as vehicles, furniture, machinery, building improvements, computers, and special tools, which are usually distinguished from operating items according to their value and projected useful life. The City's current capitalization policy requires expenditures to be at least \$5,000 with the asset having a useful life in excess of two (2) years.

**Capital Improvement Program (CIP):** A plan for capital expenditures to be incurred each year over a period of five future years setting forth each capital project, scope of work, the amount to be expended in each year and the method of financing those expenditures, to provide long-lasting physical improvements.

**Chart of Accounts:** A chart detailing the system of general ledger accounts.

**City Administrator:** The individual appointed by the City Council who is responsible for the administration of the affairs of the City.

**Commodities:** Items of expenditures which, after use, are consumed or show a material change in their physical condition, and which, are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

**Contractual Services:** Goods and services acquired under contract the City receives from an internal service fund or an outside company. Professional services, utilities, rentals, and insurance are examples of contractual services,

**Current Taxes:** Taxes that are levied and due within one year.

**Debt Service Fund:** Accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt, certificates of obligation and short term contractual obligation certificates.

**Debt Service:** The City's obligation to pay the principal and interest of all outstanding debt instruments according to a predetermined payment schedule.

**Deficit:** A deficit is the excess of expenditures over revenues during a single accounting period.

**Delinquent Taxes:** Taxes remaining unpaid on and after the date on which a penalty for non-payment is imposed.

**Department:** A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

**Disbursement:** Payment for goods and services in cash or by check.

**Effective Tax Rate:** That tax rate which will generate the same amount of tax revenue next year from the properties on this year's tax rolls.

**Encumbrance:** Obligation in the form of a purchase order, contract, or salary commitment which is chargeable to appropriations and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

**Enterprise Fund:** A government accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

**Estimate:** The ADOPTED actual expenditures and revenues for the fiscal year prior to the budget fiscal year.

**ADOPTED Revenues:** The amount of projected revenue to be collected during the fiscal year. It may be also defined to finance the adopted projected expenditures.

**Expenditure:** Decrease in the use of net financial resources for the purpose of acquiring and providing goods and services.

**Expenditure Group:** A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance, and worker's compensation.

**Expenses:** Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

**Fiscal Year:** The 12 month time period designated by the City signifying the beginning and ending period for recording financial transactions. The City's fiscal year is October 1<sup>st</sup> to September 30<sup>th</sup>.

**Fixed Asset:** Assets of a long-term nature that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**Full Time-Equivalent (FTE):** Full time, authorized positions, filled or vacant, that equal to 2,080 hours of work annually.

**Fund:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial sources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

**Fund Balance:** The difference between a fund's assets and liabilities.

**Generally Accepted Accounting Principles (GAAP):** Uniform minimum standards of and guidelines to financial accounting and reporting.

**General Fund:** The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, service charges, and other types of revenue. The fund includes the basic operating services such as police, finance, community development, parks & recreation, pool, library, public works and general administration.

**General Ledger:** A listing of the various accounts necessary to reflect the financial position and results of operation of government.

**Interfund Transfers:** Amounts transferred from one fund to another.

**Modified Accrual Accounting:** A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable and expenditures are recorded in the period that they are incurred.

**Non-Recurring Revenue:** Revenue recognized by the City that are unique and occur one time or without pattern.

**Operating Budget:** The portion of the budget that pertains to daily operations that provide basic services for the fiscal year. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the adopted means of financing them.

**Personal Services:** All cost related to compensating employees of the City including employee benefit costs such as City contribution for retirement, social security, and health and life insurance.

**Program Improvement:** A program improvement is the addition of new equipment, personnel or other expenditures aimed at improving the level of service or expanding services.

**Property Tax Rate:** The property tax rate consists of two elements. The first is the maintenance and operation rate. Revenues received from this element are deposited in the General Fund and can be used for any public purpose. The maintenance and operation rate is subject to the provisions of state statute and an increase in the effective rate excess of 8% is subject to a voter initiated rollback election. The second element is the debt service rate. The rate is set based on the City's debt service requirements. Funds received from this rate are deposited in the Debt Service Fund and are used solely to pay the principal and interest on present and projected debt.

**Resources:** Total dollars available for appropriations including ADOPTED revenues, fund transfers, and beginning fund balances.

**Revenue Estimate:** An estimate of how much revenue will be earned from a specific revenue source for some future specific period; typically, a future fiscal year.

**Shortfall:** The excess of expenditures over revenues during a single accounting period.

**Special revenue Fund:** A fund used to account for revenues and expenditures that have been earmarked for special activities.

**Surplus:** A surplus is the amount by which revenues exceed outlays.

**Tax Levy:** The total amount of funds to be raised by general property taxes for operating and debt service purposes specified in the Annual Tax Ordinance.

**Tax Rate:** The amount of tax levied for each \$100 of assessed valuation.

**Tax Rate Limit:** The maximum legal property tax rate at which a municipality may levy a tax